

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, JANUARY 20, 2010, AT 4:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT FERGUSON

PLEDGE OF ALLEGIANCE – GENERAL MANAGER LAMB

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF JANUARY 20, 2010

PRESENTATION

Joe Dion, ACWA/JPIA Executive Board member, and Andy Sells, Chief Financial & Operations Manager, will present Vallecitos Water District with a refund check.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

- 1.1 APPROVAL OF MINUTES
 - A. REGULAR BOARD MEETING – JANUARY 6, 2010
 - B. BOARD COMMITTEE MEETING – JANUARY 11, 2010

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH JANUARY 20, 2010 - \$2,316,406.81

Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – DECEMBER 31, 2009
- B. WATER PRODUCTION/SALES REPORT – 2009/10
- C. WATER REVENUE AND EXPENSE REPORT – DECEMBER 31, 2009
- D. SEWER REVENUE AND EXPENSE REPORT – DECEMBER 31, 2009
- E. APPROPRIATED FUND BALANCE ACTIVITY – DECEMBER 31, 2009
- F. INVESTMENT REPORT – DECEMBER 2009

1.4 WINTER 2010 SPLASH - VALLECITOS WATER DISTRICT QUARTERLY NEWSLETTER

The Splash newsletter is mailed to District customers.

Recommendation: Approve the Winter 2010 Splash Newsletter

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 APPROVAL OF CONSTRUCTION CHANGE ORDERS FOR THE DISCOVERY STREET SEWER PROJECT

The project includes the construction of 5,100 feet of sewer pipeline ranging from 8-15 inches in diameter. The alignment also includes two private pipeline installations.

Recommendation: Approve Construction Change Orders No. 9B and 10 to Utah Pacific Construction's contract in the amount of \$24,812.

*****END OF ACTION ITEMS*****

REPORTS

3.1 GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY

3.5 ACWA/REGION 10

3.6 DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS
ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

4.1 MEETINGS

San Marcos Chamber of Commerce Mixer

January 28, 2010 – 5:30 p.m. – 7:30 p.m. – Vallecitos Water District, San Marcos, CA

San Marcos Chamber of Commerce Installation and Awards Luncheon

February 5, 2010 – Lake San Marcos Country Club

WaterReuse Annual Conference

March 7 - 9, 2010 – Paradise Point Resort, San Diego, CA

*****END OF OTHER BUSINESS*****


5.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 261 at least 48 hours prior to the meeting.

AFFIDAVIT OF POSTING

I, Carol Lewis, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, January 15, 2010.



Carol Lewis

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, JANUARY 20, 2010, AT 4:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Ferguson called the Regular meeting to order at the hour of 4:00 p.m.

General Manager Lamb led the pledge of allegiance.

Present: Director Ferguson
Director Gentry
Director Hannan
Director Poltl
Director Shell

Staff Present: General Manager Lamb
Legal Counsel Scott
Director of Finance Scaglione
Director of Human Resources Caudle
Engineering Manager Gerdes
Operations Manager Arrant
Capital Facilities Engineer Scholl
Safety Officer Dombroske
Public Information Specialist Webb
Administrative Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF JANUARY 20, 2010

10-01-04 MOTION WAS MADE by Director Shell, seconded by Director Gentry, and carried unanimously, to adopt the agenda for the Regular Board Meeting of January 20, 2010.

PRESENTATION

Joe Dion, ACWA/JPIA Executive Board member, and Andy Sells, Chief Financial & Operations Manager presented Vallecitos Water District with a refund check in the amount of \$110,333.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

10-01-05 MOTION WAS MADE by Director Hannan, seconded by Director Shell, and carried unanimously, to approve the Consent Calendar as presented.

- 1.1 Approval of Minutes
 - A. Regular Board Meeting – January 6, 2010
 - B. Board Committee Meeting – January 11, 2010
- 1.2 Warrant List through January 20, 2010 - \$2,316,406.81
- 1.3 Financial Reports
 - A. Water Meter Count – December 31, 2009
 - B. Water Production/Sales Report – 2009/10
 - C. Water Revenue and Expense Report – December 31, 2009
 - D. Sewer Revenue and Expense Report – December 31, 2009
 - E. Appropriated Fund Balance Activity – December 31, 2009
 - F. Investment Report – December 2009
- 1.4 Winter 2010 SPLASH – Vallecitos Water District Quarterly Newsletter

ACTION ITEMS

APPROVAL OF CONSTRUCTION CHANGE ORDERS FOR THE DISCOVERY STREET SEWER PROJECT

General Manager Lamb reported that the District has completed the Discovery Street sewer project. The authorization to construct included funds for Change Orders as approved in current policy. Two additional Change Orders arose, 9B and 10, which exceeds the Ordinance's construction contingency allowance. In order to maintain the construction schedule and avoid delay charges by Utah Pacific, staff signed these change orders, which made the total percentage slightly over the Ordinance percentage but still within the overall project budget. The change orders were not previously presented to the Board due to the timing of Board/Committee meetings and the imminent completion of the work. The costs for Change Orders No. 9B and 10 are \$24,812. A modification to the budget is not required as the project as a whole is under budget by approximately \$163,000.

Staff recommended approval of Change Orders No. 9B and 10 to Utah Pacific Construction's contract in the amount of \$24,812.00 for the Discovery Street sewer project.

- 10-01-06 MOTION WAS MADE by Director Shell, seconded by Director Gentry, and carried unanimously, to approve Change Orders No. 9B and 10 to Utah Pacific Construction's contract in the amount of \$24,812.00 .

REPORTS

GENERAL MANAGER

General Manager Lamb reported that the new Discovery Street sewer that was installed did alleviate any surcharging concerns in the creek and down Discovery Street from the recent rains. Operations staff monitored the area during the first two storms. There were no water or wastewater problems at any facility.

DISTRICT COUNSEL

Legal Counsel Scott reported on the recent case of Tiburon vs. Bonandu involving an Assessment District proceeding. Legal Counsel Scott noted that the courts standard of review of these types has changed from the Substantiated Evidence standard to a de-novo review standard.

SAN DIEGO COUNTY WATER AUTHORITY

The next Board meeting will be held on January 28, 2010.

ENCINA WASTEWATER AUTHORITY

Director Gentry reported on the Capital Improvement Committee meeting held on January 20, 2010. The next Board meeting will be held on January 27, 2010.

Director Hannan reported on the Policy and Finance Committee meeting held two weeks ago.

ACWA REGION 10

Director Gentry reported on a conference call held last week.

LAFCO

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Gentry submitted a written report on his attendance to the Council of Water Utilities meeting on January 19, 2010, and is on file.

Director Shell submitted a written report on his attendance to the Council of Water Utilities meeting on January 19, 2010, and is on file.

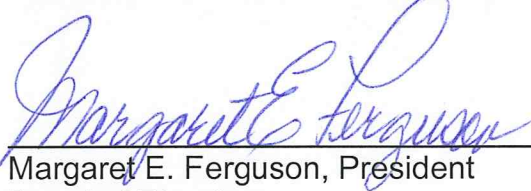
OTHER BUSINESS

None.

ADJOURNMENT

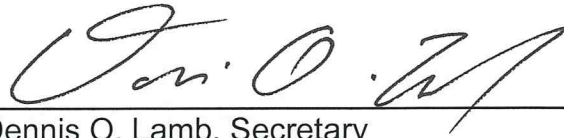
There being no further business to discuss, President Ferguson adjourned the Regular Meeting of the Board of Directors at the hour of 4:16 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, February 3, 2010, at 4:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.



Margaret E. Ferguson, President
Board of Directors
Vallecitos Water District

ATTEST:



Dennis O. Lamb, Secretary
Board of Directors
Vallecitos Water District