

**PURSUANT TO EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR NEWSOM,  
ONE OR MORE BOARD MEMBERS MAY PARTICIPATE IN THE MEETING  
VIA TELECONFERENCE**

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, NOVEMBER 4, 2020, AT 5:00 P.M.  
VIA TELECONFERENCE

**NOTICE TO THE PUBLIC**

Due to the evolving situation with the COVID-19 Novel Coronavirus and Executive Order N-35-20, so long as state or local public health officials have imposed or recommended social distancing measures Vallecitos Water District will hold future meetings via teleconferencing and allow members of the public to observe and address the meeting telephonically or otherwise electronically. During this period of time, Vallecitos Water District will not be making any physical location available for members of the public to observe the meeting and offer public comment. The public is encouraged to watch and participate in the meeting from the safety of their homes. The meeting can be viewed on the agenda page located on the main page of the District's website. Public comments or questions can be submitted to the following email address: [PublicComment@vwd.org](mailto:PublicComment@vwd.org). All written comments that are received at least 90 minutes before the meeting will be provided to the Board, and a record of the receipt of comment will be noted during the meeting. Members of the public viewing the meeting via the Zoom videoconferencing platform can express their desire to provide input at the appropriate time by utilizing the "Raise Hand" function. Additional instructions for online participation will be posted on the District's website. [www.vwd.org/meetings](http://www.vwd.org/meetings)

CALL TO ORDER – PRESIDENT EVANS

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF NOVEMBER 4, 2020

**PUBLIC COMMENT**

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Alternatively, persons wishing to address the Board at this time may utilize the "Raise Hand" feature of the Zoom videoconferencing platform. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

CONSENT CALENDAR

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

1.1 APPROVAL OF MINUTES (pp. 4-14)

- A. CLOSED SESSION BOARD MEETING – OCTOBER 21, 2020
- B. REGULAR BOARD MEETING – OCTOBER 21, 2020
- C. CLOSED SESSION BOARD MEETING – OCTOBER 28, 2020

*Approved minutes become a permanent public record of the District.*

**Recommendation: Approve Minutes**

1.2 WARRANT LIST THROUGH NOVEMBER 4, 2020 - \$10,603,092.12 (pp. 15-17)

**Recommendation: Approve Warrant List**

1.3 EMERGENCY REPAIR OF ASPHALT ROAD ON ECHO LANE (pp. 18-23)

*Water main breaks at 520 and 525 Echo Lane caused extensive damage to large sections of the roadway requiring permanent repairs.*

**Recommendation: Approve Payment of \$104,330 to Joe's Paving Company, Inc. for Emergency Road Repairs**

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

ACTION ITEM(S)

2.1 CONSTRUCTION CONTRACT AWARD FOR THE MRF HEADWORKS IMPROVEMENT PROJECT (pp. 24-27)

*Existing equipment will be replaced to provide increased efficiency and reliability.*

**Recommendation: 1) Increase project budget by \$39,482 to total \$479,482; 2) Waive all minor bid irregularities; 3) Authorize the General Manager to execute a construction contract with Jamison Engineering in the amount of \$397,829**

\*\*\*\*\*END OF ACTION ITEMS\*\*\*\*\*

REPORTS

3.1 GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY  
- *Capital Improvement Committee*  
- *Policy and Finance Committee*

3.5 STANDING COMMITTEES

3.6 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

**\*\*\*\*\*END OF REPORTS\*\*\*\*\***

OTHER BUSINESS

4.1 MEETINGS (pp. 28)

**ACWA Fall Virtual Conference – December 2 – 3, 2020**

**\*\*\*\*\*END OF OTHER BUSINESS\*\*\*\*\***

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

**\*\*\*\*\*END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS\*\*\*\*\***

6.1 ADJOURNMENT

**\*\*\*\*\*END OF AGENDA\*\*\*\*\***

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website [www.vwd.org](http://www.vwd.org)

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 5:00 p.m., Friday, October 30, 2020.

\_\_\_\_\_  
Diane Posvar

MINUTES OF A CLOSED SESSION MEETING  
OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, OCTOBER 21, 2020, AT 4:00 PM, VIA TELECONFERENCE

President Evans called the Closed Session meeting to order at the hour of 4:00 p.m.

Present: Director Elitharp  
Director Hernandez  
Director Martin  
Director Sannella  
Director Evans

Staff Present: General Manager Pruiam  
Information Technology Supervisor Labarrere  
Executive Secretary Posvar

ADOPT AGENDA FOR THE CLOSED SESSION MEETING OF OCTOBER 21, 2020

20-10-06 MOTION WAS MADE by Director Hernandez, seconded by Director Sannella, and carried unanimously, to adopt the agenda for the Closed Session Meeting of October 21, 2020.

PUBLIC COMMENT

None.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Per Government Code Section 54956.9(a) – Vallecitos Water District vs. San Diego County Water Authority Case No. 37-2020-00034563-CU-BC-NC

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Per Government Code Section 54957 – Title: General Manager

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Per Government Code Section 54957 – Title: General Counsel

20-10-07 MOTION WAS MADE by Director Sannella, seconded by President Evans, and carried unanimously, to move into Closed Session pursuant to Government Code Sections 54956.9(a) and 54957.

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at 4:47 p.m. There was no reportable action from the Closed Session Meeting.

ADJOURNMENT

There being no further business to discuss, President Evans adjourned the Closed Session Meeting of the Board of Directors at the hour of 4:48 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, October 21, 2020 at 5:00 p.m. via teleconference.

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Betty D. Evans, President  
Board of Directors  
Vallecitos Water District

ATTEST:

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Glenn Pruum, Secretary  
Board of Directors  
Vallecitos Water District

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, OCTOBER 21, 2020, AT 5:00 PM, VIA TELECONFERENCE

President Evans called the Regular meeting to order at the hour of 5:00 p.m.

Present: Director Elitharp  
Director Hernandez  
Director Martin  
Director Sannella  
Director Evans

Staff Present: General Manager Pruim  
Legal Counsel Norvell  
Administrative Services Manager Emmanuel  
District Engineer Gumpel  
Finance Manager Owen  
Operations & Maintenance Manager Pedrazzi  
Capital Facilities Senior Engineer Morgan  
Development Services Senior Engineer Scholl  
Capital Facilities Engineer Santos  
Asset Management Supervisor Bowman  
Customer Service Supervisor Saavedra  
Public Information/Conservation Supervisor Robbins  
Principal Financial Analyst Arthur  
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF OCTOBER 21, 2020

20-10-08 MOTION WAS MADE by Director Sannella, seconded by Director Hernandez, and carried unanimously, to adopt the agenda for the Regular Board Meeting of October 21, 2020.

PUBLIC COMMENT

General Manager Pruim stated no written comments from the public were received prior to the meeting and no participants wished to speak.

PRESENTATIONS

The Board acknowledged Lito Santos, Capital Facilities Engineer, for his professional accomplishment in earning his Certificate of Specialized Study in Water Management & Leadership from California State University San Marcos.

Chris Robbins, Public Information/Conservation Supervisor, presented a video, "The Work We Do: Twin Oaks Solar Project."

CONSENT CALENDAR

Director Sannella commented on Item 1.5 and asked how the District plans to communicate with customers who will be impacted by the road repairs. General Manager Pruim stated communications and engineering staff will be working together to notify residents.

20-10-09 MOTION WAS MADE by Director Hernandez, seconded by Director Elitharp, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Public Awareness/Personnel/Policy Committee Meeting – October 6, 2020
- B. Closed Session Board Meeting – October 7, 2020
- C. Regular Board Meeting – October 7, 2020

1.2 Warrant List through October 21, 2020 - \$1,178,055.07

1.3 Financial Reports

- A. Water Meter Count – September 30, 2020
- B. Water Production/Sales Report – 2020/2021
- C. Quarterly Financial Report – September 30, 2020
- D. Per Capita Water Consumption – September 30, 2020
- E. Water Revenue and Expense Report – September 30, 2020
- F. Sewer Revenue and Expense Report – September 30, 2020
- G. Reserve Funds Activity – September 30, 2020
- H. Investment Report – September 30, 2020
- I. Legal Fees Summary – September 30, 2020

1.4 Operations & Maintenance Metrics Quarterly Update – September 30, 2020

1.5 Award of Construction Contract for the Repair of Asphalt Road

1.6. Final Acceptance of Water and Sewer Improvements for North City East Industrial Street and Carmel Street, APN 220-202-32 (Urban Villages San Marcos, LLC)

ACTION ITEMS

PARTICIPATION IN THE SAN DIEGO COUNTY WATER AUTHORITY'S NEW PERMANENT SPECIAL AGRICULTURAL WATER RATE PROGRAM

Public Information/Conservation Supervisor Robbins stated the San Diego County Water Authority (SDCWA) has provided a special agricultural water rate to certain farmer and grower customers of the District since 2008 through their Transitional Special Agricultural Water Rate (TSAWR) program. The TSAWR program provides participants a reduced level of supply reliability in exchange for lower agricultural water rates. The TSAWR program is

set to expire on December 31, 2020 and will be replaced with the new Permanent Special Agricultural Water Rate (PSAWR) program on January 1, 2021. The PSAWR program will continue to provide the District's farmers and agricultural customers who volunteer to participate reduced agricultural water rates tied to a reduced level of service during water shortages and emergencies as was available with the TSAWR program.

Public Information/Conservation Supervisor Robbins further stated the District has approximately 117 agricultural water customers of which some participate in the TSAWR program, some participate in the District's own Certified Non-Participating Agricultural Water Rate (CNPAWR) program, and some participate in both programs. Unlike the TSAWR program which required participants to be enrolled in the Metropolitan Water District's Interim Agricultural Water Program as of January 1, 2009, new and existing customers can join the PSAWR program. There is no minimum acreage requirement as there was with the TSAWR program. To participate in the program, agricultural customers must grow or raise, for commercial purposes, products of an agricultural, horticultural, or floricultural nature. The District will be required to verify its customers' eligibility requirement of being enrolled in one of four programs through the San Diego Regional Water Quality Control Board (Regional Board) or County of San Diego as follows:

- Regional Board General Agricultural Orders Enrollment List which pertains to general waste discharge requirements for pesticides and fertilizer runoff;
- Grower's List, an inventory of San Diego agricultural operators with a County of San Diego assigned operator identification number associated with pesticide use;
- Active Certified Producers certified by the County of San Diego's Department of Agriculture Weights and Measures to sell in certified farmers markets; and
- Organic Producers, a list maintained by the U.S. Department of Agriculture.

Public Information/Conservation Supervisor Robbins stated current TSAWR participants will be allowed to temporarily migrate into the PSAWR program on a conditional basis during a six-month period until their eligibility for the PSAWR program is verified. All PSAWR participants will be required to submit a completed enrollment form to the District. The District will be required to obtain written consent from their retail agricultural customers of their intent to enter the PSAWR program prior to entry into the program, will need to provide proof the enrollment form was received, and must verify eligibility annually.

Public Information/Conservation Supervisor Robbins reviewed elements of the PSAWR program regarding entering the program, restrictions on exiting the program, loss of a participant's eligibility and the appeal process, responsibilities of the SDCWA and the District, and improvements of the PSAWR compared to the TSAWR.

Public Information/Conservation Supervisor Robbins discussed the District's own separate CNPAWR program that was established during the 2007-2009 California Drought in response to customers' petitions for an agricultural rate that would not be subject to water use restrictions in times of drought or supply cutbacks. Currently, the District has approximately 97 TSAWR customers and 23 CNPAWR customers. CNPAWR customers have no current consequences during times of drought and rates are flatlined in Tier 2 with



no discount in Tier 1 and no increase in Tier 3. The District is currently conducting a water rate study and in doing so could consider the following options for the CNPAWR program:

- Keep the CNPAWR program as is;
- Eliminate the CNPAWR program and offer only the PSAWR program to agricultural customers; or
- Transition the CNPAWR classification to an irrigation classification available to grass areas such as parks or large landscapes on separate irrigation meters.

Staff recommended the Board approve the District's participation in the SDCWA's new PSAWR program.

20-10-10 MOTION WAS MADE by President Evans, seconded by Director Hernandez, and carried unanimously, to approve the District's participation in the SDCWA's new PSAWR program.

AWARD FOR PROFESSIONAL SERVICES AGREEMENT FOR THE MEADOWLARK FAILSAFE REHABILITATION (BUENA REACH) PROJECT

Capital Facilities Senior Engineer Morgan stated the Failsafe Outfall Sewer (Failsafe) pipeline is a 16-inch ductile iron pipeline installed in 1980 that connects the District's Meadowlark Reclamation Facility (MRF) to Encina Wastewater Authority's (EWA) Ocean Outfall. The Failsafe pipeline allows MRF to discharge up to three million gallons per day of secondary effluent directly into the ocean, bypassing the tertiary or recycled water treatment process at MRF and treatment at EWA. The Failsafe pipeline has three designated sections or reaches, of which responsibility is shared with the Buena Sanitation District (BSD) and the City of Carlsbad at different percentages based on existing agreements. Through existing agreements, the District is responsible for operating and maintaining the pipeline; however, incurred costs, including emergency repairs, are distributed among the agencies at specified percentages. Incurred costs for the Buena Reach are shared between BSD and the District equally at 50% each.

Capital Facilities Senior Engineer Morgan further stated two significant breaks occurred in the Buena Reach of the Failsafe pipeline in recent history, the first on December 20, 2018 and the second on April 20, 2020. Outside contractors were required to repair the breaks due to the depth of the pipe and scope of the work. Staff has made the Meadowlark Failsafe Rehabilitation (Buena Reach) Project a priority. The District submitted a Request for Proposals to three as-needed engineering firms on August 24, 2020 and asked that they present their experience in designing linear wastewater projects. District staff and BSD staff reviewed proposals received from all three firms. Nolte Vertical Five (NV5) was selected as the most qualified consultant with a total fee of \$144,672 for planning and design engineering services. The project is included in the District's fiscal year 2020/2021 budget with an approved capital budget of \$1,160,000 which will come entirely out of the sewer replacement funds. BSD will be responsible for 50% of the project's planning, design, and construction efforts.

Staff recommended the Board authorize the General Manager to enter into a professional engineering services agreement with NV5 in the amount of \$144,672 for planning and engineering design services during construction for the Meadowlark Failsafe Rehabilitation (Buena Reach) Project.

General discussion took place.

20-10-11 MOTION WAS MADE by Director Elitharp, seconded by Director Sannella, and carried unanimously, to authorize the General Manager to enter into a professional engineering services agreement with NV5 in the amount of \$144,672 for planning and engineering design services during construction for the Meadowlark Failsafe Rehabilitation (Buena Reach) Project.

#### CALL FOR NOMINATIONS FOR THE LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE

General Manager Pruim stated the San Diego County Local Agency Formation Commission (LAFCO) is calling for nominations for eight seats on the Special Districts Advisory Committee. To serve on the Special Districts Advisory Committee, one must be either an elected or appointed official or staff member of a special district. Nominations must be submitted by November 9, 2020.

The Board took no action on this item.

#### COVID FINANCIAL REPORTING PRESENTATION

General Manager Pruim stated that in preparing the FY 2020/2021 budget, assumptions were made regarding the financial impact COVID-19 may have on the District. Staff had committed to providing the Board with monthly updates on the actual impacts.

Finance Manager Owen and Principal Financial Analyst Arthur facilitated a presentation, COVID-19 Financial Plan Update, which included actual versus budget data as of September 30, 2020, as follows:

- Water Sales/Production
- Water Sales Comparison
- Water Sales/Production
- Billing Timelines in Days
- Delinquency Charges (Fees)
- Fee Waivers Due to COVID-19
- Number of Accounts Delinquent
- Delinquency Charges – Year-To-Date
- Accounts Not Locked Due to COVID-19 (September)
- Lock Charges – Year-To-Date
- Bad Debt Expense – Year-To-Date

General discussion took place during which Director Sannella inquired how the District plans to address payment plans for customers impacted by COVID. General Manager Pruim stated staff will develop options to work with affected customers.

## REPORTS

### GENERAL MANAGER

General Manager Pruim reported the following:

- San Diego Gas & Electric has scheduled a planned power shut down in the Lake San Marcos area starting at 11:00 p.m. on October 22 through 6:00 a.m. on October 23. The District will be running its generator at the Lake San Marcos lift station during the power outage to maintain wastewater services. Residents in the immediate area near the lift station have been informed that they may hear low background noise during the power outage.
- District staff are performing two valve replacement projects that will require night work. This evening District crews will be replacing a water valve along Pacific Street near San Marcos Boulevard. On the evening of October 28, crews will be replacing a water valve in San Marcos Boulevard near Tamarisk Lane. Both projects have been coordinated with the City of San Marcos and their traffic department.
- The fall issue of the District's Between the Pipes quarterly newsletter will be mailed to customers on October 22.

### DISTRICT LEGAL COUNSEL

Legal Counsel Norvell stated that his firm will work with District staff when developing payment options for customers impacted by COVID.

### SAN DIEGO COUNTY WATER AUTHORITY

President Evans stated the SDCWA Board will meet on October 22.

### ENCINA WASTEWATER AUTHORITY

Director Hernandez reported that the Capital Improvement Committee met this morning. EWA has a new dashboard. The network improvement project is in the 90% design phase. There are currently eight construction projects in progress totaling \$33 million, including dryer safety improvements. The deteriorating wall of the co-generation building has been repaired and the scaffolding has been taken down.

Director Martin stated the next meeting of the Policy and Finance Committee is scheduled for October 28.

STANDING COMMITTEES

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

President Evans reported on her participation in a virtual ACWA Region 10 meeting to discuss a presentation that Region 10 will co-chair with Region 9 and present at the virtual ACWA fall conference scheduled for December 2 – 3. The topic pertains to the Colorado River as it relates to the Salton Sea and desalinated water.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

None.

ADJOURNMENT

There being no further business to discuss, President Evans adjourned the Regular Meeting of the Board of Directors at the hour of 6:11 p.m.

A Regular Meeting of the Vallecitos Board of Directors has been scheduled for Wednesday, November 4, 2020, at 5:00 p.m. via teleconference.

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Betty D. Evans, President  
Board of Directors  
Vallecitos Water District

ATTEST:

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Glenn Pruum, Secretary  
Board of Directors  
Vallecitos Water District

MINUTES OF A CLOSED SESSION MEETING  
OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, OCTOBER 28, 2020, AT 4:00 PM, VIA TELECONFERENCE

President Evans called the Closed Session meeting to order at the hour of 4:00 p.m.

Present:                 Director Elitharp  
                              Director Hernandez  
                              Director Martin (4:03 pm)  
                              Director Sannella  
                              Director Evans

Staff Present:         General Manager Pruum  
                              Legal Counsel Gilpin  
                              Executive Secretary Posvar

ADOPT AGENDA FOR THE CLOSED SESSION MEETING OF OCTOBER 28, 2020

20-10-12         MOTION WAS MADE by Director Sannella, seconded by Director Evans, and carried unanimously, to adopt the agenda for the Closed Session Meeting of October 28, 2020.

PUBLIC COMMENT

None.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Per Government Code Section 54956.9(a) – Vallecitos Water District vs. San Diego County Water Authority Case No. 37-2020-00034563-CU-BC-NC

20-10-13         MOTION WAS MADE by Director Sannella, seconded by Director Elitharp, and carried unanimously, to move into Closed Session pursuant to Government Code Section 54956.9(a).

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at 4:34 p.m. There was no reportable action from the Closed Session Meeting.

ADJOURNMENT

There being no further business to discuss, President Evans adjourned the Closed Session Meeting of the Board of Directors at the hour of 4:35 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, November 4, 2020 at 5:00 p.m. via teleconference.

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Betty D. Evans, President  
Board of Directors  
Vallecitos Water District

ATTEST:

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Glenn Pruij, Secretary  
Board of Directors  
Vallecitos Water District

VALLECITOS WATER DISTRICT  
WARRANTS LIST  
November 4, 2020

PAYEE	DESCRIPTION	CHECK#	AMOUNT
CHECKS			
Garnishments	Payroll Garnishments 120125 through	120127	-
AGB	Annual Seismic Preventative Maintenance - 8 Locations	120128	6,602.72
Airgas USA LLC	Cylinder Rental	120129	166.10
AT&T	Internet Svcs - Oct	120130	80.25
AT&T	SCADA Phone Svc - Oct	120131	512.74
AT&T	Phone Svc - Sept	120132	43.97
B & C Crane Service Inc	Crane Rental	120133	435.00
Best Best & Krieger	Legal Svcs - Aug & Sept	120134	35,518.46
Biotechnical Services Inc	Lab Equipment Preventative Maintenance	120135	945.00
Boncor Water Systems	Soft Water Svc - Oct	120136	1,764.00
Boot World Inc	Safety Boots	120137	150.00
California Special Dist Assn.	Membership Renewal 2021	120138	7,805.00
Chandler Asset Management, Inc.	Investment Management Svcs - Sept	120139	3,924.66
John Childs	SWRCB Class & Cert Renewal	120140	305.00
CID Rhino Linings & Truck Accessories Inc.	Closed Account Refund	120141	23.14
Core Logic Information Solutions Inc	Real Quest Engineering Map Svcs - Sept	120142	212.18
Coro Data Media Storage Inc	Backup Storage Tape - Jul, Aug, & Sept	120143	562.87
County of San Diego	Recording Fees - Aug & Sept	120144	177.64
County of San Diego	Facility Permit - 7941 Corinthia	120145	1,827.00
CWEA	Membership Renewal - J Halbig	120146	192.00
CWEA	Membership Renewal - D Richardson	120147	192.00
David Saavedra	CWEA Exam Fees	120148	205.00
Davis Farr LLP	Audit Svcs Fiscal Year 2020	120149	12,500.00
Dell Computers	Video & Audio Editing Equipment - Conservation, Hard Drive SCADA Prj 20201-4	120150	7,875.22
DirecTV Inc	Satellite Svcs - Oct	120151	109.47
DLT Solutions LLC	AutoCAD Software Subscription 20-21	120152	5,041.43
Ella Guidugli & Hasan Richmond	Closed Account Refund	120153	39.23
ESRI Inc	GIS Mapping Software & Maintenance 19-20	120154	25,000.00
Fleet Pride	Fleet Supplies	120155	189.30
Frontier Fence Co Inc	Hardware Supplies	120156	59.74
Grainger Inc	Portable Generators 3, Pipe Wrenches 2, Hardware Supplies	120157	4,694.66
Harper & Associates Inc	North Twin Oaks Prj 20191-3	120158	5,375.00
Hawthorne Machinery Co.	Fleet Supplies	120159	237.12
Hogue Blacktop	Closed Account Refund	120160	439.96
JCI Jones Chemicals Inc	Chlorine	120161	4,086.42
Kenneth Boyle	Closed Account Refund	120162	61.91
Kiersta Vondurind	Closed Account Refund	120163	84.56
Left Coast Window Cleaning	Disinfecting Svcs MRF & HQ	120164	2,420.00
Linda Cole	Closed Account Refund	120165	155.16
Lloyd Pest Control	Pest Control Svcs - Oct	120166	51.00
Lyle Faber	Closed Account Refund	120167	203.28
Malcolm McNahon	Closed Account Refund	120168	150.00
Matheson Tri-Gas Inc	Cylinder Rental	120169	62.86
MGM Plastics Inc	Plexiglass Protective Shield - Engineering Counter	120170	484.88
Dick Miller Inc	Closed Account Refund	120171	467.82
Mission Resource Conservation District	Water Use Evaluations 9 Prj 20211-42	120172	425.50
Morton Salt, Inc.	Industrial Salt	120173	8,525.08
Occu Med Ltd	Medical Svcs - Sept	120174	842.50
Olivenhain MWD	Treated Water - Sept	120175	79,346.60
Ostari Inc	IT Support - Oct, DUO Software Subscription - Sept	120176	3,071.00
Perrault Corporation	Gravel	120177	684.46
Pete Craigmile	Closed Account Refund	120178	65.01
Power Seal	Repair Clamps - 5	120179	929.50
Quinn Colvin	Closed Account Refund	120180	19.68
Richard W. Gittings	Hillside Development - Sept & Rincon Reimbursement	120181	2,569.00
SDG&E	Power - Aug & Sept	120182	118,798.50
Southern Counties Lubricants, LLC	Unleaded Gasoline & Oil	120183	13,683.74
Standard Insurance Company	LIFE, LTD & ADD Insurance Oct	120184	5,909.59
Stanley Steemer	Cleaning Svcs - Bldg B	120185	336.69
Staples Advantage	Office Supplies - Sept	120186	429.29
Sunbelt Rentals Inc	Manlift Rental	120187	792.36
Teledyne Isco Inc	Pump Base For Composite Sampler - MRF	120188	391.13
Tony's Custom Upholstery	Veh 240 Seat Upholstering	120189	230.81
Dean Toth	CWEA Cert Renewal	120190	96.00
Traffic Safety Solutions LLC	Traffic Control Svcs	120191	1,650.00
Univar USA Inc	Sodium Bisulfite, Caustic Soda	120192	6,679.47

VALLECITOS WATER DISTRICT  
WARRANTS LIST  
November 4, 2020

PAYEE	DESCRIPTION	CHECK#	AMOUNT
UPS	Shipping Svcs - Sept	120193	2.20
Utility Systems, Science & Software Inc	Flodar Calibration Svcs - 4 Sites	120194	2,272.00
Valley CM Inc	San Marcos Interceptor Prj 71004	120195	20,250.00
Versatile Systems Inc.	Hook & Cable Replacement Double Peak Tank - Fall Protection Syst	120196	1,395.04
Viasat Inc	Internet Svcs - Nov	120197	100.76
VWR International	Potassium Iodide	120198	702.22
WateReuse Association	Annual Membership Fees	120199	3,103.00
Work Partners	Medical Svcs & Covid Testing Prj 20211-850	120200	1,764.75
Automated Water Treatment	Calcium Hypochlorite Tablets	120201	3,896.26
Capital Industrial Coatings, LLC	North Twin Oaks Tank 1 Refurbishment Prj 20191-3	120202	59,080.50
CDW Government Inc	Radio Equipment Prj 20201-22, VEEAM Annual Maintenance Renewal 20-21	120203	14,912.12
City of San Diego	AED Program Management 20-21	120204	200.00
Core & Main LP	12 Inch Valve Reinstall Prj 20211-11, Hardware Supplies	120205	3,497.30
Electrical Sales Inc	LED Upgrade - Admin Parking Lot, VFD For Secondary Chlorine Injection Pump	120206	8,366.98
Elogger Inc.	Elogger Maintenance Agreement 20-21	120207	8,851.36
Emcor Service	HVAC Repair - Bldg A	120208	682.00
Ewing Irrigation Products	Irrigation & PVC Supplies	120209	787.72
Examinetics, Inc.	Audiograms & Respirator Fit Testing	120210	3,650.00
Ferguson Enterprises, Inc	Valve Boxes 3, Couplings 5	120211	5,263.94
Golden State Graphics	Between The Pipes Newsletter Prj 20211-39	120212	4,182.78
Hach Company	PH Sensor For Oxygen Meter	120213	1,176.53
Harper & Associates Inc	North Twin Oaks Prj 20191-3	120214	3,335.00
Infosend Inc	Postage & Printing - Oct	120215	2,921.22
J W D'Angelo Co Inc	Zinc Anodes for Cathodic Protection	120216	11,466.21
Joe's Paving Co Inc	Emergency Repair - 10 Inch Water Main Break	120217	104,330.00
Kennedy/Jenks Consultants	San Marcos Interceptor Prj 71004	120218	6,118.75
Mallory Safety & Supply, LLC	Electrical Glove Testing, Safety Supplies	120219	533.37
Mark Lomeli	Deposit Refund Prj 20191-613	120220	334.20
Miramar Financial Group	Deposit Refund Prj 20151-901	120221	1,042.79
California Environmental Consulting LLC	Confined Space Portable Vent Fans - 2	120222	668.75
Pacific Pipeline Supply	District Wide Valve Replacement Prj 20211-11, Hardware Supplies	120223	4,287.63
Pencco, Inc.	Calcium Nitrate	120224	12,837.42
Raftelis Financial Consultants Inc	Water Cost of Service Study	120225	13,376.25
Redback USA	Safety Boots	120226	133.61
Rick Woolsey	Deposit Refund Prj 20181-427	120227	2,157.61
Shred-It US JV LLC	Shredding Svcs - Sept	120228	424.81
State Water Resources Control	Backflow Testing Compliance	120229	832.50
Syntech Systems Inc	Fuel Master Maintenance 20-21	120230	2,650.00
Total Resource Mgt Inc	Maximo Support - Sept	120231	4,462.50
Unifirst Corporation	Uniform Delivery	120232	1,762.74
Unitis, Inc.	Rapid Set Concrete & Sand Bags	120233	2,677.94
USA Blue Book	Turbidimeter	120234	2,836.32
Vortex Industries Inc	Preventative Maintenance Doors - MRF	120235	590.00
Warmington Residential	Deposit Refund Prj 20201-765	120236	77.35
Waxie Sanitary Supply	Cleaning Supplies	120237	26.38
Xylem Water Solutions USA, Inc.	Sensor For NTO Tank Prj 20191-3	120238	398.05
Zebbron Contracting Inc	Manhole Rehab - 16 Manholes	120239	35,670.00
Total Disbursements (112 Checks)			<u>736,998.52</u>
<b>WIRES</b>			
San Diego County Water Authority	September Water Bill	Wire	2,920,848.40
Public Employees Retirement System	One-time UAL Additional Discretionary Payment	Wire	4,027,000.00
Encina Wastewater Authority	Quarterly UAL Additional Discretionary Payment	Wire	197,239.00
Encina Wastewater Authority	Quarterly Billing	Wire	<u>2,249,799.80</u>
Total Wires			<u>9,476,398.67</u>
<b>PAYROLL</b>			
Total direct deposits		Wire	246,496.96
VWD Employee Association		120125	578.00
Payroll & Garnishments	120126 through	120127	1,760.98
IRS	Federal payroll tax deposits	Wire	95,338.23
Employment Development Department	California payroll tax deposit	Wire	18,978.58
CalPERS	Deferred compensation withheld	Wire	18,773.71
VOYA	Deferred compensation withheld	Wire	<u>7,768.47</u>
Total October 20, 2020 Payroll Disbursements			<u>389,694.93</u>



VALLECITOS WATER DISTRICT  
WARRANTS LIST  
November 4, 2020

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<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHECK#</u>	<u>AMOUNT</u>
TOTAL DISBURSEMENTS			<u>10,603,092.12</u>

**DATE: NOVEMBER 4, 2020**  
**TO: BOARD OF DIRECTORS**  
**SUBJECT: EMERGENCY REPAIR OF ASPHALT ROAD ON ECHO LANE**

**BACKGROUND:**

A water main break on an 8-inch ductile iron pipe occurred at 520 Echo Lane, just south of Craven Road on the afternoon of September 25, 2020. A second break on the main occurred at 525 Echo Lane before crews could get the main isolated. The two water main breaks caused extensive damage to large sections of the road, including the pavers at the main entrance and exit for the community. It was determined that adequate temporary repairs could not be made that would allow the residents to use their road.

**DISCUSSION:**

The District's Construction Supervisor contacted the O&M Manager with the details of the damaged road. A request was made for the General Manager to approve emergency repairs to the road using a paving contractor that was frequently the lowest bidder and with whom all insurance requirements had already been met.

Staff hired Joe's Paving Company, Inc. to perform emergency repairs to the asphalt road and pavers under the District's emergency purchasing policy. Under normal conditions, Resolution No. 1576 requires Board approval for construction above \$50,000. However, under Section 8 of this Resolution, the General Manager can authorize emergency purchases above \$50,000 if it is required "for the health, safety and welfare of the customers of the District, for the protection of the District's property, or if there is an immediate need or emergency which could not be reasonably foreseen." Board approval is required at the next available Board meeting.

The District's Construction crews worked through the night and repaired both sections of water main by 2:30 AM the next morning, September 26<sup>th</sup>. Joe's Paving Company, Inc. began work on making permanent repairs to the road on the morning of September 26<sup>th</sup> and completed the majority of the asphalt repairs by September 28<sup>th</sup>. The pavers at the gate required additional time due to the nature of the work and were completed by October 10<sup>th</sup>. All repairs, including the required striping, were completed by October 19<sup>th</sup>, 2020. Staff provided construction management and inspection of the repairs.

**FISCAL IMPACT:**

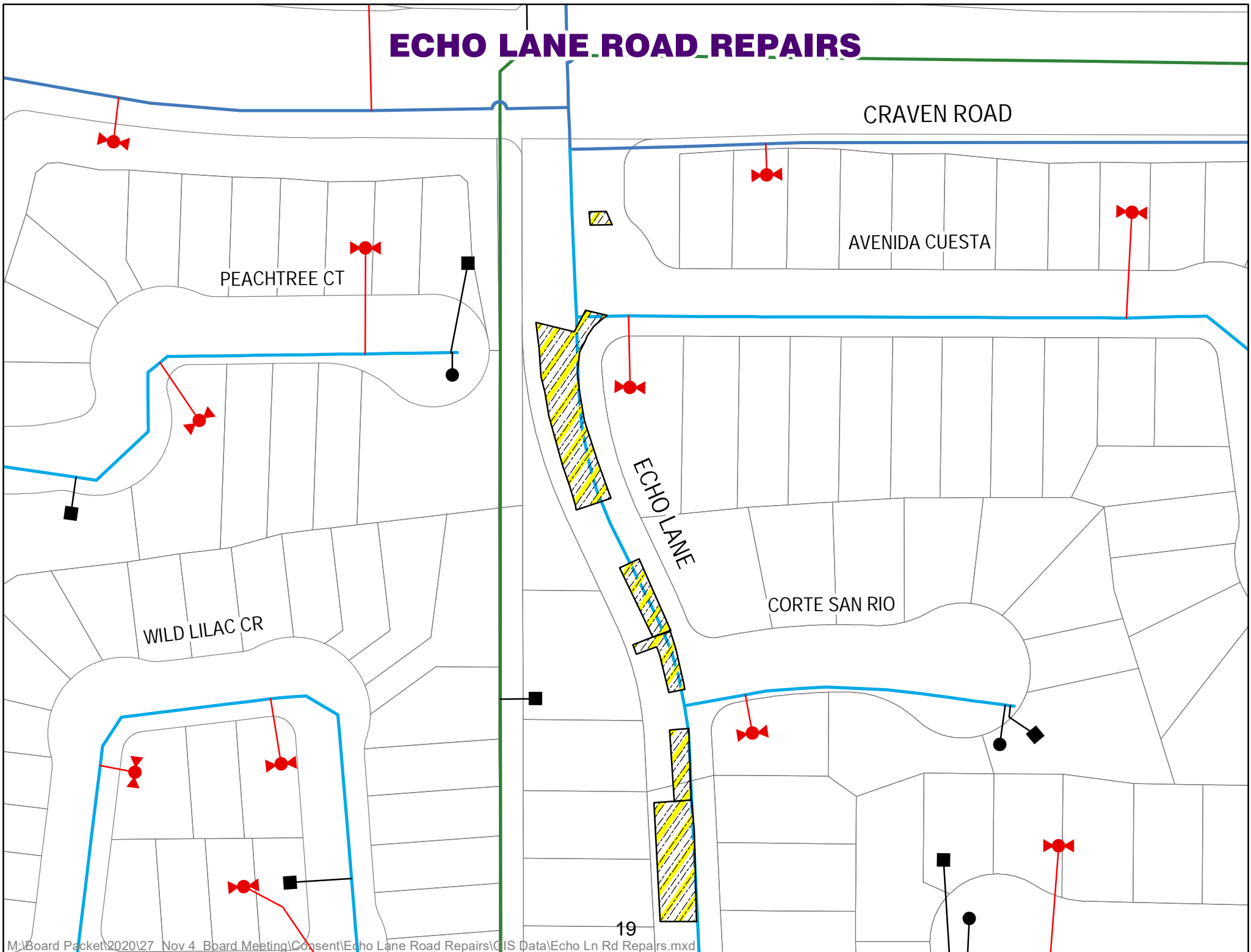
Funds are included in the 2020/21 Materials & Services Budget for asphalt repairs. The cost summary is as follows:

Joe's Paving Company, Inc.	<u>\$104,330.00</u>
Total	\$104,330.00

**RECOMMENDATION:**

Staff recommends the Board approve payment to Joe's Paving Company, Inc. in the amount of \$104,330 for the emergency repair of the road on Echo Lane.

# ECHO LANE ROAD REPAIRS



# ECHO LANE ROAD REPAIRS



Craven Road

Avenida Cuesta

Peachtree Ct

Wild Lilac Cr

Corte San Rio

Echo Lane

20

**JOE'S PAVING CO., INC.**

(760)749-0519/(760)749-6415 Fax

Contractor's License #806124

P.O. Box 99

Valley Center, CA 92082

**Invoice**

Date	Invoice #
9/28/2020	59875

Bill To
Vallecitos Water District 201 Vallecitos De Oro San Marcos, CA 92069

Job Site
Echo Lane Water Pipe Break Road Repairs San Marcos, CA



Terms	Due on receipt	Due Date	9/28/2020
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Job #	20349	Rep	SR
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Description	Quantity	Rate	Amount								
Item #1: Sept. 26th. Grind at the transition where Corte San Rio meets Echo per Kevin to get rid of the trip hazard in the road caused by the broken water line. One operator, one laborer, a CAT skid-steer with a grinder and bucket attachment, bobtail dump and a trailer. Clean and haul off spoils.	1	585.00	585.00								
Item #2: Sept. 28th - One foreman, five laborers, a John Deers Skiploader, (2) CAT skid-steers with grinder attachment and sweeper attachment and buckets. Four foot large track grinder with conveyor and four super 10 dump truck to haul off the asphalt spoils to a proper dumps site and pay all necessary dump fees. Remove 7,040 sq. feet of existing asphalt to 6" below the road grade. Roll the subgrade for compaction.	7,040	2.784	19,599.36								
Item #3: Sept. 29th - One foreman, 6 laborers, a John Deere Skiploader, Volvo Self Propelled Paving Machine, two rollers for compaction, SSIH tack oil, approx. 260 tons of asphalt concrete placed in two lifts for 6" placement.	7,040	5.20	36,608.00								
<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td colspan="2" style="text-align: center;">1029</td> </tr> <tr> <td style="text-align: center;">ACCOUNT</td> <td style="text-align: center;">AMOUNT</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </table>				1029		ACCOUNT	AMOUNT				
1029											
ACCOUNT	AMOUNT										

*Emergency Repair*  
*✓ 10" AC Water Main Break*  
*✓ 1530 Windsong Lane*

Thank you for your business.

Total	104,330.00
Payments	
Balance Due	

DIR #1-000011953

**JOE'S PAVING CO., INC.**

(760)749-0519/(760)749-6415 Fax

Contractor's License #806124

P.O. Box 99

Valley Center, CA 92082

**Invoice**

Date	Invoice #
9/28/2020	59875

Bill To
Vallecitos Water District 201 Vallecitos De Oro San Marcos, CA 92069

Job Site
Echo Lane Water Pipe Break Road Repairs San Marcos, CA

Terms	Due on receipt	Due Date	9/28/2020	Job #	20349	Rep	SR
Description				Quantity	Rate	Amount	
Item #4: Sept. 29th - One concrete laborer and finisher to remove 26 feet of a 2' section outside of the gate that was raised by the water line break that was saw cut and excavated then hauled off. Wood forms were placed and an average of 6"-9" of new grey cement, 3,000psi with 3/4" stone was poured back for the concrete band.				1	1,122.00	1,122.00	
Item #5: Sept 29th - Oct. 8th One foreman and three laborers pull up the brick pavers, stack and wash them. Deliver 7 tons of CLII base, 5 yards of sand. Order and deliver 244 new Sequoia pavers from Modern Builders to replace the broken pavers. Contacted the gate loop company to check the loops underneath the paver section prior to placing the new pavers back into the open section.				1	5,861.70	5,861.70	
Item #6: Oct. 5th - Oct. 11th One foreman and four laborers to pull up brick pavers on the opposite entrance side. Stack and wash them. Grade and compact the open section and place the pavers back into place. Purchase 10 bags of Angelus joint sand #94.				1	5,992.50	5,992.50	

Thank you for your business.

<b>Total</b>
<b>Payments</b>
<b>Balance Due</b>

DIR #1-000011953

**JOE'S PAVING CO., INC.**

(760)749-0519/(760)749-6415 Fax

Contractor's License #806124

P.O. Box 99

Valley Center, CA 92082

**Invoice**

Date	Invoice #
9/28/2020	59875

Bill To
Vallecitos Water District 201 Vallecitos De Oro San Marcos, CA 92069

Job Site
Echo Lane Water Pipe Break Road Repairs San Marcos, CA

Terms	Due on receipt	Due Date	9/28/2020
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Job #	20349	Rep	SR
-------	-------	-----	----

Description	Quantity	Rate	Amount
Item #7: October 16th: One foreman, five laborers, a John Deers Skiploader, (2) CAT skid-steers with grinder attachment and sweeper attachment and buckets. Four foot large track grinder with conveyor and four super 10 dump truck to haul off the asphalt spoils to a proper dumps site and pay all necessary dump fees. Remove 4,285 sq. feet of existing asphalt to 6" below the road grade. Roll the subgrade for compaction.	4,285	2.784	11,929.44
Item #8: October 16th: One foreman, 6 laborers, a John Deere Skiploader, Volvo Self Propelled Paving Machine, two rollers for compaction, SS 1H tack oil, approx. 260 tons of asphalt concrete placed in two lifts for 6" placement.	4,285	5.20	22,282.00
Item #9: Re-stripe a speed hump that had to be removed and replaced during the paving process located at the top of the hill where the water damage ocured.	1	350.00	350.00

Thank you for your business.

Terms: Total due on completion of job unless stipulated.  
1.5% monthly interest after 5 days.

<b>Total</b>	\$104,330.00
<b>Payments</b>	\$0.00
<b>Balance Due</b>	\$104,330.00

DIR #1-000011953

**DATE: NOVEMBER 4, 2020**  
**TO: BOARD OF DIRECTORS**  
**SUBJECT: CONSTRUCTION CONTRACT AWARD FOR THE MRF HEADWORKS IMPROVEMENT PROJECT**

**BACKGROUND:**

The Meadowlark Reclamation Facility (MRF) Headworks is responsible for grit removal and de-ragging before influent reaches the primary treatment basin. The existing mechanical augers in the headworks were installed in 2006 and are showing decreased efficiency in grit removal and de-ragging, causing operations and maintenance inefficiencies throughout MRF. This project will replace the existing equipment to provide increased efficiency and reliability in the Headworks. This project is part of the FY 20/21 Budget.

**DISCUSSION:**

On October 15, 2020, District staff received and opened bids from 2 contractors, with the following results:

<b>No.</b>	<b>COMPANY</b>	<b>Bid Price</b>
<b>1</b>	<b>Jamison Engineering</b>	<b>\$397,829.00</b>
2	Don Peterson Contracting	\$452,425.00

Staff and Counsel have reviewed the bids and determined that there are minor irregularities regarding administrative paperwork that may be waived. Staff and Counsel completed the evaluation of qualifications, references and bid forms, and determined Jamison Engineering was the lowest responsive, responsible bidder.

Staff conducted planning, design, and prepared the bid documents. Moraes/Pham Associates was selected from the Engineering As-Needed List to conduct Construction Support Services for a fee not to exceed \$5,000. Staff will provide project management and inspection oversight services throughout construction.

**FISCAL IMPACT:**

The project is identified in the FY 20/21 Budget with a budget amount of \$440,000. The project funding source is 100% from Sewer Replacement funds. The total estimated project cost and budget summary are as follows:



Budget	\$ 440,000
Construction	\$ 397,829
Construction Support Services	\$ 5,000
10% Contingency (Ord. No. 146)	\$ 39,782
Planning and Design	\$ 11,408
Staff & Overhead: Construction Phase	\$ 25,463
Total	\$ 479,482
Budget Deficit	\$ 39,482

**RECOMMENDATION:**

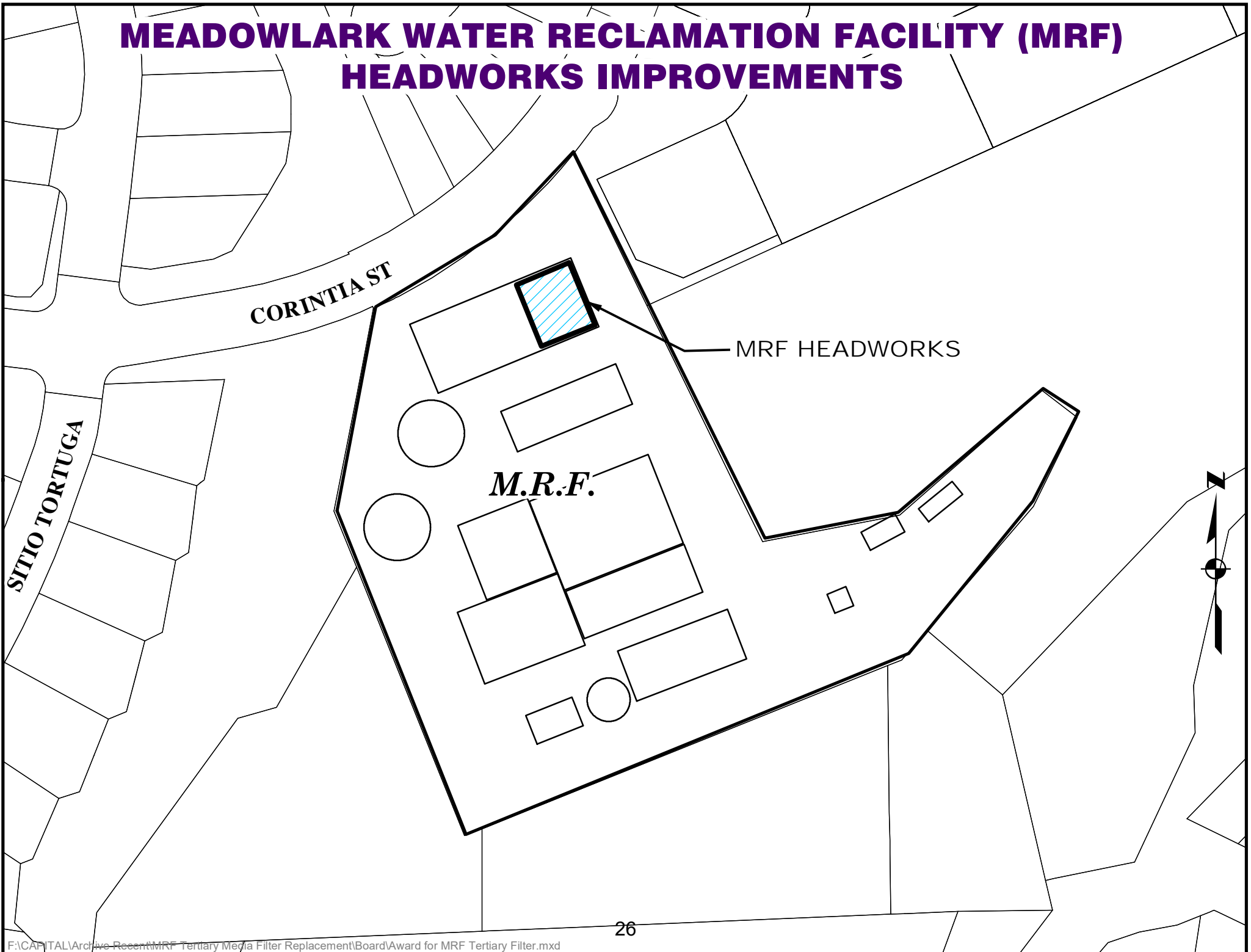
Staff recommendations for the MRF Headworks Improvement Project are as follows:

1. Increase the project budget by \$39,482 to total \$479,482.
2. Waive all minor irregularities in the bid.
3. Authorize the General Manager to execute a construction contract with Jamison Engineering in the amount of \$397,829, subject to the provisions of the contract.

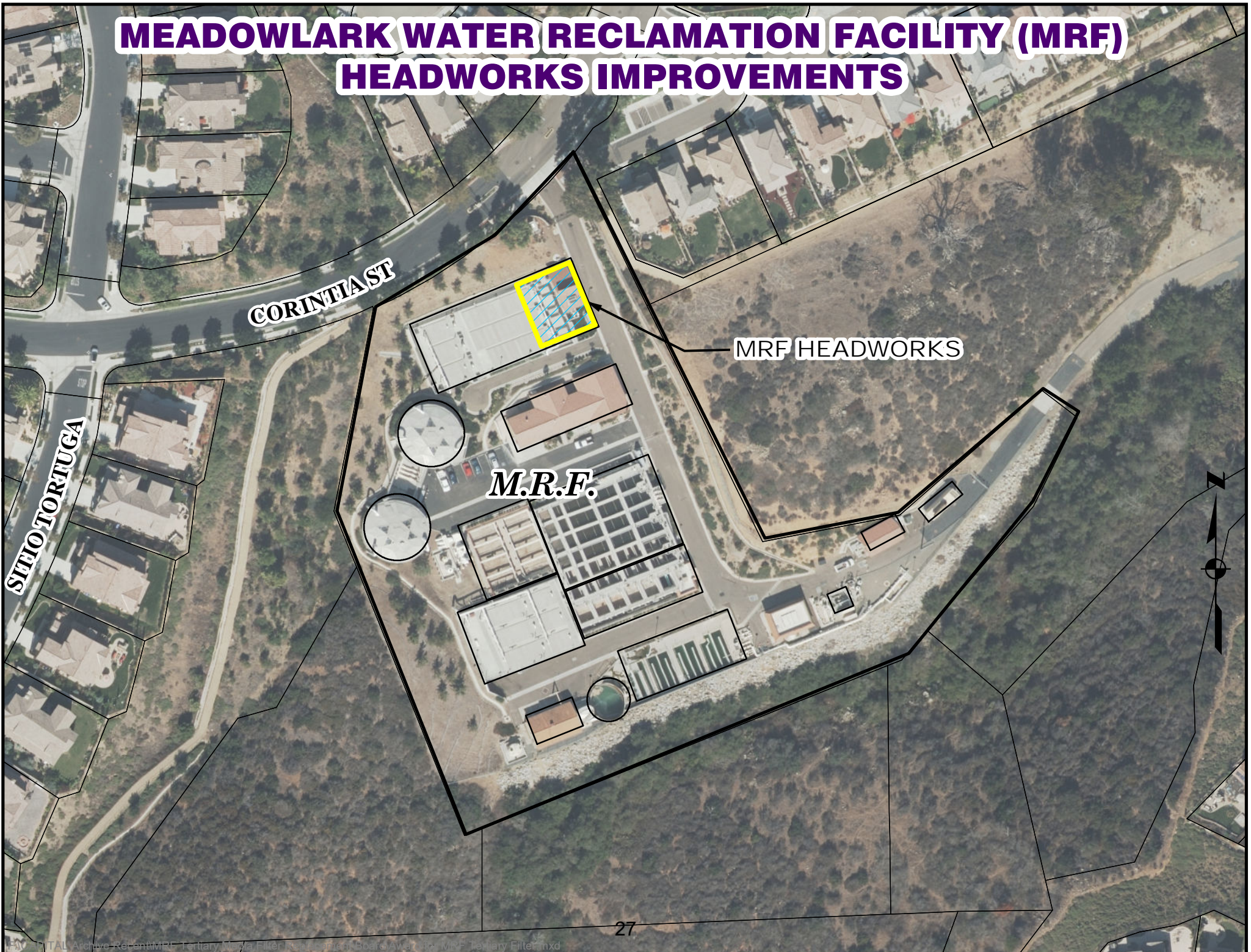
**ATTACHMENTS:**

Plat and Aerial Exhibits

# MEADOWLARK WATER RECLAMATION FACILITY (MRF) HEADWORKS IMPROVEMENTS



# MEADOWLARK WATER RECLAMATION FACILITY (MRF) HEADWORKS IMPROVEMENTS



DECEMBER 2 - 3

ACWA 2020 Fall Virtual Conference & Exhibition

# ADAPTING TO CHANGE

Following the success of ACWA's Summer Virtual Conference, ACWA's 2020 Fall Virtual Conference & Exhibition will feature notable keynote presentations, statewide issue forums and other diverse programs discussing the latest developments and insights affecting the California water community. Important local, state, and federal information that you and your agency need to know!

## Diverse Programs:

- 2020 Election Analysis
- SCOTUS - A Look Back and a Look Forward at the Supreme Court
- Water Resilience Portfolio
- Bay-Delta/Conveyance
- SB 100 Implementation - Renewable Energy and Zero-Carbon Resources
- Adapting Your Communications Strategy to a Changing World
- A Superior Court Victory for Water Efficiency & Budget Rates: How Western Municipal Water District Prevailed

## Programs in the Works:

- Energy
- Human Resources
- Region Issue Forums
- Technology

## Additional Highlights:

- **NEW Group Savings!** - Register 5 individuals from the same organization, receive a 6th registration free! (*\*Subject to terms and conditions. Contact Teresa Taylor at [TeresaT@acwa.com](mailto:TeresaT@acwa.com) for more information*)
- **NEW Chat Lounge** - Network with your colleagues who you might normally meet at conference in the new Chat Lounge.
- **Virtual Exhibit Hall** - Visit the virtual exhibit hall and learn about innovative products and services that may be just the right solution for your agency! Don't also miss your chance for an ACWA Expo in a Box!
- **Looking for Continuing Education Hours?** - Legal, financial, and drinking water sessions will be available for continuing education credits.
- **Still have an ACWA SVC20-credit code?** - If you have not yet redeemed your credit, you can apply the credit to a registration for the virtual conference or any other ACWA event by December 31, 2020.

## MESSAGE FROM THE PRESIDENT

2020 has been a challenging year, throwing the status quo out the window and requiring us to adapt to a constantly changing environment in our professional and personal lives. Join your fellow water leaders this fall to learn, network and share strategies for adapting to the changes and succeeding in the future.

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- ACWA President Steven LaMar



## REGISTER ONLINE

At [www.acwa.com](http://www.acwa.com)  
by November 20, 2020



## PRICING

Advantage: \$375\*  
Standard: \$565

*\*To be eligible for 'Advantage Pricing', you MUST be an ACWA Public Agency Member, Associate, or Affiliate.*



## QUESTIONS

Contact ACWA's Business Development and Events Department at [events@acwa.com](mailto:events@acwa.com) or call (916) 441-4545.



## EXHIBITOR & SPONSORSHIP

Exciting virtual exhibit hall & sponsorships are available! Contact Stacey Siqueiros at [StaceyS@acwa.com](mailto:StaceyS@acwa.com).