

MINUTES OF A MEETING OF THE
LEGAL/LEGISLATIVE COMMITTEE
OF THE VALLECITOS WATER DISTRICT
TUESDAY, OCTOBER 5, 2021, AT 2:00 P.M.
VIA TELECONFERENCE

Director Hernandez called the meeting to order at the hour of 2:00 p.m. The meeting was held via teleconference.

Present: Director Hernandez
 Director Pennock
 General Manager Pruim
 Administrative Secretary Johnson

ITEM(S) FOR DISCUSSION

CONSIDERATION OF THE EXTENSION OF BEST BEST & KRIEGER LEGAL SERVICES AGREEMENT

General Manager Pruim stated the District entered into an agreement for legal services with Best Best & Krieger (BBK) for an initial three-year term with two one-year extension options. The original contract expired in March 2021. The Board approved the first extension which will expire in March 2022. The Board will have to consider whether or not to approve the second extension. One Board member expressed their concern that they did not have an opportunity to evaluate BBK's performance.

General Manager Pruim recommended an evaluation of BBK be scheduled to give all Board members an opportunity to provide feedback. He proposed holding a Closed Session meeting on October 20, at which evaluation forms would be distributed. A summary of the evaluations could be discussed and the evaluation could be performed at a Closed Session meeting on November 3. A decision may be made at that time regarding the contract extension. If the Board chooses not to approve the extension or wishes to consider other legal counsel as well as BBK, a Request For Proposals (RFP) would need to be initiated in December. The RFP process will take several months as it involves soliciting proposals and reviewing them, interviewing prospective firms, selecting a firm, and negotiating a contract.

General discussion took place during which the Committee supported General Manager Pruim's recommended timeframe to complete BBK's performance evaluation.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 2:19 p.m.