

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, NOVEMBER 17, 2021, AT 5:00 PM, AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Sannella called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Boyd-Hodgson
Director Elitharp
Director Hernandez
Director Pennock
Director Sannella

Staff Present: General Manager Pruim
Assistant General Manager Gumpel
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
Finance Manager Owen
Capital Facilities Senior Engineer Morgan
Development Services Senior Engineer Lopez
Asset Management Supervisor Bowman
Public Information/Conservation Supervisor Robbins
Principal Financial Analyst Arthur
Information Technology Technician Todd

Others Present: Ari Elden, Hoch Consulting

Director Pennock led the pledge of allegiance.

ADOPT AGENDA FOR THE REGULAR MEETING OF NOVEMBER 17, 2021

21-11-07 MOTION WAS MADE by Director Hernandez, seconded by Director Elitharp, and carried unanimously, to adopt the agenda for the Regular Board Meeting of November 17, 2021.

PUBLIC COMMENT

None.

CONSENT CALENDAR

21-11-08 MOTION WAS MADE by Director Pennock, seconded by Director Boyd-Hodgson, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

A. Public Awareness/Personnel/Policy Committee Meeting – November 1, 2021

- B. Closed Session Board Meeting – November 3, 2021
 - C. Regular Board Meeting – November 3, 2021
- 1.2 Warrant List through November 17, 2021 - \$1,009,148.20
- 1.3 Financial Reports
- A. Water Meter Count – October 31, 2021
 - B. Water Production/Sales Report – 2021/2022
 - C. Per Capita Water Consumption – October 31, 2021
 - D. Water Revenue and Expense Report – October 31, 2021
 - E. Sewer Revenue and Expense Report – October 31, 2021
 - F. Reserve Funds Activity – October 31, 2021
 - G. Investment Report – October 31, 2021
 - H. Legal Fees Summary – October 31, 2021

PUBLIC HEARING

PUBLIC HEARING TO ADOPT AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT REPEALING ORDINANCE NO. 198 AND ADOPTING A DROUGHT RESPONSE WATER CONSERVATION PROGRAM THAT CONFORMS TO THE DISTRICT'S WATER SHORTAGE CONTINGENCY PLAN

President Sannella opened the hearing as duly noticed and posted to consider an ordinance repealing Ordinance No. 198 and adopting a Drought Response Water Conservation Program that conforms to the District's Water Shortage Contingency Plan. The hearing opened at 5:04 p.m.

Public Information/Conservation Supervisor Robbins stated the Board approved the District's 2020 Urban Water Management Plan and Water Shortage Contingency Plan on June 16, 2021. New requirements in these documents require water districts to modify drought ordinances to include six levels of drought. The proposed ordinance will replace Ordinance No. 198 which had only four levels of drought, and will include drought rates at levels 2 through 6. Public Information/Conservation Supervisor Robbins briefly reviewed highlights of the proposed ordinance including the six drought levels.

Staff recommended the Board adopt the ordinance repealing Ordinance No. 198 and adopting the Drought Response Water Conservation Program that conforms to the District's Water Shortage Contingency Plan.

General discussion took place.

Gayle Martin, member of the public, inquired how the District will notify its customers of the drought levels and expressed her concern regarding a fountain in her community.

Further general discussion took place.

General Manager Pruim stated no written public comments were received. There being no other persons wishing to address the Board, President Sannella closed the hearing at 5:20 p.m.

21-11-09 MOTION WAS MADE by Director Boyd-Hodgson, seconded by Director Hernandez, and carried unanimously, to adopt the ordinance.

Ordinance No. 219 - The roll call vote was as follows:

AYES: Boyd-Hodgson, Elitharp, Hernandez, Pennock, Sannella

NOES:

ABSTAIN:

ABSENT:

ACTION ITEM(S)

WATER SUPPLY CONDITIONS UPDATE

Public Information/Conservation Supervisor Robbins facilitated a presentation, Update on Water Supply Conditions, as follows:

- Vallecitos Declares a Level 1 – Drought Watch (Voluntary)
- Northern Sierra 8-Station Precipitation Index
- California Reservoir Storage
- Colorado River Shortage Declared
- Colorado River Status
- Three-Month Temperature Outlook
- Three-Month Precipitation Outlook
- New Ordinance and Video
- Conclusion

General discussion took place.

This item was presented for information only.

LAND OUTFALL WEST CONDITION ASSESSMENT UPDATE

Asset Management Supervisor Bowman and Ari Elden of Hoch Consulting presented an update on the Land Outfall West Condition Assessment which included:

- Project Team
- General Findings

- Condition Assessment
- Recommendations and Next Steps

Overall, the pipeline and manholes were found to be in decent condition given their age, materials of construction, and their 35 years of service. There were no defects identified that required immediate action. Next steps for this project will be to review and prioritize the recommendations, determine maintenance activities that can be performed by District staff, and begin work on a bid package for the renewal and replacement activities.

General discussion took place.

This item was presented for information only.

SAN MARCOS INTERCEPTOR PHASE II PROJECT ACCEPTANCE

Capital Facilities Senior Engineer Morgan provided background information on the San Marcos Interceptor Phase II Project which consists of replacing existing 21-inch diameter sewer pipeline with 12,200 feet of new 42-inch diameter sewer pipeline between Twin Oaks Valley Road and Pacific Street. This is the final phase of the project. Multiple phases were completed between 2002 and 2014.

Capital Facilities Senior Engineer Morgan briefly reviewed amendments to the engineering services contract and three change orders to the construction contract totaling \$286,734. The project was completed on November 3, 2021, at a total cost of \$8,429,306 with a budget surplus of \$320,694.

Staff recommended the Board accept the project and authorize the filing of a Notice of Completion and release of retention funds to the contractor following the 60-day notice period, provided no claims are filed, in conformance with the contract documents.

21-11-10 MOTION WAS MADE by Director Hernandez, seconded by Director Elitharp, and carried unanimously, to accept the project and authorize the filing of a Notice of Completion and release of retention funds to the contractor following the 60-day notice period.

REFUNDED PROCEEDS FROM THE RESOLUTION OF THE LAWSUITS BETWEEN SAN DIEGO COUNTY WATER AUTHORITY AND METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

General Manager Pruiem provided a presentation, Refunded Proceeds from Metropolitan Water District (MWD)/ San Diego County Water Authority (CWA) Lawsuits, as follows:

- History
- Current Issue

- Board Options
 - Utilize Refunds to Offset the Cost of Imported Water Purchased from CWA
 - Refund Proceeds Evenly Among All Current District Customers
 - Refund Proceeds to Customers Based on Meter Size
 - Refund Proceeds to Customers Based on Financial Contribution Over Lawsuit Time Period
- Meter Size Method

Gayle Martin, member of the Public, stated she did not receive an adequate share of her HOA's refund from the previous disbursement of MWD/CWA lawsuit proceeds, and requested the Board use these lawsuit proceeds to lower the increase of water rates.

General discussion of the options presented took place.

The Board directed the Finance/Investment Committee to further consider this item at their next meeting on November 22.

REPORTS

GENERAL MANAGER

None.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated Cal/OSHA is scheduled to meet on November 18, 2021, regarding the Federal OSHA mandated vaccine requirements.

SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp stated the CWA Board will meet on November 18.

ENCINA WASTEWATER AUTHORITY

Director Hernandez provided a brief summary of actions taken at the EWA Board meeting this morning. The Board will continue to meet virtually at their next meeting. Interviews for the EWA General Manager position are scheduled for December 8.

STANDING COMMITTEES

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Elitharp reported on his attendance to the California Association of Sanitation Agencies Board strategic planning retreat on November 8.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

Director Boyd-Hodgson asked if the Board or District participates in community service or charitable activities during the holidays. Staff will provide information to the Board on what was done previously before COVID.

ADJOURNMENT

There being no further business to discuss, President Sannella adjourned the Regular Meeting of the Board of Directors at the hour of 6:37 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, December 1, 2021, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Michael A. Sannella, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruum, Secretary
Board of Directors
Vallecitos Water District