



201 Vallecitos de Oro · San Marcos, California · 92069-1453 Telephone (760) 744-0460

TENANT IMPROVEMENT INFORMATION SHEET

For tenant improvement water and sewer capacity review or availability letter, please submit the following to Vallecitos Water District, Engineering Department:

1. **Water and Sewer Capacity Review Worksheet**
 2. **One set of plans**
 3. **\$190 check**
- **Please submit request as soon as possible to allow appropriate time for review. Allow a minimum of 2-3 weeks for review to make any capacity corrections with the owner before expecting a sign-off of your plans.**
 - Vallecitos Water District is located at 201 Vallecitos de Oro, San Marcos, CA 92069. We are open M-Th 7:30am–5:00pm and 7:30am–4:00pm on Fridays.
 - Please provide owner/property management information as well as your contact information. If possible, please type the form and leave a business card.
 - Please complete the water and sewer information to the best of your knowledge. If you are not sure what your water usage in GPD (gallons per day) are then have your engineer provide this information for you.
 - Please provide any Fats, Oils and Grease information if this applies to your business.