

## Regularly Occurring Board Agenda Items

Month/Frequency (Approximate)	Agenda Item
January/Quarterly	Presentation of new hires, staff achievements and awards
January/Annually	Board Committee and outside agency representative appointments
January/Annually	Local Agency Formation Commission (LAFCO) Election
January/Quarterly	Board Expenses
February	Tactical Plan Initiatives Status Report
February/Annually	Vallecitos budget process begins (Finance Committee)
March/Annually	General Counsel performance review
March	California Special District Association Board Nominations
March/Annually	Vallecitos budget process continues (Finance Committee)
April/Quarterly	Presentation of new hires/staff achievements and awards
April/Quarterly	Board Expenses
April/Annually	Vallecitos budget process continues (Finance Committee)
May/Annually	Adoption of Encina Wastewater Authority Operating and Capital Improvement Budget
May/Annually	Vallecitos Draft Proposed Budget is presented
June/Annually	Water Quality Report (Consumer Confidence Report)
June/Annually	Proposed changes to Vallecitos Investment Policy
June/Annually	Appropriations Limit for next fiscal year
June/Annually	Adoption of Vallecitos Recommended Budget
June/Annually	Adoption of resolution declaring intent to reimburse certain expenditures with one or more issuances of tax-exempt obligations (in conjunction with budget approval)
June/Annually	Adoption of resolution electing to have sewer fees for Improvement District "A" collected on the tax roll for the next fiscal year and to set a date for a public hearing on this matter
July/Annually	Presentation of North County Water Agencies 4 <sup>th</sup> Grade Calendar Contest winners
July/Annually	Presentation of Vallecitos scholarship winners
July/Quarterly	Presentation of new hires, staff achievements and awards

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July/Quarterly	Board Expenses
July/Annually	Adoption of ordinance establishing administrative charges to recover indirect costs (overhead rate)
July/Annually	Public hearing to adopt resolution approving the sewer service fees for Improvement District "A" to be collected on the tax roll for the next fiscal year
July/Every Three Years	Set public hearing for report on Vallecitos water quality relative to public health goals
August/Annually	Tactical Plan Initiatives Final Report
August/Every Two Years	Association of California Water Agencies Committee Nominations
August/Every Two Years	Association of California Water Agencies Region 10 Board of Directors Election
August/Annually	Capital Improvement Program Annual Report
September/Every Three Years	Public hearing regarding a report on Vallecitos water quality relative to public health goals
September/Every Two Years	Amendment to the Conflict-of-Interest Code pursuant to the Political Reform Act of 1974 biennial review and adoption
October/Quarterly	Presentation of new hires, staff achievements and awards
October/Annually	Presentation of Water Smart Landscape Contest winners
October/Annually	Urban Retail Water Suppliers Water Loss Management Report
October/Quarterly	Board Expenses
November	None
December/Annually	Annual Board transition (President and Vice President)
December/Annually	Adoption of Investment Policy for next fiscal year
December/Annually	Annual Audit and Annual Comprehensive Financial Report