

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, APRIL 21, 2021, AT 5:00 PM, VIA TELECONFERENCE

President Sannella called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Boyd-Hodgson
Director Elitharp
Director Hernandez
Director Pennock
Director Sannella

Staff Present: General Manager Pruim
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
Finance Manager Owen
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Morgan
Public Information/Conservation Supervisor Robbins
Wastewater Treatment Plant Supervisor McDougle
Systems Administrator Drummond
Executive Secretary Posvar

Director Elitharp led the pledge of allegiance.

ADOPT AGENDA FOR THE REGULAR MEETING OF APRIL 21, 2021

21-04-07 MOTION WAS MADE by Director Elitharp, seconded by Director Hernandez, and carried unanimously, to adopt the agenda for the Regular Board Meeting of April 21, 2021.

PUBLIC COMMENT

President Sannella acknowledged written comments that were received from Gayle Martin, member of the public, and provided to the Board.

CONSENT CALENDAR

21-04-08 MOTION WAS MADE by Director Hernandez, seconded by Director Boyd-Hodgson, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Public Awareness/Personnel/Policy Committee Meeting – April 5, 2021
- B. Closed Session Board Meeting – April 7, 2021
- C. Regular Board Meeting – April 7, 2021

1.2 Warrant List through April 21, 2021 - \$3,292,003.95

1.3 Financial Reports

- A. Water Meter Count – March 31, 2021
- B. Water Production/Sales Report – 2020/2021
- C. Quarterly Financial Report – March 31, 2021
- D. Per Capita Water Consumption – March 31, 2021
- E. Water Revenue and Expense Report – March 31, 2021
- F. Sewer Revenue and Expense Report – March 31, 2021
- G. Reserve Funds Activity – March 31, 2021
- H. Investment Report – March 31, 2021
- I. Legal Fees Summary – March 31, 2021

Director Boyd-Hodgson left the meeting at 5:05 p.m.

ACTION ITEM(S)

NAMING THE OFFICE AND LABORATORY BUILDING AT THE MEADOWLARK RECLAMATION FACILITY

Public Information/Conservation Supervisor Robbins stated the District has a history of naming facilities and structures after landmarks or individuals such as the Mahr Reservoir, named after former 35-year Board member Stanley A. Mahr. He provided background information on Wastewater Treatment Plant Supervisor Dawn McDougle's 30-year service, accomplishments, and contributions to the District. She has been the Wastewater Treatment Plant Supervisor since 2000 and played a major role in the design, expansion, and upgrade of the Meadowlark Reclamation Facility (MRF). Under her leadership, MRF and the District have received numerous awards.

Public Information/Conservation Supervisor Robbins further stated Wastewater Treatment Plant Supervisor McDougle plans to retire at the end of this year. He proposed naming the office and laboratory building at MRF in her honor upon her retirement and presented a video documenting her career with the District.

Wastewater Treatment Plant Supervisor McDougle received accolades from the Board and staff. She thanked the Board and staff and expressed her appreciation for being honored in this manner.

21-04-09 MOTION WAS MADE by Director Hernandez, seconded by Director Elitharp, and carried 4 – 0, with Director Boyd-Hodgson absent, to name the office and laboratory building at the Meadowlark Reclamation Facility “The Dawn McDougle Building” in her honor upon her retirement.

REPORTS

GENERAL MANAGER

General Manager Pruim reported the following:

- Governor Newsom declared a drought emergency today in Sonoma and Mendocino Counties in northern California. There is no immediate impact to the District at this time. Staff will be developing drought and conservation messaging. Monthly reports on the status of drought conditions will be provided to the Board.
- A virtual event is scheduled for April 27 at 6:00 p.m. to discuss the District's asset management program and the pipeline condition assessment that will be performed in the San Elijo Hills community.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated that actions pertaining to the San Diego County Water Authority's settlement agreement are scheduled to take place tomorrow.

SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp stated the Board meeting is scheduled for April 22.

ENCINA WASTEWATER AUTHORITY

Director Hernandez reported on his attendance to the Capital Improvement Committee meeting. The budget for fiscal year 2022 has been reduced overall by 16%. The budget will be presented to the full Board next week.

President Sannella reported on his attendance to the Policy and Finance Committee meeting at which the budget was discussed. EWA is considering paying \$4 million during the next fiscal year toward their pension liability and are planning to add a new training specialist position. Labor is projected to increase by 2.6%.

STANDING COMMITTEES

Director Elitharp reported on the April 19 Engineering/Equipment Committee meeting. Agenda items included an update on the San Elijo Hills and Land Outfall Condition Assessment, MRF projects overview, a consultant project management award for the MRF workload, discussion of the District and Vista Irrigation District annexation area, discussion of off-site agreements for Lady Bug Lane and Olive Street, and a Capital Improvement Program quarterly update. The items will be presented to the Board for further discussion.

President Sannella reported on the April 12 Finance/Investment Committee meeting. Items discussed included salaries and benefits, capital projects, and debt issuance.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Hernandez reported on his attendance to the virtual Council of Water Utilities (COWU) meeting on April 20.

Director Pennock stated he received sexual harassment prevention training on April 20.

Director Elitharp reported on his attendance to the virtual COWU meeting, a speakers' bureau event with the Escondido Sunrise Rotary Club on April 8, and the San Diego North Economic Development Council's Economic Summit on April 13.

Director Boyd-Hodgson rejoined the meeting at 5:45 p.m.

Director Boyd-Hodgson stated she received sexual harassment prevention training on April 20.

OTHER BUSINESS

QUARTERLY BOARD EXPENSES

This information was provided per Ordinance No. 216; no action required.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

President Sannella commented on staff's presentation at the San Elijo Hills Homeowners Association meeting on April 20.

ADJOURNMENT

There being no further business to discuss, President Sannella adjourned the Regular Meeting of the Board of Directors at the hour of 5:48 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, May 5, 2021, at 5:00 p.m. via teleconference.

Michael A. Sannella, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruim, Secretary
Board of Directors
Vallecitos Water District