

MINUTES OF A MEETING OF THE
FINANCE/INVESTMENT COMMITTEE
OF THE VALLECITOS WATER DISTRICT
MONDAY, JUNE 29, 2020 AT 4:00 P.M.
AT THE DISTRICT OFFICE, 201 VALLECITOS DE ORO,
SAN MARCOS, CALIFORNIA

Director Martin called the meeting to order at the hour of 4:00 p.m. The meeting was held via teleconference.

Present: Director Sannella
 Director Martin
 General Manager Pruum
 Finance Manager Owen
 Principal Financial Analyst Arthur
 Administrative Secretary Johnson

Others Present: Shannon Ayala, DavisFarr LLP

ITEM(S) FOR DISCUSSION

AUDIT KICK-OFF

Finance Manager Owen introduced Shannon Ayala of DavisFarr LLP. Ms. Ayala provided a brief presentation on the interim audit procedures currently underway for the Fiscal Year (FY) ending June 30, 2020 as follows:

- SAS 114 Planning Letter
- Interim Fieldwork
- Final Fieldwork

OVERHEAD RATE FY 20-21

Finance Manager Owen stated the overhead rate is presented to the Board annually after the budget is approved as it is calculated based on the budget. He facilitated a presentation on the overhead rate for FY 20-21 which included the following:

- Purpose
- Background/Methodology
- Methodology
- Current Year Calculation – Indirect Costs
- Current Year Calculation – Direct Costs
- Current Year Calculation
- Prior Year Comparison
- Next Steps

Finance Manager Owen stated the overhead rate for FY 20-21 is 209.45%, a decrease from the previous year's rate of 217.48%. This item will be presented at the Regular Board meeting on July 15 at which the Board will be asked to adopt an ordinance establishing the overhead rate for FY 20-21.

General discussion took place.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 4:22 p.m.