

MINUTES OF A MEETING OF THE  
ENGINEERING/EQUIPMENT COMMITTEE  
OF THE VALLECITOS WATER DISTRICT  
THURSDAY, AUGUST 4, 2022, AT 3:00 P.M.  
AT THE DISTRICT OFFICE IN THE BOARD ROOM  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

Director Hernandez called the meeting to order at the hour of 3:00 p.m.

Present: Director Elitharp  
Director Hernandez  
Assistant General Manager Gumpel  
Development Services Senior Engineer Lopez  
Asset Management Supervisor Bennett  
Information Technology Analyst Todd  
Senior Executive Assistant Flores

PUBLIC COMMENT

None.

ITEM(S) FOR DISCUSSION

PROFESSIONAL SERVICES AGREEMENT AWARD FOR THE ASSET MANAGEMENT PLAN PROJECT

Asset Management Supervisor Bennett provided the Committee with an overview of the District's Asset Management Plan (AMP). Asset Management Supervisor Bennett updated the Committee on the AMP Request for Proposals (RFP) process and dates. Five proposals were received and evaluated by staff. The top 3 firms were invited back for interviews. Black & Veatch was chosen for the AMP Project based on their proposal and interview.

Asset Management Supervisor Bennett also informed the Committee that staff anticipates the AMP to exceed the Fiscal Year (FY) 22/23 budget by approximately \$150,000 due to increased scope from when the budget was originally set. The original AMP project scope had components to be completed by District staff; however, this was shifted to a consultant to now complete. Staff is proposing to reallocate \$150,000 from FY 23/24 to FY 22/23 to cover project expenses for the current fiscal year. Asset Management Supervisor Bennett clarified that the proposed action will not be a budget increase, but a reallocation of funds.

District staff requested Committee support to take a professional services agreement to complete the AMP Project to the full Board of Directors for approval at a future Board Meeting to be determined.

Director Hernandez asked if it was possible to push out the schedule from 6 months to 10 months to help alleviate project time and costs. Assistant General Manager Gumpel informed the Committee that the project is close to the current fiscal year and that the reallocation of funds would have no impact on the current and future budget.

Director Elitharp inquired if Black & Veatch was the top consultant selected and if there was a sufficient amount of competition for the RFP. Assistant General Manager Gumpel informed the Committee that 5 proposals were received by the District and that Black & Veatch was among the top two proposals. Assistant General Manager Gumpel stated that the top 2 proposals had similar fees; however, Black & Veatch was chosen due to their experience and a polished overall proposal and interview.

Directors Elitharp and Hernandez supported taking the proposed professional services agreement to the full Board for approval and reallocation of funds to FY 22/23 to cover the AMP consultant contract.

#### DEVELOPMENT PROJECT STATUS BI-ANNUAL UPDATE

Development Services Senior Engineer Lopez provided the Committee with an overview of the Development Project Status and highlighted a number of higher volume projects. Development Services Senior Engineer Lopez also provided the Committee with an overview of the City of San Marcos' Creek District Project that includes bridge projects on Bent Avenue and Via Vera Cruz.

#### OTHER BUSINESS

None.

#### ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 3:44 p.m.