

MINUTES OF THE
ENGINEERING/EQUIPMENT COMMITTEE
OF THE VALLECITOS WATER DISTRICT
TUESDAY, JUNE 7, 2016 AT 8:30 A.M.
AT THE DISTRICT OFFICE, 201 VALLECITOS DE ORO,
SAN MARCOS, CALIFORNIA

Director Hernandez called the meeting to order at the hour of 8:49 a.m.

Present: Director Elitharp
 Director Hernandez
 Interim General Manager Scaglione
 District Engineer Gumpel
 Operations & Maintenance Manager Pedrazzi
 Administrative Secretary Johnson

ITEM FOR DISCUSSION

MEADOWLARK RECLAMATION FACILITY RECYCLED WATER FILL STATION

District Engineer Gumpel stated the Committee requested staff investigate the feasibility of tapping into the recycled water line and locating a customer fill station at the entrance to Mahr Reservoir, which after the Committee inspected the site, was determined to be the most feasible for public access and the most cost-effective location.

The site has a paved access road that would need to be expanded to allow standard vehicles the turning radius to pull in and out. Minor grading and paving would be required. Due to the topography at this site, a small retaining wall would need to be constructed along the easterly slope to minimize grading impacts. The expansion would require the relocation of a concrete brow ditch and associated drain piping. Plumbing, signage, and security improvements would be necessary at this location to construct potentially up to three fill stations. Regulations require the water connections be locked. Purple air vac cans would be installed, eliminating the need for fencing around the entire area. A drainage swell would also be necessary to redirect water so that mud does not collect in the area.

In addition to the planning, design, and construction costs associated with this project, the District would need to purchase approved containers to give to customers and would need to assign staff time to coordinate with customers for this service.

District Engineer Gumpel stated that he spoke with staff from Olivenhain Municipal Water District (OMWD) about their customer fill station. They do not have many customers taking large volumes of water from their fill station; it is usually the same individuals taking tens of gallons a week. This service should be considered more for public relations than anything else.

The site would be unmanned on an appointment-only basis. A part-time employee could be used for this purpose and for other miscellaneous duties at a cost of approximately \$32,000 annually without benefits, in addition to the estimated project total of \$105,000. Staff informed the Committee that there may be some cost sharing opportunities with OMWD.

Director Hernandez asked if there are possible grants for this project. District Engineer Gumpel stated that generally the grant process is lengthy. He briefly discussed grants the District is currently working on, and at Director Hernandez's request, will provide updates on those grants to the Board periodically when new information becomes available.

General discussion took place regarding funding for this project. Interim General Manager Scaglione recommended asking the Board for the full amount needed to be included in the proposed FY 2016/17 budget as a place holder and then pursue cost sharing with OMWD.

The permitting process was discussed. District Engineer Gumpel stated the District is already included in a regional permit; however, a site specific permit would also be necessary which could take several months to obtain. A grading permit would not be necessary.

General discussion took place.

The consensus of the Committee was to place this project on the June 15 Board agenda for the Board to consider moving forward with the project and including funds for it in the proposed FY 2016/17 budget.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 9:25 a.m.