

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 16, 2022, AT 5:00 P.M.
MEETING VIA TELECONFERENCE

CALL TO ORDER – PRESIDENT ELITHARP

NOTICE TO THE PUBLIC

Pursuant to Section 54953 of the California Government Code, in the interest of public health and safety during the proclaimed State of Emergency and due to the fact that State or local officials have imposed or recommended measures to promote social distancing, the Board of Directors of the Vallecitos Water District will be meeting by teleconferencing. During this period of time, Vallecitos Water District will not be making any physical location available for members of the public to observe the meeting or offer in-person public comment.

Means By Which Members of the Public May Access the Teleconferenced Meeting –

Members of the public may access the teleconferenced meeting via computer, smart device, or by dialing in (audio only). If you would like to join the meeting via computer or smart device, go to the District’s website: <https://www.vwd.org/departments/board-of-directors/meetings-minutes> and click on the “Watch Live” icon. If you would like to listen to the meeting live on your phone, dial (888) 788-0099 (Toll Free) or (877) 853-5247 (Toll Free). When prompted, enter the meeting ID and Passcode displayed on the District’s website.

Means By Which Members of the Public May Offer Public Comment During the Teleconferenced Meeting –

Members of the public are **not** required to submit public comments in advance of the meeting and will be given an opportunity to address the Board of Directors and offer comments in real time. Written public comments or questions may be submitted at least 90 minutes before the Meeting to the following email address: PublicComment@vwd.org.

Members of the public attending the meeting via the Zoom videoconferencing platform can express their desire to offer public comment or provide input on an agenda item at the appropriate time by utilizing the “Raise Hand” function. Persons who have dialed into the meeting and would like to make a comment can enter *9 on their phone and will be identified by their phone number when it is their turn to speak. Additional instructions for online participation will be posted on the District’s website: www.vwd.org/meetings.

PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO THE AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code upon a determination by a majority vote of the Vallecitos Board that an emergency situation exists, as defined in Section 54956.5, or upon a determination by a two-thirds vote of the Board present at the meeting, or, if less than two-thirds of the Board are present, a unanimous vote of Board members present, that there is a need to take immediate action and that the need for action came to the attention of the Vallecitos Water District subsequent to the agenda being posted.

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 16, 2022

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time by utilizing the "Raise Hand" feature of the Zoom videoconferencing platform. Public comment should start by stating name, address and topic. No action or discussion may be undertaken on any item not appearing on the Agenda, except that the Board or staff may briefly respond to statements made or questions posed during public comment. Public comments are limited to three minutes. Public comment on items appearing on the Agenda should be raised at the time the item is discussed.

CONSENT CALENDAR

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

1.1 APPROVAL OF MINUTES (pp. 5-13)

- A. ENGINEERING/EQUIPMENT COMMITTEE MEETING – JANUARY 25, 2022
- B. REGULAR BOARD MEETING – FEBRUARY 2, 2022

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH FEBRUARY 16, 2022 - \$678,329.30 (pp. 14-16)

Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS (pp. 17-36)

- A. WATER METER COUNT – JANUARY 31, 2022
- B. WATER PRODUCTION/SALES REPORT – 2021/2022
- C. PER CAPITA WATER CONSUMPTION – JANUARY 31, 2022
- D. WATER REVENUE AND EXPENSE REPORT – JANUARY 31, 2022
- E. SEWER REVENUE AND EXPENSE REPORT – JANUARY 31, 2022
- F. RESERVE FUNDS ACTIVITY – JANUARY 31, 2022
- G. INVESTMENT REPORT – JANUARY 31, 2022
- H. LEGAL FEES SUMMARY – JANUARY 31, 2022

1.4 WINTER 2022 BETWEEN THE PIPES – VALLECITOS WATER DISTRICT
QUARTERLY NEWSLETTER (pp. 37-40)

Recommendation: Approve Winter 2022 Between the Pipes Newsletter

- 1.5 POSITION RECLASSIFICATION OF INFORMATION TECHNOLOGY SUPERVISOR TO CHIEF TECHNOLOGY OFFICER (pp. 41-45)

Position reclassifications require Board approval.

Recommendation: 1) Approve the Reclassification of the Information Technology Supervisor to Chief Technology Officer; 2) Adopt the Resolution Approving the Revised Annual Pay Schedule with Title Change and Pay Adjustment

*****END OF CONSENT CALENDAR*****

PUBLIC HEARING

- 2.1 VOTING DIVISIONS REDISTRICTING PUBLIC HEARING (pp. 46-48)

As part of the redistricting process, a public hearing is held to provide an opportunity for the public to provide input on the potential division boundary adjustment.

Recommendation: Hold Public Hearing

ACTION ITEM(S)

- 3.1 WATER SUPPLY CONDITIONS UPDATE (pp. 49)

Recommendation: For Information Only

- 3.2 ACWA/JPIA REFUND CHECK (pp. 50-51)

The District will soon receive a refund check in the amount of \$126,945.

Recommendation: Request Board Direction

- 3.3 VALLECITOS WATER DISTRICT'S REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY BOARD (pp. 52-53)

Vallecitos is entitled to one representative on the San Diego County Water Authority's Board of Directors.

Recommendation: Request Board Direction

*****END OF ACTION ITEMS*****

REPORTS

- 4.1 GENERAL MANAGER

- 4.2 DISTRICT LEGAL COUNSEL

4.3 SAN DIEGO COUNTY WATER AUTHORITY

4.4 ENCINA WASTEWATER AUTHORITY

- *Board of Directors Meeting*
- *Capital Improvement Committee*
- *Policy and Finance Committee*

4.5 STANDING COMMITTEES

4.6 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

*******END OF REPORTS*******

OTHER BUSINESS

5.1 MEETINGS

*******END OF OTHER BUSINESS*******

6.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

*******END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS*******

7.1 ADJOURNMENT

*******END OF AGENDA *******

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website www.vwd.org

AFFIDAVIT OF POSTING

I, Ann Johnson, Administrative Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 5:00 p.m., Friday, February 11, 2022.

Ann Johnson

MINUTES OF A MEETING OF THE
ENGINEERING/EQUIPMENT COMMITTEE
OF THE VALLECITOS WATER DISTRICT
MONDAY, JANUARY 25, 2022, AT 3:00 P.M.
VIA TELECONFERENCE

Director Hernandez called the meeting to order at the hour of 3:02 p.m.

Present: Director Elitharp
Director Hernandez
Assistant General Manager Gumpel
Capital Facilities Senior Engineer Morgan
Capital Facilities Engineer Santos
Development Services Senior Engineer Lopez
Engineering Services Assistant Fretwell

PUBLIC COMMENT

None.

ITEM(S) FOR DISCUSSION

SEWER LINING AND REHAB 2021 UPDATE

Capital Facilities Engineer Santos provided an update on the Sewer Lining and Rehab Project. During scheduled cleanings over the last two years, the Collections Department has identified 44 segments, from manhole to manhole, that have deficiencies and must be rehabilitated to restore structural integrity and flow capacity. These 44 segments span 8,570 feet and are deficient due to various reasons including cracking, root intrusion, calcifying, corrosion, and offset laterals.

Capital Facilities Engineer Santos stated that the sewer lining and rehabilitation will be conducted using a trenchless method that installs cured-in-place pipe (CIPP). CIPP liners are fiberglass reinforced felt that are fused with resin. Once the liner is placed through the manhole and into the sewer main, it will be inflated and cured into place using steam or ultraviolet light. When completed, the sewer flow efficiency is restored, and the service life is extended by approximately 50 years. The CIPP liner method is cost effective because it eliminates the need to excavate, repave roads, and install traffic control. For areas that are difficult to access, the CIPP liner method is useful.

Economies of scale benefit the District when multiple sewer pipe segments are grouped together into one bid package. The cost stays low, near \$80 per linear foot, and bids are more competitive. The engineer's estimate is \$800,000. Bid advertisement begins January 26, and the award date is scheduled for March 16.

Assistant General Manager Gumpel stated that the segments with deficiencies are cross-checked with future development projects to eliminate segments that will potentially be improved upon by a developer.

During general discussion, Director Hernandez asked if this CIPP technology would effectively stop root intrusion. Capital Facilities Engineer Santos stated that by first cleaning the pipes and then using the liner, it would inhibit the roots from growing into the pipe again.

Director Elitharp asked if the liner would decrease the flow in the pipe. Capital Facilities Senior Engineer Morgan stated that even though the pipe diameter would decrease by a small amount, the new smooth surface would increase the flow and capacity.

CAPITAL IMPROVEMENT PROJECTS 2021 Q4 QUARTERLY UPDATE

Capital Facilities Senior Engineer Morgan briefly demonstrated where quarterly updates for the Capital Improvement Program (CIP) projects can be accessed on the District's website and the types of information that is available. Quarterly updates are posted on the District's webpage, <https://www.vwd.org/departments/engineering/capital-facilities>. He provided a presentation of the 14 active CIP projects from Quarter 4 of 2021 that are currently listed online.

Several projects were recently added to the list of active projects. The Las Posas 10" Water Main Replacement project and the Meadowlark Reclamation Facility's Sodium Hypochlorite Conversion project are currently in the design phase. The contract for the Sage Canyon Tank Refurbishment project was awarded in January and construction will begin in March. The Palos Vista Pump Station Motor Starters Upgrade project has been awarded. In March, the Meadowlark Reclamation Facility's Tertiary Structural Rehab and Repairs project will be awarded.

DEVELOPMENT PROJECT STATUS UPDATE

Development Services Senior Engineer Lopez provided a brief biannual update on development projects and explained that projects fall into three categories: 1) projects currently in active construction that are certain to be completed; 2) projects in the plan check process for which some will be moving to construction soon; and 3) planned projects which may or may not move forward into planning. The projects were presented on a map throughout the District, including a spreadsheet of anticipated water and sewer equivalent dwelling units (EDUs) and remaining capacity fees to be collected.

Development Services Senior Engineer Lopez stated that the remaining capacity fees to be collected for projects in construction total approximately \$3.9 million for water and \$2.6 million for sewer. Most of the capacity fees for construction projects have already been paid. For active projects in plan check, remaining capacity fees to be collected total approximately \$1.6 million for water and \$2.7 million for sewer. Lastly, the projects in early planning show proposed capacity of \$37.3 million for water and \$63.2 million for sewer. All estimates are based on the current 2022 capacity fee rates.

St. Paul Dr. 4-Lot Subdivision will be moving to construction soon as it just received approval for the construction agreement from the Board of Directors. A new Starbucks and Woodspring Hotel will also be moving to construction soon. The Sunrise-Orix project is anticipated to go before the Board of Directors in February or March for construction agreement approval. A water and sewer study was recently completed for the University District North City Phase A project, which includes a large 450 unit residential building near Cal State San Marcos, and is expected to move into the plan check phase soon.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 3:29 p.m.

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 2, 2022, AT 5:00 PM, VIA TELECONFERENCE

President Elitharp called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Boyd-Hodgson
Director Elitharp
Director Hernandez
Director Pennock
Director Sannella

Staff Present: General Manager Pruim
Assistant General Manager Gumpel
Legal Counsel Hester
Administrative Services Manager Emmanuel
Finance Manager Owen
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Morgan
Development Services Senior Engineer Lopez
Information Technology Supervisor Labarrere
Public Information/Conservation Supervisor Robbins
Information Technology Technician Todd

Director Hernandez led the pledge of allegiance.

General Manager Pruim stated that based on the advice of the District's legal counsel, staff recommended Item 1.8 of the Consent Calendar be removed from the Consent Calendar and placed under Action Items pursuant to provisions of Senate Bill 1436. President Elitharp proposed Item 1.8 be addressed as the first Action Item.

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 2, 2022

22-02-01 MOTION WAS MADE by Director Hernandez, seconded by Director Sannella, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 2, 2022 with the recommended modifications.

PUBLIC COMMENT

Gayle Martin, member of the public, inquired about the construction costs on this agenda, and how and when redistricting maps will be circulated to the public. She also congratulated the District on recent awards and the scholarship program.

PRESENTATION

Public Information/Conservation Supervisor Robbins announced the District received three President's Special Recognition Awards from the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums" in the Liability, Property, and Workers' Compensation Programs. The District's loss ratio in these three areas has been 20% or less in the past three years. As a result, the District will be receiving a refund check from ACWA/JPIA for approximately \$127,000.

President Elitharp requested an item be placed on a future agenda to consider sharing a portion of the refund with staff as has been done in the past.

CONSENT CALENDAR

22-02-02 MOTION WAS MADE by Director Sannella, seconded by Director Hernandez, and carried unanimously, to approve Items 1.1 through 1.7 of the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Public Awareness/Personnel/Policy Committee Meeting – January 10, 2022
- B. Closed Session Board Meeting – January 12, 2022
- C. Special Board Meeting – January 12, 2022

1.2 Warrant List through February 2, 2022 - \$7,073,155.12

1.3 Operations & Maintenance Metrics Quarterly Report – December 31, 2021

1.4 Award of Construction Contract for the Repair of Asphalt Roads

1.5 Award of Construction Contract for the Vault Net Fall Protection Installation Project

1.6 Approval of Construction, Temporary Off-Site Sewer Service, and Reimbursement Agreements for Sunrise Orix Residential Development Sewer Improvements (Cal Hearthstone Lot Option Pool 01, LP)

1.7 Findings to Continue Holding Remote/Teleconference Meetings Pursuant to Assembly Bill 361

1.8 New Benefits for Employees in Management Positions

ACTION ITEM(S)

NEW BENEFITS FOR EMPLOYEES IN MANAGEMENT POSITIONS

General Manager Pruim stated that in order to remain competitive when recruiting new employees and retaining existing employees, staff is proposing the District offer enhanced benefits for managers. District managers are not represented by the Vallecitos Water District Employees Association. Staff recommended three new benefits for management positions and a change to the District's existing leave policy as follows:

- New hires with prior public service experience would be provided with an initial, one-time vacation leave bank of up to 80 hours. This would not affect the annual vacation accrual rate, and would be offered at the General Manager's discretion based on the circumstances of the candidate being considered.
- A one-time signing bonus could be offered to new hires at the discretion of the General Manager based on current labor market conditions. The maximum amount offered would be \$10,000 and would not affect retirement calculations.
- New and existing managers, not including the General Manager, would be provided between 40 and 80 hours of management leave per year, depending on the particular demands of the manager's job. Management leave would have to be used in the calendar year it is earned, could not be rolled over to another year or be cashed out, and would not affect retirement calculations.
- A change to the existing leave policy would require managers to use sick or vacation leave for absences in excess of four hours. This leave policy would also pertain to the General Manager.

General discussion took place.

22-02-03 MOTION WAS MADE by Director Sannella, seconded by Director Hernandez, and carried unanimously, to adopt the resolution approving staff's recommendation as discussed with the amendment that management leave be capped at 40 hours per employee, and direct the General Manager to provide the Board and employees, within 60 days, a policy regarding the implementation of management leave.

Resolution No. 1603 - The roll call vote was as follows:

AYES: Boyd-Hodgson, Elitharp, Hernandez, Pennock, Sannella
NOES:
ABSTAIN:
ABSENT:

SCHOLARSHIP CONTEST RECOMMENDATION

Public Information/Conservation Supervisor Robbins stated the Public Awareness/Personnel/Policy Committee (P3) has met several times to discuss a proposed scholarship program. The P3 Committee recommends the District offer flat \$1,000 scholarships to one student at Palomar College, one student at California State University San Marcos, and one

senior at each of the following high schools: Mission Hills High School, San Marcos High School, Foothills/Twin Oaks High School and High Tech High North County High School. A total of six scholarships would be offered annually, requiring an annual budget of \$6,000. Payment would be made directly to the student. The selection process would require students to submit an application, an essay, a letter of recommendation, and a financial needs worksheet. The P3 Committee would serve as competition judges, and would be responsible for reviewing and recommending scholarship recipients to the Board each year. Upon Board approval, staff will develop an outreach effort which will include distributing scholarship information to college and high school counselors, a press release, and announcing the program on the District's website and social media.

Public Information/Conservation Supervisor Robbins further stated that per legal counsel, the District may fund the scholarships provided the District makes findings on the record that demonstrate that funding the scholarships furthers a District purpose by:

- prominently displaying the District and its place in the community as the agency providing water, wastewater, and recycled water services;
- fostering students' interest in engineering, water resources and other fields related to the District's functions; and
- making students aware of career possibilities in the water industry.

Funding for the scholarships must come from lease or cell tower revenue.

Staff recommended the Board approve implementation of an annual scholarship program.

General discussion took place during which it was clarified that funding for the scholarship program must come from unrestricted revenue, not rate revenue. Director Sannella requested appropriate documentation of the program be developed. Directors Pennock and Boyd-Hodgson provided further details about the scholarship program.

22-02-04 MOTION WAS MADE by Director Boyd-Hodgson, seconded by Director Hernandez, and carried unanimously, that the District implement an annual scholarship program in the amount of \$6,000. The proposed scholarships would further the District's public purpose by prominently displaying the District and its place in the community as the agency providing water, wastewater, and recycled water services; fostering students' interest in engineering, water resources and other fields related to the District's functions; and making students aware of career possibilities in the water industry. Funding for the scholarships must come from unrestricted revenue.

RESOLUTION OF THE BOARD OF DIRECTORS IN SUPPORT OF CITY OF SAN MARCOS ORDINANCE 2021-1507 RESTRICTING THE USE OF SINGLE-USE PLASTIC FOOD SERVICE WARE

Public Information/Conservation Supervisor Robbins stated the City of San Marcos adopted Ordinance No. 2021-1507 on October 26, 2021, which restricts the use of single-use plastic

food service ware. As the District is committed to ongoing efforts to reduce the usage of products that are harmful to the environment, staff recommended the Board adopt a resolution declaring support for City of San Marcos Ordinance No. 2021-1507.

General discussion took place.

22-02-05 MOTION WAS MADE by Director Boyd-Hodgson, seconded by Director Hernandez, and carried unanimously, to adopt the resolution in support of City of San Marcos Ordinance No. 2021-1507.

Resolution No. 1604 - The roll call vote was as follows:

AYES: Boyd-Hodgson, Elitharp, Hernandez, Pennock, Sannella
NOES:
ABSTAIN:
ABSENT:

REPORTS

GENERAL MANAGER

General Manager Pruim reported the following:

- Staff accepted three awards from the California Water Environment Association at an awards ceremony held last weekend in San Diego. The District received awards for Wastewater Plant of the Year, Wastewater Operator of the Year, and Best Use of Social Media for Outreach.
- The District continues to struggle with COVID. District facilities have been divided into five work zones. Four of the five zones have been declared outbreaks over time. Affected employees have been sent home to work remotely and are brought back when it is safe to do so.

DISTRICT LEGAL COUNSEL

None.

SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp provided a summary of several actions taken at the January 27 SDCWA Board meeting.

ENCINA WASTEWATER AUTHORITY

Director Hernandez stated the EWA Board met on January 26. The Board reviewed committee assignments, the tactical plan and capital improvements. The next Capital Improvement Committee meeting is scheduled for February 16.

President Sannella added that the Board will be forming an executive steering committee to explore and move forward with EWA's water reuse initiative.

STANDING COMMITTEES

Director Elitharp reviewed the agenda from the January 25 Engineering/Equipment Committee meeting.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Directors Sannella and Elitharp reported on their attendance to the virtual Council of Water Utilities meeting on January 18.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

Director Boyd-Hodgson praised staff for their prompt response to customer needs during the COVID pandemic.

ADJOURNMENT

There being no further business to discuss, President Elitharp adjourned the Regular Meeting of the Board of Directors at the hour of 6:20 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, February 16, 2022, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Craig Elitharp, President
Board of Directors
Vallecitos Water District

ATTEST:

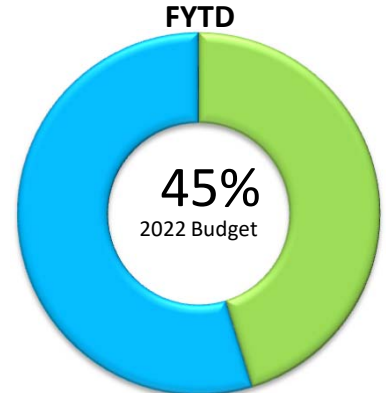
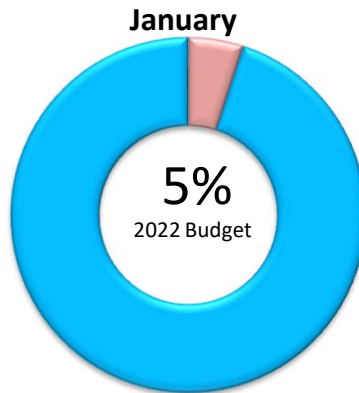
Glenn Pruijm, Secretary
Board of Directors
Vallecitos Water District

**VALLECITOS WATER DISTRICT
DISBURSEMENTS SUMMARY
January 31, 2022**

Summary

January Disbursements	\$	4,445,343 *
YTD Disbursements	\$	39,821,837 *
■ FY2022 Budget	\$	88,064,000

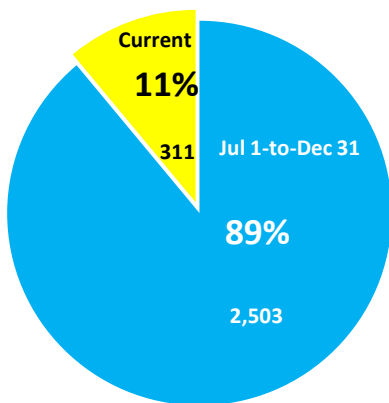
* Excludes Debt Service



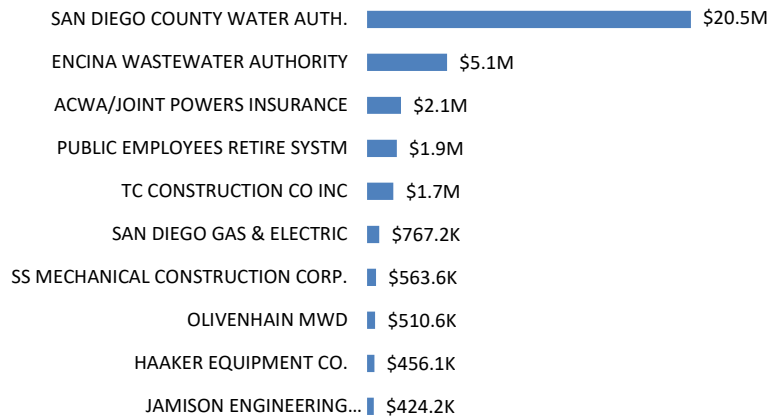
Disbursements by Month



Invoices Processed



Top 10 Vendors - FYTD



VALLECITOS WATER DISTRICT
WARRANTS LIST
February 16, 2022

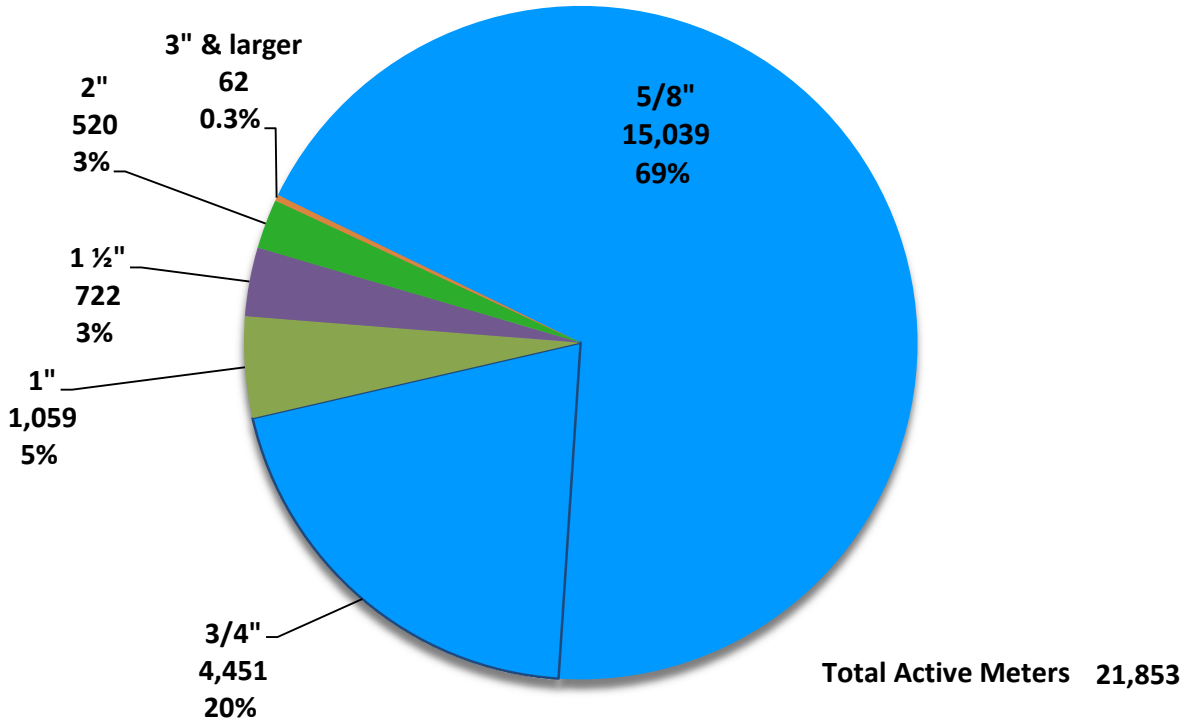
PAYEE	DESCRIPTION	CHECK#	AMOUNT
CHECKS			
VOID	VOID	123470	-
Airwave Mechanical	Power Controller Replacement For Chiller Pump - HVAC Room - Bldg E	123471	7,902.00
Arianna Lasche	Closed Account Refund	123472	59.32
Arnold Kaluza	Closed Account Refund	123473	30.22
Shawn Askine	Reimbursement - Miscellaneous Items For Water Ops	123474	85.26
AT&T	Cell Phone Svc - Dec	123475	22.49
Best Best & Krieger	Legal Svcs - Dec	123476	17,220.68
Boot World Inc	Safety Boots - 1 Pair	123477	145.44
Bryan & Branda Murdoch	Closed Account Refund	123478	7.00
Charles Curley	Deposit Refund Prj 20211-681	123479	1,054.93
County of San Diego	Facility Permit - Poinsettia Odor Control Station	123480	515.00
CWEA	Membership Renewal - J Aceves	123481	192.00
Department of Industrial Relations	Annual Elevator Inspection Fees	123482	675.00
Deven Ortiz	Deposit Refund Prj 20221-699	123483	321.66
DirectTV Inc	Satellite Svc - Feb	123484	93.24
Doua Chang	Closed Account Refund	123485	55.92
Craig Durban	SWRCB Drinking Water Distribution Cert Renewal	123486	80.00
EDCO	Trash Svc - Jan	123487	910.30
Edward Serna	Deposit Refund Prj 20221-701	123488	1,365.52
El Dorado II LP	Closed Account Refund	123489	820.41
Frank Salas	Closed Account Refund	123490	66.94
Grainger Inc	Portable Air Compressor, Brass Valves - 4, Hand Sanitizer, Portable Band Saw	123491	2,547.64
Gregory & Amy Price	Overpayment Refund	123492	1,027.52
Infosend Inc	Postage, Printing, & Processing Fees - Jan	123493	3,472.59
Joan & Richard Smith	Closed Account Refund	123494	111.26
JCI Jones Chemicals Inc	Chlorine	123495	7,156.85
Julie Delaway	Closed Account Refund	123496	61.91
Katrina Weber	Closed Account Refund	123497	52.63
Kyne Construction, Inc.	Deposit Refund Prj 20221-661	123498	369.65
Lennar	Deposit Refund Prj 20221-660	123499	2,033.82
Linda Martinez	Closed Account Refund	123500	98.41
Michelle Swimley	Closed Account Refund	123501	34.55
Nicolle Sims	Closed Account Refund	123502	55.61
North County Land Partners	Deposit Refund Prj 20221-684	123503	1,931.74
Occu Med Ltd	Medical Svcs	123504	7.00
Ostari Inc	Duo Software Subscription - Jan	123505	71.00
Parkhouse Tire Inc	Fleet Tire Restock - 4 Tires	123506	1,205.74
Pitney Bowes	Postage Meter Refill	123507	76.18
RAMCO	Concrete Recycling	123508	125.00
Richard W. Gittings	Hillside Development & Reimbursement For Survey Work - Jan	123509	12,560.00
Saad Patah	Closed Account Refund	123510	4.91
SHI International Corp.	Dell PC's - 20, Wireless Keyboard & Mouse Combo Kits 10, & Laptop Battery	123511	26,086.47
Skylark Partners Inc.	Closed Account Refund	123512	398.01
Standard Insurance Company	LIFE, LTD, & ADD Insurance - Jan & Feb	123513	11,726.02
Staples Advantage	Office Supplies - Jan	123514	383.28
State Water Resources Control Board	Potable Water Discharge Permit - District HQ	123515	3,146.00
State Water Resources Control Board	Water Ops - Environmental Laboratory Accreditation Program	123516	5,000.00
Talley Communications	Hardware Supplies	123517	60.68
Terra Verde Energy LLC	Troubleshoot Solar Panel Carport Inverters Prj 20221-6	123518	852.80
TK Elevator Corporation	Elevator Maintenance Feb - Apr	123519	1,131.29
Trisha Woolslayer	Reimbursement - Covid-19 Rapid Tests	123520	202.15
Tristan Pereira	Closed Account Refund	123521	57.16
John Truppa	Reimbursement - Water Main Repair Meals	123522	66.04
Turner Designs Inc	Algae Meter Calibration Solution - MRF	123523	190.68
Union-Tribune Publishing Co.	Advertising Svcs - Dec	123524	211.25
UPS	Deposit Refund Prj 20221-692	123525	968.75
UPS	Shipping Svcs - Jan	123526	25.88
Valley CM Inc	Discovery Street Inspection Prj 20191-541	123527	2,030.00
Verizon Wireless	Ipad Svc - Jan	123528	378.78
Zillow Homes Property Trust	Closed Account Refund	123529	23.30
Garnishments	Payroll Garnishments	123530	-
Airgas USA LLC	Calibration Gas For Air Monitors	123531	237.14
Bill Howe Plumbing	Svc Women's Restroom - Leaking Toilet	123532	666.69
Bonsall Petroleum Constr Inc	Repairs To Fuel Island - Permit Inspection & Compliance	123533	4,612.00

VALLECITOS WATER DISTRICT
WARRANTS LIST
February 16, 2022

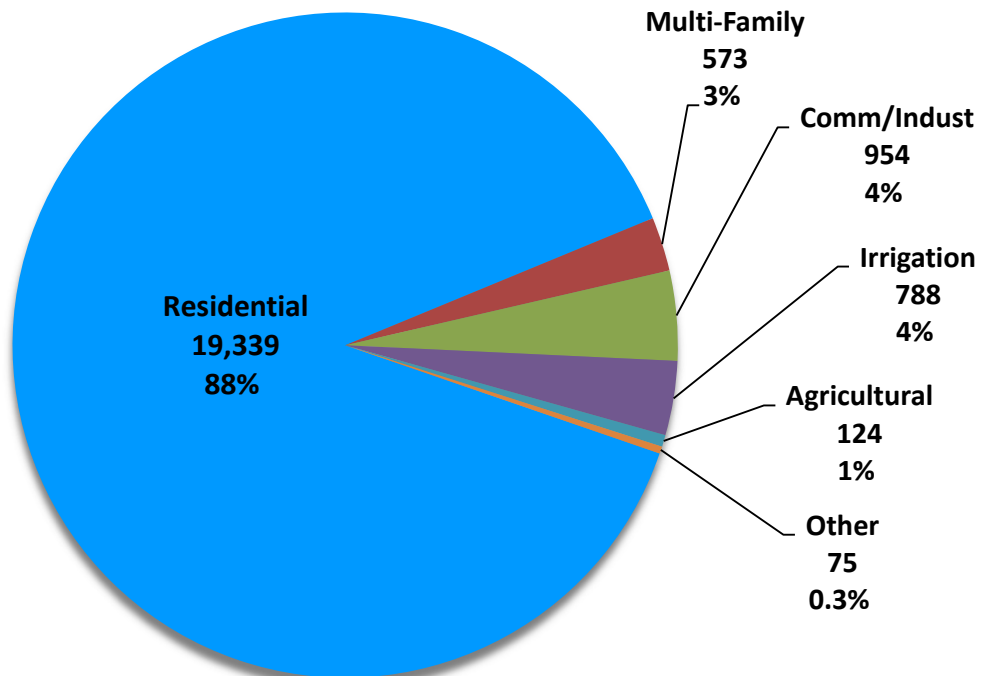
PAYEE	DESCRIPTION	CHECK#	AMOUNT
Garnishments	Payroll Garnishments	123534	-
City of Carlsbad	Quarterly Sewer Charges	123535	7,597.60
CCI	Water Treatment - Jan	123536	220.00
Chandler Asset Management, Inc.	Investment Management Svcs - Jan	123537	3,903.90
San Diego County Vector Control	Mosquito & Vector Disease Control Assessment	123538	259.47
Electrical Sales Inc	Hardware Supplies	123539	205.52
Fisher Scientific LLC	Lab Supplies - Petri Dishes, Label Tape, & Alcohol Wipes	123540	667.50
Hach Company	Lab Supplies - Nitrate Test Strips, Sensor Cap Replacements, & Pocket Thermometer	123541	1,965.74
Hydro Products Corp.	Pathogen Defense Systems 2 - Vactor 293 & Ram Jet 285	123542	17,438.40
J W D'Angelo Co Inc	Warehouse Zinc Anode Inventory - 25	123543	2,942.92
Jan-Pro of San Diego	Additional Janitorial Svcs Bldg B - Jan	123544	1,070.00
Lawnmowers Plus Inc	Gopher Traps - 4	123545	43.06
Lloyd Pest Control	Pest Control Svcs - Jan	123546	660.00
Mallory Safety & Supply, LLC	Warehouse Glove Stock Order	123547	1,039.57
MBN Group, Inc.	Bldg C Office Improvements - Prj 20221-9	123548	8,823.00
Moraes/Pham & Associates	Tesla Energy Management Study Prj 20221-6	123549	6,400.00
Pacific Pipeline Supply	Steel Pipes - 60 & Warehouse Brass Inventory	123550	11,898.16
Pencco, Inc.	Calcium Nitrate	123551	5,050.73
Road Soup LLC	Asphalt	123552	3,705.75
Schmidt Fire Protection Co Inc	Inspection Cancellation Fees - 2 Different Locations	123553	604.00
T.S. Industrial Supply	Water Truck Hoses - 4, Hardware Supplies	123554	734.92
Garnishments	Payroll Garnishments	123555	-
Underground Service Alert	Dig Alert Svcs & State of CA Regulatory Fees - Feb	123556	692.54
Unifirst Corporation	Uniform Delivery	123557	999.71
Univar USA Inc	Sodium Hypo Liquichlor, Caustic Soda, Sodium Bisulfite	123558	7,678.17
Waxie Sanitary Supply	Cleaning Supplies	123559	71.33
Total Disbursements (86 Checks)			<u>207,753.70</u>
WIRES			
Public Employees Retirement System	Retirement Contribution - February 8, 2022 Payroll	Wire	76,245.98
PAYROLL			
Total direct deposits		Wire	236,562.46
VWD Employee Association		123530	566.00
Payroll & Garnishments		123555	1,091.52
IRS	Federal payroll tax deposits	123534 &	97,059.34
Employment Development Department	California payroll tax deposit	Wire	19,975.35
CalPERS	Deferred compensation withheld	Wire	30,444.17
VOYA	Deferred compensation withheld	Wire	8,630.78
Total February 8, 2022 Payroll Disbursements			<u>394,329.62</u>
TOTAL DISBURSEMENTS			<u><u>678,329.30</u></u>

Vallecitos Water District
 Active Water Meters
 January 31, 2022

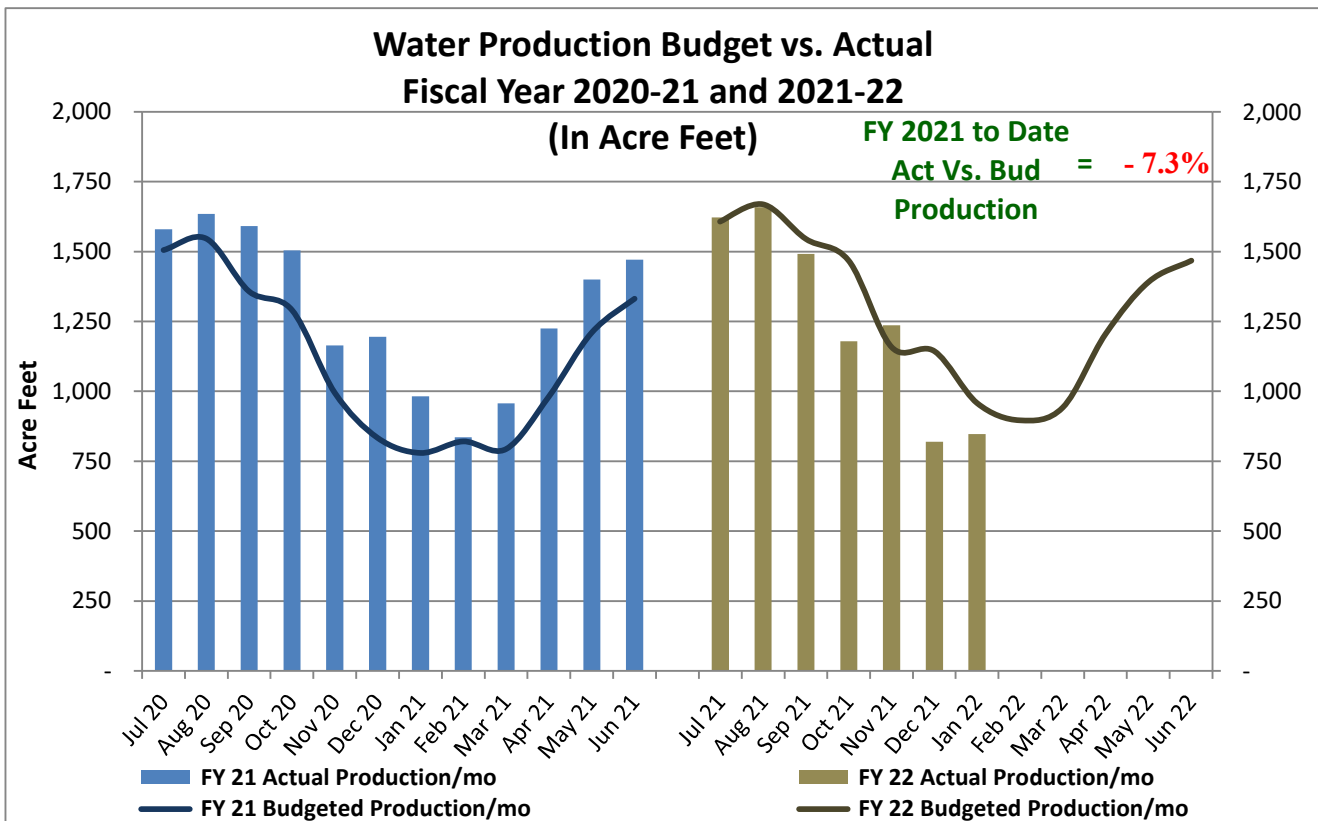
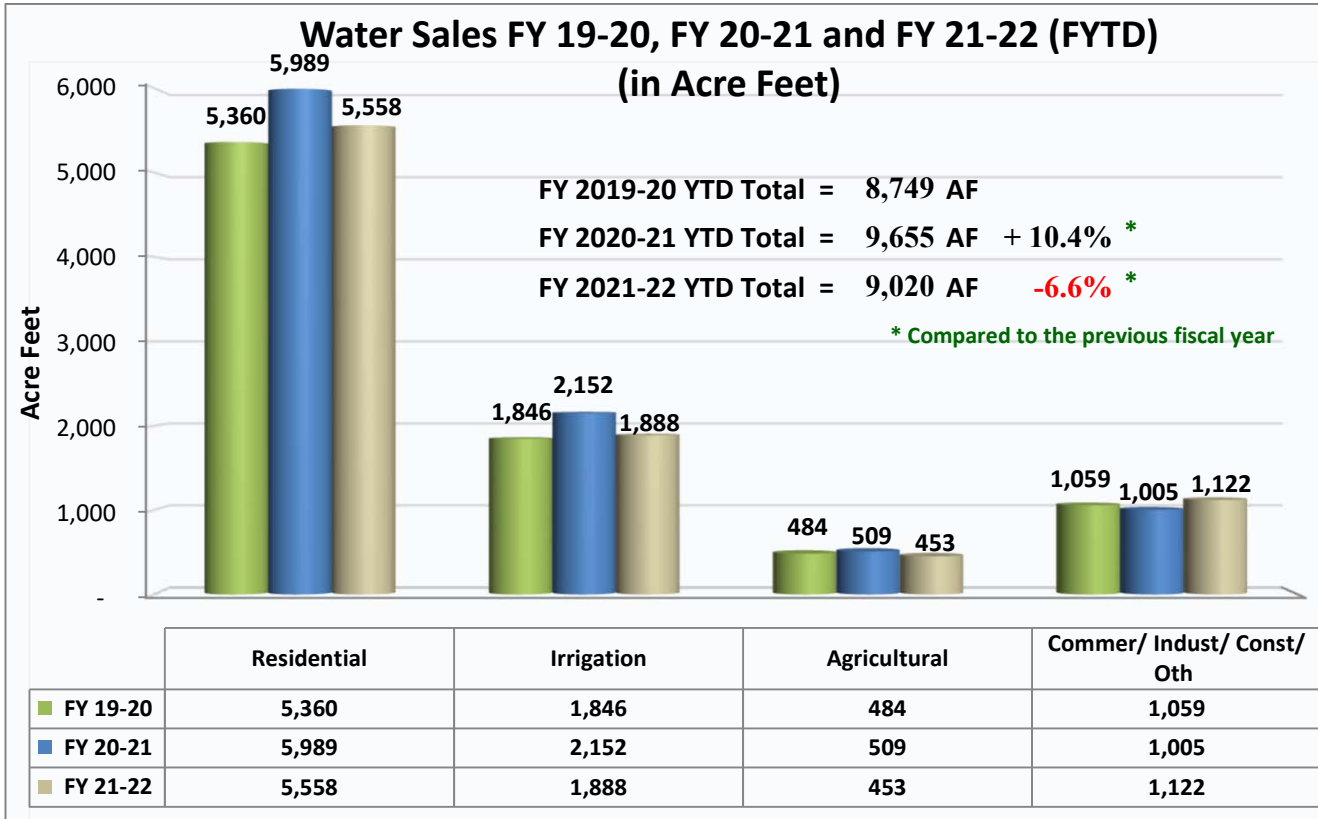
Active Meters by Size as of January 31, 2022



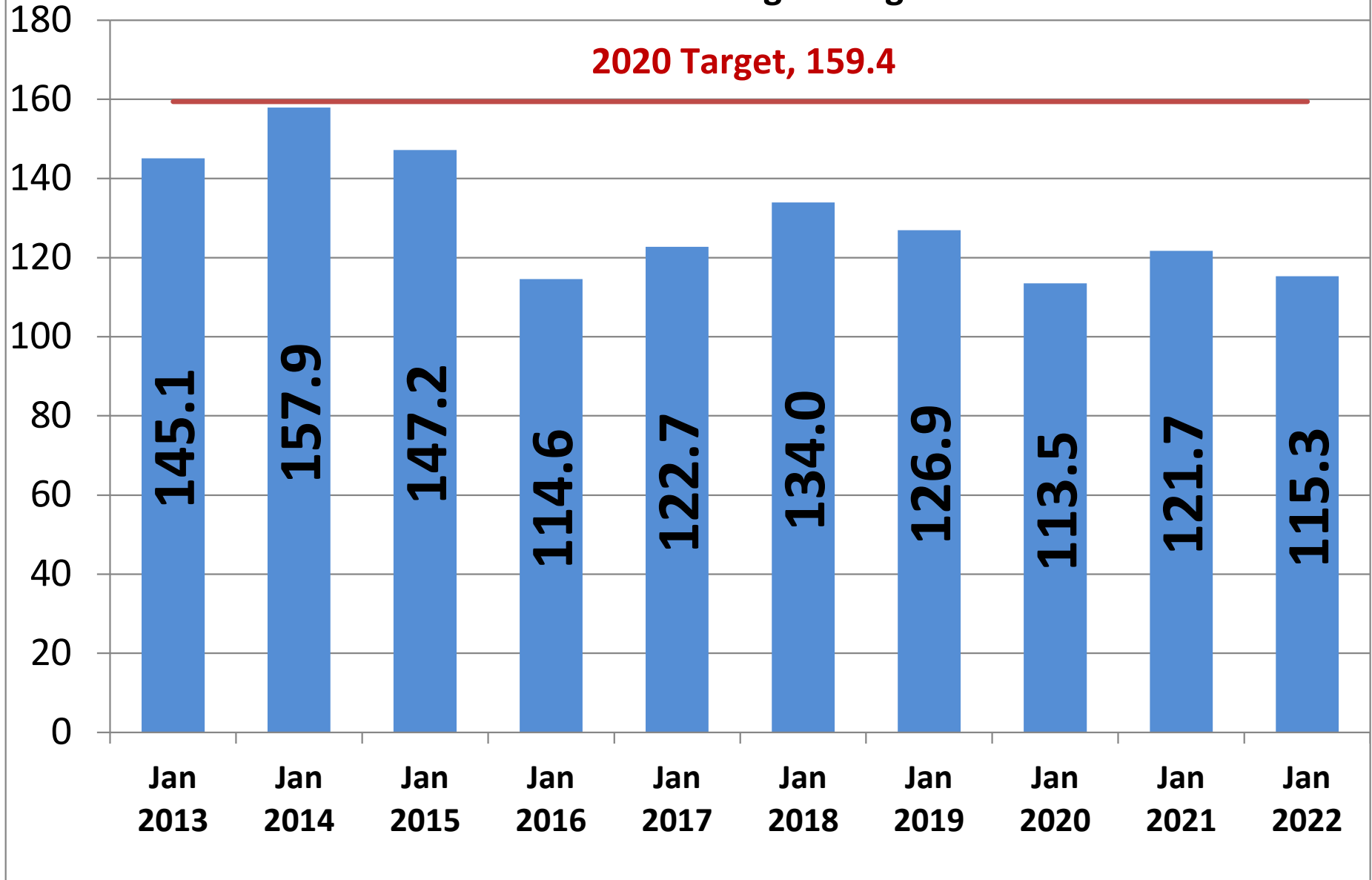
Active Meters by Type as of January 31, 2022



Vallecito Water District
 Water Production/Sales
 January 31, 2022



Gallons per Capita per Day 12-Month Rolling Average



DATE: FEBRUARY 16, 2022
TO: BOARD OF DIRECTORS
SUBJECT: MONTHLY FINANCIAL REPORTS

BACKGROUND:

The Monthly Revenue and Expense Reports and the Reserve Report for the seven months ended January 31, 2022, are presented.

DISCUSSION:

The Monthly Revenue and Expense reports summarize revenues by service type and expenses by department over the 7-month period. Comparisons to prior year actual and current year budget amounts are also presented. Each statement contains footnotes regarding significant variances exceeding predetermined dollar and percentage amounts. Any excess of revenues over expenses are transferred to reserves and any excess of expenses above revenues are paid for out of reserves. It's important to note that amounts shown in the in the Revenue and Expense reports are unaudited and do not reflect actual transfers to/from reserves. Actual transfers will be posted upon completion of the fiscal year-end audit.

The Monthly Reserve Report presents the balances in each of the District's reserve funds. The report summarizes all sources and uses of reserves. Sources consist of operating transfers, capital facility fees, property taxes, dissolved RDA distributions, investment earnings and annexation fees. Uses are distributions for capital projects, debt service, PERS UAL Additional Discretionary Payments (ADP), and interest expense. Unaudited amounts for operating transfers are reflected in the reserve report using the most recent information available at the time of reporting. Actual transfers will be posted upon completion of the audit in December of the following fiscal year which may result in adjustments to the beginning reserve balances.

RECOMMENDATION:

For information only.

Vallecitos Water District
Water Revenue and Expense Report
For the Seven Months Ended January 31, 2022

	Current Year Actual	Prior Year Actual			Current Year Budget		
		Amount	Variance		Amount	Variance	
			\$	%		\$	%
Revenue							
Water Sales	\$20,508,490	\$21,911,343	\$ (1,402,853)	-6.4%	\$20,238,000	\$ 270,490	1.3%
Ready-to-serve	8,552,904	8,520,078	32,826	0.4%	8,345,000	207,904	2.5%
Pumping cost recovery	264,476	302,392	(37,916)	-12.5%	269,000	(4,524)	-1.7%
Late & lock charges	189,178	188,201	977	0.5%	226,106	(36,928)	-16.3%
Backflow fees	66,510	61,623	4,887	7.9%	51,918	14,592	28.1%
Other revenue	222,797	86,672	136,125	157.1%	66,000	156,797	237.6%
Total Revenue	<u>29,804,355</u>	<u>31,070,309</u>	(1,265,954)	-4.1%	<u>29,196,024</u>	608,331	2.1%
Expenses							
Water costs	18,432,978	19,006,269	(573,291)	-3.0%	19,435,000	(1,002,022)	-5.2%
Pumping costs	410,292	441,636	(31,344)	-7.1%	599,000	(188,708)	-31.5%
Water quality	150,917	57,896	93,021	160.7%	122,000	28,917	23.7%
Water treatment	261,154	267,729	(6,575)	-2.5%	277,000	(15,846)	-5.7%
Tanks & reservoirs	215,456	155,861	59,595	38.2%	223,000	(7,544)	-3.4%
Trans & distribution	870,365	1,094,594	(224,229)	-20.5%	1,113,000	(242,635)	-21.8%
Services	36,589	60,239	(23,650)	-39.3%	46,000	(9,411)	-20.5%
Meters	426,807	520,644	(93,837)	-18.0%	563,000	(136,193)	-24.2%
Backflow prevention	24,952	42,698	(17,746)	-41.6%	42,000	(17,048)	-40.6%
Customer accounts	534,192	446,859	87,333	19.5%	518,000	16,192	3.1%
Building & grounds	302,251	236,144	66,107	28.0%	288,000	14,251	4.9%
Equipment & vehicles	133,951	146,609	(12,658)	-8.6%	196,000	(62,049)	-31.7%
Engineering	914,409	965,634	(51,225)	-5.3%	954,000	(39,591)	-4.2%
Safety & compliance	67,866	120,382	(52,516)	-43.6%	167,000	(99,134)	-59.4%
Information Technology	565,412	500,534	64,878	13.0%	655,000	(89,588)	-13.7%
General & administrative	1,655,816	1,602,153	53,663	3.3%	1,831,000	(175,184)	-9.6%
Total Expenses	<u>25,003,407</u>	<u>25,665,881</u>	(662,474)	-2.6%	<u>27,029,000</u>	(2,025,593)	-7.5%
Net Operating Income	<u>\$ 4,800,948</u>	<u>\$ 5,404,428</u>	(603,480)	-11.2%	<u>\$ 2,167,024</u>	2,633,924	121.5%

Explanation of Significant Variances

Other revenue has a favorable prior year & budget variance as a result of a rebate received from the District Wide Solar project.

Pumping costs have a favorable budget variance thus far this year due to less than anticipated outside services being performed and lower power costs.

Water quality has an unfavorable prior year variance due to an unanticipated one-time expenditure related to flushing services at Lake San Marcos.

Tanks & reservoirs has an unfavorable prior year variance as a result of planned increases in labor and outside services.

Transmission & distribution has a favorable prior year and budget variance due to fewer main breaks than the previous year resulting in decreased labor costs and outside repair costs.

Meters has a favorable budget variance because of product supply shortages causing delays in the meter testing and replacement program.

Building & grounds has an unfavorable prior year variance due to planned increases in outside repairs and power costs.

Equipment & vehicles has a favorable budget variance due to the timing of outside services performed.

Safety & compliance has a favorable budget variance due to lower than anticipated labor costs.

Vallecitos Water District
Sewer Revenue and Expense Report
For the Seven Months Ended January 31, 2022

	Current Year Actual	Prior Year Actual			Current Year Budget		
		Amount	Variance		Amount	Variance	
			\$	%		\$	%
Revenue							
Sewer service charges	\$ 10,785,072	\$ 10,670,303	\$ 114,769	1.1%	\$ 10,409,000	\$ 376,072	3.6%
Reclaimed water sales	1,735,416	1,761,319	(25,903)	-1.5%	1,734,000	1,416	0.1%
Other revenue	153,674	82,283	71,391	86.8%	177,000	(23,326)	-13.2%
Total Revenue	<u>12,674,162</u>	<u>12,513,905</u>	160,257	1.3%	<u>12,320,000</u>	354,162	2.9%
Expenses							
Collection & conveyance	1,286,224	1,406,554	(120,330)	-8.6%	1,389,000	(102,776)	-7.4%
Lift stations	94,660	170,610	(75,950)	-44.5%	136,000	(41,340)	-30.4%
Source Control	98,901	95,157	3,744	3.9%	118,000	(19,099)	-16.2%
Effluent disposal	1,836,546	1,631,829	204,717	12.5%	1,949,000	(112,454)	-5.8%
Meadowlark	1,546,147	1,482,257	63,890	4.3%	1,786,000	(239,853)	-13.4%
Customer Accounts	273,012	259,089	13,923	5.4%	330,000	(56,988)	-17.3%
Building & grounds	188,470	137,060	51,410	37.5%	194,000	(5,530)	-2.9%
Equipment & vehicles	102,695	113,891	(11,196)	-9.8%	152,000	(49,305)	-32.4%
Engineering	376,772	438,824	(62,052)	-14.1%	524,000	(147,228)	-28.1%
Safety & compliance	40,571	77,012	(36,441)	-47.3%	109,000	(68,429)	-62.8%
Information technology	442,435	422,681	19,754	4.7%	508,000	(65,565)	-12.9%
General & administrative	817,812	838,750	(20,938)	-2.5%	832,000	(14,188)	-1.7%
Total Expenses	<u>7,104,245</u>	<u>7,073,714</u>	30,531	0.4%	<u>8,027,000</u>	(922,755)	-11.5%
Net Operating Income	<u>\$ 5,569,917</u>	<u>\$ 5,440,191</u>	129,726	2.4%	<u>\$ 4,293,000</u>	1,276,917	29.7%

Explanation of Significant Variances

Other revenue has a favorable prior year variance as a result of a rebate received from the District Wide Solar project.

Lift stations has a favorable prior year variance due to anticipated increases in material and supply purchases in the prior year.

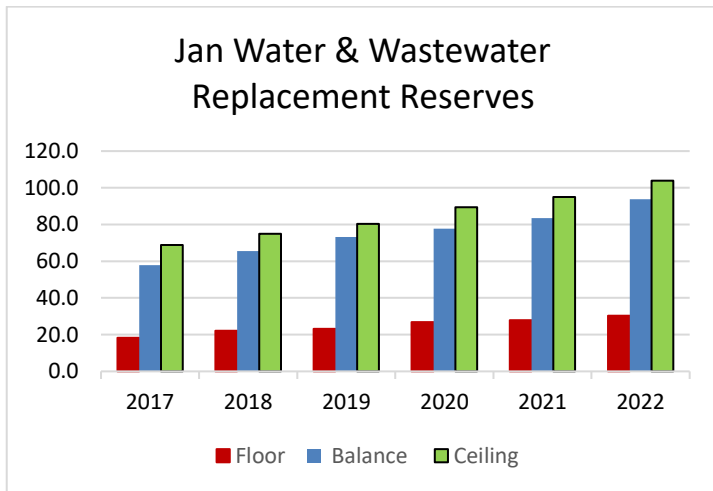
Engineering has a favorable budget variance due to less than anticipated outside services being performed thus far.

Safety & compliance has a favorable budget variance as a result of lower than anticipated labor costs.

Variances are considered significant if they exceed \$58333 and 20%.

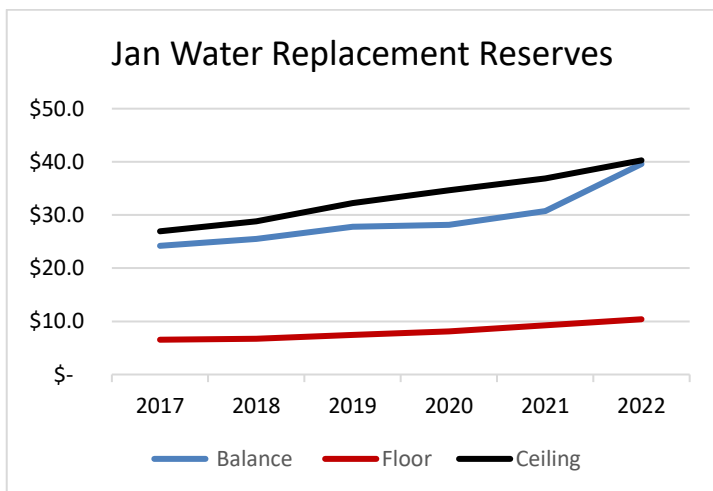
REPLACEMENT RESERVES

The District maintains two replacement reserves in cash equivalents and investments: One for the District’s water system, and the other for the District’s wastewater system. The District’s reserve policy establishes a floor of the sum of the next three years of projected system replacement costs, and a ceiling of the sum of the next ten years of system replacement costs. As of January 31, 2022, the total water and wastewater replacement reserve balance was \$93.8 million, 12.3 percent higher than January 31, 2021.



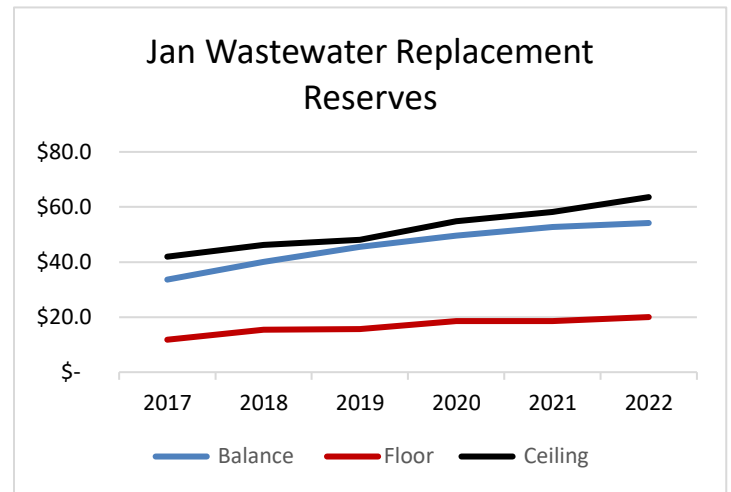
WATER REPLACEMENT RESERVE

As of January 31, 2022, the District’s water replacement reserve totaled \$39.6 million, an increase of 28.7 percent, or \$8.8 million higher from the same month of the prior year. The month-end balance is within the floor and ceiling established by the reserve policy, leaving the District with sufficient reserves to meet infrastructure replacement needs.



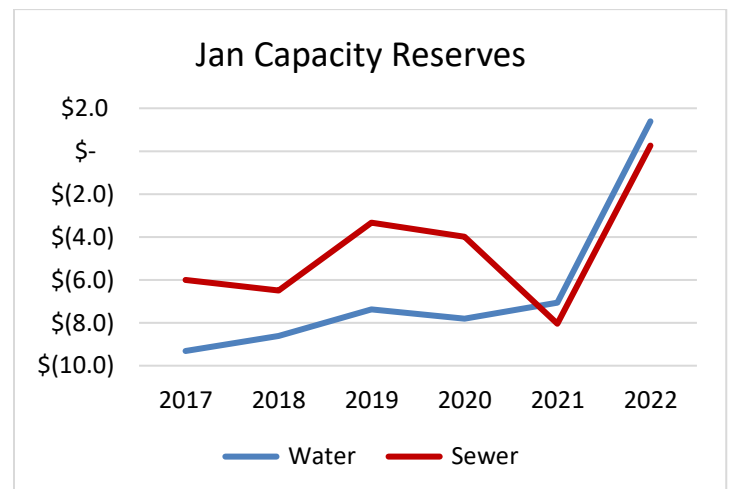
WASTEWATER REPLACEMENT RESERVE

As of January 31, 2022, the balance in the District’s wastewater replacement reserve totaled \$54.2 million, an increase of 2.7 percent, or \$1.4 million, from the same month of the prior year. The month-end balance is within the approved floor and ceiling.



CAPACITY RESERVES

The District collects capital facility fees from new development and increased demands from existing customers, maintains the collected fees in separate funds (one for water and one for wastewater), and uses the funds exclusively to provide capacity to serve new development and fund future construction of facilities identified in the District’s Master Plan and capital budget. As of January 31, 2022, the water capacity fund had a balance of \$1.4 million and the sewer capacity fund had a balance of \$0.3 million. The District’s capital facility fees situation has improved as a result of the adoption of the new Master Plan and the corresponding capacity fee study.



VALLECITOS WATER DISTRICT

RESERVE ACTIVITY FOR THE SEVEN MONTHS ENDED JANUARY 31, 2022

	110	120	210	220	Total
	Water Replacement	Capacity	Wastewater Replacement	Capacity	
BEGINNING BALANCE ⁽¹⁾	\$ 39,389,445	\$ (7,871,529)	\$ 60,698,440	\$ (9,842,681)	\$ 82,373,675
REVENUES					
Debt Proceeds	128,332	-	12,041,802	5,453,281	17,623,414
Interfund Transfer	-	8,547,331	-	3,622,802	12,170,133
FY 21/22 Operating Transfers ⁽²⁾	4,800,948	-	5,569,917	-	10,370,865
Capital Facility Fees	-	1,198,586	-	3,519,490	4,718,076
Property Tax	813,711	-	649,183	-	1,462,894
RDA pass-through	617,554	-	593,336	-	1,210,890
Annexation Fees	765,564	-	119,091	-	884,655
Investment Earnings	349,541	-	287,652	-	637,193
TOTAL REVENUES	7,475,650	9,745,917	19,260,981	12,595,573	49,078,120
LESS DISTRIBUTIONS					
Capital Projects					
Encina Wastewater Authority Five Year Plan	-	-	4,150,623	-	4,150,623
San Marcos Interceptor Sewer	-	-	443,946	988,142	1,432,088
MRF - Biological Selector Improvements	-	-	610,296	-	610,296
MRF - Headworks - Upgrade/Replace Equipment	-	-	452,600	-	452,600
MRF - Odor Scrubber #1 Replacement	-	-	186,190	-	186,190
District-Wide Valve Replacement Program	154,863	-	-	-	154,863
16-Inch Emergency Bypass Pipeline Rehabilitation	-	-	136,156	-	136,156
MRF Site Lighting Upgrade and Repairs	-	-	135,575	-	135,575
Land Outfall West Condition Assessment	-	-	128,919	-	128,919
Energy Management Study	58,332	-	56,044	-	114,376
Montiel Lift Station And Forcemain Replacement	-	-	72,423	29,581	102,004
Tres Amigos Water Line Replacement Phase 1	81,954	-	-	-	81,954
MRF - Conversion to Sodium Hypochlorite	-	-	71,112	-	71,112
Painting of Car Wash Building	35,548	-	34,153	-	69,701
Technology Infrastructure Upgrades	35,104	-	33,727	-	68,831
District-Wide SCADA Upgrade Project	34,470	-	33,118	-	67,588
MRF - Replacement of Valve Actuators	-	-	66,451	-	66,451
MRF - Tertiary Influent Chamber Repairs	-	-	62,646	-	62,646
South Lake Pump Station Fence	56,974	-	-	-	56,974
MRF - Flow Control Valve & Actuator	-	-	52,016	-	52,016
Meadowlark Failsafe Rehabilitation (Buena Reach)	-	-	47,663	-	47,663
Sage Canyon Tank Refurbishment	41,448	-	-	-	41,448
Wulff Pressure Reducing Station	39,981	-	-	-	39,981
Chlorine Contact Tank Expansion	-	-	31,270	-	31,270
GEMS AB Suite 6.1 Upgrade	15,401	-	14,797	-	30,198
Sewer Lining and Rehab	-	-	30,057	-	30,057
District Wide Solar Project	15,100	-	14,508	-	29,608
Fuel Transport Trailer for Generators	14,280	-	13,720	-	28,000
Palos Vista Pump Station - Motor Starter Upgrade	24,784	-	-	-	24,784
Mahr Reservoir - Algae Monitoring	-	-	24,043	-	24,043
Meadowlark - Landscaping Improvements	-	-	-	20,042	20,042
Fire Services - Backflow Preventer Upgrades	18,890	-	-	-	18,890
Neogov Applicant Tracking Software	7,737	-	7,433	-	15,170
Maintenance Services Department Offices	7,577	-	7,279	-	14,856
Via Vera Cruz Tank I: Asphalt Repair and Sealcoat	14,140	-	-	-	14,140
District-Wide Valve Replacement Program	14,065	-	-	-	14,065
Ductile Iron Pipe Condition Assessment	13,456	-	-	-	13,456
Water Operations Control Room Upgrades	12,670	-	-	-	12,670
Palos Vista Tank I: Asphalt Repair and Sealcoat	11,760	-	-	-	11,760
Richland Tank I: Asphalt Repair and Sealcoat	10,294	-	-	-	10,294
Richland Tank II: Asphalt Repair and Sealcoat	10,110	-	-	-	10,110
All other capital projects	32,132	-	24,312	-	56,444
Capital Budget - Vehicles/Mobile Equipmnt	2,909	-	2,795	-	5,705
Total Capital Project Expenditures	763,977	-	6,943,873	1,037,765	8,745,615
Interfund Transfer	128,332	-	12,041,802	-	12,170,133
Debt Service	-	472,133	-	1,437,182	1,909,314
Interest Expense	-	11,770	-	17,401	29,171
TOTAL DISTRIBUTIONS	892,308	483,903	18,985,675	2,492,348	22,854,234
ENDING BALANCE	\$ 45,972,786	\$ 1,390,486	\$ 60,973,746	\$ 260,544	\$ 108,597,562
Less: Operating Reserves	6,375,900	-	6,791,700	-	13,167,600
Replacement Reserves/Restricted Funds	\$ 39,596,886	\$ 1,390,486	\$ 54,182,046	\$ 260,544	\$ 95,429,962
Replacement reserve floor	\$ 10,394,000	-	\$ 20,006,200	-	-
Replacement reserve ceiling	\$ 40,281,800	-	\$ 63,574,100	-	-

Notes:

(1) Beginning balances represent ending balances from the prior year which are adjusted to actual cash and investment balances after completion of the audit around November of the current year

(2) Operating transfers from the unaudited revenue and expense reports are calculated using the most recent information available at the time of this report. Included for reporting purposes, actual transfer amounts will differ.

VALLECITOS WATER DISTRICT
INVESTMENT REPORT FOR JANUARY 2022

Attached is a detailed list of investments for all District funds that are not needed to meet current obligations. In accordance with Government Code Section 53646, the information is presented to the Board on a monthly basis and includes a breakdown by fund, financial institution, settlement and maturity date, yield, and investment amount. In addition, the report indicates the various percentages of investments in each type of institution.

The process and the presentation of the information to the Board are in compliance with requirements outlined in the District Investment Policy adopted on an annual basis. In addition to the investment portfolio, there are sufficient funds in the Operating Account to meet District obligations for the next 30 days. Maturity dates on investments are structured to meet the future financial obligations of the District (i.e., bond payments and construction projections). In that regard, the District will be able to meet expenditure requirements for the next six months without a need to liquidate an investment earlier than scheduled maturity dates.

Investment activity for the month of January follows:

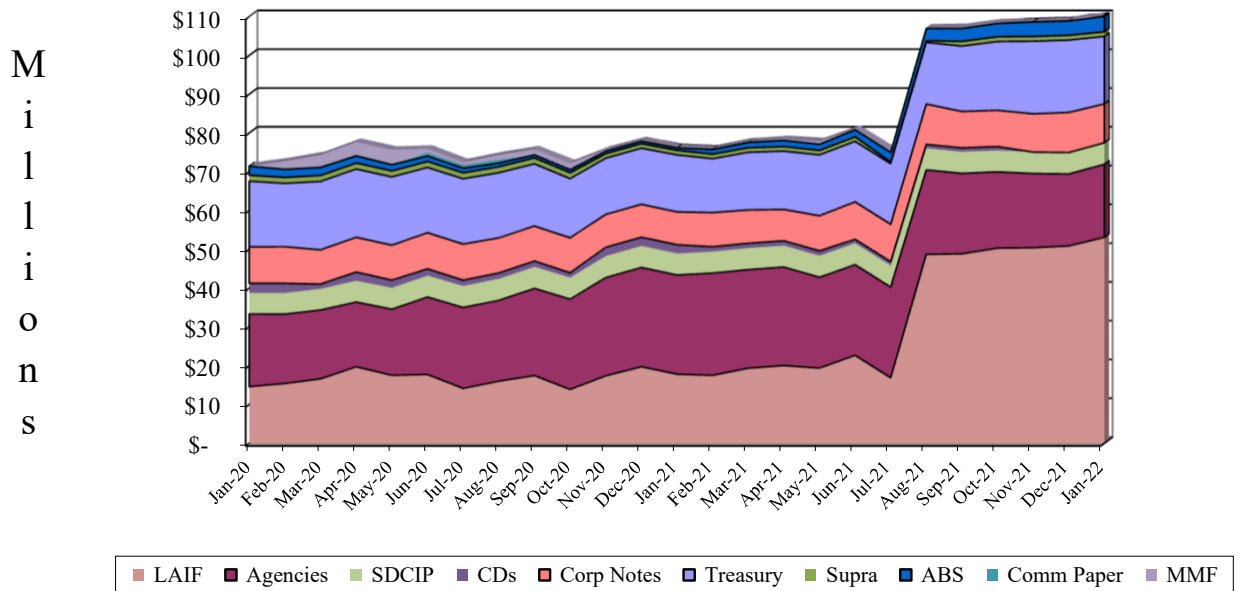
<u>Date</u>	<u>Activity</u>	<u>Investment</u>	<u>Amount</u>	<u>Maturity</u>	<u>Yield</u>
01/04/22	Deposit	LAIF	2,500,000	Open	0.23%
01/06/22	Matured	John Deere Capital Corp.	(489,628)	01/06/22	2.65%
01/11/22	Deposit	LAIF	1,200,000	Open	0.23%
01/11/22	Purchased	FFCB	394,111	01/06/25	1.13%
01/13/22	Sold	US Treasury	(1,083,766)	05/31/23	1.63%
01/13/22	Purchased	Toyota Mtr Corp. Note	274,632	01/13/25	1.45%
01/14/22	Withdrawal	LAIF	(1,100,000)	Open	0.23%
01/18/22	Sold	John Deere Owner Trust	(17,744)	08/15/24	1.10%
01/19/22	Purchased	BMW Corp. Note	169,975	03/25/25	0.10%
01/19/22	Purchased	GM Auto Corp. Note	114,990	11/16/26	1.26%
01/20/22	Deposit	LAIF	1,500,000	Open	0.23%
01/31/22	Withdrawal	LAIF	(1,900,000)	Open	0.23%
Change in investments during the month			<u>\$ 1,562,570</u>		

	<u>Current</u>
Weighted average annual yield for total Vallecitos investments	0.650%
Weighted average days to maturity	299

The State Treasurer's Office provides fair market values of LAIF quarterly on their web site. The most recent valuation, which is used on this report, is as of December 31, 2021. The San Diego County Treasurer provides the fair values for the County investment pool. The most recent values and returns, which are used for this report, are for December 31, 2021. Fair values for federal agency obligations and corporate notes are provided by Union Bank trust account reporting.

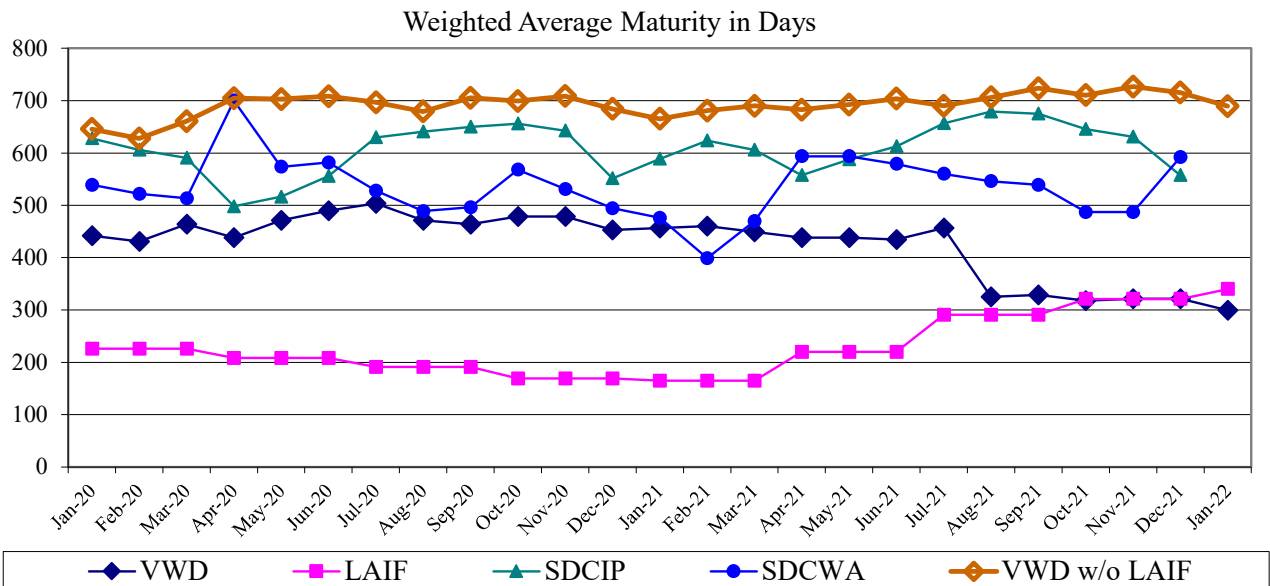
Safety

Criteria for selecting investments and the absolute order of priority are safety, liquidity and yield. To meet the objective of safety and avert credit risk, the District acquires only those investments permitted by the Board adopted investment policy and within the limits established by the policy. Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligation. The District also limits risk by investing in a range of investments to ensure diversification as indicated in the graph below.



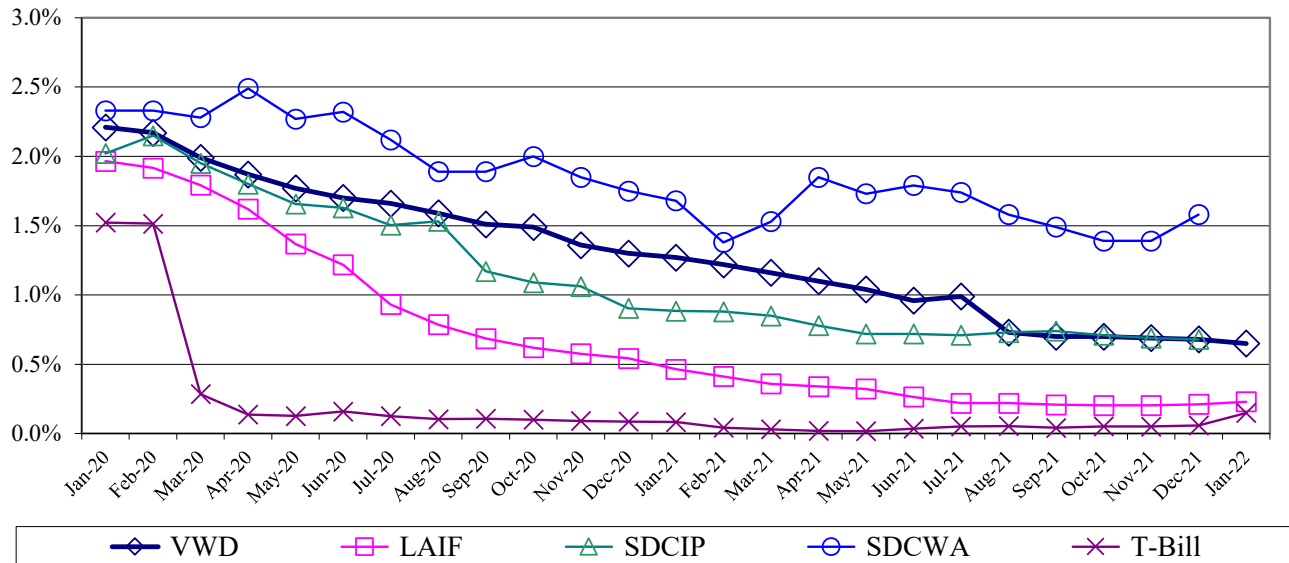
Liquidity

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of investments. The District averts interest rate risk by limiting terms of investments in accordance with the Investment Policy. Maturity in days is a measure of liquidity. The next graph compares the District’s liquidity to other managed portfolios. The District’s liquidity is graphed with and without LAIF. With LAIF the District is in fact very liquid with \$53.1 million available the same day. But for comparative purposes LAIF is eliminated from the District’s portfolio and shown separately.



Yield

The next graph compares the District’s effective yield to LAIF, SDCIP, San Diego County Water Authority (SDCWA), and the average 91-day Treasury bill rate.



Investment/Debt Management

On March 7, 2018 the District entered into a contract with Chandler Asset Management to provide professional investment management and advisory services. Chandler manages the District’s investments in accordance with the District’s policy of safety, liquidity, and yield and continues to maintain investments of varying types within limits allowed by the investment policy (100% in federal agency obligations, 100% in LAIF, 100% in other local government investment pools, 25% in FDIC-backed corporate notes, 25% in commercial paper, 20% in certificates of deposit). Chandler’s portfolio summary is attached.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.82
Average Coupon	0.73%
Average Purchase YTM	0.65%
Average Market YTM	0.66%
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	0.91 yrs
Average Life	0.83 yrs

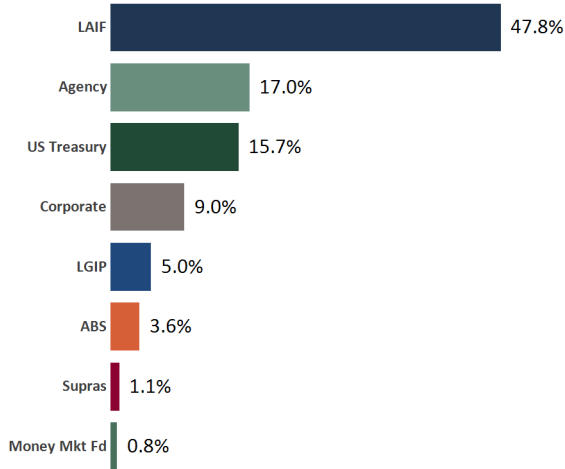
ACCOUNT SUMMARY

	Beg. Values as of 12/31/21	End Values as of 1/31/22
Market Value	109,054,417	110,950,532
Accrued Interest	173,190	163,118
Total Market Value	109,227,607	111,113,650
Income Earned	59,088	60,318
Cont/WD		
Par	108,831,602	111,143,471
Book Value	108,984,020	111,293,438
Cost Value	109,083,169	111,420,352

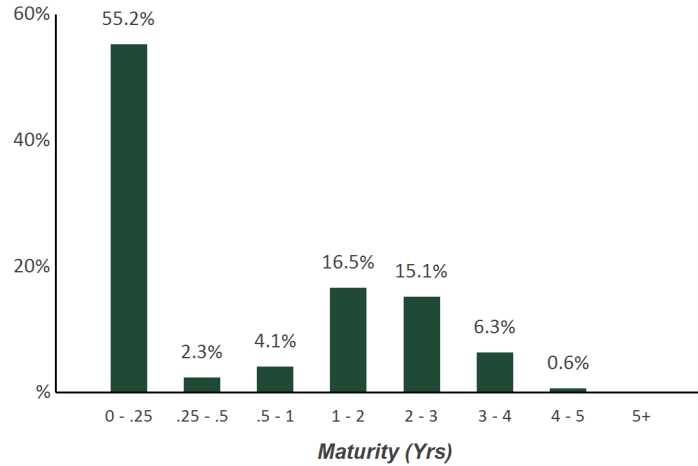
TOP ISSUERS

Local Agency Investment Fund	47.8%
Government of United States	15.7%
County of San Diego Pooled Inve	5.0%
Federal Home Loan Mortgage Corp	4.7%
Federal Farm Credit Bank	4.3%
Federal Home Loan Bank	4.0%
Federal National Mortgage Assoc	4.0%
JP Morgan Chase & Co	0.8%
Total	86.3%

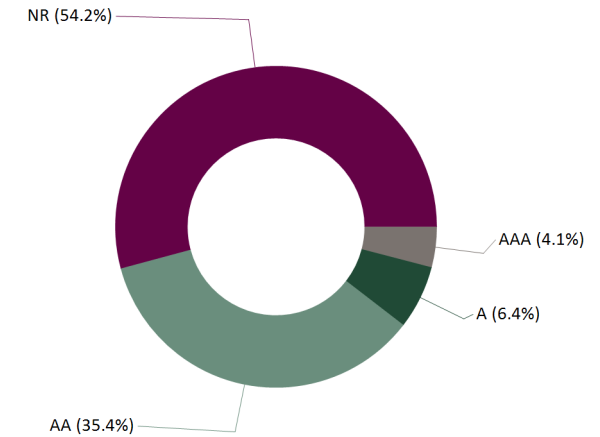
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Vallecitos Water District Consolidated Account

Account #10594

Holdings Report

As of January 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
47789KAC7	John Deere Owner Trust 2020-A A3 1.1% Due 8/15/2024	221,517.35	03/04/2020 1.11%	221,503.81 221,509.60	100.18 0.80%	221,923.17 108.30	0.20% 413.57	Aaa / NR AAA	2.54 0.62
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	360,000.00	08/10/2021 0.39%	359,995.10 359,996.02	98.78 1.19%	355,614.84 42.90	0.32% (4,381.18)	NR / AAA AAA	2.72 1.53
58769KAD6	Mercedes-Benz Auto Lease Trust 2021- B A3 0.4% Due 11/15/2024	255,000.00	06/22/2021 0.40%	254,980.75 254,985.24	98.84 1.20%	252,049.65 45.33	0.23% (2,935.59)	NR / AAA AAA	2.79 1.45
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	160,000.00	09/08/2021 0.34%	159,983.49 159,986.25	98.82 1.19%	158,112.00 8.80	0.14% (1,874.25)	Aaa / NR AAA	2.90 1.38
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	220,000.00	10/06/2020 0.36%	219,959.01 219,971.56	99.52 0.96%	218,949.28 34.22	0.20% (1,022.28)	NR / AAA AAA	2.96 0.78
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	170,000.00	01/11/2022 1.11%	169,974.59 169,975.00	99.69 1.28%	169,471.13 62.33	0.15% (503.87)	NR / AAA AAA	3.15 1.73
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	130,000.00	02/17/2021 0.27%	129,997.62 129,998.35	99.13 1.07%	128,863.15 9.75	0.12% (1,135.20)	Aaa / NR AAA	3.22 1.10
89240BAC2	Toyota Auto Receivables Owners 2021- A A3 0.26% Due 5/15/2025	475,000.00	02/02/2021 0.27%	474,911.84 474,939.75	99.03 1.12%	470,401.53 54.89	0.42% (4,538.22)	Aaa / NR AAA	3.29 1.13
47788UAC6	John Deere Owner Trust 2021-A A3 0.36% Due 9/15/2025	185,000.00	03/02/2021 0.37%	184,964.44 184,973.31	98.71 1.21%	182,615.17 29.60	0.16% (2,358.14)	Aaa / NR AAA	3.62 1.52
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	225,000.00	04/20/2021 0.38%	224,976.33 224,982.26	98.98 1.09%	222,709.73 38.00	0.20% (2,272.53)	NR / AAA AAA	3.62 1.44
43815EAC8	Honda Auto Receivables 2021-3 A3 0.41% Due 11/18/2025	340,000.00	08/17/2021 0.41%	339,995.04 339,995.71	98.43 1.30%	334,677.30 50.34	0.30% (5,318.41)	NR / AAA AAA	3.80 1.76
44934KAC8	Hyundai Auto Receivables Trust 2021-B A3 0.38% Due 1/15/2026	465,000.00	07/20/2021 0.39%	464,897.37 464,914.22	98.40 1.34%	457,560.93 78.53	0.41% (7,353.29)	NR / AAA AAA	3.96 1.68
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	175,000.00	11/16/2021 0.89%	174,963.11 174,965.26	98.90 1.43%	173,077.98 42.78	0.16% (1,887.28)	Aaa / NR AAA	3.98 2.01



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	220,000.00	07/13/2021 0.52%	219,980.38 219,983.25	98.02 1.45%	215,634.32 50.84	0.19% (4,348.93)	Aaa / NR AAA	4.12 2.14
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	160,000.00	11/09/2021 0.71%	159,996.59 159,996.81	98.67 1.42%	157,865.12 50.49	0.14% (2,131.69)	NR / AAA AAA	4.21 1.88
362554AC1	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	130,000.00	10/13/2021 0.68%	129,996.69 129,996.96	98.82 1.46%	128,467.43 36.83	0.12% (1,529.53)	Aaa / AAA NR	4.63 1.52
380146AC4	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	115,000.00	01/11/2022 1.27%	114,990.01 114,990.12	99.49 1.48%	114,412.58 48.30	0.10% (577.54)	NR / AAA AAA	4.79 2.32
Total ABS		4,006,517.35	0.52%	4,006,066.17 4,006,159.67	1.22%	3,962,405.31 792.23	3.57% (43,754.36)	Aaa / AAA AAA	3.48 1.50

AGENCY									
3133EKBV7	FFCB Note 2.55% Due 3/1/2022	750,000.00	02/27/2019 2.55%	750,075.00 750,001.92	100.18 0.35%	751,371.75 7,968.75	0.68% 1,369.83	Aaa / AA+ AAA	0.08 0.08
3135G0V59	FNMA Note 2.25% Due 4/12/2022	1,000,000.00	03/24/2020 0.59%	1,033,760.00 1,003,159.36	100.42 0.14%	1,004,160.00 6,812.50	0.91% 1,000.64	Aaa / AA+ AAA	0.19 0.20
3130AFE78	FHLB Note 3% Due 12/9/2022	1,000,000.00	01/25/2019 2.71%	1,010,700.00 1,002,358.40	101.94 0.72%	1,019,396.00 4,333.33	0.92% 17,037.60	Aaa / AA+ AAA	0.85 0.85
3137EAER6	FHLMC Note 0.375% Due 5/5/2023	985,000.00	05/05/2020 0.39%	984,586.30 984,826.65	99.34 0.90%	978,531.51 882.40	0.88% (6,295.14)	Aaa / AA+ AAA	1.26 1.25
3135G04Q3	FNMA Note 0.25% Due 5/22/2023	1,055,000.00	05/20/2020 0.35%	1,051,824.45 1,053,622.48	99.15 0.91%	1,045,981.86 505.52	0.94% (7,640.62)	Aaa / AA+ AAA	1.30 1.30
3133834G3	FHLB Note 2.125% Due 6/9/2023	650,000.00	10/30/2019 1.66%	660,432.50 653,905.26	101.53 0.99%	659,939.80 1,995.14	0.60% 6,034.54	Aaa / AA+ NR	1.35 1.33
3135G05G4	FNMA Note 0.25% Due 7/10/2023	875,000.00	07/08/2020 0.32%	873,118.75 874,099.75	98.93 1.00%	865,608.63 127.60	0.78% (8,491.12)	Aaa / AA+ AAA	1.44 1.43
3133EKZK5	FFCB Note 1.6% Due 8/14/2023	1,000,000.00	08/28/2019 1.48%	1,004,700.00 1,001,816.94	101.03 0.92%	1,010,324.00 7,422.22	0.92% 8,507.06	Aaa / AA+ AAA	1.53 1.51
3137EAEV7	FHLMC Note 0.25% Due 8/24/2023	1,000,000.00	09/24/2020 0.24%	1,000,230.00 1,000,123.11	98.73 1.07%	987,265.00 1,090.28	0.89% (12,858.11)	Aaa / AA+ AAA	1.56 1.55



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130A3DL5	FHLB Note 2.375% Due 9/8/2023	700,000.00	10/09/2019 1.44%	724,864.00 710,161.35	102.03 1.10%	714,191.10 6,603.82	0.65% 4,029.75	Aaa / AA+ NR	1.60 1.56
3137EAEW5	FHLMC Note 0.25% Due 9/8/2023	660,000.00	09/02/2020 0.26%	659,782.20 659,884.26	98.74 1.04%	651,704.46 655.42	0.59% (8,179.80)	Aaa / AA+ AAA	1.60 1.59
3133EMBS0	FFCB Note 0.2% Due 10/2/2023	1,000,000.00	11/12/2020 0.28%	997,720.00 998,683.53	98.69 1.00%	986,860.00 661.11	0.89% (11,823.53)	Aaa / AA+ AAA	1.67 1.66
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	825,000.00	10/14/2020 0.25%	821,922.75 823,252.01	98.39 1.08%	811,752.98 300.78	0.73% (11,499.03)	Aaa / AA+ AAA	1.71 1.70
3137EAEZ8	FHLMC Note 0.25% Due 11/6/2023	1,075,000.00	11/03/2020 0.28%	1,074,032.50 1,074,432.39	98.48 1.12%	1,058,658.93 634.55	0.95% (15,773.46)	Aaa / AA+ AAA	1.76 1.75
3137EAF2	FHLMC Note 0.25% Due 12/4/2023	770,000.00	12/02/2020 0.28%	769,237.70 769,532.87	98.36 1.15%	757,385.86 304.79	0.68% (12,147.01)	Aaa / AA+ AAA	1.84 1.83
3130A3VC5	FHLB Note 2.25% Due 12/8/2023	1,000,000.00	02/13/2020 1.46%	1,029,240.00 1,014,168.70	102.02 1.14%	1,020,202.00 3,312.50	0.92% 6,033.30	Aaa / AA+ NR	1.85 1.81
3135G0V34	FNMA Note 2.5% Due 2/5/2024	1,000,000.00	01/30/2020 1.44%	1,041,280.00 1,020,668.16	102.66 1.16%	1,026,643.00 12,222.22	0.93% 5,974.84	Aaa / AA+ AAA	2.01 1.94
3133EKMX1	FFCB Note 2.23% Due 2/23/2024	750,000.00	07/30/2019 1.91%	760,425.00 754,700.00	102.13 1.18%	765,975.75 7,340.42	0.70% 11,275.75	Aaa / AA+ AAA	2.06 2.00
3133EMRZ7	FFCB Note 0.25% Due 2/26/2024	850,000.00	02/22/2021 0.26%	849,694.00 849,789.01	98.10 1.18%	833,854.25 914.93	0.75% (15,934.76)	Aaa / AA+ AAA	2.07 2.05
3130A7PH2	FHLB Note 1.875% Due 3/8/2024	1,000,000.00	03/03/2020 0.85%	1,040,350.00 1,021,097.68	101.42 1.19%	1,014,245.00 7,447.92	0.92% (6,852.68)	Aaa / AA+ NR	2.10 2.05
3133ENKS8	FFCB Note 1.125% Due 1/6/2025	395,000.00	01/06/2022 1.20%	394,111.25 394,128.36	99.60 1.26%	393,414.08 246.88	0.35% (714.28)	Aaa / AA+ AAA	2.93 2.87
3135G05X7	FNMA Note 0.375% Due 8/25/2025	500,000.00	12/20/2021 1.06%	487,610.00 487,997.48	96.08 1.51%	480,398.00 812.50	0.43% (7,599.48)	Aaa / AA+ AAA	3.57 3.51
Total Agency		18,840,000.00	0.94%	19,019,696.40 18,902,409.67	0.98%	18,837,863.96 72,595.58	17.02% (64,545.71)	Aaa / AA+ AAA	1.58 1.55
CORPORATE									
037833CQ1	Apple Inc Callable Note Cont 4/11/2022 2.3% Due 5/11/2022	500,000.00	10/30/2018 3.30%	483,395.00 498,722.69	100.40 0.21%	502,023.00 2,555.56	0.45% 3,300.31	Aaa / AA+ NR	0.27 0.20



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
084664BT7	Berkshire Hathaway Note 3% Due 5/15/2022	500,000.00	12/11/2018 3.31%	495,015.00 499,588.91	100.67 0.68%	503,345.00 3,166.67	0.46% 3,756.09	Aa2 / AA A+	0.28 0.29
09247XAJ0	Blackrock Inc Note 3.375% Due 6/1/2022	500,000.00	11/28/2018 3.36%	500,215.00 500,020.17	100.94 0.55%	504,697.50 2,812.50	0.46% 4,677.33	Aa3 / AA- NR	0.33 0.33
06051GEU9	Bank of America Corp Note 3.3% Due 1/11/2023	400,000.00	09/05/2019 2.13%	414,984.00 404,225.00	102.13 1.03%	408,522.80 733.33	0.37% 4,297.80	A2 / A- AA-	0.95 0.93
90331HNL3	US Bank NA Callable Note Cont 12/23/2022 2.85% Due 1/23/2023	480,000.00	07/22/2019 2.24%	489,580.80 482,495.00	101.76 0.87%	488,452.32 304.00	0.44% 5,957.32	A1 / AA- AA-	0.98 0.89
69353RFL7	PNC Bank Callable Note Cont 5/9/2023 3.5% Due 6/8/2023	500,000.00	06/11/2019 2.44%	519,580.00 506,343.59	103.02 1.10%	515,075.50 2,576.39	0.47% 8,731.91	A2 / A A+	1.35 1.25
69371RQ82	Paccar Financial Corp Note 0.8% Due 6/8/2023	300,000.00	06/01/2020 0.85%	299,583.00 299,812.64	99.46 1.20%	298,380.90 353.33	0.27% (1,431.74)	A1 / A+ NR	1.35 1.34
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.4% Due 6/26/2023	500,000.00	05/21/2019 2.65%	514,115.00 504,618.23	103.07 1.05%	515,341.50 1,652.78	0.47% 10,723.27	Aa2 / AA AA	1.40 1.29
808513BN4	Charles Schwab Corp Callable Note Cont 2/18/2024 0.75% Due 3/18/2024	600,000.00	Various 0.70%	600,858.00 600,602.82	98.45 1.49%	590,671.20 1,662.50	0.53% (9,931.62)	A2 / A A	2.13 2.10
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	420,000.00	05/10/2021 0.50%	419,386.80 419,535.06	97.73 1.47%	410,458.86 414.75	0.37% (9,076.20)	A1 / AA AA-	2.28 2.25
91324PEB4	United Health Group Inc Callable Note Cont 5/15/2022 0.55% Due 5/15/2024	230,000.00	11/08/2021 0.78%	228,679.80 228,799.29	97.89 1.49%	225,141.94 267.06	0.20% (3,657.35)	A3 / A+ A	2.29 2.26
14913R2L0	Caterpillar Financial Service Note 0.45% Due 5/17/2024	665,000.00	05/10/2021 0.50%	664,108.90 664,320.29	97.63 1.50%	649,240.83 615.13	0.58% (15,079.46)	A2 / A A	2.29 2.27
24422EVQ9	John Deere Capital Corp Note 0.45% Due 6/7/2024	395,000.00	06/07/2021 0.49%	394,506.25 394,612.86	97.57 1.51%	385,412.56 266.63	0.35% (9,200.30)	A2 / A A	2.35 2.32
89114QCA4	Toronto Dominion Bank Note 2.65% Due 6/12/2024	500,000.00	08/25/2021 0.61%	528,130.00 523,772.61	102.29 1.66%	511,446.00 1,803.47	0.46% (12,326.61)	A1 / A AA-	2.36 2.28
89236TJH9	Toyota Motor Credit Corp Note 0.5% Due 6/18/2024	400,000.00	06/15/2021 0.54%	399,524.00 399,623.02	97.55 1.55%	390,217.60 238.89	0.35% (9,405.42)	A1 / A+ A+	2.38 2.35
06367TQW3	Bank of Montreal Note 0.625% Due 7/9/2024	500,000.00	12/15/2021 1.21%	492,645.00 493,006.85	97.19 1.81%	485,946.00 190.97	0.44% (7,060.85)	A2 / A- AA-	2.44 2.40

Vallecitos Water District Consolidated Account

Account #10594

Holdings Report

As of January 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	105,000.00	06/29/2021 0.64%	104,946.45 104,956.39	97.92 1.49%	102,810.75 29.17	0.09% (2,145.64)	A2 / A+ NR	2.45 2.42
69371RR40	Paccar Financial Corp Note 0.5% Due 8/9/2024	255,000.00	08/03/2021 0.52%	254,862.30 254,884.41	97.21 1.63%	247,896.47 609.17	0.22% (6,987.94)	A1 / A+ NR	2.52 2.48
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/1/2024	500,000.00	05/19/2021 0.74%	525,645.00 520,434.59	101.14 1.82%	505,713.00 2,812.50	0.46% (14,721.59)	A1 / A AA-	2.75 2.64
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	275,000.00	01/10/2022 1.50%	274,631.50 274,637.89	99.27 1.70%	272,996.63 199.38	0.25% (1,641.26)	A1 / A+ A+	2.95 2.87
46647PBY1	JP Morgan Chase & Co Callable Note Cont 2/16/2024 0.563% Due 2/16/2025	365,000.00	02/09/2021 0.54%	365,000.00 365,000.00	97.52 1.37%	355,937.42 941.85	0.32% (9,062.58)	A2 / A- AA-	3.05 2.99
57636QAN4	MasterCard Inc Callable Note 1x 02/03/2025 2% Due 3/3/2025	600,000.00	10/28/2021 1.04%	618,294.00 616,879.67	101.00 1.66%	605,974.80 4,933.33	0.55% (10,904.87)	A1 / A+ NR	3.09 2.89
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	555,000.00	05/24/2021 0.74%	555,720.85 555,599.96	97.55 1.51%	541,421.93 762.20	0.49% (14,178.03)	A2 / A- AA-	3.33 3.27
Total Corporate		10,045,000.00	1.43%	10,143,406.65 10,112,491.94	1.30%	10,017,124.51 29,901.56	9.04% (95,367.43)	A1 / A+ A+	1.94 1.88
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	53,095,704.42	Various 0.25%	53,095,704.42 53,095,704.42	1.00 0.25%	53,095,704.42 10,024.42	47.79% 0.00	NR / NR NR	0.00 0.00
Total LAIF		53,095,704.42	0.25%	53,095,704.42	0.25%	53,095,704.42 10,024.42	47.79% 0.00	NR / NR NR	0.00 0.00
LOCAL GOV INVESTMENT POOL									
90SDCP\$00	County of San Diego Pooled Investment Pool	5,543,000.00	Various 0.63%	5,543,000.00 5,543,000.00	1.00 0.63%	5,543,000.00 0.00	4.99% 0.00	NR / NR AAA	0.00 0.00
Total Local Gov Investment Pool		5,543,000.00	0.63%	5,543,000.00	0.63%	5,543,000.00 0.00	4.99% 0.00	NR / NR AAA	0.00 0.00



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
261908206	Dreyfus Treasury Money Market Fund	888,248.87	Various 0.01%	888,248.87 888,248.87	1.00 0.01%	888,248.87 0.00	0.80% 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund		888,248.87	0.01%	888,248.87	0.01%	888,248.87 0.00	0.80% 0.00	Aaa / AAA NR	0.00 0.00
SUPRANATIONAL									
459058JM6	Intl. Bank Recon & Development Note 0.25% Due 11/24/2023	395,000.00	11/17/2020 0.32%	394,150.75 394,487.35	98.39 1.15%	388,649.19 183.78	0.35% (5,838.16)	Aaa / AAA AAA	1.81 1.80
4581X0DZ8	Inter-American Dev Bank Note 0.5% Due 9/23/2024	830,000.00	09/15/2021 0.52%	829,385.80 829,459.21	97.79 1.35%	811,690.20 1,475.56	0.73% (17,769.01)	Aaa / AAA NR	2.65 2.61
Total Supranational		1,225,000.00	0.46%	1,223,536.55 1,223,946.56	1.29%	1,200,339.39 1,659.34	1.08% (23,607.17)	Aaa / AAA AAA	2.38 2.35
US TREASURY									
9128282P4	US Treasury Note 1.875% Due 7/31/2022	1,000,000.00	12/28/2018 2.53%	977,617.19 996,919.80	100.70 0.47%	1,006,992.00 51.80	0.91% 10,072.20	Aaa / AA+ AAA	0.50 0.50
912828L24	US Treasury Note 1.875% Due 8/31/2022	750,000.00	09/20/2018 2.94%	720,439.45 745,668.56	100.77 0.53%	755,800.50 5,982.39	0.69% 10,131.94	Aaa / AA+ AAA	0.58 0.57
9128282W9	US Treasury Note 1.875% Due 9/30/2022	1,000,000.00	03/19/2019 2.43%	981,406.25 996,526.28	100.87 0.56%	1,008,672.00 6,387.36	0.91% 12,145.72	Aaa / AA+ AAA	0.66 0.66
912828M80	US Treasury Note 2% Due 11/30/2022	800,000.00	12/24/2019 1.70%	806,875.00 801,940.42	101.06 0.72%	808,468.80 2,769.23	0.73% 6,528.38	Aaa / AA+ AAA	0.83 0.82
9128284D9	US Treasury Note 2.5% Due 3/31/2023	1,000,000.00	02/21/2019 2.51%	999,414.06 999,834.54	101.88 0.87%	1,018,750.00 8,516.48	0.92% 18,915.46	Aaa / AA+ AAA	1.16 1.14
912828R28	US Treasury Note 1.625% Due 4/30/2023	1,000,000.00	12/04/2019 1.60%	1,000,898.44 1,000,327.69	100.88 0.91%	1,008,828.00 4,174.72	0.91% 8,500.31	Aaa / AA+ AAA	1.24 1.23
912828T91	US Treasury Note 1.625% Due 10/31/2023	1,000,000.00	09/25/2019 1.60%	1,000,898.44 1,000,382.56	100.91 1.10%	1,009,102.00 4,174.72	0.91% 8,719.44	Aaa / AA+ AAA	1.75 1.71



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CBE0	US Treasury Note 0.125% Due 1/15/2024	1,000,000.00	01/12/2021 0.24%	996,445.31 997,685.39	98.01 1.16%	980,078.00 58.70	0.88% (17,607.39)	Aaa / AA+ AAA	1.96 1.94
912828V80	US Treasury Note 2.25% Due 1/31/2024	1,000,000.00	12/16/2019 1.71%	1,021,210.94 1,010,267.45	102.16 1.16%	1,021,562.00 62.15	0.92% 11,294.55	Aaa / AA+ AAA	2.00 1.96
912828X70	US Treasury Note 2% Due 4/30/2024	1,000,000.00	03/03/2020 0.71%	1,052,539.06 1,028,346.17	101.71 1.22%	1,017,148.00 5,138.12	0.92% (11,198.17)	Aaa / AA+ AAA	2.25 2.18
91282CCC3	US Treasury Note 0.25% Due 5/15/2024	1,000,000.00	05/12/2021 0.36%	996,875.00 997,617.69	97.78 1.24%	977,773.00 538.67	0.88% (19,844.69)	Aaa / AA+ AAA	2.29 2.27
91282CCG4	US Treasury Note 0.25% Due 6/15/2024	1,000,000.00	06/10/2021 0.33%	997,695.31 998,181.06	97.65 1.26%	976,484.00 329.67	0.88% (21,697.06)	Aaa / AA+ AAA	2.37 2.35
91282CCX7	US Treasury Note 0.375% Due 9/15/2024	1,000,000.00	09/10/2021 0.44%	997,929.69 998,192.26	97.62 1.30%	976,172.00 1,439.92	0.88% (22,020.26)	Aaa / AA+ AAA	2.62 2.59
912828YM6	US Treasury Note 1.5% Due 10/31/2024	1,000,000.00	08/06/2021 0.45%	1,033,554.69 1,028,545.68	100.44 1.34%	1,004,375.00 3,853.59	0.91% (24,170.68)	Aaa / AA+ AAA	2.75 2.67
91282CDH1	US Treasury Note 0.75% Due 11/15/2024	1,000,000.00	11/29/2021 0.81%	998,164.06 998,271.06	98.37 1.35%	983,672.00 1,616.02	0.89% (14,599.06)	Aaa / AA+ AAA	2.79 2.74
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	1,000,000.00	03/03/2021 0.54%	998,515.63 998,848.82	97.20 1.41%	971,992.00 1,703.30	0.88% (26,856.82)	Aaa / AA+ AAA	3.16 3.11
912828ZL7	US Treasury Note 0.375% Due 4/30/2025	950,000.00	04/12/2021 0.66%	939,238.28 941,378.97	96.69 1.42%	918,531.25 915.23	0.83% (22,847.72)	Aaa / AA+ AAA	3.25 3.20
912828ZT0	US Treasury Note 0.25% Due 5/31/2025	1,000,000.00	10/14/2021 0.78%	980,976.56 982,542.69	96.14 1.44%	961,445.00 432.69	0.87% (21,097.69)	Aaa / AA+ AAA	3.33 3.29
Total US Treasury		17,500,000.00	1.21%	17,500,693.36 17,521,477.09	1.09%	17,405,845.55 48,144.76	15.71% (115,631.54)	Aaa / AA+ AAA	1.99 1.96
TOTAL PORTFOLIO		111,143,470.64	0.65%	111,420,352.42 111,293,438.22	0.66%	110,950,532.01 163,117.89	100.00% (342,906.21)	Aa1 / AA+ AAA	0.91 0.82
TOTAL MARKET VALUE PLUS ACCRUED						111,113,649.90			

**VALLECITOS WATER DISTRICT
SUMMARY OF LEGAL FEES**

Matter Description	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total
General Counsel Services	\$ 7,971	\$ 4,303	\$ 33,300	\$ 10,756	\$ 4,232	\$ 13,238	\$ 16,885	\$ 6,265	\$ 5,404	\$ 9,160	\$ 14,725	\$ 10,616	\$ 8,361	\$ 145,215
Labor/Employment	2,859	1,275	1,183	800	2,241	2,487	1,627	1,075	368	461	890	1,965	860	18,090
Engineering - Construction/Contracting	6,985	5,005	3,575	4,180	1,348	3,033	2,640	2,640	990	2,915	3,025	2,915	3,548	42,798
Fees and Taxes	-	-	-	890	491	-	645	-	-	461	-	-	154	2,640
Environmental	-	154	1,934	-	-	-	-	-	-	-	-	-	-	2,088
Adv. Butler	-	138	2,757	4,150	1,722	275	1,458	1,267	3,489	2,947	-	550	1,100	19,851
Renewable Energy	92	-	307	-	-	645	276	-	-	215	-	-	110	1,645
Litigation	3,197	5,198	4,276	7,568	6,060	4,840	-	3,745	3,469	3,991	4,329	368	1,228	48,269
Driscoll & Omens Prop 218 Sole	911	2,598	2,938	1,609	1,209	1,562	163	3,935	333	324	2,945	647	1,074	20,248
Driscoll & Omens Prop 218 Shared	547	429	204	142	301	318	281	229	151	85	95	23	602	3,408
Driscoll & Omens Prop 218 PRA Requests	3,544	774	1,272	510	619	481	767	252	545	835	290	1,028	186	11,102
Total	\$ 26,106	\$ 19,873	\$ 51,745	\$ 30,605	\$ 18,223	\$ 26,877	\$ 24,742	\$ 19,407	\$ 14,751	\$ 21,392	\$ 26,299	\$ 18,112	\$ 17,221	\$ 315,353

Water Supply Update

Following the second driest year on record and with near record low storage in California's largest reservoirs, last year Governor Gavin Newsom issued a proclamation extending the drought emergency statewide and further urging Californians to step up their water conservation efforts as the State faces a potential third dry year.

California's "water year" runs from October 1 through September 30. California had its warmest ever statewide monthly average temperatures in October, June, and July, according to the National Oceanic and Atmospheric Administration's National Centers for Environmental Information.

With the start of the new water year, federal forecasters estimated that the atmospheric river storms that hit parts of northern and central California from October 23-26, 2021, dropped 7.6 trillion gallons of water. Enough water for over 244 million people for an entire year. However, it was no drought buster.

In December 2021, heavy snow was accumulating in the Sierra Nevada--enough to break decades-old records. During the last week of December, more than 202 inches of snow, nearly 17 feet, had fallen at the University of California, Berkeley's Central Sierra Snow Laboratory, at Donner Pass east of Sacramento. Scientists noted it was the snowiest December on record for the location and the third snowiest month overall.

The great news from December was tempered by disappointing precipitation for the month of January. State officials recently found snowpack in California's mountains measuring just shy of average for this time of year. While average is better than the modest accumulation seen the past two winters, it's a disappointing drop from the 160% of average recorded in December. Almost all of the precipitation that nurtures soil and fills reservoirs in the western United States falls from November through March.

While we all continue to monitor precipitation in the Sierras, let's continue to do our part to conserve California's most precious resource. Vallecitos' Board recently adopted a new Drought Response Water Conservation Program labeled Ordinance 219. The new ordinance conforms to the District's Water Shortage Contingency Plan, as new requirements require the drought ordinance to have six levels of drought. Vallecitos is currently in a Level 1 "Drought Watch" which asks for voluntary water conservation. For more information visit:

<http://www.vwd.org/drought>

Vallecitos partners with EPA WaterSense



The Vallecitos Water District is committed to protecting the future of our water supply through water-efficient practices, products and services. That's why we've partnered with the U.S. Environmental Protection Agency (EPA) to bring to you WaterSense, a national program that offers people a simple way to make product choices that use less water – and perform as well or better than existing products and fixtures.

To show our commitment to WaterSense, Vallecitos has created a new website to help educate our customers about WaterSense products and services. Visit www.vwd.org/EPAwatersense for more information on the WaterSense Program. Vallecitos has created educational videos to show how you can save water by using WaterSense products.

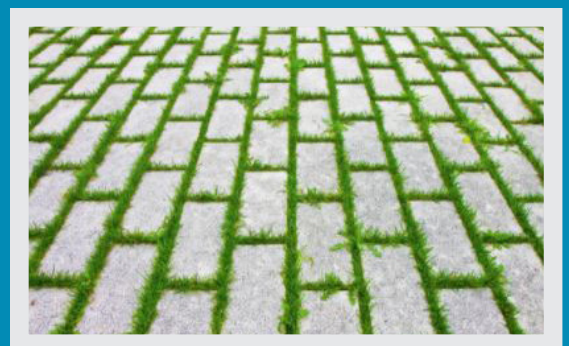
County of San Diego Waterscape Rebate Program

Vallecitos customers located in unincorporated areas of San Diego County are now eligible for residential and commercial water-use efficiency rebates under a partnership between the County's Watershed Protection Program and the San Diego County Water Authority.

The new Waterscape Rebate Program will save money for residential, commercial, and agricultural customers who make landscape upgrades. Sustainable landscapes produce multiple benefits for San Diego communities, such as reducing water use, enhancing habitat, increasing stormwater retention, and decreasing run-off. With the WaterScape Rebate Program, property owners can receive financial incentives to: replace high-water use turf with watersmart, native plants; install weather-based irrigation controllers, and; install rain gutters. To see more rebates and to check eligibility visit:

www.sandiegocounty.gov/watershedrebates.

COUNTY OF SAN DIEGO **WATERSCAPE REBATE PROGRAM**



Rain-friendly-pavement

Item 1.4

WaterSmart Landscape Contest

Looking for entries!

To further encourage customers to reduce outdoor water use, Vallecitos participates in a regional “WaterSmart” landscape contest to award customers whose yards best exhibit the beauty of California-friendly, low-water use gardening. Vallecitos’ first place winner receives a \$250 gift certificate to a local nursery and recognition at a Vallecitos Board meeting. Second and third place winners also earn gift certificates (in lesser amounts). If you’re proud of your water-wise yard, we encourage you to enter the contest! Visit the contest website at: <https://www.landscapecontest.com>



Vallecitos wins multiple industry awards from California Water Environment Association

Recycled Water Plant of the Year

The Meadowlark Water Reclamation Facility (MRF) was named the 2021 Tertiary Recycled Water Plant of the Year. This award recognizes accomplishments in compliance, innovative practices, cost effectiveness, and superior plant performance. It is the first year for this new award. MRF is undertaking multiple projects to increase efficiencies and achieve higher standards of recycled water supplied to the district’s two major customers. Additional projects include planned installation of a Tesla Megapack Battery Energy Storage System (BESS) as part of the District’s energy resiliency grant program.



Matt Wiese Named “Operator of the Year”

Matt Wiese received the “Operator of the Year” award for outstanding contributions to the operations of wastewater treatment facilities and the application of knowledge to improve plant processes.

As Senior Wastewater Treatment Plant Operator at the Meadowlark Water Reclamation Facility, Wiese shares a wealth of instrumentation knowledge with Meadowlark staff. He mentors staff on proper procedures to troubleshoot, repair and perform preventative maintenance on instrumentation, resulting in minimal downtime and emergency repairs. He ensures training is up-to-date and completed, including hazardous materials training and drills in conjunction with North County Regional Fire Departments. Wiese’s role in organizing and conducting the training has won statewide recognition for Vallecitos.

Best Use of Social Media

The District won recognition for Community Engagement and Outreach for Best Use of Social Media promoting awareness and understanding of water quality issues through social media campaigns.

Starting in 2019, VWD began using video to document the District’s workforce and infrastructure improvements on its social media platforms. The “Work We Do” series gives the public an opportunity to see crews providing the community with reliable drinking water and wastewater services, protecting the environment, and developing its skilled workforce.

The District also partnered with the Center for Water Studies at Cuyamaca College which uses the “Work We Do” series to educate students on careers in the water and wastewater industry. www.VWD.org/WorkWeDo.



201 Vallecitos de Oro
 San Marcos, CA 92069
 (760) 744-0460
www.vwd.org



Between the Pipes is a publication of information and interest to Vallecitos water and sewer customers. If you receive water or sewer services from another district, please disregard any information that does not apply to you.

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Management Staff

Glenn Pruijm, General Manager
 James Gumpel, Assistant General Manager
 Rhondi Emmanuel, Administrative Services Manager
 Ed Pedrazzi, Operations and Maintenance Manager
 Wes Owen, Finance Manager

Due to the evolving situation with the COVID-19 Novel Coronavirus and Executive Order N-29-20, VWD will hold future meetings via teleconferencing. The public is encouraged to watch or listen to the meeting from their homes and observe the meeting electronically or listen in by phone. The District’s Board meetings are held on the first and third Wednesday of each month at 5:00 p.m.

To provide public comments prior to the meeting, submit comments via e-mail at PublicComment@VWD.org up to 90 minutes in advance of the meeting. Comments received are handled by the Clerk of the Board of Directors as if submitted in person. All written comments that are received at least 90 minutes before the meeting will be provided to the Board, and a record of the receipt of comment will be noted during the meeting. To comment during the meeting or to watch or listen to the live meeting, go to www.vwd.org/meetings.

Postal Customer

“Like us” on Facebook or follow us on Twitter
 @vallecitoswater

Vallecitos partners with the City of San Marcos by Providing Grant Funded Water Bottle Fill Stations

Concerned by all of the single-use plastic bottles filling up our landfills? In an effort to improve access to clean drinking water and reduce single-use plastics in our community, the Vallecitos Water District and the City of San Marcos recently paired up to install five hydration stations in local parks.

The new hydration stations feature a quick-fill mechanism to encourage reusable water bottle use, a regular water fountain spout, and a dog bowl. Vallecitos worked with the Public Works Department at the City to choose the locations of the hydration stations, which have been installed at Mission Sports Field Park, Woodland Park, Bradley Park, Connors Park and Buelow Park. The locations were chosen based on the areas around the City that would receive the greatest benefit from these stations.

The hydration stations were made possible by the San Diego County Water Authority and the Metropolitan Water District of Southern California, which provided \$25,000 in grant funding to cover the cost of the stations and signage. The educational signage installed on the stations highlights the benefits of tap water over bottled water while also informing the public of simple steps they can take to conserve our most precious resource.



DATE: FEBRUARY 16, 2022
TO: BOARD OF DIRECTORS
SUBJECT: POSITION RECLASSIFICATION OF INFORMATION TECHNOLOGY SUPERVISOR TO CHIEF TECHNOLOGY OFFICER

BACKGROUND:

The District's Employee Handbook, Section V – Compensation and Classification, provides for reclassification of positions due to significant changes in the job duties and responsibilities, taking into consideration the needs of the District and the best use of available resources. Position reclassifications require Board approval. The District's Strategic Plan 2022 has Strategic Focus Area 3 – Workforce Excellence, Strategy 3.2 – Employee Recruitment and Retention, which includes “continuing to provide competitive salaries...for recruitment and retention of highly qualified employees”. In addition to the District being an employer of choice for applicants, fair compensation for existing staff helps to retain highly qualified staff and minimize turnover.

DISCUSSION:

This position reclassification is requested due to increasing responsibilities of the Information Technology (IT) Supervisor. The IT Supervisor is responsible for overseeing the Information Technology department, including network administration, internal application development and technical support, as well as supervising assigned staff. Although not directly responsible for the individual employees, the IT Supervisor manages projects that include staff members from various departments throughout the District, including Asset Management, Mechanical/Electrical, and Accounting. In addition, two areas of IT that have evolved over the past several years, requiring more time and responsibility from the IT Supervisor, are Supervisory Control and Data Acquisition (SCADA) and Cybersecurity.

Previously, the Operations and Maintenance Department requested a Control Systems Technician (retitled to Control Systems Specialist) position to be primarily responsible for SCADA and to oversee the SCADA upgrade project. At that time, the District hoped to save money by hiring a SCADA programmer who could also oversee the SCADA upgrade project while reporting to the Mechanical/Electrical Supervisor, but that did not prove to be a viable option and was likely one of the reasons why the programmer later resigned from the District. When that position became vacant, it was reclassified back to an Electrician because of the electrical workload, and the responsibility for the SCADA upgrade project was transferred to IT. The SCADA upgrade project is best managed by IT due to the specialized field of work and the increased reliance on contractors for SCADA programming. The IT Supervisor will serve as project manager over the SCADA upgrade project and will need the assistance from outside contractors. After the SCADA upgrade project is complete, responsibility for the SCADA system will remain with IT.

In the past, cybersecurity was not as important as is it today. Due to the everchanging landscape, organizations must remain vigilant to protect their systems from a variety of threats, which includes the potential for interruption of critical services to the public. Some agencies are hiring a separate Chief Information Security Officer (CISO) to handle the security of their information systems. The District is fortunate to have a highly trained Certified Information Systems Security Professional (CISSP) in the current IT Supervisor to protect the District's information assets and technologies. If not, additional funding would be requested to hire specialized outside services, or

to request the creation of a CISO position. In the CISO role, the IT supervisor identifies, develops, implements, and maintains processes across the enterprise to reduce information and IT risks.

While additional duties do not always warrant a salary increase, when there are significant changes in duties the District should either reassign the duties or appropriately compensate the employee for their willingness to take on the increased responsibility. In this case, there are no other existing staff to reassign these duties to and the IT Supervisor has been able to perform these duties effectively. As a result of the above changes in essential job functions and increased responsibility, staff recommends a retitle of the IT Supervisor position to Chief Technology Officer (CTO) and a salary adjustment to coincide with the labor market pay for this position in comparable agencies, since the District does not have an existing classification that performs these higher-level duties. If the reclass is approved, the job description will be updated accordingly, and the CTO position will report through the General Manager's office. The District's salary schedule must be updated to include the changes to title and pay, and be adopted by the Board as required by CalPERS. There are no changes in number of full-time equivalents.

FISCAL IMPACT:

An increase of \$11,000 for salaries and benefits for the rest of Fiscal Year 2021/22 and a total of \$26,000 annually.

RECOMMENDATIONS:

1) Approve the reclassification of the Information Technology Supervisor position to Chief Technology Officer; and, 2) Adopt the resolution to approve the annual pay schedule with the retitle of the Information Technology Supervisor classification to Chief Technology Officer and the pay adjustment to a higher salary range.

ATTACHMENTS:

Resolution Adopting District Pay Schedule with Exhibit "A", Vallecitos Water District Personnel Classification and Annual Pay Schedule

RESOLUTION NO.

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
ADOPTING THE ANNUAL PAY SCHEDULE WITH THE POSITION
RECLASSIFICATION FROM INFORMATION TECHNOLOGY
SUPERVISOR TO CHIEF TECHNOLOGY OFFICER**

WHEREAS, to comply with CalPERS regulations, the Board is required to publicly approve a District pay schedule, and the District Pay Schedule has been amended;

WHEREAS, the Board of Directors approved authorized positions and position changes in the budget for Fiscal Year 2021/22;

WHEREAS, the Board of Directors desires to approve the position reclassification of Information Technology Supervisor to Chief Technology Officer; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vallecitos Water District as follows:

DISTRICT PAY SCHEDULE. The Board of Directors does hereby approve and adopt the Vallecitos Water District Personnel Classification and Annual Pay Schedule, attached hereto as Exhibit "A".

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Vallecitos Water District at a regular meeting held on the 16th day of February, 2022, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Craig Elitharp, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruum, Secretary
Board of Directors
Vallecitos Water District

**VALLECITOS WATER DISTRICT PERSONNEL CLASSIFICATION ANNUAL
PAY SCHEDULE Effective 2/16/2022 - Exhibit "A"**

POSITION/TITLE	EXPERIENCE STEPS							LONGEVITY	
	A	B	C	D	E	F	G	H	I
Accounting Supervisor	97,852	102,744	107,881	113,275	118,939	124,886	131,130	137,687	144,571
Accounting Technician	60,073	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754
Administrative Secretary	67,865	71,259	74,821	78,563	82,491	86,616	90,946	95,493	100,268
Administrative Services Manager	148,141	155,548	163,326	171,492	180,067	189,070	198,523	208,450	218,872
Applications Specialist I	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545	116,073
Applications Specialist II	93,192	97,852	102,744	107,881	113,275	118,939	124,886	131,130	137,687
Asset Management Supervisor	100,268	105,281	110,545	116,073	121,877	127,970	134,368	141,087	148,141
Assistant General Manager	171,492	180,067	189,070	198,523	208,450	218,872	229,815	241,306	253,372
Building and Grounds Worker	41,663	43,747	45,934	48,231	50,643	53,174	55,833	58,624	61,555
Capital Facilities Assistant Engineer	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881	113,275
Capital Facilities Engineer	95,493	100,268	105,281	110,545	116,073	121,877	127,970	134,368	141,087
Capital Facilities Senior Engineer	110,545	116,073	121,877	127,970	134,368	141,087	148,141	155,548	163,326
Cashier / Receptionist	48,231	50,643	53,174	55,833	58,624	61,555	64,633	67,865	71,259
Chief Technology Officer	121,877	127,970	134,368	141,087	148,141	155,548	163,326	171,492	180,067
CMMS Planner	71,259	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281
Construction Inspection Supervisor	84,528	88,754	93,192	97,852	102,744	107,881	113,275	118,939	124,886
Construction Inspector I	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192
Construction Inspector II	73,018	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881
Construction Supervisor	84,528	88,754	93,192	97,852	102,744	107,881	113,275	118,939	124,886
Construction Worker I	49,422	51,893	54,487	57,212	60,073	63,076	66,230	69,541	73,018
Construction Worker II	57,212	60,073	63,076	66,230	69,541	73,018	76,670	80,502	84,528
Customer Service Representative I	47,068	49,422	51,893	54,487	57,212	60,073	63,076	66,230	69,541
Customer Service Representative II	53,174	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563
Customer Service Representative III	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563	82,491
Customer Service Supervisor	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545	116,073
Development Services Coordinator	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545	116,073
Development Services Senior Engineer	110,545	116,073	121,877	127,970	134,368	141,087	148,141	155,548	163,326
District Engineer	151,800	159,390	167,360	175,728	184,514	193,740	203,426	213,598	224,278
Electrical/Instrumentation Technician	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545
Engineering Services Assistant	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192
Engineering Technician I	57,212	60,073	63,076	66,230	69,541	73,018	76,670	80,502	84,528
Engineering Technician II	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192	97,852
Engineering Technician III	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881	113,275
Executive Secretary	82,491	86,616	90,946	95,493	100,268	105,281	110,545	116,073	121,877
Facility Locator	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192
Finance Assistant	53,174	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563
Finance Manager	148,141	155,548	163,326	171,492	180,067	189,070	198,523	208,450	218,872
General Manager	265,744	265,744	265,744	265,744	265,744	265,744	265,744	265,744	265,744
GIS/CADD Technician	64,633	67,865	71,259	74,821	78,563	82,491	86,616	90,946	95,493
Human Resources Analyst	73,018	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881
Information Technology Technician	71,259	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281
Landscape Maintenance Worker I	48,231	50,643	53,174	55,833	58,624	61,555	64,633	67,865	71,259
Landscape Maintenance Worker II	53,174	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563
Maintenance Services Supervisor	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545	116,073
Mechanic	61,555	64,633	67,865	71,259	74,821	78,563	82,491	86,616	90,946
Mechanical / Electrical Supervisor	86,616	90,946	95,493	100,268	105,281	110,545	116,073	121,877	127,970
Meter Service Supervisor	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545	116,073
Meter Service Worker I	47,068	49,422	51,893	54,487	57,212	60,073	63,076	66,230	69,541
Meter Service Worker II	54,487	57,212	60,073	63,076	66,230	69,541	73,018	76,670	80,502
Operations and Maintenance Contract Coordinator	53,174	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563

VALLECITOS WATER DISTRICT PERSONNEL CLASSIFICATION ANNUAL PAY SCHEDULE
Effective 2/16/2022

POSITION/TITLE	EXPERIENCE STEPS							LONGEVITY	
	A	B	C	D	E	F	G	H	I
Operations and Maintenance Manager	148,141	155,548	163,326	171,492	180,067	189,070	198,523	208,450	218,872
Principal Financial Analyst	93,192	97,852	102,744	107,881	113,275	118,939	124,886	131,130	137,687
Public Information Representative	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545
Public Information/Conservation Supervisor	88,754	93,192	97,852	102,744	107,881	113,275	118,939	124,886	131,130
Pump and Motor Technician Assistant	53,174	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563
Pump and Motor Technician I	61,555	64,633	67,865	71,259	74,821	78,563	82,491	86,616	90,946
Pump and Motor Technician II	71,259	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281
Risk Management Supervisor	97,852	102,744	107,881	113,275	118,939	124,886	131,130	137,687	144,571
Safety Technician	67,865	71,259	74,821	78,563	82,491	86,616	90,946	95,493	100,268
Senior Accountant	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281	110,545
Senior Construction Worker	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192	97,852
Senior Customer Service Representative	60,073	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754
Senior Pump and Motor Technician	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881	113,275
Senior Purchasing Specialist	71,259	74,821	78,563	82,491	86,616	90,946	95,493	100,268	105,281
Senior Wastewater Collections Systems Worker	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192
Senior Wastewater Treatment Plant Operator	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881	113,275
Senior Water Systems Operator	73,018	76,670	80,502	84,528	88,754	93,192	97,852	102,744	107,881
Source Control Technician	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192	97,852
Systems Administrator	84,528	88,754	93,192	97,852	102,744	107,881	113,275	118,939	124,886
Valve Maintenance Technician	63,076	66,230	69,541	73,018	76,670	80,502	84,528	88,754	93,192
Warehouse Assistant I	48,231	50,643	53,174	55,833	58,624	61,555	64,633	67,865	71,259
Warehouse Assistant II	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563	82,491
Wastewater Collection Systems Supervisor	84,528	88,754	93,192	97,852	102,744	107,881	113,275	118,939	124,886
Wastewater Collection Systems Worker I	48,231	50,643	53,174	55,833	58,624	61,555	64,633	67,865	71,259
Wastewater Collection Systems Worker II	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563	82,491
Wastewater Treatment Plant Operator I	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563	82,491
Wastewater Treatment Plant Operator II	64,633	67,865	71,259	74,821	78,563	82,491	86,616	90,946	95,493
Wastewater Treatment Plant Supervisor	90,946	95,493	100,268	105,281	110,545	116,073	121,877	127,970	134,368
Water Systems Operator I	55,833	58,624	61,555	64,633	67,865	71,259	74,821	78,563	82,491
Water Systems Operator II	64,633	67,865	71,259	74,821	78,563	82,491	86,616	90,946	95,493
Water Systems Supervisor	90,946	95,493	100,268	105,281	110,545	116,073	121,877	127,970	134,368

DATE: FEBRUARY 16, 2022
TO: BOARD OF DIRECTORS
SUBJECT: VOTING DIVISIONS REDISTRICTING PUBLIC HEARING

BACKGROUND:

The District evaluates the voting division boundaries periodically to keep divisions relatively equal in population. Growth and new census data are typical triggers that require redistricting. The 2020 Census data has been completed. Final data on the census was received in October 2021. Each agency is required to look at its voting divisions after the release of a census.

DISCUSSION:

Staff presented an overview, scheduling, and Division map changes for the redistricting process at several Board meetings.

- September 1, 2021
- September 15, 2021
- December 1, 2021

Redistricting was also presented to the Public Awareness, Policy, and Personnel Committee on January 10, 2022. At that meeting, two options of Division boundary changes were presented.

As part of the redistricting process, a Public Hearing is held to provide an opportunity for the public to provide comments and input on any potential Division boundary adjustments. Two Division boundary maps have been generated highlighting the changes from the current Divisions. Division Options One and Two were advertised and made available to the public prior to this Public Hearing. The District also advertised the redistricting process and both Division boundary maps on its website and through social media.

FISCAL IMPACT:

None.

RECOMMENDATION:

Conduct a Public Hearing to allow public participation and collect any comments and questions regarding proposed redistricting.

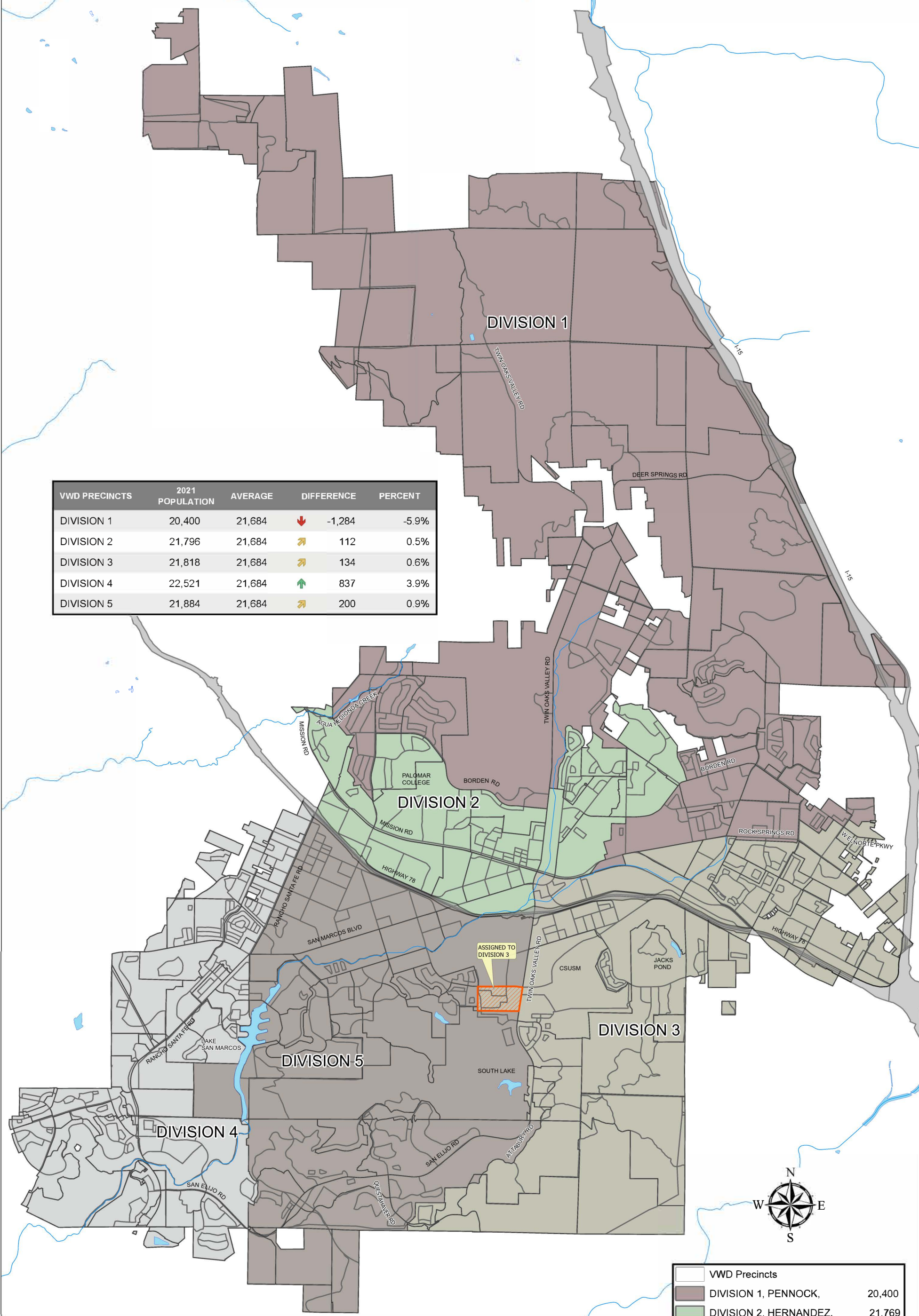
ATTACHMENTS:

Voter Division Maps – Options 1 and 2

Voter Division Map 2020

OPTION 1

VWD PRECINCTS	2021 POPULATION	AVERAGE	DIFFERENCE	PERCENT
DIVISION 1	20,400	21,684	↓ -1,284	-5.9%
DIVISION 2	21,796	21,684	↗ 112	0.5%
DIVISION 3	21,818	21,684	↗ 134	0.6%
DIVISION 4	22,521	21,684	↑ 837	3.9%
DIVISION 5	21,884	21,684	↗ 200	0.9%



VWD Precincts	2021 POPULATION
DIVISION 1, PENNOCK,	20,400
DIVISION 2, HERNANDEZ,	21,769
DIVISION 3, ELITHARP,	21,818
DIVISION 4, SANNELLA,	22,521
DIVISION 5, BOYD-HODGSON,	21,884

Voter Division Map 2020

OPTION 2

VWD PRECINCTS	2021 POPULATION	AVERAGE	DIFFERENCE	PERCENT
DIVISION 1	20,540	21,678	↓ -1,138	-5.2%
DIVISION 2	21,751	21,678	↔ 73	0.3%
DIVISION 3	22,044	21,678	↑ 366	1.7%
DIVISION 4	22,521	21,678	↑ 843	3.9%
DIVISION 5	21,532	21,678	↔ -146	-0.7%

ASSIGNED TO DIVISION 1

ASSIGNED TO DIVISION 1

ASSIGNED TO DIVISION 3

	VWD Precincts	
	DIVISION 1, PENNOCK,	20,540
	DIVISION 2, HERNANDEZ,	21,751
	DIVISION 3, ELITHARP,	22,044
	DIVISION 4, SANNELLA,	22,521
	DIVISION 5, BOYD-HODGSON,	21,532



DATE: FEBRUARY 16, 2022
TO: BOARD OF DIRECTORS
SUBJECT: WATER SUPPLY CONDITIONS UPDATE

BACKGROUND:

After a wet December, California water officials say state reservoirs likely will be able to provide cities and farms more than the scant emergency supplies initially projected for 2022. The Department of Water Resources announced that the State Water Project now has enough water in storage to meet 15% of the water requests from across California, a small figure but better than the 0% allocation announced in 2021.

DISCUSSION:

Snow levels in California have fallen from their December glory after an extraordinarily dry January. State officials recently found snowpack in California's mountains measuring just shy of average for this time of year. While average is better than the modest accumulation seen the past two winters, it's a disappointing drop from the 160% of average recorded in December. Almost all the precipitation that nourishes soil and fills reservoirs in the western United States falls from November through March.

The Northern Sierra 8-Station Precipitation Index shows values of 107% for the new water year. Snow content statewide is 84% of average. Lake Oroville is at 46% of capacity and the San Luis Reservoir at 45% of capacity. Those two values rose from the previous month's report.

On the Colorado River, Lake Mead is currently 34% full and Lake Powell is 26% full. Upper Basin precipitation is 108% to date.

Locally, the National Weather Service/NOAA three-month temperature outlook shows the San Diego area as "equal chances" to be above or below normal. Precipitation is "below normal favored."

In January 2022, Vallecitos customers continued to save water as compared to January 2021.

FISCAL IMPACT:

Conservation measures can reduce revenues. There is currently no expected financial impact beyond seasonal changes.

RECOMMENDATION:

For information only.

DATE: FEBRUARY 16, 2022
TO: BOARD OF DIRECTORS
SUBJECT: ACWA JPIA REFUND CHECK

BACKGROUND:

Annually, ACWA JPIA (JPIA) reviews individual member agency’s insurance accounts to determine if an agency is eligible for a refund when there are favorable years, and the claims are less than the actuary projected. Receiving a refund check is a result of an agency’s balance in the Rate Stabilization Fund (RSF) for insurance premiums based on retrospective adjustments for prior policy years. Refund checks are issued at the beginning of the following calendar year.

As insurance claims history is included in the calculation for determining a premium adjustment, refunds from JPIA directly reflect employees’ overall effectiveness in loss control by preventing occurrences that would otherwise result in the payment of damages to third parties and incidence of employee injury. In 2018, the Board approved a Gainsharing Incentive Plan as an Organizational Achievement Award to provide eligible employees with monetary awards for cost saving measures they directly participated in that resulted in gainsharing funds. Refund checks from JPIA qualify for the District’s gainsharing incentive plan if the Board designates the funds as gainsharing funds after considering relevant factors such as the District’s overall financial health.

DISCUSSION:

At JPIA’s Executive Committee meeting held on January 31, 2022, refunds were approved for member agencies with balances in their Rate Stabilization Fund exceeding 70%. JPIA anticipates that refunds may not continue past 2022 where the hard market for both the Property and Liability Programs is likely to require more funding. To smooth the refunding process, JPIA changed the refund calculation by omitting retros (retroactive adjustments) for both the Liability and Property Programs, which lowered the total amount of refunds to members from \$6.1 million to \$4.265 million. The grounds for these refunds are due to Worker’s Comp policy year 2017/18 having favorable adjustments. The District is one of approximately 156 active members that will receive a refund. JPIA has nearly 400 member agencies.

The District will soon receive a refund check from JPIA in the amount of \$126,945. Prior to 2018, the District only received three refunds in a ten-year period. Since 2018, the District received refund checks from JPIA every year as follows:

2018	\$145,176
2019	\$165,806
2020	\$95,247
2021	\$149,764

In 2018, the Board designated a portion of the JPIA refund check as gainsharing funds and all eligible employees received \$1,000 as individual lump sum bonuses.

In 2019, the Board applied the funds toward the CalPERS retirement unfunded accrued liability as an additional payment and set aside \$5,000 for an Employee Appreciation Event (planned for 2020 but delayed due to COVID).

In 2020, the funds were split between the water and wastewater reserve accounts.

In 2021, the funds were used to pay \$92,050 for COVID-19 testing and the balance was divided to provide a \$500 bonus to all employees, excluding the Board of Directors and the General Manager.

The anticipated ACWA JPIA refund for 2022 is presented for discussion as requested.

These funds could be used to provide employees with COVID vaccination bonuses, recognizing employees who are already vaccinated, and incentivizing those who have not yet been vaccinated provided they provide proof of being fully vaccinated/up to date with booster shots within a certain period of time (ex. no later than March 31, 2022). As the District recently experienced COVID outbreaks in several locations, having more employees vaccinated helps to ensure a safer work environment for everyone and minimizes the disruption to productivity caused by employees being required to quarantine if they are not vaccinated.

FISCAL IMPACT:

The JPIA refund check is unanticipated revenue that may be used as directed by the Board.

If a portion of the refund check is designated as gainsharing funds, the funds would be divided in an amount determined by the Board, with the employees' share paid as lump sum bonuses (taxable compensation and not "compensation earnable" for CalPERS retirement purposes).

RECOMMENDATIONS:

This item is presented for consideration.

ATTACHMENT:

None.

DATE: FEBRUARY 16, 2022
TO: BOARD OF DIRECTORS
SUBJECT: VALLECITOS WATER DISTRICT'S REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY BOARD

BACKGROUND:

As a member agency of the San Diego County Water Authority (SDCWA), Vallecitos is entitled to one representative on SDCWA's Board. President Elitharp is the District's current SDCWA representative. Former Director Betty Evans was the District's representative, and her term as SDCWA representative was scheduled to expire on March 13, 2022. When former Director Evans decided not to run for District reelection in 2020, the Vallecitos Board selected Director Elitharp to fill the position of SDCWA representative for the remainder of that term.

DISCUSSION:

SDCWA has contacted Vallecitos (letter attached) requesting the District make the necessary arrangements for appointment of our SDCWA representative upon the expiration of the current term. The District's appointment does not need to be a Board member, per SDCWA rules, but does need to reside within the service area of the District.

Staff is requesting the Board appoint a representative to the SDCWA Board for the term spanning from March 14, 2022, through March 13, 2028. Upon receiving this direction, staff will inform SDCWA of the District's appointment.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

RECOMMENDATIONS:

Staff is requesting Board direction regarding the appointment of the District representative to the San Diego County Water Authority.

ATTACHMENT:

Letter from San Diego County Water Authority.

January 20, 2022

MEMBER AGENCIES

Carlsbad
Municipal Water District
City of Del Mar
City of Escondido
City of National City
City of Oceanside
City of Poway
City of San Diego
Fallbrook
Public Utility District
Helix Water District
Lakeside Water District
Olivenhain
Municipal Water District
Otay Water District
Padre Dam
Municipal Water District
Camp Pendleton
Marine Corps Base
Rainbow
Municipal Water District
Ramona
Municipal Water District
Rincón del Diablo
Municipal Water District
San Diego Water District
Santa Fe Irrigation District
South Bay Irrigation District
Vallecitos Water District
Village Center
Municipal Water District
Vista Irrigation District
Yuma
Municipal Water District

OTHER
REPRESENTATIVE

County of San Diego

Mr. Glenn Pruim
Board of Directors Secretary
Vallecitos Water District
201 Vallecitos de Oro
San Marcos, CA 92069-1453

Re: Term of Office for Craig Elitharp

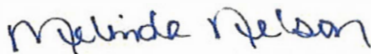
Dear Mr. Pruim,

The San Diego County Water Authority records indicate the term of office for Craig Elitharp as a representative on the Water Authority's Board will expire on March 13, 2022.

Under the terms of the County Water Authority Act, members of the Board of Directors hold office for a term of six years, and until their successors are appointed and qualified. The term of your representative's appointment to the Water Authority Board would end on March 13, 2028. Please make the necessary arrangements for this appointment.

Thank you for your assistance with this matter and contact me at (858) 522-6614 if you have any questions.

Sincerely,



Melinda Nelson
Clerk of the Board

C: Craig Elitharp
Sandra Kerl, General Manager, SDCWA
Board Officers, SDCWA