

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, DECEMBER 20, 2017, AT 5:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT HERNANDEZ

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF DECEMBER 20, 2017

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES (pp. 4-15)

- A. CLOSED SESSION BOARD MEETING – DECEMBER 6, 2017
- B. REGULAR BOARD MEETING – DECEMBER 6, 2017
- C. CLOSED SESSION BOARD MEETING – DECEMBER 12, 2017
- D. CLOSED SESSION BOARD MEETING – DECEMBER 13, 2017

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH DECEMBER 20, 2017 – \$2,199,722.09 (pp. 16-19)

Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS (pp. 20-31)

- A. WATER METER COUNT – NOVEMBER 30, 2017
- B. WATER PRODUCTION/SALES REPORT – 2017/2018
- C. WATER REVENUE AND EXPENSE REPORT – NOVEMBER 30, 2017
- D. SEWER REVENUE AND EXPENSE REPORT – NOVEMBER 30, 2017
- E. RESERVE FUNDS ACTIVITY – NOVEMBER 30, 2017
- F. INVESTMENT REPORT – NOVEMBER 30, 2017

1.4 FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR RANCHO CORONADO PHASE 2 IMPROVEMENTS, APN'S 221-091-21, 222-080-59 & 222-170-28 (BROOKFIELD HOMES – RANCHO CORONADO, LLC) (pp. 32-34)

Installation of water and sewer facilities has been completed.

Recommendation: 1) Accept Project Improvements; 2) Approve Filing of a Notice of Completion

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 CONSIDERATION OF ADJUSTMENT TO THE GENERAL MANAGER'S EMPLOYMENT SALARY (pp. 35-39)

The General Manager and the Vallecitos Water District Board entered into an employment agreement on October 14, 2016.

**Recommendation: 1) Approve adjustment to the General Manager's salary
2) Approve District Pay Schedule Resolution**

*****END OF ACTION ITEMS*****

REPORTS

3.1 GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY

- *Capital Improvement Committee*

- *Policy and Finance Committee*

3.5 STANDING COMMITTEES

3.6 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

4.1 MEETINGS (pp. 40)

Urban Water Institute Spring Conference

February 7 – 9, 2018 – Hilton Hotel, Palm Springs, CA

*******END OF OTHER BUSINESS*******

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

*******END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS*******

6.1 ADJOURNMENT

*******END OF AGENDA*******

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website www.vwd.org

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 5:30 p.m., Friday, December 15, 2017.

Diane Posvar

MINUTES OF A CLOSED SESSION MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, DECEMBER 6, 2017, AT 4:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Elitharp called the Closed Session meeting to order at the hour of 4:00 p.m.

Director Evans led the pledge of allegiance.

Present: Director Evans
Director Hernandez
Director Martin
Director Sannella
Director Elitharp

Staff Present: General Manager Pruum
Legal Counsel Scott
Executive Secretary Posvar

ADOPT AGENDA FOR THE CLOSED SESSION MEETING OF DECEMBER 6, 2017

17-12-01 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, to adopt the agenda for the Closed Session Meeting of December 6, 2017.

PUBLIC COMMENT

None.

CLOSED SESSION

17-12-02 MOTION WAS MADE by Director Hernandez, seconded by Director Martin, and carried unanimously, to move into Closed Session pursuant to Government Code Sections 54956.8 and 54957.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: Located at the Southwest corner of West Mission Road & Knoll Road
Parcel Number 220-022-06

Parties: Vallecitos Water District and San Marcos School District
Under Negotiation: Price and Terms

The Board in Closed Session provided direction to the District's Real Property Negotiator concerning the West Mission Road and Knoll Road property.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 PUBLIC
EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

During closed session, the Board agreed to continue discussion of the General Manager's performance evaluation until after today's regular Board meeting.

The Closed Session meeting was closed at 4:58 p.m.

The Closed Session was reopened at 7:05 p.m.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 PUBLIC
EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

The Board in Closed Session continued the evaluation of the General Manager and directed Counsel to bring back an amended contract for consideration by the Board at the next Board meeting.

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 7:39 p.m.

ADJOURNMENT

There being no further business to discuss, President Elitharp adjourned the Closed Session Meeting of the Board of Directors at the hour of 7:40 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Thursday, December 20, 2017 at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Craig Elitharp, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruijm, Secretary
Board of Directors
Vallecitos Water District

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, DECEMBER 6, 2017, AT 5:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Elitharp called the Regular meeting to order at the hour of 5:05 p.m.

Director Sannella led the pledge of allegiance.

Present: Director Elitharp
Director Evans
Director Hernandez
Director Martin
Director Sannella

Staff Present: General Manager Pruim
Assistant General Manager Scaglione
Legal Counsel Scott
District Engineer Gumpel
Operations & Maintenance Manager Pedrazzi
Development Services Senior Engineer Scholl
Accounting Supervisor Owen
Executive Secretary Posvar

Others Present: Scott Manno, Rogers, Anderson, Malody & Scott, LLP

ADOPT AGENDA FOR THE REGULAR MEETING OF DECEMBER 6, 2017

17-12-03 MOTION WAS MADE by Director Sannella, seconded by Director Martin, and carried unanimously, to adopt the agenda for the Regular Board Meeting of December 6, 2017.

PUBLIC COMMENT

None.

CONSENT CALENDAR

17-12-04 MOTION WAS MADE by Director Martin, seconded by Director Hernandez, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Engineering/Equipment Committee Meeting – November 13, 2017
- B. Finance/Investment Committee Meeting – November 14, 2017
- C. Regular Board Meeting – November 15, 2017

- 1.2 Warrant List through December 6, 2017 - \$3,896,493.50
- 1.3 Approval of Construction Agreement for Skyline Townhomes, APN 221-661-23 (Western Pacific Housing, Inc.)
- 1.4 Approval of Construction Agreement for Palomar Operations and Maintenance Complex, APN's 219-161-17, 18, 19 & 21 (Palomar Community College District)
- 1.5 Award of Construction Contract for the Repair of Concrete Driveway for Condominium Complex

ACTION ITEMS

ANNUAL BOARD TRANSITION

General Manager Pruim stated that every year the Board appoints a new President and Vice President. Based on past practice of rotating the presidency, Director Hernandez is next in line to become President.

17-12-05 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, to elect Director Hernandez President of the Board of Directors.

17-12-06 MOTION WAS MADE by Director Sannella, seconded by Director Hernandez, and carried 4 – 0, with Director Evans abstaining, to elect Director Martin Vice President of the Board of Directors.

President Hernandez presented Director Elitharp with a book highlighting his term as President.

Director Elitharp stated it has been an honor to serve the ratepayers as President for the past year.

COMMITTEE APPOINTEES AND REPRESENTATIVES

President Hernandez distributed a list of committee assignments to the Board, which the Board reviewed.

President Hernandez recommended the standing committee and representative assignments remain the same as last year with the exception of the ACWA Energy Committee as Director Martin wished to step down from that committee. Director Elitharp was assigned to the ACWA Energy Committee.

17-12-07 MOTION WAS MADE by President Hernandez, seconded by Director Martin, and carried unanimously, to approve the committee members as presented.

COMMITTEES

ENGINEERING/EQUIPMENT	Jim Hernandez (C), Craig Elitharp
FINANCE/INVESTMENT	Hal Martin (C), Mike Sannella
LEGAL/LEGISLATIVE AFFAIRS	Mike Sannella (C), Hal Martin
PUBLIC AWARENESS/PERSONNEL/POLICY	Betty Evans (C), Jim Hernandez
AD HOC	Will be assigned on as needed basis (C) = Chairperson

REPRESENTATIVES

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) BOARD OF DIRECTORS/REGION 10	Finance Liaison: Tom Scaglione
ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) FINANCE COMMITTEE	Chair: Tom Scaglione
ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) ENERGY COMMITTEE	Member: Craig Elitharp
ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) GROUNDWATER COMMITTEE	Member: Jim Hernandez
ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) MEMBERSHIP COMMITTEE	Member: Hal Martin
ACWA/JPIA	Delegate: Hal Martin Alternate: Betty Evans Finance & Audit Committee: Tom Scaglione, Vice Chair
CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) – LEGISLATIVE COMMITTEE	Delegate: Craig Elitharp Alternate: Betty Evans
ENCINA WASTEWATER AUTHORITY	Delegates: Craig Elitharp & Jim Hernandez Alternate: Glenn Pruum
SAN DIEGO COUNTY WATER AUTHORITY (SDCWA)	Delegate: Betty Evans
SDNEDC	Delegate: Mike Sannella

FISCAL YEAR 2016/17 ANNUAL AUDIT REPORT

Accounting Supervisor Owen introduced Scott Manno of Rogers, Anderson, Malody & Scott, LLP, the firm retained to audit the District's annual financial statements. Mr. Manno provided a brief presentation on the objective of the audit, audit standards, and the responsibilities of management, the Board and the auditor. He stated the evidence obtained during the audit is sufficient and appropriate to render an unmodified opinion which is the highest level of assurance possible and that the financial statements are fairly stated in all material respects.

General discussion took place.

Accounting Supervisor Owen facilitated a presentation on the FY 2016/17 Audited Financial Report as follows:

- Contents
- Financial Highlights
- Current Year to Prior Year Analysis
- Restrictions, Commitments, and Limitations
- Capital Assets
- Next Year's Budget and Rates

General discussion took place during which Accounting Supervisor Owen stated the only recommendation the auditor made was that the personnel payroll data be entered through the human resources system rather than the payroll system as is currently done; however, there is no need to change the current practice.

Mike Hunsaker, member of the public, addressed the Board and asked questions concerning reserves, funding of the EWA investment, administrative credits and transfers, the purchase floor of CALPERS, capital improvement deficits, OPEB, and bonds.

President Hernandez requested staff meet with Mr. Hunsaker individually to provide answers to his questions.

Staff requested the Board accept the fiscal year 2016/17 audited financial statements.

17-12-08 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, to accept the fiscal year 2016/17 audited financial statements.

AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR THE GROUNDWATER BASIN STUDY

District Engineer Gumpel stated the Board had expressed interest in exploring the possibilities of utilizing the San Marcos Groundwater Basin (Basin) for a new water resource for the District and delegated this matter to the Engineering/Equipment Committee (Committee) to pursue a consultant study to determine the Basin size, storage capacity, best use, and possible legal hurdles. Estimates of the cost of the study were between \$500,000 and \$650,000, not including legal components. The Committee then shifted their focus on determining funding opportunities for the study.

District Engineer Gumpel further stated staff met with consulting firm Woodard and Curran (formerly RMC Consultants) to discuss the best approach to identify and apply for funding sources. Woodward and Curran identified several funding options depending on how the groundwater is to be used, either recycled water, potable water

or water reuse. Each option would need to be evaluated to determine the cost per acre foot of water, length of time involved, legal ramifications, and funding potential. This information would be presented to the Board for further consideration. The study is not included in the Fiscal Year 2017/18 budget.

Staff requested direction from the Board concerning authorization of a budget amendment in the amount of \$126,000 to move forward with the Groundwater Basin Study and approval of a professional services agreement with Woodard and Curran in the amount of \$70,222 for preparation of the study.

General discussion took place during which District Engineer Gumpel clarified that the proposed study would evaluate the three options for water usage and their corresponding funding options. The study should provide the Board with sufficient information to decide whether to pursue development of the Basin.

Further discussion took place regarding how to pay for the cost of the study, either by cutting from the current budget or delaying the study and incorporating it into the 2018/19 budget.

17-12-09 MOTION WAS MADE by President Hernandez, seconded by Director Sannella, and carried unanimously, to direct General Manager Pruum to identify savings in the current budget that could be utilized to pay for the cost of the Groundwater Basin Study.

Mike Hunsaker, member of the public, addressed the Board expressing his opinion that the study is not practical. He questioned what effect a drought would have on the District's investment, how would the basin be recharged if necessary and who would own the water if recharged, and increasing power costs. He thanked the Board.

General discussion took place regarding the groundwater injection process.

METROPOLITAN WATER DISTRICT LOCAL RESOURCE PROGRAM APPLICATION

General Manager Pruum stated Metropolitan Water District of Southern California (MWD) provides funding opportunities through its Local Resource Program (LRP) to encourage the development of local water supplies in order to lessen the demand on imported water supplies from the Bay-Delta area and the Colorado River. Staff believes the District's purchase of 3,500 acre-feet of desal water per year qualifies the District for the LRP.

General Manager Pruum further stated MWD's LRP is only available to its member agencies at MWD's discretion. The District would need to submit an application for the LRP to the San Diego County Water Authority (SDCWA) who in turn would need to sponsor the District's application. Staff has been speaking with SDCWA regarding the application process and recommended the District partner with the City of Carlsbad who has an agreement to purchase 2,500 acre-feet of desal water per year. Both agencies

have retained a consultant to assist with preparation of the application and to help move the application along in the processes of both SDCWA and MWD. There is no cost to submit the application and no financial risk; however, there are costs for the consultant which are included in the current budget. If the District is successful in obtaining the full incentive amount, it could receive \$1,662,500 per year of MWD's LRP incentive funds.

Staff recommended the Board authorize staff, in coordination with the SDCWA, to submit an application to MWD for the LRP incentive program for the District's purchase of desalinated water supplies.

General discussion took place.

Mike Hunsaker, member of the public, addressed the Board stating he supports the application as it could be very profitable for the District and it is worthwhile trying. He expressed his opinion that the program could increase the competition for desal water, and asked if the incentive money would go directly to the District or is it some sort of offset. He thanked the Board.

General Manager Pruim stated the incentive funds go directly to the agency.

17-12-10 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, to authorize staff to submit an application for funding through MWD's Local Resources Program.

REPORTS

GENERAL MANAGER

General Manager Pruim commended Operations & Maintenance Manager Pedrazzi for being proactive in having his staff maintain higher than usual water levels in the District's reservoirs in preparation for possible fires breaking out in this area.

General Manager Pruim reported the following:

- District crews will be working this evening along San Marcos Boulevard in front of Churchill's to repair a fire hydrant that was knocked down. One of the eastbound lanes will be closed beginning at 8:00 p.m. but will be open in time for the rush hour traffic tomorrow morning.
- The public scoping meeting for environmental documents of the water and sewer Master Plan will be held tomorrow, December 7, at 5:00 p.m.
- Staff completed their review of the solar energy project proposals and reached unanimous consensus on their first choice. Staff will present their recommendation for the award of an agreement to the Board at the January 3, 2018 Board meeting.

DISTRICT LEGAL COUNSEL

Legal Counsel Scott stated he's been made aware of rumors circulating that the SDCWA has filed a new lawsuit against Metropolitan Water District (MWD) over MWD's refusal to turn over its 2016 rate models. SDCWA's general counsel is very upset about the rumors and has stated the rumors are completely false. A lawsuit was filed in 2016 over the rate models, and the court system is finally catching up with the law in motion as well as other filings.

SAN DIEGO COUNTY WATER AUTHORITY

Director Evans stated the SDCWA Board will be meeting on December 7 to decide on whether to extend the QSA so that the arrangements with Metropolitan Water District and Imperial Irrigation District for the transfer agreement follow suit and time.

ENCINA WASTEWATER AUTHORITY

Director Hernandez reported on his attendance to the December 6 Capital Improvement Committee at which discussion took place regarding the completion of the plant expansion.

Director Elitharp reported on his attendance to the December 5 Policy & Finance Committee at which the Committee established the Board of Directors meeting dates for 2018, reviewed the Fiscal Year 2017 Comprehensive Annual Financial Report, and reviewed the status of the five-year Strategic Business Plan.

STANDING COMMITTEES

Director Martin stated the Finance/Investment Committee reviewed the Fiscal Year 2016/17 Annual Audit Report and recommended its acceptance to the Board.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Sannella reported on his attendance to the California Special Districts Association (CSDA) San Diego Chapter quarterly dinner meeting on November 16.

Directors Martin, Elitharp, Evans, and Hernandez reported on their attendance to the ACWA Fall Conference.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

President Hernandez stated he would like to be able to give more direction on conversations during Board meetings so that two people are not speaking at the same time.

ADJOURNMENT

There being no further business to discuss, President Hernandez adjourned the Regular Meeting of the Board of Directors at the hour of 6:58 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, December 20, 2017, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

James Hernandez, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruim, Secretary
Board of Directors
Vallecitos Water District

MINUTES OF A CLOSED SESSION MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
TUESDAY, DECEMBER 12, 2017, AT 1:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Hernandez called the Closed Session meeting to order at the hour of 1:00 p.m.

Present: Director Elitharp
Director Evans
Director Martin
Director Sannella
Director Hernandez

Staff Present: General Manager Pruim

CLOSED SESSION

PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTION 54957(B) –
TO CONSIDER APPOINTMENT OR EMPLOYMENT OF A PUBLIC EMPLOYEE

Title: General Counsel.

President Hernandez opened the Closed Session meeting for the first candidate interview with the second candidate interview taking place at 3:00 p.m.

REPORT AFTER CLOSED SESSION

The Board reconvened to open session at the hour of 4:20 p.m. The Board, in Closed Session, continued the review of candidates for the position of General Counsel.

ADJOURNMENT

There being no further business to discuss, President Hernandez adjourned the Closed Session Meeting of the Board of Directors at the hour of 4:45 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, December 20, 2017, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

James Hernandez, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruim, Secretary
Board of Directors
Vallecitos Water District

MINUTES OF A CLOSED SESSION MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, DECEMBER 13, 2017, AT 1:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Hernandez called the Closed Session meeting to order at the hour of 1:00 p.m.

Present: Director Elitharp
Director Evans
Director Martin
Director Sannella
Director Hernandez

Staff Present: General Manager Pruim

CLOSED SESSION

PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTION 54957(b) –
TO CONSIDER APPOINTMENT OR EMPLOYMENT OF A PUBLIC EMPLOYEE

Title: General Counsel

President Hernandez opened the Closed Session meeting for the first candidate interview with the second candidate interview taking place at 3:00 p.m.

REPORT AFTER CLOSED SESSION

The Board reconvened to open session at the hour of 4:40 p.m. The Board, in Closed Session, continued the review of candidates for the position of General Counsel.

ADJOURNMENT

There being no further business to discuss, President Hernandez adjourned the Closed Session Meeting of the Board of Directors at the hour of 5:00 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, December 20, 2017, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

James Hernandez, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruim, Secretary
Board of Directors
Vallecitos Water District

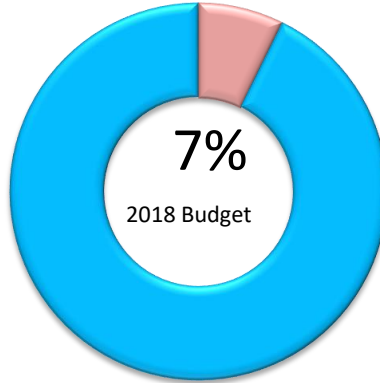
**VALLECITOS WATER DISTRICT
DISBURSEMENTS SUMMARY
November 30, 2017**

Summary

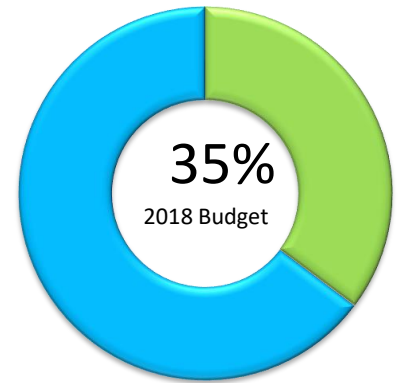
November Disbursements	\$	5,091,761	*
YTD Disbursements	\$	24,545,737	*
FY2018 Budget	\$	69,615,000	

* Excludes Debt Service

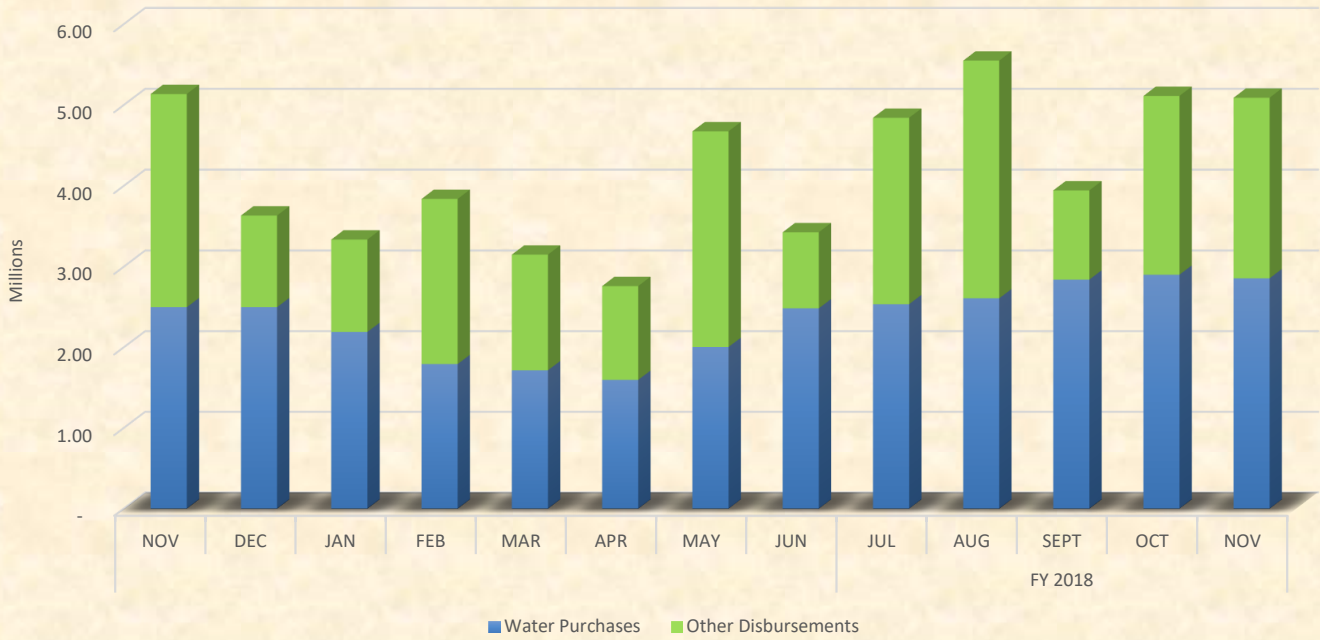
November



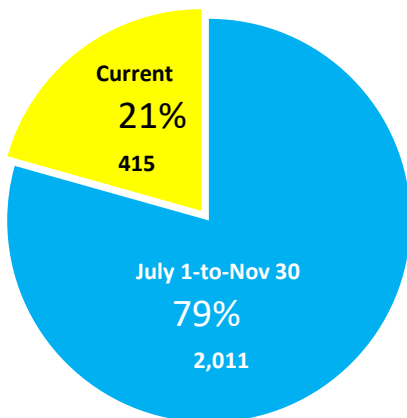
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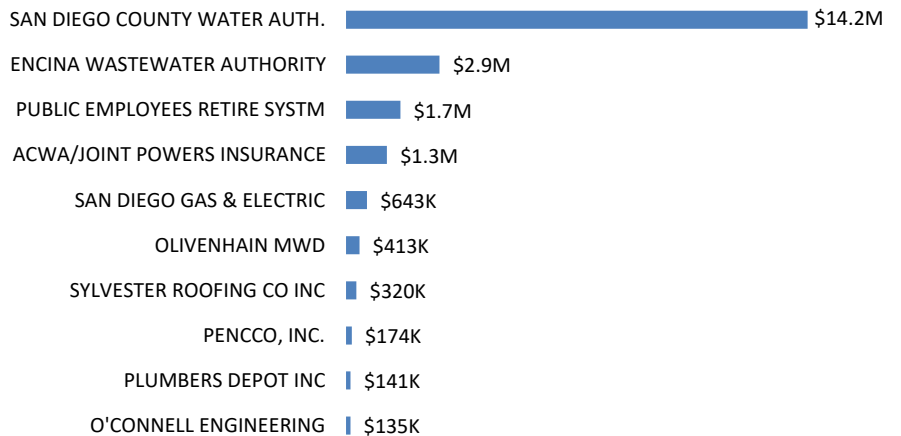
Disbursements by Month



Invoices Processed



Top 10 Vendors - FYTD



VALLECITOS WATER DISTRICT
WARRANTS LIST
December 20, 2017

PAYEE	DESCRIPTION	CHECK#	AMOUNT
CHECKS			
Garnishments	Payroll Garnishments	112477 through 112479	-
ACWA/Joint Powers Insurance	Group Insurance Jan	112480	212,409.65
AMT Performance	Fuel Pump & Injectors Veh 230	112481	5,361.45
Aqua-Metric Sales Co	Meters 5	112482	5,253.36
AT&T	Phone Svc Nov	112483	2,902.18
B & C Crane Service Inc	Crane Rental	112484	435.00
Bruno Spadaro	Deposit Balance Refund 20161-127	112485	656.45
John Childs	Distribution Course - SWRCB Contact Hours	112486	200.00
Coast Equipment Rentals	Excavator Rental & Dump Truck Rental	112487	5,224.12
Complete Paperless Solutions	Laserfiche Support 17-18	112488	9,169.00
Core & Main LP	Mountain Bell Tank Valve Replacement Prj 20181-24	112489	12,864.68
Craig Elitharp	ACWA Conference 11-28-17	112490	861.23
CWEA	Collection Cert Renewal J Scott	112491	90.00
CWEA	Collection Cert Renewal E Pedrazzi	112492	95.00
CWEA	Collection Cert Renewal E Garcia	112493	90.00
CWEA	Lab Analyst Cert Renewal D McDougle	112494	100.00
DirecTV Inc.	Satellite Svcs Dec	112495	69.54
EDCO Waste & Recycling Serv	Trash Svc Nov	112496	873.64
Hach Company	Annual Meter Calibration MRF, Lab Supplies	112497	2,831.83
Health Dimensions	Management Fee - Health Fair 1-25-18	112498	500.00
James R Hernandez	CSDA Meeting 11-16-17	112499	30.03
Michael Hill	Prescription Safety Glasses	112500	275.00
Home Depot Credit Services	Hardware Supplies Nov	112501	625.00
Idibri Consulting LP	AV Upgrade - Board Room Prj 20151-2	112502	3,700.00
Infinisource	Admin Svcs Oct	112503	80.00
Infosend Inc	Postage, Printing, Support Fee Nov	112504	8,534.59
Infrastructure Engr Corp	Fulton Rd Sewer Repair Prj 20161-11	112505	235.00
Interstate Batteries	Battery Veh 214	112506	258.34
David Joiner	Computer Purchase Program	112507	2,000.00
JCI Jones Chemicals Inc	Chlorine	112508	3,888.70
Kennedy/Jenks Consultants	San Marcos Interceptor Prj 71004	112509	1,865.00
Knight Security & Fire Systems	Monitoring, Answering, & Patrol Svc Nov	112510	545.61
Laser Cut Concrete Cutting Inc	Drilling Svc MRF Prj 71126	112511	170.00
Lawnmowers Plus Inc	Hardware Supplies, Brush Cutter Repair	112512	403.43
Major League Pest	Bee Removals 2	112513	320.00
Hal Martin	CSDA Meeting 11-16-17	112514	30.03
Matt Chlor Inc	Chemical Injection Pump Prj 20181-37	112515	3,882.65
Ben's Asphalt & Maintenance Co Inc	Repair 3 Asphalt Patches, Main Break Repair	112516	41,909.00
Mike Sannella	CSDA Meeting 11-16-17	112517	30.03
Municipal Maintenance Equipment, Inc	Hardware Supplies	112518	19.56
North County Auto Parts	Fleet Supplies Nov	112519	2,476.59
Nth Generation Computing, Inc.	Nimble Storage Units 2 - Replacing Dell EqualLogic Storage	112520	69,463.75
Olivenhain MWD	RMC Costs, NSDWRC - WIIN Grant	112521	3,612.53
Olivenhain MWD	Treated Water Nov	112522	89,145.00
OSM Trade St	Deposit Balance Refund Prj 20171-271	112523	2,441.56
Ostari Inc	Network Dome Camera Twin Oaks, IT Support Nov	112524	12,203.70
Parkhouse Tire Inc	Tires 12 Various F150 Trucks	112525	1,707.98
PCMG, Inc.	Office 365 Threat Protection	112526	2,358.40
Pencco, Inc.	Trioxyn, Sulfend RT	112527	20,064.19
Pollard Water	Valve Boxes 2, Hardware Supplies	112528	439.44
Recycled Aggregate Materials Co Inc	Concrete Recycling	112529	470.00
Red Back USA	Safety Boots	112530	150.00
Rogers, Anderson, Malody & Scott LLP	Audit Svcs Fiscal Year 2017	112531	2,500.00
RSF Associates LLC	Deposit Balance Refund Prj 20141-730	112532	876.99
SDG&E	Power Nov	112533	17,606.87
San Marcos Unified School Dist	Claim Settlement	112534	743.54
Thomas F Scaglione	ACWA Conference 11-26-17	112535	75.54
Robert Scholl	ASCE Membership Renewal	112536	290.00

VALLECITOS WATER DISTRICT
WARRANTS LIST
December 20, 2017

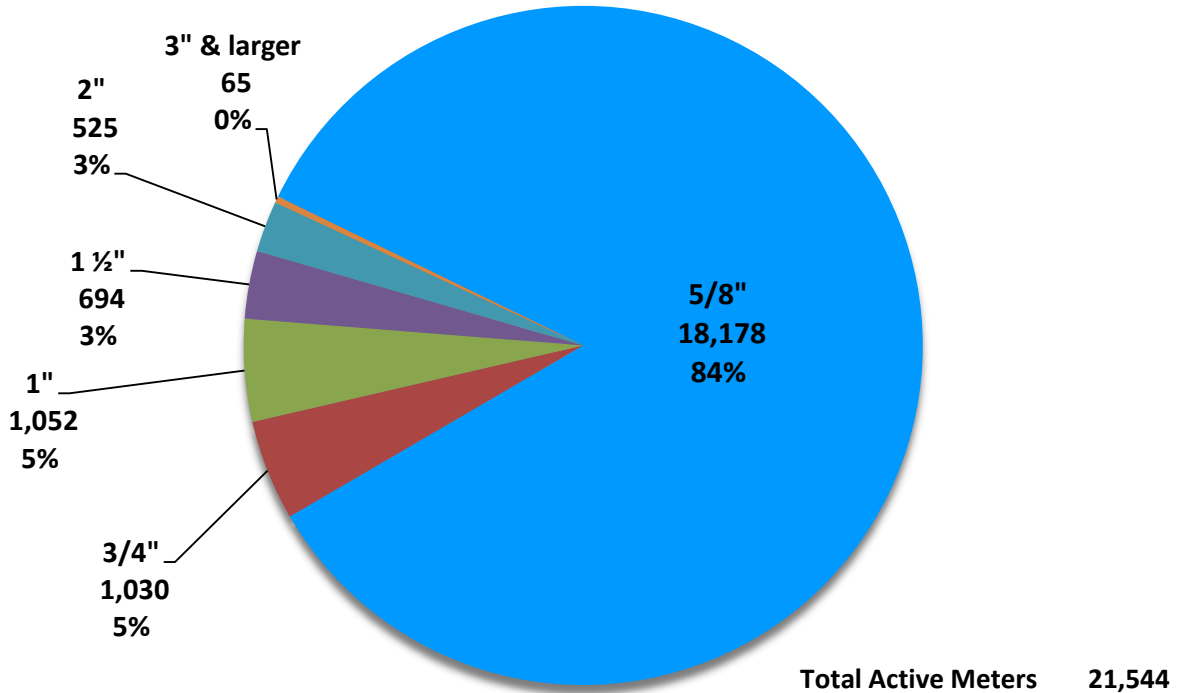
PAYEE	DESCRIPTION	CHECK#	AMOUNT
Sea Breeze Janitorial	Janitorial Svcs Dec - MRF	112537	553.13
Shred-It US JV LLC	Shredding Svcs Nov	112538	170.50
Smart & Final	Office Supplies	112539	91.29
Southern Counties Lubricants, LLC	Oil Sampling Kits 10	112540	86.20
Standard Insurance Company	LIFE, ADD, LTD Dec	112541	6,191.88
Staples Advantage	Office Supplies	112542	171.43
State Water Resources Control	Water Operator Cert Cert J Halbig	112543	55.00
Union Bank FKA 1st Bank Card	Meetings & Travel Nov	112544	1,295.00
Union Bank FKA 1st Bank Card	Meetings & Travel Nov	112545	180.80
Union Bank FKA 1st Bank Card	Meetings & Travel Nov	112546	2,283.99
Union Bank FKA 1st Bank Card	Meetings & Travel Nov	112547	1,249.03
Univar USA Inc	Sodium Bisulfite	112548	1,794.47
UPS	Shipping Svcs Nov	112549	24.98
Urban Villages San Marcos LLC	Deposit Balance Refund Prj 20161-130	112550	901.03
Verizon Wireless	Ipad & Cell Phone Svc Nov	112551	2,114.29
Water Education Foundation	2018 Membership Dues	112552	9,569.00
American Backflow Specialties Inc	Hardware Supplies	112553	288.91
APGN Inc.	Aeration Blower Lease, Payments 19-22 of 24	112554	16,276.00
Bonsall Petroleum Constr Inc	Fuel Master Upgrade	112555	840.00
Boot World Inc	Safety Boots	112556	287.68
Brady Sand & Material Inc	Rock & Cold Mix	112557	2,519.20
CCI	Water Treatment Nov	112558	220.00
CDW Government Inc	Internal Drives 15	112559	1,639.07
Jeffrey Colwell	Video Production Svcs Prj 20181-44	112560	533.75
Core Logic Information Solutions Inc	Real Quest Svc - Engineering Maps Nov	112561	300.00
Electrical Sales Inc	Hardware Supplies	112562	490.10
Emcor Service	HVAC Preventative Maintenance	112563	391.00
Employment Screening Services Inc	Employment Screening	112564	103.00
Freedom Automation Inc	SCADA Service Calls 4, MRF, Twin Oaks	112565	5,475.00
Grainger Inc	Rope, Buckets, Hardware Supplies	112566	1,130.00
Harrington Industrial	Hardware Supplies	112567	94.73
Idexx Distribution Corp.	Sample Vessels, Colilert	112568	3,494.52
Lantelligence, Inc.	ShoreTel Virtual Server Migration Svcs	112569	1,500.00
Mallory Safety & Supply, LLC	Safety Supplies	112570	293.09
Mission Resource Conservation District	Water Use Evaluations 12, Prj 20181-46	112571	750.00
NV5, Inc.	Public Outreach Prj 20181-43	112572	552.00
O'Connell Engineering & Construction, Inc	LS1 Wet Well Repairs Prj 20171-4	112573	7,124.06
One Source Distributors LLC	Pump Sensor MRF, LED Lamps 3	112574	1,623.00
Pacific Pipeline Supply	Valve Gate Prj 20141-8	112575	1,435.23
Pipeline Products Inc	Hardware Supplies	112576	181.56
Plumbers Depot Inc	Repair Kit - CCTV Truck	112577	491.74
San Marcos Trophy	Name Plate Engraving	112578	6.00
Scada Integrations	SCADA Programming - Laptop Upgrade MRF	112579	4,906.25
Schmidt Fire Protection Co Inc	Quarterly Sprinkler Inspection	112580	305.00
T.S. Industrial Supply	Hardware Supplies	112581	31.19
Underground Service Alert	Dig Alert Svc	112582	274.00
Unifirst Corporation	Uniform Delivery	112583	1,255.94
USA Blue Book	Lab Supplies	112584	253.14
Vortex Industries Inc	Gate Svc - MRF, Dist Main Office & Luciernaga St	112585	1,765.73
Xerox Corporation	Copier Lease Oct & Nov	112586	5,548.50
Total Disbursements (107 Checks)			<u>644,526.59</u>
WIRES			
Public Employees Retirement System	Retirement Contribution - December 6, 2017 Payroll	Wire	65,643.43
Union Bank	Bank of America loan payment - Interest	Wire	16,163.00
Union Bank	Union Bank debt payment - Interest	Wire	<u>1,123,350.00</u>
Total Wires			<u>1,205,156.43</u>

VALLECITOS WATER DISTRICT
WARRANTS LIST
December 20, 2017

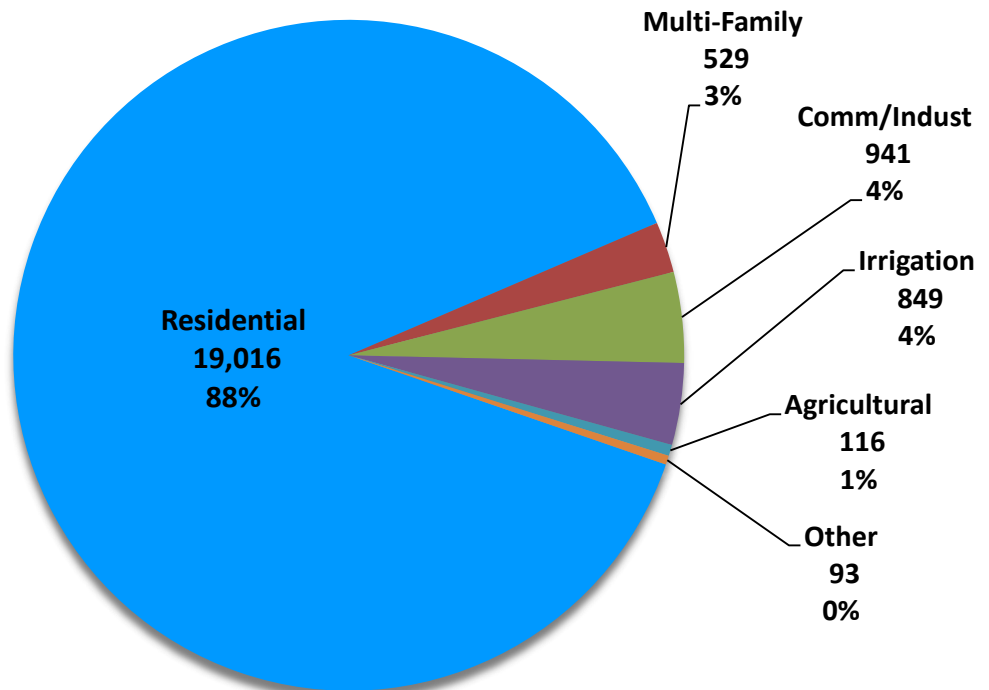
PAYEE	DESCRIPTION	CHECK#	AMOUNT
PAYROLL			
Total direct deposits		Wire	223,421.33
VWD Employee Association		112477	522.00
Garnishments		112479	970.14
IRS	Federal payroll tax deposit	112478 through Wire	90,526.89
Employment Development Department	California payroll tax deposit	Wire	16,066.64
CalPERS	Deferred compensation withheld	Wire	14,909.66
VOYA	Deferred compensation withheld	Wire	3,622.41
Total December 6, 2017 Payroll Disbursements			<u>350,039.07</u>
TOTAL DISBURSEMENTS			<u><u>2,199,722.09</u></u>

Vallecitos Water District
 Active Water Meters
 November 30, 2017

Active Meters by Size as of November 30, 2017

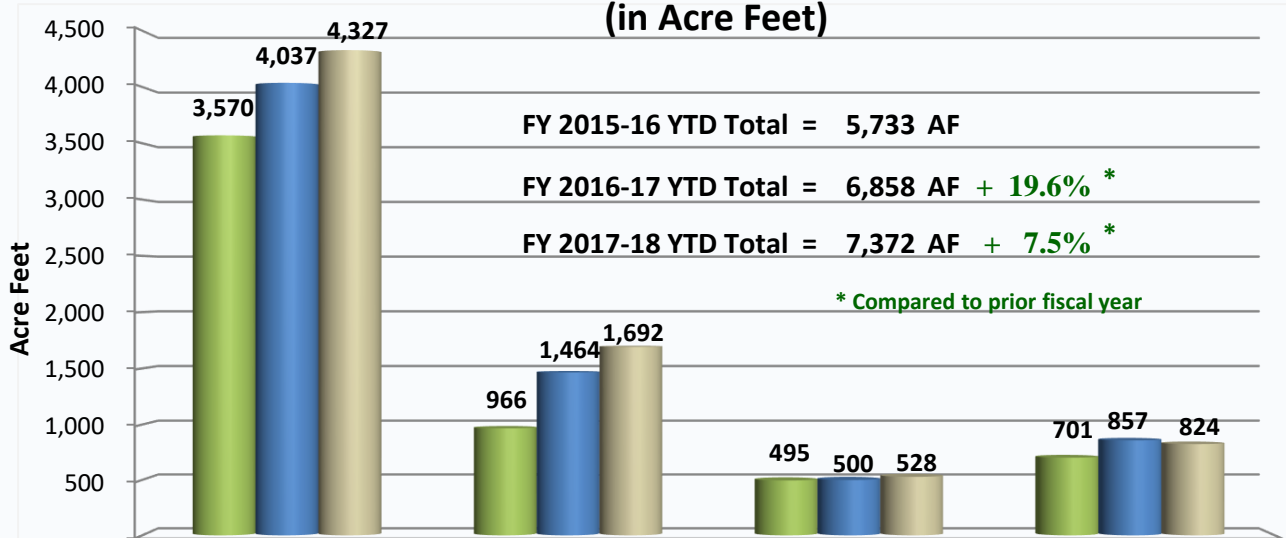


Active Meters by Type as of November 30, 2017



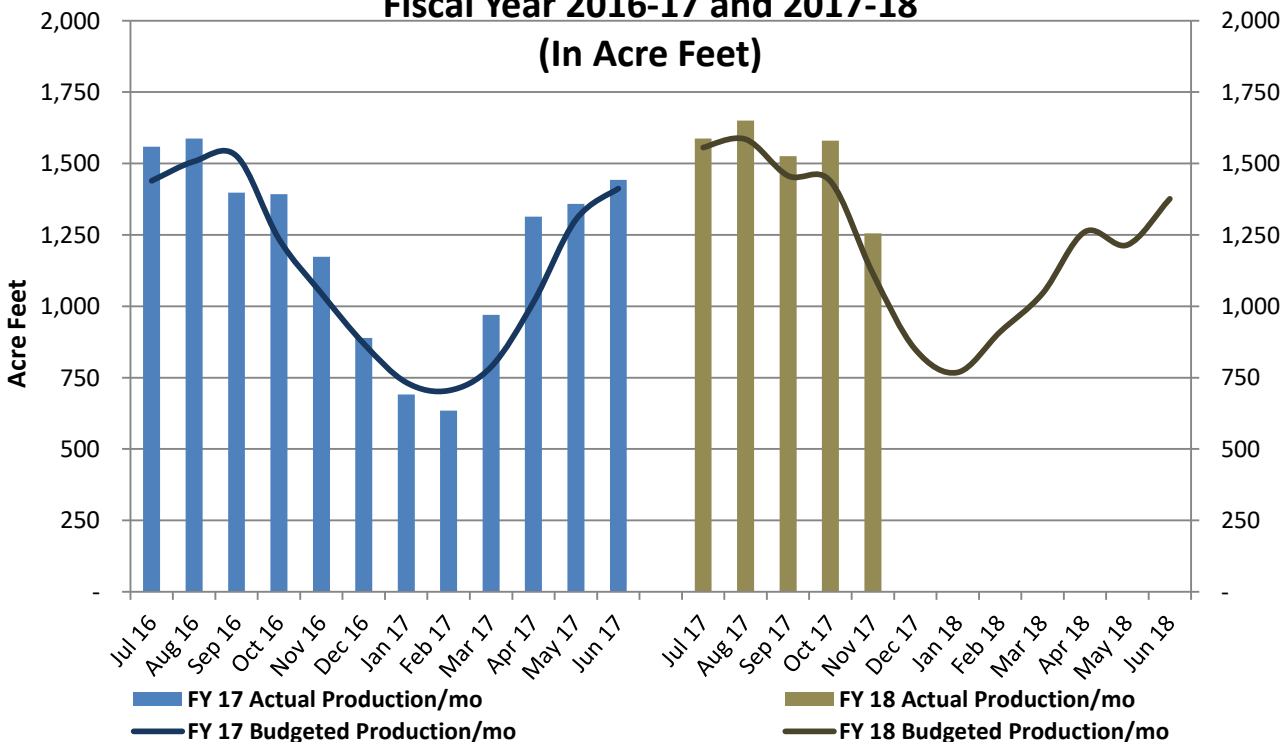
Vallejos Water District
 Water Production/Sales
 November 30, 2017

Water Sales FY 15-16, FY 16-17 and FY 17-18 (FYTD)
(in Acre Feet)



	Residential	Irrigation	Agricultural	Commer/ Indust/ Construct/ Other
FY 2015-16	3,570	966	495	701
FY 2016-17	4,037	1,464	500	857
FY 2017-18	4,327	1,692	528	824

Water Production Budget vs. Actual
Fiscal Year 2016-17 and 2017-18
(In Acre Feet)



DATE: DECEMBER 20, 2017
TO: BOARD OF DIRECTORS
SUBJECT: MONTHLY FINANCIAL REPORTS

BACKGROUND:

The Monthly Revenue and Expense Reports and the Reserve Report for the five months ended November 30, 2017 are presented.

DISCUSSION:

The Monthly Revenue and Expense reports summarize revenues by service type and expenses by department over the 5-month period. Comparisons to prior year actual and current year budget amounts are also presented. Any excess of revenues over expenses are transferred to reserves and reflected in the Reserve Report. Any excess of expenses above revenues are paid for out of reserves in the current fiscal year.

The Monthly Reserve Report presents the balances in each of the District's reserve funds. The report summarizes all sources and uses of reserves. Sources consist of operating transfers, capital facility fees, property taxes, dissolved RDA distributions, investment earnings and annexation fees. Uses are distributions for capital projects and debt service.

RECOMMENDATION:

For information only.

Vallecitos Water District
Water Revenue and Expense Report
For the Five Months Ended November 30, 2017

	Current Year Actual	Prior Year Actual			Current Year Budget		
		Amount	Variance		Amount	Variance	
			\$	%		\$	%
Revenue							
Water Sales	\$ 13,811,002	\$ 11,402,999	\$ 2,408,003	21.1%	\$ 12,781,000	\$ 1,030,002	8.1%
Ready-to-serve	5,820,035	5,736,680	83,355	1.5%	5,675,000	145,035	2.6%
Pumping charges	148,600	88,010	60,590	68.8%	94,000	54,600	58.1%
Late & lock charges	203,372	194,290	9,082	4.7%	194,000	9,372	4.8%
Backflow fees	38,123	36,440	1,683	4.6%	40,000	(1,877)	-4.7%
Other revenue	85,134	97,487	(12,353)	-12.7%	52,100	33,034	63.4%
Total Revenue	20,106,266	17,555,906	2,550,360	14.5%	18,836,100	1,270,166	6.7%
Expenses							
Water costs	13,779,725	12,455,030	1,324,695	10.6%	13,081,000	698,725	5.3%
Pumping costs	286,255	261,398	24,857	9.5%	256,000	30,255	11.8%
Water quality	50,012	38,888	11,124	28.6%	74,000	(23,988)	-32.4%
Water treatment	191,347	167,611	23,736	14.2%	183,000	8,347	4.6%
Tanks & reservoirs	148,517	97,839	50,678	51.8%	174,000	(25,483)	-14.6%
Trans & distribution	555,099	676,705	(121,606)	-18.0%	764,000	(208,901)	-27.3%
Services	76,652	74,459	2,193	2.9%	102,000	(25,348)	-24.9%
Meters	258,901	256,912	1,989	0.8%	262,000	(3,099)	-1.2%
Backflow prevention	17,256	26,791	(9,535)	-35.6%	27,000	(9,744)	-36.1%
Customer accounts	197,555	224,356	(26,801)	-11.9%	255,000	(57,445)	-22.5%
Building & grounds	170,315	172,338	(2,023)	-1.2%	150,000	20,315	13.5%
Equipment & vehicles	104,202	98,360	5,842	5.9%	128,000	(23,798)	-18.6%
Engineering	526,164	522,976	3,188	0.6%	578,000	(51,836)	-9.0%
Safety & compliance	87,565	89,062	(1,497)	-1.7%	109,000	(21,435)	-19.7%
Information Technology	332,079	310,459	21,620	7.0%	418,000	(85,921)	-20.6%
General & administrative	1,162,977	1,084,397	78,580	7.2%	1,173,000	(10,023)	-0.9%
Total Expenses	17,944,621	16,557,581	1,387,040	8.4%	17,734,000	210,621	1.2%
Net Operating Income	\$ 2,161,645	\$ 998,325	1,163,320	116.5%	\$ 1,102,100	1,059,545	96.1%

Explanation of Significant Variances

Water Sales has a favorable prior year variance as a result of anticipated increases in demand.

The favorable variance to prior year and favorable budget variance in *Pumping Charges* is the result of rate increases passed after the budget was adopted.

The *Pumping costs* unfavorable variance to prior year is a result of increased power costs which were anticipated due to rate increases and the addition of the San Elijo Hills pump station.

The *Tanks and reservoirs* favorable budget variance is due to timing of outside services being performed and materials purchased. This variance should smooth over time.

Transmission and distribution has a favorable budget variance as a result of lower than anticipated repairs due to main breaks during the year thus far.

The *Customer Accounts* favorable budget variance is due to staffing within the department.

The favorable budget variance in *Information technology* is a result of timing of budgeted expenditures for hardware upgrades.

Variances are considered significant if they exceed \$41666 and 20%.

Vallecitos Water District
Sewer Revenue and Expense Report
For the Five Months Ended November 30, 2017

	Current Year Actual	Prior Year Actual			Current Year Budget		
		Amount	Variance		Amount	Variance	
			\$	%		\$	%
Revenue							
Sewer service charges	\$7,539,622	\$7,329,810	\$ 209,812	2.9%	\$7,350,000	\$ 189,622	2.6%
Reclaimed water sales	856,250	807,500	48,750	6.0%	856,000	250	0.0%
Other revenue	32,816	38,938	(6,122)	-15.7%	28,000	4,816	17.2%
Total Revenue	<u>8,428,688</u>	<u>8,176,248</u>	252,440	3.1%	<u>8,234,000</u>	194,688	2.4%
Expenses							
Collection & conveyance	692,643	808,627	(115,984)	-14.3%	940,000	(247,357)	-26.3%
Lift stations	80,540	158,192	(77,652)	-49.1%	130,000	(49,460)	-38.0%
Source control	56,300	57,191	(891)	-1.6%	74,000	(17,700)	-23.9%
Effluent disposal	1,225,849	1,219,362	6,487	0.5%	1,196,000	29,849	2.5%
Meadowlark	1,064,340	1,241,461	(177,121)	-14.3%	1,448,000	(383,660)	-26.5%
Customer Accounts	134,558	154,695	(20,137)	-13.0%	190,000	(55,442)	-29.2%
Building & grounds	116,040	94,749	21,291	22.5%	106,000	10,040	9.5%
Equipment & vehicles	88,605	83,331	5,274	6.3%	95,000	(6,395)	-6.7%
Engineering	214,245	233,613	(19,368)	-8.3%	295,000	(80,755)	-27.4%
Safety & compliance	58,340	59,685	(1,345)	-2.3%	79,000	(20,660)	-26.2%
Information technology	291,004	263,987	27,017	10.2%	346,000	(54,996)	-15.9%
General & administrative	505,367	473,889	31,478	6.6%	605,000	(99,633)	-16.5%
Total Expenses	<u>4,528,869</u>	<u>4,848,782</u>	(319,913)	-6.6%	<u>5,504,000</u>	(975,131)	-17.7%
Net Operating Income	<u>\$3,899,819</u>	<u>\$3,327,466</u>	572,353	17.2%	<u>\$2,730,000</u>	1,169,819	42.9%

Explanation of Significant Variances

The **Collection & conveyance** department has a favorable budget variance due to the timing of chemical purchases. We expect this variance to smooth over time.

Lift stations has a favorable variance to prior year and a favorable budget variance resulting from an anticipated decrease in outside services and less than anticipated materials used during the year thus far.

The **Meadowlark** favorable budget variance is a result of budgeted repairs that have not yet been performed and less than anticipated plant labor to date.

The **Customer Accounts** favorable budget variance is due to staffing within the department.

The **Engineering** favorable budget variance is a result of timing of outside services being performed and higher than anticipated labor charged to projects.

Variances are considered significant if they exceed \$41666 and 20%.

VALLECITOS WATER DISTRICT

RESERVE ACTIVITY FOR THE FIVE MONTHS ENDED NOVEMBER 30, 2017

	110	Water	120	210	Wastewater	220	Total
	Replacement		Capacity	Replacement		Capacity	
BEGINNING BALANCE	\$ 29,885,306		\$ (9,889,055)	\$ 45,384,737		\$ (6,501,911)	\$ 58,878,989
REVENUES							
FY 17/18 Operating Transfers	2,161,645		-	3,899,819		-	6,061,464
Capital Facility Fees	-		1,410,236	-		1,236,455	2,646,692
Investment Earnings	172,618		-	237,953		-	410,571
Property Tax	132,383		-	106,323		-	238,706
TOTAL REVENUES	<u>2,466,646</u>		<u>1,410,236</u>	<u>4,244,095</u>		<u>1,236,455</u>	<u>9,357,432</u>
LESS DISTRIBUTIONS							
Capital Projects							
Encina Wastewater Auth 5 Year Cap Plan	-		-	1,554,918		-	1,554,918
Main Facility Roof Replacement	163,723		-	157,302		-	321,025
Lift Station 1 Wet Well Room Repairs	-		-	167,091		-	167,091
San Marcos interceptor sewer	-		-	36,309		80,814	117,123
Water & Sewer Master Plan	-		44,309	-		44,309	88,618
Montiel Gravity Outfall	-		-	34,523		42,195	76,718
Rock Springs Sewer Replacement	-		-	21,361		26,108	47,469
Nursery Valve Relocation	-		-	46,048		-	46,048
Palos Vista Pump Station Motor Replacement	30,599		-	-		-	30,599
Expansion of the Men's Locker Room in Building B	14,678		-	14,104		-	28,782
North Vista Pressure Reducing Station Upgrade	28,110		-	-		-	28,110
Fulton Road And Nctd Sewer Line Rehabilitation	-		-	25,111		-	25,111
MRF Refurbish Backwash Pumps And Motors	-		-	23,908		-	23,908
Mountain Belle Tank - Valve Replacement	22,507		-	-		-	22,507
Tertiary Filter Media	-		-	21,151		-	21,151
Moymo Solids Pump Rotor Replacment Mrf	-		-	19,136		-	19,136
South Vista Pressure Reducing Station Upgrade	17,832		-	-		-	17,832
District Wide Valve Replacement	14,708		-	-		-	14,708
MRF Failsafe Line De-Chlorination System	-		-	13,086		-	13,086
All other capital projects	21,294		4,896	20,056		4,402	50,648
Capital Budget - Vehicles/Mobile Equipmnt	91,450		-	173,586		-	265,036
Debt Service	-		-	-		985,640	985,640
Interest Expense	-		48,963	-		34,430	83,393
TOTAL DISTRIBUTIONS	<u>404,901</u>		<u>98,168</u>	<u>2,327,690</u>		<u>1,217,898</u>	<u>4,048,657</u>
ENDING BALANCE	\$ 31,947,052		\$ (8,576,987)	\$ 47,301,142		\$ (6,483,354)	\$ 64,187,765
Less: Operating Reserves	<u>5,539,100</u>		<u>-</u>	<u>6,518,000</u>		<u>-</u>	<u>12,057,100</u>
Replacement Reserves/Restricted Funds	<u>\$ 26,407,952</u>		<u>\$ (8,576,987)</u>	<u>\$ 40,783,142</u>		<u>\$ (6,483,354)</u>	<u>\$ 52,130,665</u>
Replacement reserve floor	<u>\$ 6,721,600</u>			<u>\$ 15,472,900</u>			
Replacement reserve ceiling	<u>\$ 28,785,100</u>			<u>\$ 46,161,000</u>			

**VALLECITOS WATER DISTRICT
INVESTMENT REPORT FOR NOVEMBER 2017**

Attached is a detailed list of investments for all District funds that are not needed to meet current obligations. In accordance with Government Code Section 53646, the information is presented to the Board on a monthly basis and includes a breakdown by fund, financial institution, settlement and maturity date, yield, and investment amount. In addition, the report indicates the various percentages of investments in each type of institution.

When investments are being made, two or three institutions are contacted to obtain prevailing rates. Consideration is given to Safety, Liquidity, and Yield, in that order. Necessary approvals and reviews are obtained. This process and the presentation of the information to the Board are in compliance with requirements outlined in the District Investment Policy adopted on an annual basis. In addition to the investment portfolio, there are sufficient funds in the Operating Account to meet District obligations for the next 30 days. Maturity dates on investments are structured to meet the future financial obligations of the District (i.e., bond payments and construction projections). In that regard, the District will be able to meet expenditure requirements for the next six months without a need to liquidate an investment earlier than scheduled maturity dates.

Investment activity for the month of November follows:

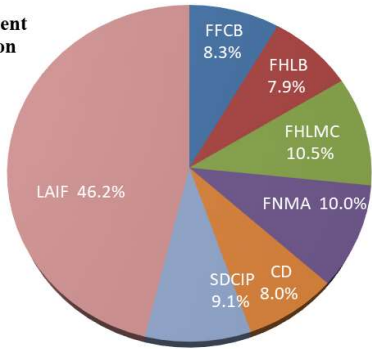
<u>Date</u>	<u>Activity</u>	<u>Investment</u>	<u>Amount</u>	<u>Maturity</u>	<u>Yield</u>
11/01/17	Deposit	LAIF	850,000	Open	1.17%
11/06/17	Deposit	LAIF	1,200,000	Open	1.17%
11/13/17	Withdrawal	LAIF	(200,000)	Open	1.17%
11/15/17	Withdrawal	LAIF	(2,450,000)	Open	1.17%
11/21/17	Deposit	LAIF	1,300,000	Open	1.17%
11/30/17	Deposit	LAIF	600,000	Open	1.17%
Change in investments during the month			<u>\$ 1,300,000</u>		

	<u>Current</u>
Weighted average annual yield for total Vallecitos investments	1.304%
Weighted average days to maturity	384

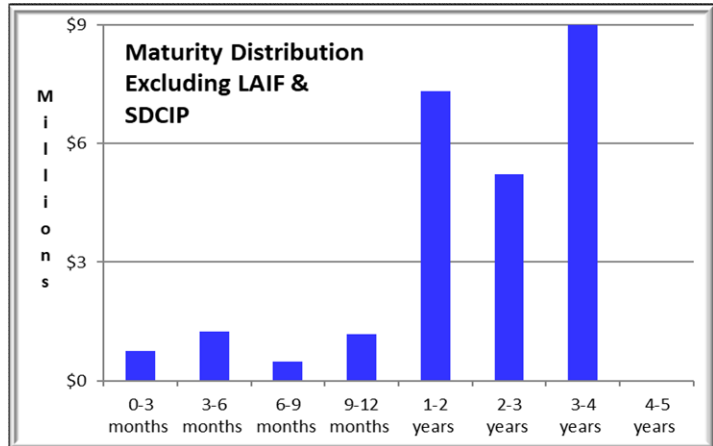
The State Treasurer's Office provides fair market values of LAIF quarterly on their web site. The most recent valuation, which is used on this report, is as of September 30, 2017. The San Diego County Treasurer provides the fair values for the County investment pool. The most recent values and returns, which are used for this report, are for October 31, 2017. Fair values for federal agency obligations and corporate notes are provided by Union Bank trust account reporting.

Portfolio Snapshot:

Investment Allocation

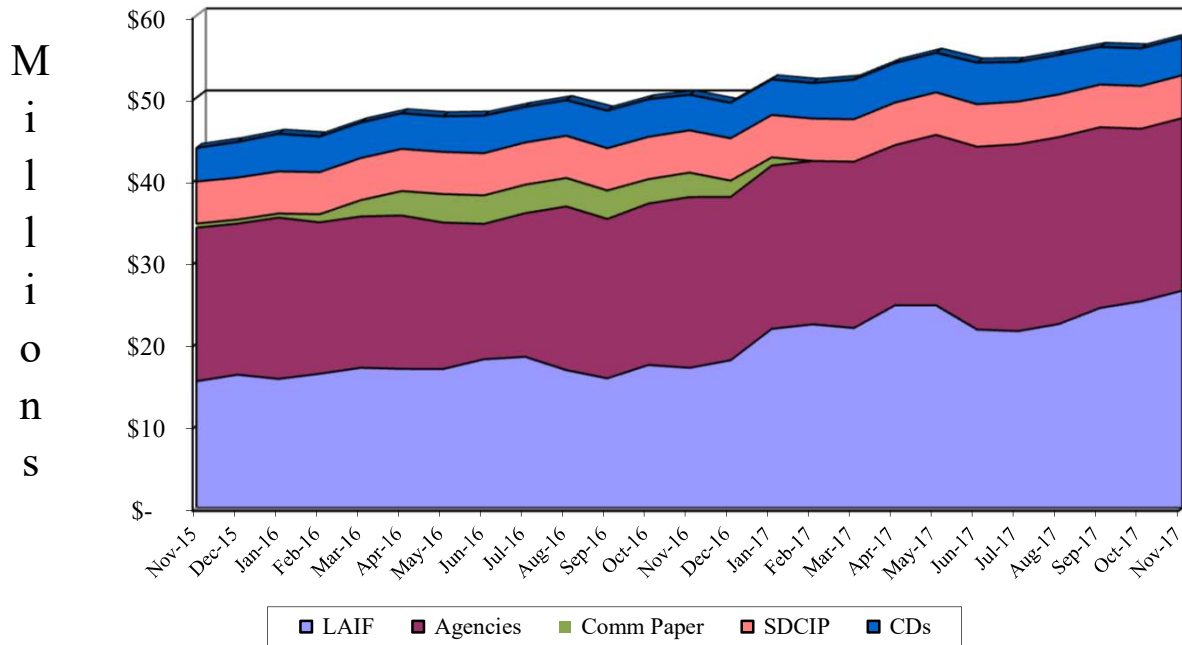


Agencies 36.7%



Safety

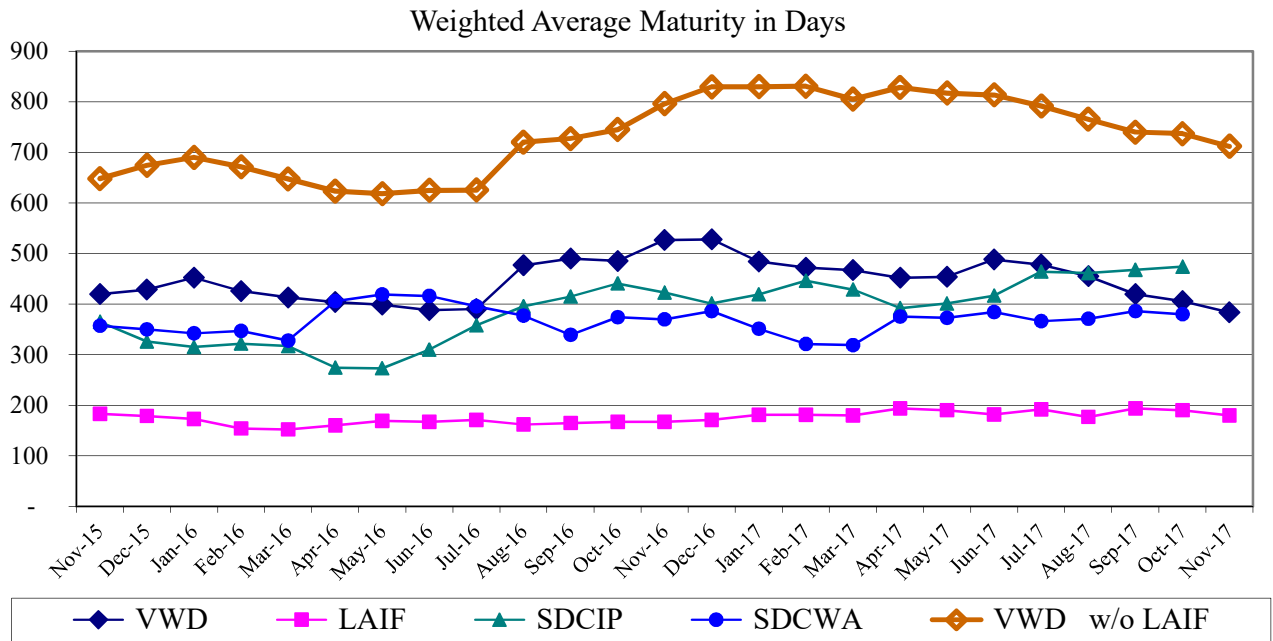
Criteria for selecting investments and the absolute order of priority are safety, liquidity and yield. To meet the objective of safety and avert credit risk, the District acquires only those investments permitted by adopted Board policy and with in limits established in the policy. Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligation. The District also limits risk by investing in a range of instruments to insure diversification as indicated in the graph below.



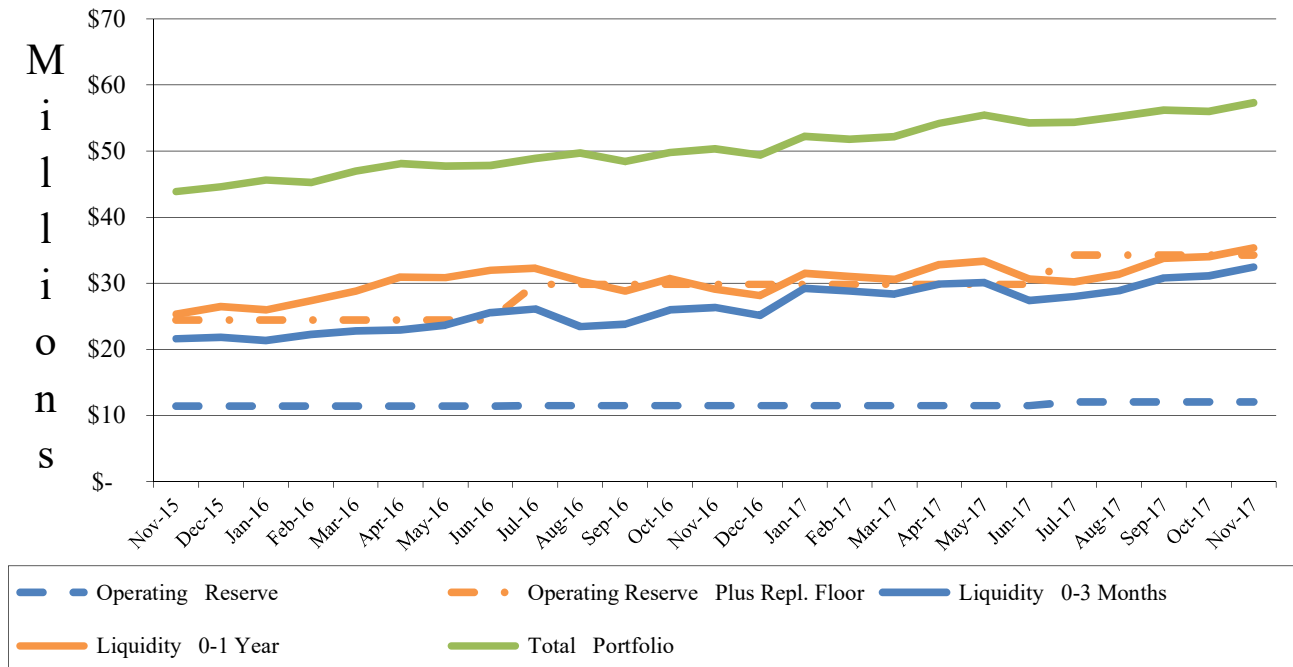
The graph above represents investment levels in the State of California’s Local Agency Investment Fund (LAIF), federal agency obligations, commercial paper, FDIC backed corporate notes, the San Diego County Investment Pool (SDCIP), and certificates of deposit.

Liquidity

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of investments. The District averts interest rate risk by limiting terms of investments in accordance with the Investment Policy. Maturity in days is a measure of liquidity. The next graph compares the District's liquidity to other managed portfolios. The District's liquidity is graphed with and without LAIF. With LAIF the District is in fact very liquid with \$26.5 million available the same day. But for comparative purposes LAIF is eliminated from the District's portfolio and shown separately.

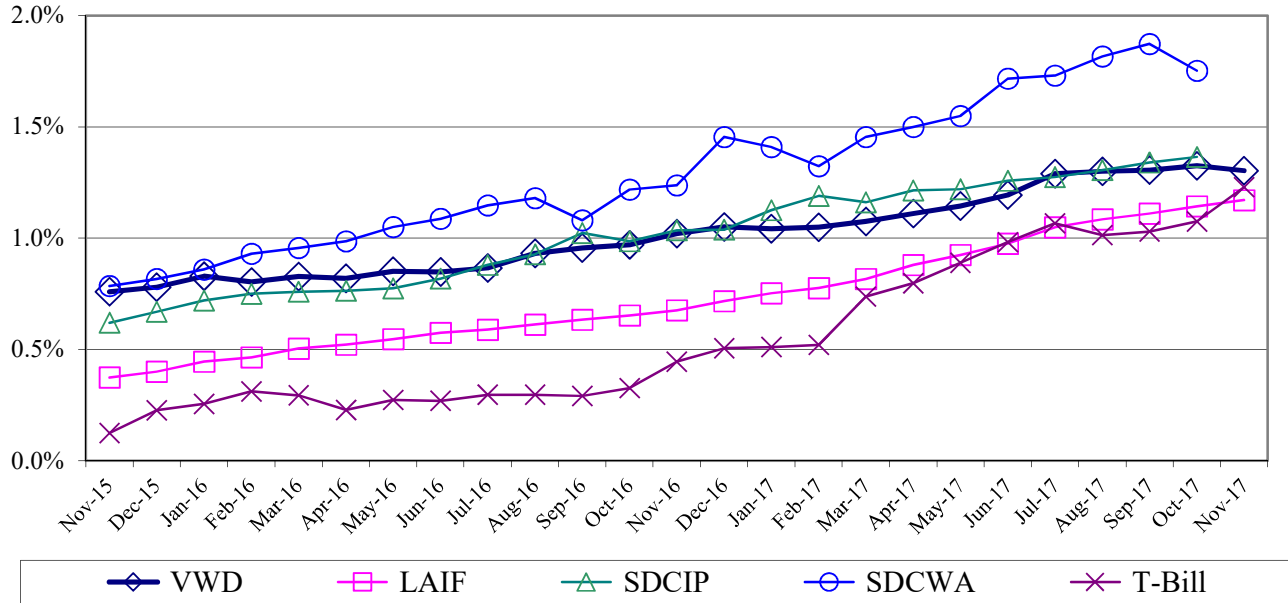


The graph below trends the *relationship of liquidity to adopted reserve levels*. District staff is sensitive to this relationship, but also recognizes the risk of being too liquid if rates fall further.



Yield

The next graph compares the District’s effective yield to LAIF, SDCIP, San Diego County Water Authority (SDCWA), and the average 91-day Treasury bill rate.



Investment/Debt Management

On July 9, 2015, the District refunded most of its 2007 Certificates of Participation with Revenue Bonds containing interest rates ranging between 4% and 5%. The District is obligated to transfer semi-annual debt service payments each June 25th (maximum of \$3.9 million in year 2030) and each December 26th (maximum of \$980,000 in year 2021) to the trustee for payment to bondholders for the 2015 Revenue Bonds. Staff targets these dates for maturities and proposes user rates that, given all other budget assumptions, satisfy debt service coverage requirements. On November 12, 2008, the District secured a private placement, variable rate loan (currently at 1.70895%) from Union Bank for \$8 million to fund remaining and prior construction costs of the Encina Wastewater Authority Phase V expansion. The District is debt financing certain sewer projects with a \$7.1 million 10-year loan received from Bank of America in December of 2012, at a 1.98% fixed rate.

Investment Strategy

Staff is sensitive to the need to maintain minimum liquidity and invests to insure that a portion of the portfolio equal to the operating reserves matures within three months, and a portion of the portfolio equal to the operating reserves plus the replacement reserve floors matures within one year. Staff also recognizes that too much liquidity presents interest rate risk and, therefore, maintains investment maturities close to the liquidity targets. When total investment maturities are projected to remain above liquidity targets, investment are made further out on the curve to ladder maturities, maintain diversity among investment types and issuers, and maximize yield.

The District continues to diversify various aspects of the portfolio and avoid speculating since the portfolio is passively managed (no staff dedicated solely to investing and monitoring credits). Staff diversifies the portfolio by investment type, maturity and settlement dates (time averaging), and call provisions. The District continues to maintain investments of varying types within limits allowed by investment policy (60% in federal agency obligations, 60% in LAIF, 40% in other local government investment pools, 20% in FDIC-backed corporate notes, 20% in commercial paper, 20% in certificates of deposit).

By Fund							Replacement		Capacity		Total
Reference	S&P	Coupon	Yield	Settled	Callable	Matures	Water 110	Sewer 210	Water 120	Sewer 220	
Compass CD		1.300	1.300	12/09/15	na	12/11/17	-	245,000	-	-	245,000
FFCB	AA+	0.840	0.840	10/22/15	10/31/17	01/22/18	-	500,000	-	-	500,000
FFCB	AA+	0.930	0.930	10/21/15	10/13/17	04/13/18	499,705	-	-	-	499,705
Am Exp CD		1.100	1.100	04/29/15	na	04/30/18	245,000	-	-	-	245,000
FNMA	AA+	0.875	1.090	11/12/15	na	05/21/18	-	497,325	-	-	497,325
Synchrony CD		1.600	1.600	06/13/14	na	06/13/18	245,000	-	-	-	245,000
Goldman CD		1.700	1.700	08/19/15	na	08/20/18	-	245,000	-	-	245,000
GE Cap CD		1.800	1.800	09/05/14	na	09/05/18	-	245,000	-	-	245,000
FHLB	AA+	1.200	1.260	06/29/15	na	09/26/18	499,050	-	-	-	499,050
Capital 1 CD		1.650	1.650	10/13/15	na	10/09/18	179,000	-	-	-	179,000
Ally Bank CD		1.600	1.600	10/29/15	na	10/29/18	245,000	-	-	-	245,000
Sallie Mae CD		1.600	1.600	12/09/15	na	12/10/18	-	245,000	-	-	245,000
FHLB	AA+	1.240	1.240	02/08/17	01/23/18	01/23/19	-	500,000	-	-	500,000
FNMA	AA+	1.000	1.000	07/25/16	10/25/17	01/25/19	499,900	-	-	-	499,900
FFCB	AA+	1.150	1.396	03/07/17	10/31/17	02/22/19	-	365,260	-	-	365,260
BMW Bk CD		1.350	1.350	03/10/17	na	03/11/19	-	245,000	-	-	245,000
Whitney Bank CD		1.650	1.650	04/20/17	na	04/22/19	-	245,000	-	-	245,000
Enerbank CD		1.500	1.579	06/18/15	na	05/15/19	232,301	-	-	-	232,301
FFCB	AA+	1.180	1.180	05/26/17	10/31/17	06/13/19	497,500	-	-	-	497,500
FHLB(s)	AA+	1.125	1.125	07/07/17	12/28/17	06/28/19	-	500,000	-	-	500,000
FHLMC(s)	AA+	1.250	1.250	06/28/16	12/28/17	06/28/19	-	750,000	-	-	750,000
FFCB	AA+	1.080	1.080	07/12/16	10/31/17	07/12/19	499,675	-	-	-	499,675
FHLMC(s)	AA+	1.125	1.250	08/30/16	11/28/17	08/28/19	750,000	-	-	-	750,000
Barclays CD		1.900	1.900	09/16/15	na	09/16/19	-	245,000	-	-	245,000
FHLMC	AA+	1.250	1.317	09/25/15	na	10/02/19	498,665	-	-	-	498,665
FHLB	AA+	1.190	1.190	10/28/16	10/28/17	10/28/19	500,000	-	-	-	500,000
FHLMC(s)	AA+	1.250	1.250	08/22/16	11/22/17	11/22/19	-	750,000	-	-	750,000
FNMA	AA+	1.350	1.350	06/30/16	12/30/17	12/30/19	-	500,000	-	-	500,000
Key Bank CD		1.700	1.700	03/08/17	na	03/09/20	-	245,000	-	-	245,000
FNMA	AA+	1.300	1.300	10/19/16	12/30/17	03/30/20	500,000	-	-	-	500,000
FHLB	AAA	1.670	1.670	04/28/17	10/31/17	04/28/20	-	750,000	-	-	750,000
FNMA	AA+	1.500	1.500	05/27/16	11/29/17	05/29/20	750,000	-	-	-	750,000
HSBC Bank CD		1.400	1.400	09/16/16	07/08/18	07/08/20	-	244,510	-	-	244,510
FHLB	AA+	1.200	1.200	11/22/16	10/31/17	07/13/20	492,970	-	-	-	492,970
FNMA	AA+	1.400	1.400	08/24/16	11/24/17	08/24/20	-	1,000,000	-	-	1,000,000
Discover CD		1.500	1.500	10/26/16	na	10/26/20	245,000	-	-	-	245,000
FFCB	AA+	1.380	1.380	11/04/16	na	11/02/20	-	499,600	-	-	499,600
FFCB	AA+	1.770	1.770	12/07/16	12/07/17	12/07/20	-	249,438	-	-	249,438
FHLMC(s)	AA+	1.400	1.400	06/27/17	12/22/17	12/22/20	-	750,000	-	-	750,000
Northern Bk & Trust		1.850	1.850	06/29/17	06/29/18	12/29/20	245,000	-	-	-	245,000
FNMA	AA+	1.400	1.400	10/28/16	10/28/17	01/28/21	500,000	-	-	-	500,000
FFCB	AA+	1.620	1.620	11/18/16	10/31/17	02/17/21	-	149,667	-	-	149,667
FHLMC(s)	AA+	1.250	1.250	02/26/16	11/26/17	02/26/21	-	514,000	-	-	514,000
Wells Fargo CD(s)		1.150	1.150	03/04/16	09/04/18	03/04/21	-	243,000	-	-	243,000
FHLB(s)	AA+	1.500	1.500	04/06/17	12/22/17	03/22/21	-	274,381	-	-	274,381
FFCB	AA+	1.620	1.620	04/12/16	10/31/17	04/12/21	749,925	-	-	-	749,925
FFCB	AA+	1.990	1.990	05/03/17	10/31/17	05/03/21	-	750,000	-	-	750,000
Comenty Bk CD		1.650	1.650	06/30/16	na	06/30/21	-	245,000	-	-	245,000
FNMA	AA+	1.500	1.500	07/27/16	10/27/17	07/27/21	-	500,000	-	-	500,000
JPM Chase CD		1.650	1.650	08/16/16	11/16/17	08/16/21	-	245,000	-	-	245,000
FHLMC	AA+	1.600	1.600	08/25/16	11/25/17	08/25/21	1,000,000	-	-	-	1,000,000
FHLB	AA+	1.625	1.625	09/30/16	12/30/17	09/30/21	-	1,000,000	-	-	1,000,000
FNMA	AA+	1.550	1.550	10/31/16	10/28/17	10/28/21	1,000,000	-	-	-	1,000,000
FHLMC	AA+	1.875	1.875	11/30/16	11/26/17	11/26/21	-	1,000,000	-	-	1,000,000
SDCIP	AAA	na	1.365	Various	na	Open	-	5,212,632	-	-	5,212,632
LAIF		na	1.171	Various	na	Open	13,232,650	13,245,724	-	-	26,478,374
Total Cost							24,106,341	33,195,537	-	-	57,301,878
Unrealized Gain/(Loss)							(143,383)	(215,004)	-	-	(358,387)
Market Value							\$ 23,962,958	\$ 32,980,533	\$ -	\$ -	\$ 56,943,491

By Investment Type						Total					
Reference	Settled	Coupon	Yield	Matures	CDs	Agencies	LGIPs	LAIF	Cost	Market	
Compass CD	12/09/15	1.300	1.300	12/11/17	245,000	-	-	-	245,000	245,020	
FFCB	10/22/15	0.840	0.840	01/22/18	-	500,000	-	-	500,000	499,670	
FFCB	10/21/15	0.930	0.930	04/13/18	-	499,705	-	-	499,705	498,630	
Am Exp CD	04/29/15	1.100	1.100	04/30/18	245,000	-	-	-	245,000	244,963	
FNMA	11/12/15	0.875	1.090	05/21/18	-	497,325	-	-	497,325	498,615	
Synchrony CD	06/13/14	1.600	1.600	06/13/18	245,000	-	-	-	245,000	245,201	
Goldman CD	08/19/15	1.700	1.700	08/20/18	245,000	-	-	-	245,000	245,436	
GE Cap CD	09/05/14	1.800	1.800	09/05/18	245,000	-	-	-	245,000	245,608	
FHLB	06/29/15	1.200	1.260	09/26/18	-	499,050	-	-	499,050	498,360	
Capital 1 CD	10/13/15	1.650	1.650	10/09/18	179,000	-	-	-	179,000	179,265	
Ally Bank CD	10/29/15	1.600	1.600	10/29/18	245,000	-	-	-	245,000	245,326	
Sallie Mae CD	12/09/15	1.600	1.600	12/10/18	245,000	-	-	-	245,000	245,120	
FHLB	02/08/17	1.240	1.240	01/23/19	-	500,000	-	-	500,000	496,790	
FNMA	07/25/16	1.000	1.000	01/25/19	-	499,900	-	-	499,900	494,675	
FFCB	03/07/17	1.150	1.396	02/22/19	-	365,260	-	-	365,260	363,275	
BMW Bk CD	03/10/17	1.350	1.350	03/11/19	245,000	-	-	-	245,000	244,071	
Whitney Bank CD	04/20/17	1.650	1.650	04/22/19	245,000	-	-	-	245,000	244,907	
Enerbank CD	06/18/15	1.500	1.579	05/15/19	232,301	-	-	-	232,301	232,357	
FFCB	05/26/17	1.180	1.180	06/13/19	-	497,500	-	-	497,500	494,205	
FHLB(s)	07/07/17	1.125	1.125	06/28/19	-	500,000	-	-	500,000	497,930	
FHLMC(s)	06/28/16	1.250	1.250	06/28/19	-	750,000	-	-	750,000	746,828	
FFCB	07/12/16	1.080	1.080	07/12/19	-	499,675	-	-	499,675	493,680	
FHLMC(s)	08/30/16	1.125	1.250	08/28/19	-	750,000	-	-	750,000	746,775	
Barclays CD	09/16/15	1.900	1.900	09/16/19	245,000	-	-	-	245,000	246,112	
FHLMC	09/25/15	1.250	1.317	10/02/19	-	498,665	-	-	498,665	494,670	
FHLB	10/28/16	1.190	1.190	10/28/19	-	500,000	-	-	500,000	492,635	
FHLMC(s)	08/22/16	1.250	1.250	11/22/19	-	750,000	-	-	750,000	744,683	
FNMA	06/30/16	1.350	1.350	12/30/19	-	500,000	-	-	500,000	493,950	
Key Bank CD	03/08/17	1.700	1.700	03/09/20	245,000	-	-	-	245,000	243,983	
FNMA	10/19/16	1.300	1.300	03/30/20	-	500,000	-	-	500,000	491,305	
FHLB	04/28/17	1.670	1.670	04/28/20	-	750,000	-	-	750,000	742,973	
FNMA	05/27/16	1.500	1.500	05/29/20	-	750,000	-	-	750,000	740,768	
HSBC Bank CD	09/16/16	1.400	1.400	07/08/20	244,510	-	-	-	244,510	241,296	
FHLB	11/22/16	1.200	1.200	07/13/20	-	492,970	-	-	492,970	489,775	
FNMA	08/24/16	1.400	1.400	08/24/20	-	1,000,000	-	-	1,000,000	983,200	
Discover CD	10/26/16	1.500	1.500	10/26/20	245,000	-	-	-	245,000	239,639	
FFCB	11/04/16	1.380	1.380	11/02/20	-	499,600	-	-	499,600	485,970	
FFCB	12/07/16	1.770	1.770	12/07/20	-	249,438	-	-	249,438	246,713	
FHLMC(s)	06/27/17	1.400	1.400	12/22/20	-	750,000	-	-	750,000	748,305	
Northern Bk & Trust	06/29/17	1.850	1.850	12/29/20	245,000	-	-	-	245,000	243,390	
FNMA	10/28/16	1.400	1.400	01/28/21	-	500,000	-	-	500,000	487,325	
FFCB	11/18/16	1.620	1.620	02/17/21	-	149,667	-	-	149,667	146,966	
FHLMC(s)	02/26/16	1.250	1.250	02/26/21	-	514,000	-	-	514,000	509,394	
Wells Fargo CD(s)	03/04/16	1.150	1.150	03/04/21	243,000	-	-	-	243,000	242,859	
FHLB(s)	04/06/17	1.500	1.500	03/22/21	-	274,381	-	-	274,381	272,993	
FFCB	04/12/16	1.620	1.620	04/12/21	-	749,925	-	-	749,925	736,710	
FFCB	05/03/17	1.990	1.990	05/03/21	-	750,000	-	-	750,000	744,480	
Comenty Bk CD	06/30/16	1.650	1.650	06/30/21	245,000	-	-	-	245,000	240,752	
FNMA	07/27/16	1.500	1.500	07/27/21	-	500,000	-	-	500,000	487,475	
JPM Chase CD	08/16/16	1.650	1.650	08/16/21	245,000	-	-	-	245,000	239,336	
FHLMC	08/25/16	1.600	1.600	08/25/21	-	1,000,000	-	-	1,000,000	978,260	
FHLB	09/30/16	1.625	1.625	09/30/21	-	1,000,000	-	-	1,000,000	975,910	
FNMA	10/31/16	1.550	1.550	10/28/21	-	1,000,000	-	-	1,000,000	975,070	
FHLMC	11/30/16	1.875	1.875	11/26/21	-	1,000,000	-	-	1,000,000	982,877	
SDCIP	Various		1.365	Open	-	-	5,212,632	-	5,212,632	5,154,000	
LAIF	Various		1.171	Open	-	-	-	26,478,374	26,478,374	26,453,010	
Total Cost					4,573,811	21,037,061	5,212,632	26,478,374	57,301,878		
Unrealized Gain/(Loss)					(19,170)	(255,221)	(58,632)	(25,364)	(358,387)		
Market Value					\$ 4,554,641	\$ 20,781,840	\$ 5,154,000	\$ 26,453,010	\$ 56,943,491	\$ 56,943,491	
Percentage of Portfolio					8.0%	36.7%	9.1%	46.2%			
Investment Policy Limits					20.0%	60.0%	40.0%	60.0%			

DATE: DECEMBER 20, 2017
TO: BOARD OF DIRECTORS
SUBJECT: FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR
RANCHO CORONADO PHASE 2 IMPROVEMENTS APN 221-091-21,
222-080-59 & 222-170-28
(BROOKFIELD HOMES – RANCHO CORONADO, LLC)

BACKGROUND:

Brookfield Homes – Rancho Coronado, LLC, owner of the project, has completed the installation of water and sewer facilities for their residential subdivision located on the west side of Twin Oaks Valley Road at Village Drive.

DISCUSSION:

Water and/or sewer facilities are constructed by a developer. When complete, those facilities are accepted by the Board of Directors and become District property.

The project constructed approximately 2,975 feet of 8-inch diameter PVC water main, 520 feet of 10-inch diameter PVC water main and 3,065 feet of 8-inch diameter PVC sewer main.

Upon final acceptance of the project, water and sewer service will be available to 24 single family homes and 195 Multi-Family Residential Units.

The owner has provided the District with the required security to guarantee repairs due to failure of materials or workmanship for a period of one year. All current fees and charges have been paid to date.

Along with the water and sewer mains, assorted appurtenances were installed such as water meters, fire hydrants, gate valves, and sewer laterals and manholes.

The owner has paid a total of \$645,803.00 in water capital facility fees and \$268,324.00 in wastewater capital facility fees for release of model units. Prior to occupancy the developer will be required to pay an additional \$1,714,371.00 in water capital facility fees and \$1,303,288.00 in wastewater capital facility fees for the remaining lots.

FISCAL IMPACT:

None. Future water and sewer revenues will offset costs of service.

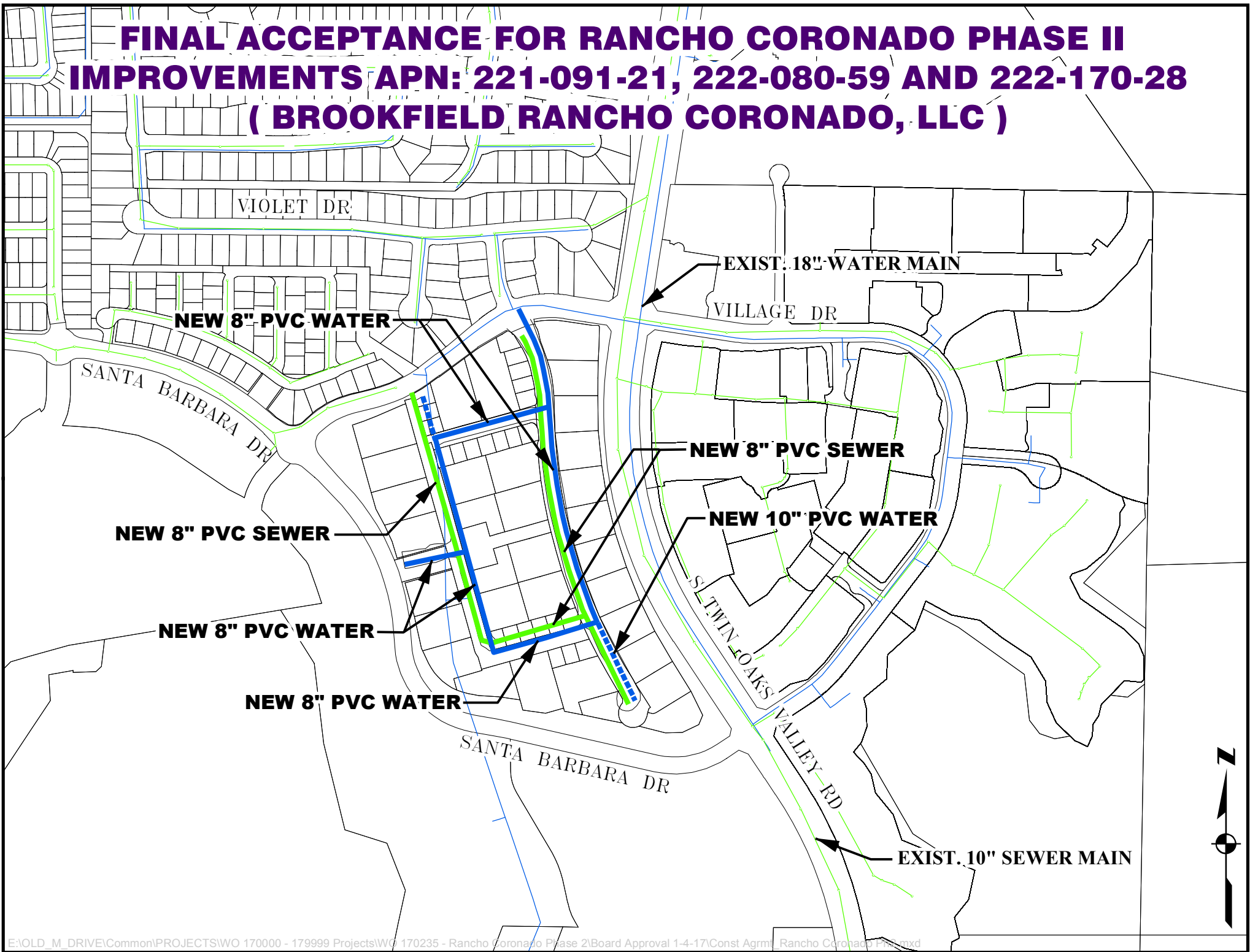
RECOMMENDATION:

Accept the project improvements and approve the filing of a Notice of Completion for Rancho Coronado Phase 2 Improvements.

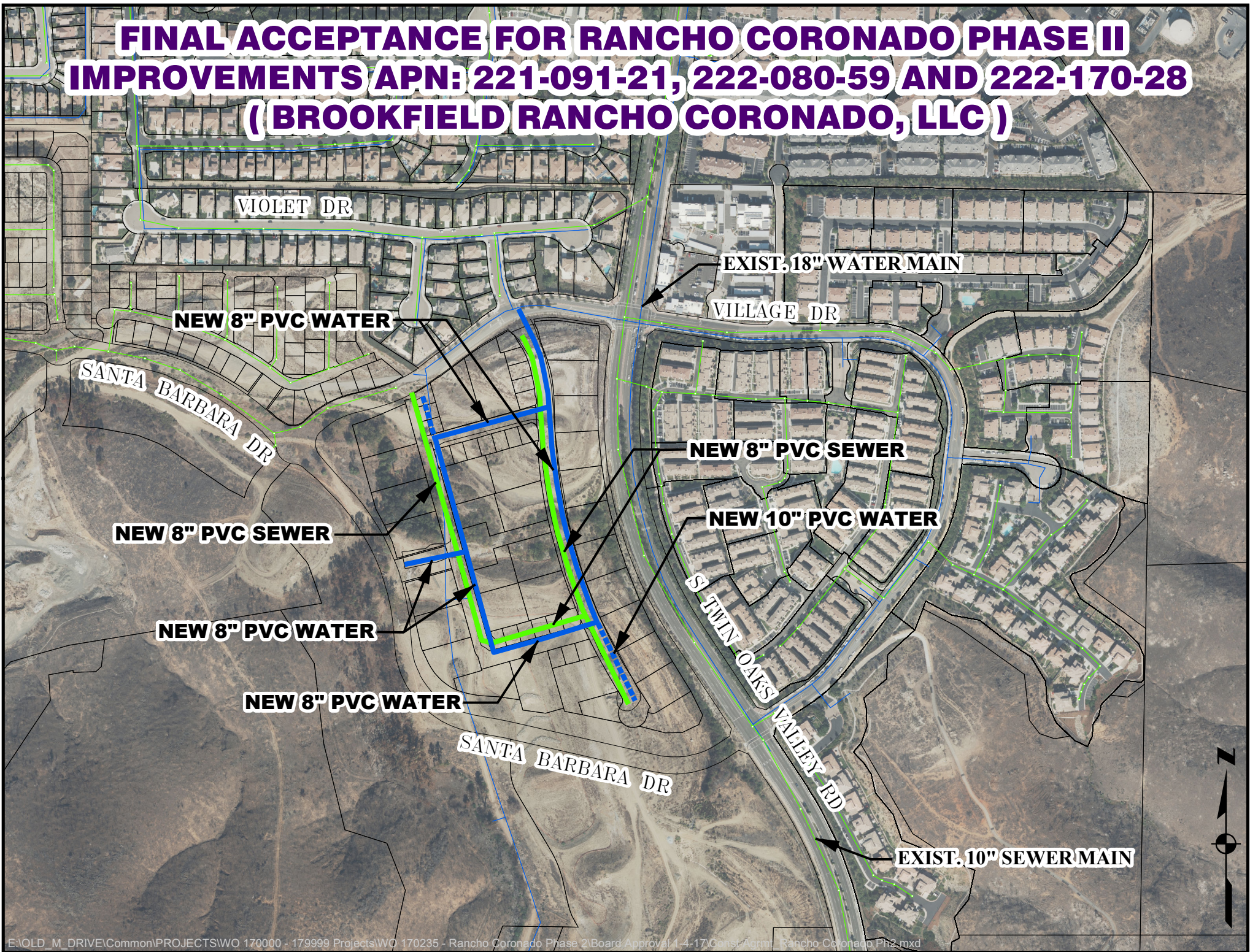
ATTACHMENTS:

2 Map Exhibits – 1 Plat Map & 1 Aerial

**FINAL ACCEPTANCE FOR RANCHO CORONADO PHASE II
IMPROVEMENTS APN: 221-091-21, 222-080-59 AND 222-170-28
(BROOKFIELD RANCHO CORONADO, LLC)**



FINAL ACCEPTANCE FOR RANCHO CORONADO PHASE II IMPROVEMENTS APN: 221-091-21, 222-080-59 AND 222-170-28 (BROOKFIELD RANCHO CORONADO, LLC)



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JEFFREY G. SCOTT
BLAISE J. JACKSON
JAMES R. DODSON

FAX (858) 675-9897

Date: December 20, 2017
To: Vallecitos Board of Directors
From: Jeff Scott, Legal Counsel
Re: Consideration of Adjustment to the General Manager's Salary

The Board and General Manager Pruim entered into an Employment Agreement on October 14, 2016. Section 3 of the Agreement provides that merit increases in salary shall be determined in the sole discretion of the Board. Earlier this month the Board conducted an annual performance evaluation of the General Manager.

In follow-up to the evaluation, attached for Board consideration and possible action is a Second Amendment to General Manager Pruim's Employment Agreement. The Amendment reflects an 8% merit increase effective January 1, 2018 which results in a salary of \$233,539.00.

In addition, when the District changes any of its salary ranges the California Public Employees' Retirement System (CalPERS) requires a new Pay Schedule to be approved by the Board. Although there is not a range for the General Manager's position, the monthly salary needs to be listed on the Pay Schedule in order for CalPERS to approve the pay amount as payrate and reportable compensation earnable.

Also attached for Board consideration is a Resolution Adopting the new District Pay Schedule.

**SECOND AMENDMENT TO GENERAL MANAGER
EMPLOYMENT AGREEMENT**

The General Manager Employment Agreement dated November 21, 2016, between the Vallecitos Water District (“District”) and Glenn Pruim (“Employee”), is hereby amended as follows:

1. The first sentence of Section 3. is modified as follows:
“Commencing January 1, 2018, Employee shall receive an annual salary of Two Hundred and Thirty-Three Thousand, Five Hundred Thirty-Nine Dollars (\$233,539.00) payable at the regular District pay periods during the employment term subject to all applicable withholdings and deductions.”

2. Except as expressly stated herein, the terms and conditions of the November 21, 2016 General Manager Employment Agreement and the Amendment dated April 5, 2017, are restated and shall remain in full force and effect.

3. The effective date of this amendment is December 20, 2017.

“Employee”:

“District”:

Vallecitos Water District

By _____
Glenn Pruim, Secretary
Board of Directors
Vallecitos Water District

By _____
James Hernandez, President
Board of Directors
Vallecitos Water District

Exhibit A

VALLECITOS WATER DISTRICT PERSONNEL CLASSIFICATION AND MONTHLY PAY SCHEDULE

has been duly approved and adopted by Vallecitos Water District Board in accordance with requirements of applicable public meeting laws.

Effective January 1, 2018

POSITION TITLE	RANGE	STEPS A - G	H	I
Accountant	59.0	5644-7563	7942	8339
Accounting Supervisor	64.5	7381-9891	10386	10905
Accounting Technician	54.5	4531-6072	6376	6695
Administrative Secretary	57.0	5119-6860	7203	7563
Administrative Services Manager	73.0	11174-14975	15724	16510
Applications Specialist I	60.0	5926-7942	8339	8756
Applications Specialist II	63.5	7030-9420	9891	10386
Assistant General Manager	76.0	12936-17335	18202	19112
Building and Grounds Worker	47.0	3143-4212	4422	4643
Building and Grounds Worker (Y-rating)	47.0Y	4551-4551	N/A	N/A
Capital Facilities Coordinator	59.5	5783-7750	8138	8545
Capital Facilities Engineer	64.0	7203-9653	10136	10642
Capital Facilities Senior Engineer	67.0	8339-11174	11733	12320
Cashier / Receptionist	50.0	3638-4875	5119	5375
CMMS Planner	58.0	5375-7203	7563	7942
Construction Inspection Supervisor	61.5	6376-8545	8972	9420
Construction Inspector I	55.5	4758-6376	6695	7030
Construction Inspector II	58.5	5508-7381	7750	8138
Construction Supervisor	61.5	6376-8545	8972	9420
Construction Worker I	50.5	3728-4996	5246	5508
Construction Worker II	53.5	4316-5783	6072	6376
Control Systems Technician	60.0	5926-7942	8339	8756
Customer Service Representative I	49.5	3550-4758	4996	5246
Customer Service Representative II	52.0	4011-5375	5644	5926
Customer Service Representative III	53.0	4212-5644	5926	6222
Customer Service Supervisor	60.0	5926-7942	8339	8756
Development Services Coordinator	60.0	5926-7942	8339	8756
Development Services Senior Engineer	67.0	8339-11174	11733	12320
District Engineer	73.5	11450-15345	16112	16918
Electrical/Instrumentation Technician	59.0	5644-7563	7942	8339
Engineering Services Assistant	53.5	4316-5783	6072	6376
Engineering Technician I	53.5	4316-5783	6072	6376
Engineering Technician II	56.5	4996-6695	7030	7381
Engineering Technician III	59.5	5783-7750	8138	8545
Executive Secretary	61.0	6222-8339	8756	9193
Facility Locator	55.5	4758-6376	6695	7030
Finance Assistant	52.0	4011-5375	5644	5926
Finance Manager	73.0	11174-14975	15724	16510
Financial Analyst	63.5	7030-9420	9891	10386
General Manager	N/A	19462	19462	19462
GIS/CADD Technician	56.0	4875-6534	6860	7203
Human Resources Analyst	58.5	5508-7381	7750	8138
Information Technology Supervisor	66.0	7942-10642	11174	11733
Information Technology Technician	58.0	5375-7203	7563	7942

VALLECITOS WATER DISTRICT PERSONNEL CLASSIFICATION AND MONTHLY PAY SCHEDULE

has been duly approved and adopted by Vallecitos Water District Board in accordance with requirements of applicable public meeting laws.

Effective January 1, 2018

POSITION TITLE	RANGE	STEPS A - G	H	I
Landscape Maintenance Worker I	50.0	3638-4875	5119	5375
Landscape Maintenance Worker II	52.0	4011-5375	5644	5926
Mechanic	55.0	4643-6222	6534	6860
Mechanic Assistant	51.0	3820-5119	5375	5644
Mechanical / Electrical Supervisor	62.0	6534-8756	9193	9653
Mechanical Maintenance Worker I	52.0	4011-5375	5644	5926
Mechanical Maintenance Worker II	55.0	4643-6222	6534	6860
Meter Service Supervisor	60.0	5926-7942	8339	8756
Meter Service Worker I	49.5	3550-4758	4996	5246
Meter Service Worker II	52.5	4110-5508	5783	6072
Operations and Maintenance Assistant	52.0	4011-5375	5644	5926
Operations and Maintenance Manager	73.0	11174-14975	15724	16510
Public Information Representative	59.0	5644-7563	7942	8339
Public Information/Conservation Supervisor	62.5	6695-8972	9420	9891
Pump and Motor Technician I	55.0	4643-6222	6534	6860
Pump and Motor Technician II	58.0	5375-7203	7563	7942
Purchasing/Warehouse Assistant	54.0	4422-5926	6222	6534
Purchasing/Warehouse Supervisor	60.0	5926-7942	8339	8756
Risk Management Supervisor	64.5	7381-9891	10386	10905
Safety Technician	57.0	5119-6860	7203	7563
Senior Construction Systems Worker	56.5	4996-6695	7030	7381
Senior Customer Service Representative	54.5	4531-6072	6376	6695
Senior Pump and Motor Technician	59.5	5783-7750	8138	8545
Senior Wastewater Collections Systems Worker	55.5	4758-6376	6695	7030
Senior Wastewater Treatment Plant Operator	59.5	5783-7750	8138	8545
Senior Water Systems Operator	58.5	5508-7381	7750	8138
Source Control Technician	56.5	4996-6695	7030	7381
Systems Administrator	61.5	6376-8545	8972	9420
Valve Maintenance Technician	55.5	4758-6376	6695	7030
Warehouse Assistant I	50.0	3638-4875	5119	5375
Warehouse Assistant II	53.0	4212-5644	5926	6222
Wastewater Collection Systems Supervisor	61.5	6376-8545	8972	9420
Wastewater Collection Systems Worker 1	50.0	3638-4875	5119	5375
Wastewater Collection Systems Worker II	53.0	4212-5644	5926	6222
Wastewater Treatment Plant Operator I	53.0	4212-5644	5926	6222
Wastewater Treatment Plant Operator II	56.0	4875-6534	6860	7203
Wastewater Treatment Plant Supervisor	63.0	6860-9193	9653	10136
Water Systems Operator I	53.0	4212-5644	5926	6222
Water Systems Operator II	56.0	4875-6534	6860	7203
Water Systems Supervisor	63.0	6860-9193	9653	10136

RESOLUTION NO. ____

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
VALLECITOS WATER DISTRICT ADOPTING DISTRICT PAY SCHEDULE**

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws in order for the California Public Employees Retirement System (CalPERS) to consider pay as "compensation earnable" for purposes of calculating a member's retirement benefit;

WHEREAS, the Board of Directors approved authorized positions in the budget for Fiscal Year 2017/18; and,

WHEREAS, the Board of Directors approves the salary adjustment for the General Manager;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vallecitos Water District as follows:

DISTRICT PAY SCHEDULE. The Board of Directors does hereby approve and adopt the Vallecitos Water District Personnel Classification and Monthly Pay Schedule, attached hereto as Exhibit "A" and incorporated herein by reference.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Vallecitos Water District at a regular meeting held on the 20th day of December, 2017 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

James Hernandez, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruijm, Secretary
Board of Directors
Vallecitos Water District



Urban Water Institute 2018 Spring Conference

'Who's in Control?'

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Future of Dams in California: following the Oroville dam failure - regulators, water users and decision makers shine a new light on the broader considerations of using dams in water management

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The California Water Fix

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How to balance responsibility of 'controlling' water in California

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**For more information please contact the Urban Water Institute
at (949) 679-9676 or stacy@urbanwater.com**

Please visit our website at www.urbanwater.com