

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, NOVEMBER 4, 2020, AT 5:00 PM, VIA TELECONFERENCE

President Evans called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Elitharp
Director Hernandez
Director Martin
Director Sannella
Director Evans

Staff Present: General Manager Pruim
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
District Engineer Gumpel
Finance Manager Owen
IT Manager Labarrere
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Morgan
Asset Management Supervisor Bowman
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF NOVEMBER 4, 2020

20-11-03 MOTION WAS MADE by Director Martin, seconded by Director Hernandez, and carried unanimously, to adopt the agenda for the Regular Board Meeting of November 4, 2020.

PUBLIC COMMENT

None.

CONSENT CALENDAR

20-11-04 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Closed Session Board Meeting – October 21, 2020
- B. Regular Board Meeting – October 21, 2020
- C. Closed Session Board Meeting – October 28, 2020

1.2 Warrant List through November 4, 2020 - \$10,603,092.12

1.3 Emergency Repair of Asphalt Road on Echo Lane

ACTION ITEM(S)

CONSTRUCTION CONTRACT AWARD FOR THE MRF HEADWORKS IMPROVEMENT PROJECT

Capital Facilities Senior Engineer Morgan stated the Meadowlark Reclamation Facility (MRF) headworks is responsible for grit removal and deragging before influent reaches the primary treatment basin. The existing mechanical augers in the headworks, installed in 2006, are showing decreased efficiency in grit removal and the deragging process, causing operations and maintenance deficiencies throughout MRF. This project, included in the fiscal year 2020/21 budget, will replace existing equipment, and provide increased efficiency and reliability in the headworks.

Capital Facilities Senior Engineer Morgan further stated staff received and opened bids from two contractors on October 15, 2020. Staff and counsel found minor irregularities regarding administrative paperwork in the bids that may be waived, and upon review of qualifications, references and bid forms, determined that Jamison Engineering is the lowest responsive, responsible bidder. The project will be funded 100% from sewer replacement funds and has a budget deficit of \$39,482, bringing the total cost to \$479,482.

Staff recommended the Board increase the project budget by \$39,482 for a total of \$479,482, waive the minor irregularities in the bid, and authorize the General Manager to execute a construction contract with Jamison Engineering in the amount of \$397,829, subject to the provisions of the contact.

General discussion took place regarding features of the new mechanical augers in the MRF headworks and the minor bid irregularities.

20-11-05 MOTION WAS MADE by Director Martin, seconded by President Evans, and carried unanimously, to increase the project budget by \$39,482 to total \$479,482, waive all minor bid irregularities, and authorize the General Manager to execute a construction contract with Jamison Engineering in the amount of \$397,829.

REPORTS

GENERAL MANAGER

General Manager Pruiim reported that the warrant list in the agenda packet included payment to the California Public Employees' Retirement System (PERS) as part of the Board's three-year plan to pay down the District's PERS Unfunded Accrued Liability (UAL). The payment of over \$4 million was approved by the Board in the previous year's budget cycle. The final payment toward the UAL will be discussed during the fiscal year 2021/2022 budget process.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin commented on the waiving of bid irregularities. In general, if the irregularity relates to pricing or terms, it cannot be waived. Irregularities that do not affect pricing or terms may be deemed responsive.

SAN DIEGO COUNTY WATER AUTHORITY

President Evans stated that a virtual Special Water Planning & Environmental Committee meeting has been scheduled for 1:30 p.m. on November 12 to discuss the 2020 Urban Water Management Plan.

President Evans announced that Christy Guerin, Vice Chair of the SDCWA Board of Directors, submitted her letter of resignation to the Board yesterday.

President Evans stated she attended her final Audit Committee meeting and as Chair of the Committee, she will be presenting the final audit and budget report to the SDCWA Board on November 19. She also attended her final meeting at the Conservation Garden.

ENCINA WASTEWATER AUTHORITY

Director Hernandez stated the Capital Improvement Committee will meet later this month.

Director Martin reported on his attendance to the Policy and Finance Committee at which the Committee discussed safety improvements that are being made and received an update on the co-generation building.

STANDING COMMITTEES

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Elitharp reported on his participation in the virtual American Water Works Association California/Nevada Section Annual Conference October 27-29.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

None.

ADJOURNMENT

There being no further business to discuss, President Evans adjourned the Regular Meeting of the Board of Directors at the hour of 5:23 p.m.

20-11-06 MOTION WAS MADE by Director Sannella, seconded by Director Martin, and carried unanimously, to reconvene the Closed Session meeting pursuant to Government Code Sections 54956.9 (a), 54957, and 54956.9(1).

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, November 18, 2020, at 5:00 p.m. via teleconference.

Betty D. Evans, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruim, Secretary
Board of Directors
Vallecitos Water District