

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, FEBRUARY 16, 2022, AT 5:00 PM, VIA TELECONFERENCE

President Elitharp called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Boyd-Hodgson  
Director Elitharp  
Director Hernandez  
Director Pennock  
Director Sannella

Staff Present: General Manager Pruim  
Assistant General Manager Gumpel  
Legal Counsel Gilpin  
Administrative Services Manager Emmanuel  
Operations & Maintenance Manager Pedrazzi  
Information Technology Supervisor Labarrere  
Public Information/Conservation Supervisor Robbins  
Principal Financial Analyst Arthur  
Information Technology Technician Todd  
Administrative Secretary Johnson

Director Sannella led the pledge of allegiance.

ADDITIONS TO THE AGENDA

None.

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 16, 2022

22-02-06 MOTION WAS MADE by Director Hernandez, seconded by Director Sannella, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 16, 2022.

PUBLIC COMMENT

Gayle Martin, member of the public, expressed her concerns about the over accumulation in water replacement reserves. She asked if the District had responded to the December 20, 2021, letter she and others signed, and if so, that a copy be forwarded to her. General Manager Pruim provided a brief response.

CONSENT CALENDAR

22-02-07 MOTION WAS MADE by Director Pennock, seconded by Director Boyd-Hodgson, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Engineering/Equipment Committee Meeting – January 25, 2022
- B. Regular Board Meeting – February 2, 2022

1.2 Warrant List through February 16, 2022 - \$678,329.30

1.3 Financial Reports

- A. Water Meter Count – January 31, 2022
- B. Water Production/Sales Report – 2021/2022
- C. Per Capita Water Consumption – January 31, 2022
- D. Water Revenue and Expense Report – January 31, 2022
- E. Sewer Revenue and Expense Report – January 31, 2022
- F. Reserve Funds Activity – January 31, 2022
- G. Investment Report – January 31, 2022
- H. Legal Fees Summary – January 31, 2022

1.4 Winter 2022 Between the Pipes – Vallecitos Water District Quarterly Newsletter

1.5 Position Reclassification of Information Technology Supervisor to Chief Technology Officer

PUBLIC HEARING

VOTING DIVISIONS REDISTRICTING PUBLIC HEARING

President Elitharp opened the hearing as duly noticed and posted to receive public comment regarding voting divisions redistricting. The hearing opened at 5:07 p.m.

General Manager Pruim stated that upon the release of census data, special districts are required to conduct a redistricting to ensure there is proper representation and equal population in the District's geographical divisions.

Assistant General Manager Gumpel provided a presentation as follows:

- Districting
- Redistricting Process
- Process Schedule
- Division Boundary Changes Pre-2010 to 2012
- Division Population and Director Changes 2016 to 2020
- Redistricting Overview
- Division Boundary Changes – Option 1
- Division Boundary Changes – Option 2
- Public Hearing – Second Hearing Scheduled for March 16

General discussion took place during which the Board requested the division maps be more detailed to show all street names. An interactive map showing existing division boundaries is available on the District's website.

Gayle Martin, member of the public, stated she also would like the maps to show all street names, and that she did not receive a mailer or see an advertisement or press release announcing the public hearing.

General Manager Pruim stated no written public comments were received. There being no additional persons wishing to address the Board, President Elitharp closed the hearing at 5:26 p.m.

Further general discussion took place.

### ACTION ITEM(S)

#### WATER SUPPLY CONDITIONS UPDATE

Public Information/Conservation Supervisor Robbins facilitated a presentation, Update on Water Supply Conditions, as follows:

- Vallecitos Currently in a Level 1 – Drought Watch
- Northern Sierra 8-Station Precipitation Index
- Snowpack Water Content
- California Reservoir Storage
- Colorado River Status
- Three-Month Temperature Outlook
- Three-Month Precipitation Outlook
- Water Sales Figures – January

General discussion took place.

This item was presented for information only.

#### ACWA/JPIA REFUND CHECK

General Manager Pruim presented background information on the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) program through which the District contracts its property, liability, and worker's compensation insurance. At the end of each calendar year, ACWA/JPIA reviews individual member agency's insurance accounts within a pool of approximately 400 member agencies to determine if an agency is eligible for a refund when there are favorable years and the claims are less than the actuary projected. The total refund amount for 2021 is \$4.265 million, all due to the worker's compensation program. The District's share is \$126,945, attributable to staff's commitment to safety.

General Manager Pruim reviewed the District's refund history, having received refunds every year in the past four years, and what was done with the refunds. Including this year's refund, the total amount refunded over the past five years is \$682,938. He proposed refunding this year's refund to the employees in two ways:

- 1) One-time lump sum of \$750 to each employee; and
- 2) One-time lump sum of an additional \$750 to each fully-vaccinated employee.

Any remaining funds would be put into reserves. He requested Board direction regarding the approach and amount of refund for employees.

General discussion took place regarding the need to look at other insurance providers to see if better rates could be obtained and to give the refund to the employees.

22-02-08 MOTION WAS MADE by Director Hernandez, seconded by Director Pennock, and failed 3-2, with Directors Boyd-Hodgson, Sannella and Elitharp voting no, to provide each employee a \$1,000 lump sum with the remaining funds going into reserves.

22-02-09 MOTION WAS MADE by Director Sannella, seconded by Director Boyd-Hodgson, and carried 3-2, with Directors Pennock and Hernandez voting no, to approve staff's recommendation as presented and change the amount from \$750 to \$500 in each category with the remaining funds to go towards administrative costs related to providing the refunds to employees and then to reserves.

#### VALLECITOS WATER DISTRICT'S REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY BOARD

General Manager Pruim stated President Elitharp is currently the District's representative on the San Diego County Water Authority (SDCWA) Board of Directors, filling the position for the remainder of former Director Betty Evans' term as the District's representative. The term will expire on March 13, 2022. SDCWA has requested the District make the necessary arrangements for appointment of its representative upon the expiration of the current term. The appointment would be for six years from March 14, 2022, through March 13, 2028. Upon receiving direction from the Board, staff will inform SDCWA of the District's appointment.

General discussion took place. President Elitharp stated he would be honored to continue representing the District and its rate payers on the SDCWA Board of Directors, and feels he has much to contribute.

22-02-10 MOTION WAS MADE by Director Sannella, seconded by Director Hernandez, and carried unanimously, to appoint President Elitharp to continue as the District's representative to the SDCWA Board of Directors.

## REPORTS

### GENERAL MANAGER

General Manager Pruim expressed his appreciation of the District crew's hard work during the past weekend during which six significant events occurred, including a ragging issue at the Montiel Lift Station and an electrical problem at the Meadowlark Reclamation Facility. There were also water main breaks during the weekend at Golf Glenn Drive, Fairview Drive, Weatherwood Court, and Jason Lane.

### DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated he will be providing copies of Best Best & Krieger's 2022 Government Policy & Public Integrity Pocket Guides for distribution to the Board and staff.

### SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp stated the next SDCWA Board meeting is scheduled for February 24.

### ENCINA WASTEWATER AUTHORITY

Director Hernandez reported on his attendance to the Capital Improvement Committee meeting this morning. The Committee reviewed capital improvement projects and received an update on the tactical plan.

President Sannella reported the Policy and Finance Committee met last week. The Committee received an update on their pension liability.

### STANDING COMMITTEES

Director Boyd-Hodgson stated the Public Awareness/Personnel/Policy Committee met on February 7. Discussion included changes to the Year In Review and review of Ordinance No. 216.

Director Elitharp stated the Finance/Investment Committee met on February 15. Discussion included Fiscal Year 2022/2023 budget preparation, and the funding status of the California Public Employees' Retirement System and the District's Other Post Employment Benefits.

### DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Sannella reported on his attendance to the virtual Cal Desal Conference on February 9-10.

Director Hernandez reported on his attendance to the virtual Cal Desal Conference and the first day of the virtual Urban Water Institute Conference today.

Director Boyd-Hodgson reported on her attendance to her first ACWA Energy Committee meeting today.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

None.

Gayle Martin, member of the public, thanked Public Information/Conservation Supervisor Robbins and Principal Financial Analyst Arthur for assisting her with additional information to help her understand her home water usage.

ADJOURNMENT

There being no further business to discuss, President Elitharp adjourned the Regular Meeting of the Board of Directors at the hour of 6:35 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, March 2, 2022, at 5:00 p.m. via teleconference.

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Craig Elitharp, President  
Board of Directors  
Vallecitos Water District

ATTEST:

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Glenn Pruum, Secretary  
Board of Directors  
Vallecitos Water District