

**VALLECITOS WATER DISTRICT "VWD"
APPLICATION FOR INSTALLATION OR RELOCATION
OF TEMPORARY CONSTRUCTION METERS**

NEW INSTALL RELOCATE (*PVT BACKFLOW MUST BE REMOVED, NEW LOCATION MUST BE MARKED)

BILLING INFORMATION

Company Name _____	Date: _____
Address _____	Phone No. (____) _____
City, State _____ ZIP _____	Email: _____

ON SITE CONTACT INFORMATION

Name _____	Field Phone No.: (____) _____
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The undersigned applicant hereby applies for a Temporary Water Meter for Construction Purposes and understands and agrees to the following:

- This service must always be maintained and used in conformance with the rules, regulations, and policies of the Vallecitos Water District "VWD".
- The Applicant will be charged and/or forfeit the deposit for any and all damage/theft to this meter or any structure related thereto, including fire hydrants, blow-offs, air vents, service pipe, meter boxes or any other appurtenances whatsoever. **Use only an approved fire hydrant wrench.**
- The Applicant is responsible for the payment of all fees, including payment for all water usage through this meter. Please refer to the "Construction Meter Information Sheet" for a detailed description of deposits, ready-to-serve, installation/removal fees; and to "Water Rates Schedule" for commodity charges. VWD can only accept Cash or Checks. **Vallecitos Water District – Attention: Engineering. (760) 744-0460.**
- Construction water meters shall be available to the applicant for 90 days; however, this time may be extended at the discretion of the General Manager.
- Applicant understands and agrees that this service may NOT be transferred to any other individual or entity.
- Construction meters shall be installed, removed and relocated by VWD personnel only. Applicant shall submit a new Construction Meter Installation/Relocation or Removal Request form to the District for each occurrence. * Construction meter will not be relocated with a private back flow installed (remove prior to pick up). Blue marking tape placement at new location is required. An additional charge will be incurred if the District responds to remove the meter and the backflow is still attached or the new location is not marked. A new relocation request will be required each occurrence.
- VWD will strive to meet construction meter installation & relocation requests within 5 business days.
- **Please be sure to slowly open and close valves when filling tanks or water trucks. Sudden on and off movement creates spikes or hammering in the pipeline. Remember to DISCONNECT FROM THE METER BEFORE DRIVING AWAY.**
- **A map of location(s) is required for each installation and/or relocation request. A hand drawn map is acceptable.**

INSTALL METER AT: _____

Customer Account Number (Relocation Requests Only): _____

Applicant's Name (Print)

Applicant's Signature

Remarks: _____

Continued on the next page

BACKFLOW REQUIREMENTS FOR VWD CONSTRUCTION METERS

Vallecitos Water District "VWD" requires a backflow device for all construction-related activities. If required, a Reduced Pressure Principle Backflow Prevention Assembly (RPP) will be installed on the downstream side of the construction meter and will require a second downstream ball valve. The RPP backflow prevention assembly will be tested for compliance by a VWD-approved certified tester within 1 working day of construction meter installation. Email completed backflow test forms to backflow@vwd.org.

Applicants may request the use of a larger construction meter size, ie: 4", 6". These requests must be submitted to the engineering department for review on a case-by-case basis. If approved, all parts and labor will be provided by the applicant. This would include a pressure reducing valve, meter and RPP. The pressure reducing valve will be installed upstream of the meter and solely be operated by VWD staff.

Intended use: _____

I am aware of VWD's policy regarding RPP backflow prevention and acknowledge that all costs associated with the installation, testing, and compliance of the RPP backflow prevention assembly are my responsibility.

Applicant's Signature: _____ Date: _____

Applicant's Name: _____ Company: _____

(TO BE FILLED OUT BY VALLECITOS WATER DISTRICT EMPLOYEE ONLY)

Deposit: _____	Receipt No.: _____
Order Taken by: _____	Systems Map No.: _____
Account No: _____	Project No: _____
Date Installed: _____	Installed by: _____
Meter Serial & Body No.: _____	Meter Size/Type: _____
Beginning Read: _____	Sequence No: _____
Date Removed: _____	Ending Read: _____
GPS Location: Latitude: _____	GPS Location: Longitude: _____
Meter Radio Number: _____	Meter Electronic Register No: _____
Engineering Department Review: _____ (VWD employee initials)	
Backflow test report form given to customer: _____ (VWD employee initials)	
Backflow tester(s) list given to customer: _____ (VWD employee initials)	
Operations Dept. review: _____ (VWD employee initials)	
Pump Zone Required: Yes: _____ No: _____ Zone No: _____	

Revised 6/29/22