

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, APRIL 6, 2022, AT 5:00 PM, AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Elitharp called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Boyd-Hodgson
Director Elitharp
Director Hernandez
Director Pennock
Director Sannella

Staff Present: General Manager Prui
Assistant General Manager Gumpel
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
District Engineer Hubbard
Finance Manager Owen
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Morgan
Development Services Senior Engineer Lopez
Information Technology Technician Todd
Executive Assistant Johnson

Director Boyd-Hodgson led the pledge of allegiance.

ADDITIONS TO THE AGENDA

None.

ADOPT AGENDA FOR THE REGULAR MEETING OF APRIL 6, 2022

22-04-01 MOTION WAS MADE by Director Hernandez, seconded by Director Sannella, and carried unanimously, to adopt the agenda for the Regular Board Meeting of April 6, 2022.

PUBLIC COMMENT

None.

PRESENTATION

Andy Sells, Chief Executive Officer with the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA), David Drake, ACWA/JPIA Executive Committee member, and Adrienne Beatty, JPIA Assistant Executive Officer, presented Vallecitos Water District with a refund check in the amount of \$126,945 due to the District's low insurance claims history.

CONSENT CALENDAR

22-04-02 MOTION WAS MADE by Director Sannella, seconded by Director Pennock, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Regular Board Meeting – March 16, 2022
- B. Finance/Investment Committee Meeting – March 21, 2022

1.2 Warrant List through April 6, 2022 - \$3,730,226.84

1.3 Approval of Construction Agreement for Starbucks on Bent Avenue – Water and Sewer Improvements (Carkel San Marcos, LLC)

1.4 Request for Annexation of Certain Property Designated as “1359 Montiel Road Sewer Annexation” into the Vallecitos Water District Water and Sewer Service

1.5 Award of Amendment to As-Needed Task Order for Environmental, Health, and Safety Technical Assistance

1.6 Financial Institution Registry and Authorization

1.7 Management Leave Policy Implementation

ACTION ITEM(S)

MEADOWLARK WATER RECLAMATION FACILITY CHLORINE CONTACT TANK EXPANSION PROJECT DESIGN ENGINEERING PROFESSIONAL SERVICES AGREEMENT AWARD

Capital Facilities Senior Engineer Morgan provided the background and scope of the project. The District secured grant funding of approximately \$850,000 plus up to a 25% match of total project costs in future rounds of funding from the State Water Resources Control Board. Project reimbursement through recycled water rates will also be acquired from current recycled water customers. The project is scheduled for planning and design in the Fiscal Year 2021/2022 Capital Improvement Program Budget. Upon review of four proposals received during the Request For Proposals process, staff determined Kleinfelder to be the most responsive and qualified consultant.

Staff recommended the Board authorize the General Manager to execute a professional services agreement with Kleinfelder in the not to exceed amount of \$355,385 for project design and bid phase engineering and environmental services for the Meadowlark Water Reclamation Facility Chlorine Contact Tank Expansion Project.

General discussion took place.

22-04-03 MOTION WAS MADE by Director Hernandez, seconded by Director Boyd-Hodgson, and carried unanimously, to approve staff's recommendation.

CONSTRUCTION CONTRACT AWARD FOR SEWER LINING AND REHABILITATION 2021

Capital Facilities Senior Engineer Morgan stated that operational maintenance and structural deficiencies were identified in existing segments of vitrified clay pipe and ductile iron pipe sanitary sewer segments throughout 44 different locations within the District, and require rehabilitation to restore pipeline structural or operational integrity. He reviewed the project scope, bidding process, and budget summary.

Staff recommended the Board authorize the General Manager to execute a construction contract with Southwest Pipeline & Trenchless Corporation in the amount of \$634,086 for the Sewer Lining and Rehabilitation 2021 Project, subject to the provisions of the contract.

General discussion took place.

22-04-04 MOTION WAS MADE by Director Sannella, seconded by Director Pennock, and carried unanimously, to approve staff's recommendation.

ADOPTION OF RESOLUTION CERTIFYING A MITIGATED NEGATIVE DECLARATION FOR THE EMERGENCY BYPASS REHABILITATION PROJECT

Capital Facilities Senior Engineer Morgan reviewed the staff report regarding the existing 16-inch diameter sewer pipeline, originally installed in 1969, that serves as an emergency bypass/relief sewer, and the Failsafe Outfall Sewer, a 12-inch ductile iron pipe installed in 1980, which connects the Meadowlark Water Reclamation Facility to the Encina Wastewater Authority's Ocean Outfall. Both pipelines have experienced failures resulting in sewer spills and requiring emergency repairs. Due to the environmentally sensitive areas of the work and regulatory action against the District from previous spills, the Board authorized a professional services agreement on March 17, 2021, for engineering design and environmental services to rehabilitate the Emergency Bypass Sewer Pipeline and Failsafe Outfall. The project is in final design and required an evaluation of potential environmental impacts per the California Environmental Quality Act (CEQA).

Capital Facilities Senior Engineer Morgan stated that an Initial Study and Mitigated Negative Declaration (MND) were prepared for the project corridor between Melrose Drive and Carrillo Way in the City of Carlsbad. Based on the study, staff determined the proposed project excavations may impact the environment and recommended that a MND and Mitigation Monitoring and Reporting Program (MMRP) be adopted. As required by CEQA, an Emergency Bypass Rehabilitation Project Notice of Preparation, Initial Study, and draft MND were circulated and a 30-day public review period commenced on October 13, 2021. The District did not receive any comment letters. Staff has prepared a resolution to approve the MND for the project, adopt the MMRP, and find that all environmental impacts of the project are less than significant with the mitigation set forth in the MND and MMRP, and that there

is no substantial evidence in the administrative record supporting a fair argument that the project may result in significant environmental impacts. Upon adoption of the resolution, staff will file a Notice of Determination with the San Diego County Clerk and a Certificate of Fee Exemption with the California Department of Fish and Wildlife.

Staff recommended the Board adopt the resolution approving the MND and MMRP for the Emergency Bypass Rehabilitation Project.

General discussion took place.

22-04-05 MOTION WAS MADE by Director Hernandez, seconded by Director Pennock, and carried unanimously, to adopt the resolution.

Resolution No. 1610 - The roll call vote was as follows:

AYES: Boyd-Hodgson, Hernandez, Pennock, Sannella, Elitharp
NOES:
ABSTAIN:
ABSENT:

REPORTS

GENERAL MANAGER

General Manager Pruim reported the following:

- Staff continues to work with the City of San Marcos regarding South Lake and recently sent a revised agreement to the City for their review.
- The District has completed the State water arrearages payment program to assist customers who were unable to pay their water bills due to COVID related issues. The funds helped more than 300 customers.
- The State recently kicked off the wastewater arrearages payment program similar to the water arrearages payment program. The District submitted an application for approximately \$46,000.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated Governor Newsom issued a new executive drought order last week. Water suppliers will be required to activate Level 2 water storage contingency plans, a 20% reduction. The order also includes a voluntary piece to encourage more stringent reductions up to 30% and for the State Water Resources Control Board to consider banning irrigation of non-functional turf for commercial and institutional properties. General Manager Pruim stated an item concerning the District's Drought Alert Level 2 will be placed on the next Board agenda.

SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp provided a summary of actions taken at the SDCWA Board meeting on March 24.

ENCINA WASTEWATER AUTHORITY

Director Hernandez reported that the EWA Board recently held a Closed Session meeting regarding a personnel matter.

STANDING COMMITTEES

Director Boyd-Hodgson provided a summary of items discussed at the Public Awareness/Personnel/Policy Committee meeting on April 4.

Director Hernandez stated that items discussed at the Engineering/Equipment Committee meeting on March 23 were presented at this Board meeting for approval.

President Elitharp provided a summary of items discussed at the Finance/Investment Committee meeting on March 21.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

None.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

Director Sannella requested an update on permanent roadway repairs in the area of a recent water line break on Island Drive. Staff stated that it is customary to wait a few months after the repair of a water line break before making the permanent roadway repair to allow the area to dry out.

Director Boyd-Hodgson complimented staff for their efforts which resulted in the refund from ACWA/JPIA that was presented earlier in the meeting, and for sending out emails regarding the Barham water main break. She also commented on her recent visit to the Fallbrook Public Utilities Santa Margarita Conjunctive Use Project.

ADJOURNMENT

There being no further business to discuss, President Elitharp adjourned the Regular Meeting of the Board of Directors at the hour of 6:05 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, April 20, 2022, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Craig Elitharp, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruum, Secretary
Board of Directors
Vallecitos Water District