

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 17, 2021, AT 5:00 PM, VIA TELECONFERENCE

President Sannella called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Boyd-Hodgson
Director Elitharp
Director Hernandez
Director Pennock
Director Sannella

Staff Present: General Manager Pruim
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
District Engineer Gumpel
Finance Manager Owen
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Morgan
Asset Management Supervisor Bowman
Public Information/Conservation Supervisor Robbins
Systems Administrator Drummond
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 17, 2021

21-02-06 MOTION WAS MADE by Director Hernandez, seconded by Director Pennock, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 17, 2021.

PUBLIC COMMENT

General Manager Pruim read aloud written comments submitted on February 15, 2021 by Gayle Martin, member of the public, regarding her concerns about the developer fund deficit, reserve surplus, and her opinion that the District subsidizes development and should issue debt and raise developer fees.

General Manager Pruim stated the Board has taken appropriate steps to address the developer fee shortfall and raise fees. Issuance of debt is planned in the five-year forecast. An item to provide information to the Board regarding project funding will be placed on a future agenda.

CONSENT CALENDAR

Director Boyd-Hodgson inquired about Item 1.4 as to the possibility of including job openings in the District's quarterly newsletter, to which staff responded.

21-02-07 MOTION WAS MADE by Director Pennock, seconded by Director Boyd-Hodgson, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Public Awareness/Personnel/Policy Committee Meeting – February 1, 2021
- B. Closed Session Board Meeting – February 3, 2021
- C. Regular Board Meeting – February 3, 2021
- D. Engineering/Equipment Committee Meeting – February 8, 2021

1.2 Warrant List through February 17, 2021 - \$3,014,862.05

1.3 Financial Reports

- A. Water Meter Count – January 31, 2021
- B. Water Production/Sales Report – 2020/2021
- C. Per Capita Water Consumption – January 31, 2021
- D. Water Revenue and Expense Report – January 31, 2021
- E. Sewer Revenue and Expense Report – January 31, 2021
- F. Reserve Funds Activity – January 31, 2021
- G. Investment Report – January 31, 2021
- H. Legal Fees Summary – January 31, 2021

1.4 Winter 2021 Between the Pipes – Vallecitos Water District Quarterly Newsletter

ACTION ITEM(S)

AWARD OF CONSTRUCTION CONTRACT FOR THE MEADOWLARK RECLAMATION FACILITY VALVE ACTUATORS REPLACEMENT PROJECT

Operations & Maintenance Manager Pedrazzi stated the tertiary effluent valve actuators at the District's Meadowlark Reclamation Facility maintain the level of water above tertiary filter media. A computer system operates the actuators 24/7. The actuators are over ten years old, are due for replacement, and will be replaced with more industrial actuators that will provide a much longer lifespan and more accurate valve operation.

Operations & Maintenance Manager Pedrazzi further stated R&B Automation is the sole source provider in Southern California for the actuators and their installation. The project is over budget as the price has increased since the estimate was received last year.

Staff recommended the Board increase the project budget by \$2,002.58 and authorize the General Manager to execute a construction contract with R&B Automation in the amount of \$65,691.18, subject to provisions of the contract. The total cost of the project is

paid for through the District's rates to their wholesale customers, the City of Carlsbad and Olivenhain Municipal Water District.

General discussion took place.

21-02-08 MOTION WAS MADE by Director Elitharp, seconded by Director Hernandez, and carried unanimously, to increase the project budget by \$2,002.58 and authorize the General Manager to execute a construction contact with R&B Automation in the amount of \$65,691.18.

CONSTRUCTION MANAGEMENT AND INSPECTION AMENDMENT NO. 1 FOR THE SAN MARCOS INTERCEPTOR PROJECT, PHASE 2

Capital Facilities Senior Engineer Morgan stated the San Marcos Interceptor Project, Phase 2, is the last leg of the interceptor. The project, originally identified in the District's 1991 Master Plan, replaces approximately 12,200 feet of 42-inch diameter sewer pipeline between Twin Oaks Valley Road and Pacific Street. Portions of the project have been completed during 2002 through 2014. Phase 2 will complete the remaining 3,400 feet from Via Vera Cruz to Pacific Street. He provided a brief project update.

Capital Facilities Senior Engineer Morgan further stated that on June 17, 2020, the Board approved a professional services agreement with Valley CM (VCM) in the amount of \$493,614 as part of the San Marcos Interceptor Phase 2 Project for construction management and inspection services (CM&I). The original VCM scope of work was based on a ten-month construction period. During the course of construction, the District initiated night work for highly impacted areas of work in San Marcos Boulevard between Pacific Street and Tamarisk Lane. Additional unforeseen underground utilities delayed construction approximately two months due to required pipeline and tunnel alignment redesign and approvals. The delay and additional night shifts have required additional onsite inspections, testing and coordination services. Staff received Amendment No. 1 in the amount of \$142,560 from VCM on January 24, 2021 for the additional services.

Staff recommended the Board authorize the General Manager to execute Amendment No. 1 with Valley CM in the amount of \$142,560 for additional construction management, inspection and geotechnical engineering services for the San Marcos Interceptor Phase 2 Project.

General discussion took place regarding the project budget and traffic impacts.

21-02-09 MOTION WAS MADE by Director Elitharp, seconded by Director Boyd-Hodgson, and carried unanimously, to authorize the General Manager to execute Amendment No. 1 with Valley CM in the amount of \$142,560 for additional construction management, inspection and geotechnical engineering services for the San Marcos Interceptor Phase 2 Project.

AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR DUCTILE IRON PIPE
CONDITION ASSESSMENT PILOT PROJECT

Asset Management Supervisor Bowman stated the District's water distribution and transmission system consists of over 357 miles of water pipeline, of which approximately 100 miles is ductile iron pipe (DIP) with the majority of it less than 20 years old. The District maintains an average number of water main breaks well below the American Water Works Association industry standards even with increased main break frequency of the DIP.

Asset Management Supervisor Bowman further stated the DIP Condition Assessment Pilot Project is part of the overall DIP Condition Assessment Program (Program) that will help to reduce costly line breaks, prioritize resource allocation, and reduce overall asset lifecycle cost. The scope of the pilot project with V&A Consulting (V&A) will assess technologies that can be used to determine the condition of the pipes and will include project management, soil testing and leak detection. The Program grouped the District's DIP system into 25 Cluster Areas based on factors such as pipe location, pipe age, and risk of failure in each Cluster area. The first pilot testing area has been identified as Cluster Areas 8 through 10 (San Elijo Hills area), which includes approximately 25 miles of DIP.

Staff recommended the Board authorize the General Manager to enter into a professional engineering services agreement with V&A Consulting in the amount of \$70,402 for project management, inspection services, and evaluation of results of the DIP Condition Assessment Pilot Project.

General discussion took place.

21-02-10 MOTION WAS MADE by Director Hernandez, seconded by Director Boyd-Hodgson, and carried unanimously, to authorize the General Manager to enter into a professional engineering services agreement with V&A Consulting in the amount of \$70,402 for project management, inspection services, and evaluation of results of the DIP Condition Assessment Pilot Project.

REPORTS

GENERAL MANAGER

None.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin discussed two bills that have been introduced. Senate Bill 323 concerns a statute of limitations pertaining to challenges of fees and charges within 120 days after adoption. Assembly Bill 361 relates to amendments to the Brown Act which would essentially convert the Governor's Executive Order into legislation to allow agencies to utilize teleconferencing during a declared local or state emergency.

Legal Counsel Gilpin commented on the earlier discussion regarding responses to public comments at Board meetings. Staff may briefly respond to questions from members of the public, provide reference, or the Board may direct staff to place the item on a future agenda. Caution should be used to avoid any discussion or action on items raised by the public.

SAN DIEGO COUNTY WATER AUTHORITY

Director Elitharp stated the next Board meeting is scheduled on March 25.

ENCINA WASTEWATER AUTHORITY

President Sannella reported on his attendance to the Policy and Finance Committee on February 9 at which the Committee

Director Hernandez reported on his attendance to the Capital Improvement Committee this morning at which the Committee

STANDING COMMITTEES

Director

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director _____ reported on his attendance to the

OTHER BUSINESS

QUARTERLY BOARD EXPENSES

This information was provided per Ordinance No. 216 for information only.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

Director Boyd-Hodgson commented on

ADJOURNMENT

There being no further business to discuss, President Sannella adjourned the Regular Meeting of the Board of Directors at the hour of 6:30 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, March 3, 2021, at 5:00 p.m. via teleconference.

Michael A. Sannella, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruij, Secretary
Board of Directors
Vallecitos Water District