### PURSUANT TO EXECUTIVE ORDERS ISSUED BY GOVERNOR NEWSOM, ONE OR MORE BOARD MEMBERS MAY PARTICIPATE IN THE MEETING VIA TELECONFERENCE

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, JUNE 16, 2021, AT 5:00 P.M.
VIA TELECONFERENCE

### **NOTICE TO THE PUBLIC**

Due to the evolving situation with the COVID-19 Novel Coronavirus, so long as state or local public health officials have imposed or recommended social distancing measures Vallecitos Water District will hold future meetings via teleconferencing and allow members of the public to observe and address the meeting telephonically or otherwise electronically. During this period of time, Vallecitos Water District will not be making any physical location available for members of the public to observe the meeting and offer public comment. The public is encouraged to watch and participate in the meeting from the safety of their homes. The meeting can be viewed on the agenda page located on the main page of the District's website. Public comments or questions can be submitted to the following email address: PublicComment@vwd.org. All written comments that are received at least 90 minutes before the meeting will be provided to the Board, and a record of the receipt of comment will be noted during the meeting. Members of the public viewing the meeting via the Zoom videoconferencing platform can express their desire to provide input at the appropriate time by utilizing the "Raise Hand" function. Additional instructions for online participation will be posted on the District's website. www.vwd.org/meetings

CALL TO ORDER - PRESIDENT SANNELLA

PLEDGE OF ALLEGIANCE

**ROLL CALL** 

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF JUNE 16, 2021

#### PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Alternatively, persons wishing to address the Board at this time may utilize the "Raise Hand" feature of the Zoom videoconferencing platform. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

- 1.1 APPROVAL OF MINUTES
  - A. REGULAR BOARD MEETING MAY 19, 2021

Approved minutes become a permanent public record of the District.

Recommendation:

**Approve Minutes** 

1.2 WARRANT LIST THROUGH JUNE 16, 2021 - \$3,489,600.20

Recommendation:

**Approve Warrant List** 

- 1.3 FINANCIAL REPORTS
  - A. WATER METER COUNT MAY 31, 2021
  - B. WATER PRODUCTION/SALES REPORT 2020/2021
  - C. PER CAPITA WATER CONSUMPTION MAY 31, 2021
  - D. WATER REVENUE AND EXPENSE REPORT MAY 31, 2021
  - E. SEWER REVENUE AND EXPENSE REPORT MAY 31, 2021
  - F. RESERVE FUNDS ACTIVITY MAY 31, 2021
  - G. INVESTMENT REPORT MAY 31, 2021
  - H. LEGAL FEES SUMMARY MAY 31, 2021
- 1.4 APPROVAL OF CONSTRUCTION AGREEMENT FOR MISSION VILLAS IMPROVEMENTS (KB HOME COASTAL, INC.)

The project is located on West Mission Road between Woodward Street and Falcon Place in the City of San Marcos.

Recommendation:

**Approve Construction Agreement** 

1.5 APPROVAL OF CONSTRUCTION AGREEMENT FOR SAN MARCOS HIGHLANDS PHASE 1 IMPROVEMENTS (KB HOMES COASTAL, INC.)

The project is located on North Las Posas Road north of Borden Road and Mission Road.

Recommendation:

**Approve Construction Agreement** 

### 1.6 CONSUMER CONFIDENCE REPORT

The 2020 Water Quality Report is provided to customers in the Vallecitos Water District.

Recommendation:

**Approve the 2020 Water Quality Report** 

1.7 APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021/22

Article XIII B of the California constitution (Proposition 4) requires the District establish an appropriations limit each fiscal year.

Recommendation:

**Adopt Resolution** 

1.8 UNDERWRITER SELECTION FOR 2021 DEBT ISSUANCE

On May 10, 2021, the District issued a Request for Proposal for underwriting services for the 2021 debt issuance.

Recommendation:

Select Morgan Stanley to Provide Underwriting Services

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

### ACTION ITEM(S)

2.1 ADOPTION OF THE 2020 URBAN WATER MANAGEMENT PLAN, WATER SHORTAGE CONTINGENCY PLAN AND ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN

The District has updated its 2015 Urban Water Management Plan as required by the Urban Water Management Planning Act.

Recommendation:

Adopt the Resolution approving the 2020 Urban Water Management Plan, Water Shortage Contingency Plan and an Addendum to the 2015 Urban Water Management Plan

2.2 AWARD OF TASK ORDER FOR THE WULFF PRESSURE REGULATING STATION PROJECT

The proposed Wulff Pressure Regulating Station is planned for design and construction to the north of the High Point residential development.

Recommendation:

1) Approve activation of the Wulff Pressure Regulating Station Project; 2) Increase the project budget by \$271,770; and 3) Authorize the General Manager to execute a Task Order with IEC in the amount of \$81,770

2.3 SAN DIEGO COUNTY WATER AUTHORITY'S PERMANENT SPECIAL AGRICULTURAL WATER RATE PROGRAM JUNE 30, 2021, DEADLINE

On October 21, 2020, the Board approved participation in the San Diego County Water Authority's new Permanent Special Agricultural Water Rate Program.

Recommendation:

**Request Board direction** 

2.4 RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT ELECTING TO HAVE SEWER SERVICE FEES FOR IMPROVEMENT DISTRICT "A" FOR FISCAL YEAR JULY 1, 2021, TO JUNE 30, 2022, COLLECTED ON THE TAX ROLL

The District is required to hold a Public Hearing for the collection of sewer service fees for Improvement District "A".

Recommendation:

Adopt the Resolution authorizing collection of Improvement District "A" sewer service fees and set Public Hearing for the Regular Board meeting on July 21, 2021

2.5 DISCUSSION REGARDING THE RETURN TO IN-PERSON PUBLIC MEETINGS

As COVID-19 conditions continue to improve, many agencies are contemplating the return to in-person, public meetings.

Recommendation:

For discussion and Board direction

2.6 REPRESENTATION ON THE CITY OF SAN MARCOS GENERAL PLAN ADVISORY COMMITTEE

In April of 2019, the City of San Marcos assembled a General Plan Advisory Committee as part of the process to update their General Plan.

Recommendation:

For discussion and Board direction

2.7 REVIEW OF RESOLUTION NO. 1450

This item was requested by Director Boyd-Hodgson.

Recommendation:

For discussion and Board direction

2.8 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2021 BOARD ELECTIONS – SOUTHERN NETWORK, SEAT A

CSDA is conducting its election to fill the CSDA Board of Directors, Seat A, for the term ending 2024.

Recommendation:

Select one candidate for Southern Network, Seat A

\*\*\*\*\*END OF ACTION ITEMS\*\*\*\*\*

### **REPORTS**

- 3.1 GENERAL MANAGER
- 3.2 DISTRICT LEGAL COUNSEL
- 3.3 SAN DIEGO COUNTY WATER AUTHORITY
- 3.4 ENCINA WASTEWATER AUTHORITY
  - Capital Improvement Committee
  - Policy and Finance Committee
- 3.5 STANDING COMMITTEES
- 3.6 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

\*\*\*\*\*END OF REPORTS\*\*\*\*\*

### OTHER BUSINESS

4.1 MEETINGS

### \*\*\*\*\*END OF OTHER BUSINESS\*\*\*\*\*

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

### \*\*\*\*\*END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS\*\*\*\*\*

6.1 ADJOURNMENT

\*\*\*\*\*END OF AGENDA\*\*\*\*\*

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website <a href="https://www.vwd.org">www.vwd.org</a>

### AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that caused the posting of this Agenda in the outside display case at the District office, 20° Vallecitos de Oro, San Marcos, California by 5:30 p.m., Thursday, June 10, 2021.
Diane Posvar

# MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT WEDNESDAY, JUNE 16, 2021, AT 5:00 PM, VIA TELECONFERENCE

President Sannella called the Regular meeting to order at the hour of 5:00 p.m.

Present:

Director Boyd-Hodgson

Director Elitharp
Director Hernandez
Director Pennock
Director Sannella

Staff Present:

General Manager Pruim Legal Counsel Gilpin

Administrative Services Manager Emmanuel

Finance Manager Owen

Operations & Maintenance Manager Pedrazzi Capital Facilities Senior Engineer Morgan

Public Information/Conservation Supervisor Robbins

Risk Management Supervisor Woolslayer Information Technology Technician Todd

Administrative Secretary Johnson

Others Present:

Leanne Hammond, HDR

Lora Carpenter, Fieldman Rolapp & Associates

Director Hernandez led the pledge of allegiance.

### ADOPT AGENDA FOR THE REGULAR MEETING OF JUNE 16, 2021

21-06-09

MOTION WAS MADE by Director Hernandez, seconded by Director Boyd-Hodgson, and carried unanimously, to adopt the agenda for the Regular Board Meeting of June 16, 2021.

#### PUBLIC COMMENT

Gayle Martin, member of the public, requested a buy-in component be added to the capital facility fee.

### CONSENT CALENDAR

21-06-10 MOTION WAS MADE by President Sannella, seconded by Director Hernandez, and carried unanimously, to approve the Consent Calendar as presented.

### 1.1 Approval of Minutes

A. Regular Board Meeting – May 19, 2021

- 1.2 Warrant List through June 16, 2021 \$3,489,600.20
- 1.3 Financial Reports
  - A. Water Meter Count May 31, 2021
  - B. Water Production/Sales Report 2020/2021
  - C. Per Capita Water Consumption May 31, 2021
  - D. Water Revenue and Expense Report May 31, 2021
  - E. Sewer Revenue and Expense Report May 31, 2021
  - F. Reserve Funds Activity May 31, 2021
  - G. Investment Report May 31, 2021
  - H. Legal Fees Summary May 31, 2021
- 1.4 Approval of Construction Agreement for Mission Villas Improvements (KB Homes Coastal, Inc.)
- 1.5 Approval of Construction Agreement for San Marcos Highlands Phase 1 Improvements (KB Homes Coastal, Inc.)
- 1.6 Consumer Confidence Report
- 1.7 Appropriations Limit for Fiscal Year 2021/22
- 1.8 Underwriter Selection for 2021 Debt Issuance

### ACTION ITEM(S)

## ADOPTION OF THE 2020 URBAN WATER MANAGEMENT PLAN, WATER SHORTAGE CONTINGENCY PLAN AND ADDENDUM TO THE 2015 URBAN WATER MANAGEMENT PLAN

General Manager Pruim stated a public hearing was conducted at the June 2, 2021, Board meeting to receive public comments regarding the 2020 Urban Water Management Plan (UWMP).

Leanne Hammond of the consulting firm HRD facilitated a presentation on the 2020 UWMP as follows:

- UWMP Background
- Baselines and Targets
- Water Supply Reliability Assessment
- Water Shortage Contingency Plan
- Plan Adoption, Submittal and Implementation

Staff recommended the Board adopt the resolution to adopt the 2020 Urban Water Management Plan, the Water Shortage Contingency Plan, and an addendum to the 2015 Urban Water Management Plan.

21-06-11 MOTION WAS MADE by Director Pennock, seconded by Director Hernandez, and carried unanimously, to adopt the resolution.

Resolution No. 1592 - The roll call vote was as follows:

AYES:

Boyd-Hodgson, Elitharp, Hernandez, Pennock, Sannella

NOES: ABSTAIN: ABSENT:

## AWARD OF TASK ORDER FOR THE WULFF PRESSURE REGULATING STATION PROJECT

Capital Facilities Senior Engineer Morgan provided background information on the Wulff Pressure Regulating Station (PRS) project which is planned for design and construction to the north of the proposed High Point residential development. The developer will construct the PRS and a new water distribution pipeline (Wulff Pipeline) to provide an additional source of water from the Palos Vista tank pressure zone to the Wulff tank pressure zone. The interconnection of the two zones will provide water supply redundancy in this area.

Capital Facilities Senior Engineer Morgan stated the developer has accelerated its schedule for installation of the pipeline which provides the District with an opportunity to expedite and install the Wulff PRS as part of the development improvements. This will provide significant cost savings during construction as the developer is not subject to paying prevailing wages. The District will reimburse the developer after the PRS is constructed and accepted. The savings opportunity came late in the District's Fiscal Year (FY) 2021-22 budgeting process. The project was not fully budgeted to move forward in FY 2021-22.

Capital Facilities Senior Engineer Morgan further stated staff received a draft proposal on May 12, 2021, from IEC, the firm that performed a preliminary design of the Wulff PRS in 2008. The proposal was revised to compress the schedule and adjust the scope of work and was finalized with a not-to-exceed fee of \$81,770. This project was presented to the Engineering and Equipment Committee on June 7, 2021, to discuss activation of the project, amending the budget, and costs savings when compared to constructing the PRS after the developer installs the Wulff Pipeline. Funding for the PRS project will come entirely from water capacity funds.

With the support of the Engineering and Equipment Committee, staff recommended the Board approve activation of the Wulff PRS project, increase the project budget by \$217,770 to total \$411,770, and authorize the General Manager to execute a Task Order with IEC in the amount of \$81,770 for final design and professional engineering services for the project.

General discussion took place.

21-06-12 MOTION WAS MADE by Director Hernandez, seconded by President Sannella, and carried unanimously, to approve staff's recommendation.

## SAN DIEGO COUNTY WATER AUTHORITY'S PERMANENT SPECIAL AGRICULTURAL WATER RATE PROGRAM JUNE 30, 2021, DEADLINE

Public Information/Conservation Supervisor Robbins discussed the San Diego County Water Authority's (SDCWA) Permanent Special Agricultural Water Rate (PSAWR) program that was presented to the Board at the October 21, 2020, Board meeting. At that meeting the Board approved the District's participation in the PSAWR program which requires agricultural customers to grow or raise, for commercial purposes, products of an agricultural, horticultural, or floricultural nature. To be eligible to participate in the PSAWR program, customers must be on one for four lists: Regional Board General Agricultural Orders Enrollment List, Grower's List, Active Certified Producers, or Organic Producers. To allow for a smooth transition from the SDCWA's Temporary Special Agricultural Water Rate (TSAWR) program which ended on December 31, 2020, to the new PSAWR program, the SDCWA allowed existing TSAWR customers six months to transition. The deadline to transition is June 30, 2021. Staff has contacted customers regarding the deadline numerous times via letters, phone calls and emails, and information is posted on the District's website.

Staff recommended that TSAWR customers that do not achieve the eligibility for the SDCWA's PSAWR program be moved to the District's Certified Non-Participating Agricultural Water Rate (CNPAWR) program which is a flat line Tier 2 rate with no escalation into Tier 3. There is a possibility the SDCWA Board may extend the transition deadline at their meeting on June 24. If the transition deadline is extended, the District would delay moving customers into the CNPAWR program accordingly.

General discussion took place. The consensus of the Board was to direct staff to move the current TSAWR customers to the CNPAWR program if they cannot qualify for the PSAWR program or they do not take action to transfer to the PSAWR program. Directors Boyd-Hodgson and Pennock offered to assist staff in contacting customers who have not responded to the District regarding this issue.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT ELECTING TO HAVE SEWER SERVICE FEES FOR IMPROVEMENT DISTRICT "A" FOR FISCAL YEAR JULY 1, 2021, TO JUNE 30, 2022, COLLECTED ON THE TAX ROLL

Finance Manager Owen stated Improvement District "A" is a special service area within the District where Vallecitos provides sewer collection services and another agency provides domestic water service and fire protection. Vallecitos elects to have the sewer service fees for Improvement District "A" collected on the tax roll in the same manner and at the same time together with the general property taxes. The State Health Code requires the District

to specify on an annual basis the method it will use to collect sewer service fees for Improvement District "A" and hold a public hearing acknowledging this method of collection.

Staff recommended the Board adopt the resolution electing to have sewer service fees for Improvement District "A" for fiscal year July 1, 2021, to June 30, 2022, collected on the tax roll and setting the public hearing for the Regular Board meeting on July 21, 2021.

General discussion took place.

21-06-13 MOTION WAS MADE by Director Elitharp, seconded by Director Pennock, and carried unanimously, to adopt the resolution.

Resolution No. 1593 - The roll call vote was as follows:

AYES:

Boyd-Hodgson, Elitharp, Hernandez, Pennock, Sannella

NOES: ABSTAIN: ABSENT:

### DISCUSSION REGARDING THE RETURN TO IN-PERSON PUBLIC MEETINGS

General Manager Pruim stated that due to the COVID-19 pandemic, the Board has been conducting virtual meetings since March 18, 2020. As the COVID-19 situation improves, staff is starting to think about returning to in-person public meetings. Workplace safety conditions are developed by the California Occupational Safety and Health Administration (CalOSHA). As of June 15, California no longer has the colored tiered restrictions; however, that change does not address regulations for the workplace. CalOSHA will be meeting on June 17 to discuss workplace restrictions. CalOSHA's rules would apply to District staff and meetings conducted in the workplace.

General Manager Pruim further stated he wished to identify conditions under which the Board would consider returning to in-person meetings. Although the Directors are not employees of the District, the meetings would be conducted in a District workplace and would be subject to CalOSHA and District requirements. The District office is not open to the public at this time. Staff is monitoring CalOSHA's actions and will determine reopening the District office based on those guidelines.

General discussion took place regarding the possibility of continuing to offer a virtual option and the importance of public access when in-person meetings resume. This item will be brought back to the Board for consideration at a future meeting when staff has more clarification on CalOSHA regulations.

## REPRESENTATION ON THE CITY OF SAN MARCOS GENERAL PLAN ADVISORY COMMITTEE

General Manager Pruim stated that in April of 2019, the City of San Marcos notified the District that they planned to update their General Plan. The City formed a General Plan Advisory Committee (GPAC) consisting of representatives from numerous groups and invited the District to participate. The City requested representatives with technical and planning experience. The Board appointed former Director Hal Martin as its primary representative and District Engineer James Gumpel served as the alternate. With the onset of the COVID-19 pandemic, the City suspended its efforts to update their General Plan. The City is now planning to resume the GPAC meetings, and recently contacted the District to confirm its representatives. A new primary representative must be appointed to replace Director Martin.

General discussion took place during which Directors Hernandez and Boyd-Hodgson expressed their interest in serving on the GPAC.

- 21-06-14 MOTION WAS MADE by President Sannella, seconded by Director Hernandez, and failed 3-2, to appoint Director Hernandez primary representative and Director Boyd-Hodgson alternate to the GPAC.
- 21-06-15 MOTION WAS MADE by Director Hernandez, seconded by President Sannella, and carried unanimously, to appoint Director Boyd-Hodgson primary representative and Director Hernandez alternate to the GPAC.

### REVIEW OF RESOLUTION NO. 1450

General Manager Pruim stated this item was placed on the agenda per Director Boyd-Hodgson's request. Resolution No. 1450 is the District's reserve policy that governs the establishment of the District's reserve funds. Resolution No. 1450 rescinded Resolution No. 1433 on June 10, 2014.

Director Boyd-Hodson expressed her concerns about the high level of District reserves. She asked about changes made from Resolution No. 1433 to Resolution No. 1450 regarding replacement reserves and the financial impact of those changes. Staff responded to her questions.

Director Boyd-Hodgson thanked staff for providing the Board with a comparative analysis of ten local agencies' reserve policies. She requested staff compare and contrast the District's reserve policy with five local agencies that are most similar to the District. Director Boyd-Hodgson presented a customer's suggestions for revisions to the District's reserve policy for discussion.

General discussion took place. Director Hernandez requested staff include in their analysis of other agencies' reserve policies information regarding the benefit to ratepayers based on

the District's reserve levels, buy-in options that other agencies have, and water and sewer rates. Finance Manager Owen stated that buy-ins are related to capacity fees. The reserve policy does not address capacity funds because capacity fees are paid for by developers for growth.

Finance Manager Owen recommended discussing the reserve policy analysis at the June 28, Finance/Investment Committee meeting. At that meeting, he will provide analysis to include reserve balances and policies of other agencies compared to Vallecitos.

General discussion took place.

### <u>CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2021 BOARD ELECTIONS – SOUTHERN NETWORK, SEAT A</u>

General Manager Pruim stated the California Special Districts Association (CSDA) is conducting its election to fill the CSDA Board of Directors in the District's network, Seat A, for the term ending December 31, 2024. As a member of the CSDA, Vallecitos is entitled to vote for one candidate. Information for each candidate was provided to the Board.

21-06-16 MOTION WAS MADE by Director Elitharp, seconded by President Sannella, and carried unanimously, to vote for Jo MacKenzie for Seat A on the CDSA Board of Directors.

### **REPORTS**

#### GENERAL MANAGER

General Manager Pruim reported the following:

- Work is well underway in conducting Closed Circuit TV and sonar condition assessment of the District's primary sewer land outfall which runs from El Camino Real to the Encina Wastewater Authority. Siphon No. 3 will be inspected this evening in the area of the Motel 6 in the City of Carlsbad. No serious problems have been identified in the assessment conducted so far.
- District crews will be performing night work on District facilities near the shopping center area located between Nordahl Road and Costco beginning at 10:00 p.m. on June 21 and beginning at 12:00 a.m. on June 23. Staff has coordinated with the affected businesses in the area.
- Refunds for rate payers are being processed from the settlement funds the District received from the lawsuit between the SDCWA and Metropolitan Water District of Southern California. It will take approximately one month to issue all refunds in accordance with the billing cycle. The refund for an average customer will be approximately \$55.

### DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated that Governor Newsom's Executive Order rescinding his prior executive actions extends the suspension of the Brown Act relating to teleconferencing until September 30, 2021. The water shutoff moratoriums will remain in place until that date as well.

### SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp stated the SDCWA conducted Board budget workshops on June 8, 10, and 15 to review the proposed FY 2022/2023 two-year budget. The Board will consider adoption of the budget at their June 24 Board meeting.

### **ENCINA WASTEWATER AUTHORITY**

Director Hernandez stated the Capital Improvement Committee met this morning at which the status of various improvement projects was reviewed.

President Sannella stated the Policy and Finance Committee met on June 8. The Committee received a briefing on Carlsbad's agricultural mitigation fee.

### STANDING COMMITTEES

President Sannella stated the Finance/Investment Committee will meet on June 28.

Director Elitharp stated the Engineering/Equipment Committee met on June 7. The Committee received updates on several projects.

Director Boyd-Hodgson stated the Public Awareness/Personnel/Policy Committee met on June 7. Items discussed included agricultural water rates and ideas to get students of all ages interested in future employment in the water industry.

### DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Directors Elitharp and Hernandez reported on their attendance to the Council of Water Utilities meeting on June 15.

### OTHER BUSINESS

None.

### **DIRECTORS COMMENTS/FUTURE AGENDA ITEMS**

Director Boyd-Hodgson requested an item to discuss the development of an Administrative Code be placed on a future agenda.

### <u>ADJOURNMENT</u>

There being no further business to discuss, President Sannella adjourned the Regular Meeting of the Board of Directors at the hour of 7:23 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, July 7, 2021, at 5:00 p.m. via teleconference.

Michael A. Sannella, President Board of Directors Vallecitos Water District

ATTEST:

Glenn Pruim, Secretary Board of Directors Vallecitos Water District