

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
THURSDAY, MARCH 24, 2016, AT 4:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Sannella called the Special meeting to order at the hour of 4:00 p.m.

Director Elitharp led the pledge of allegiance.

Present: Director Elitharp
Director Evans (Arrived 4:31 p.m.)
Director Hernandez
Director Martin
Director Sannella

Staff Present: Legal Counsel Scott
Administrative Secretary Johnson

ADOPT AGENDA FOR THE SPECIAL MEETING OF MARCH 24, 2016

16-03-14 MOTION WAS MADE by Director Martin, seconded by Director Hernandez, and carried unanimously, with Director Evans absent, to adopt the agenda for the Special Board Meeting of March 24, 2016.

Director Evans arrived to the meeting subsequent to the adoption of the agenda.

ORAL COMMUNICATIONS

None.

ACTION ITEMS

DISCUSSION AND SELECTION OF RECRUITMENT FIRM

President Sannella explained that the purpose of the special meeting was to discuss the RFP's that the District had received and to select 3-4 firms for the Board to interview at a future Board meeting. After the interviews, the firm that is selected will assist the Board in the recruitment of the new District General Manager. It was noted that the Board had received RFP's from 9 very good firms. President Sannella asked the Board members to rank the firms based on their review of the RFP's. After ranking each firm and providing input and discussion, it was the consensus of the Board to interview the following three firms:

1. Ralph Anderson & Associates
2. Cooperative Personnel Services (CPS HR Consulting)
3. Bob Murray & Associates

Further Board discussion took place regarding the manner in which the interviews would be conducted. It was the consensus of the Board to interview the three firms at a Special Board meeting to be scheduled on April 13, 2016 beginning at 1:00 p.m. and allow for approximately one hour to interview each firm. Director Hernandez stated that each firm should have the principal who will be in charge of the recruitment process present at the interview. It was also noted that the firms would be notified in writing of the Board's decision within 24 hours after the interviews.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, President Sannella adjourned the Special Meeting of the Board of Directors at the hour of 4:42 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, April 6, 2016, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Michael A. Sannella, President
Board of Directors
Vallecitos Water District