

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, APRIL 1, 2020, AT 5:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Evans called the Regular meeting to order at the hour of 5:00 p.m. The meeting was held via teleconference.

Present: Director Elitharp
Director Martin
Director Sannella
Director Evans

Absent: Director Hernandez

Staff Present: General Manager Pruim
Legal Counsel Gilpin
District Engineer Gumpel
Finance Manager Owen
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF APRIL 1, 2020

20-04-01 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, with Director Hernandez absent, to adopt the agenda for the Regular Board Meeting of April 1, 2020.

PUBLIC COMMENT

General Manager Pruim stated an email message was received prior to the start of the meeting from Mike Hunsaker, member of the public, requesting that for today's meeting the public should be allowed to submit comments one hour before the start of the meeting, Zoom should be implemented for the next Board meeting and future workshops and committee meetings, video of this meeting should be posted tomorrow, and the Board should not take any legislative action until Zoom is implemented allowing public input in real time. He also recommended including an article in the District's newsletter regarding what alternatives to toilet paper may be flushed.

General discussion took place during which Director Sannella inquired if there are any legal restrictions concerning the Board taking action during teleconferenced meetings, to which Legal Counsel Gilpin responded no. Director Sannella recommended allowing the public to submit written comments 90 minutes prior to the start of meetings. The Board concurred with his recommendation.

CONSENT CALENDAR

20-04-02 MOTION WAS MADE by Director Martin, seconded by Director Elitharp, and carried unanimously, with Director Hernandez absent, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Closed Session Board Meeting – March 4, 2020
- B. Regular Board Meeting – March 4, 2020
- C. Engineering/Equipment Committee Meeting – March 9, 2020
- D. Closed Session Board Meeting – March 18, 2020
- E. Special Board Meeting – March 18, 2020
- F. Finance/Investment Committee Meeting – March 23, 2020

1.2 Warrant List through April 1, 2020 - \$3,278,659.49

1.3 Approval of Construction Agreement for Orchard Hills Subdivision Improvements (Warmington Residential California, Inc.)

ACTION ITEM

PROPOSED 2020 INVESTMENT POLICY RESOLUTION

Finance Manager Owen stated staff reviews the District's investment policy annually and presents it to the Board for consideration. Staff determined no changes are necessary.

Staff recommended the Board adopt the resolution approving the proposed Statement of Investment Policy for calendar year 2020.

General discussion took place.

20-04-03 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried unanimously, with Director Hernandez absent, to adopt the resolution approving the Statement of Investment Policy for calendar year 2020.

Resolution No. 1565 - The roll call vote was as follows:

AYES: Elitharp, Martin, Sannella, Evans
NOES:
ABSTAIN:
ABSENT: Hernandez

REPORTS

GENERAL MANAGER

General Manager Pruim provided a brief update on the District's COVID-19 response. The District continues to deliver water and wastewater services despite the government-imposed shut down and restrictions. No District employees have tested positive for the virus. The District's administrative facility will remain closed to the public until April 30. Many employees are working remotely from home, field operations staff are working modified schedules to reduce the risk of exposure to staff unable to work from home, and Customer Service is fully staffed and working remotely as well.

General Manager Pruim reported the following:

- Staff will be working this evening to replace a large meter along San Marcos Boulevard at Pico Avenue, affecting a travel lane on Pico Avenue.
- The solar panels for the District-wide solar project have been shipped from China and are scheduled to arrive in the United States on April 3.
- The April 15 Board meeting will be conducted via teleconference with expanded capabilities that will allow the public to participate in real time.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated that it is likely the Brown Act suspension will remain in place at least through April. The regulations allow public meetings to be conducted electronically so long as social distancing is required to allow the public the opportunity to observe and address meetings. He further stated that if the District is providing extraordinary emergency protective measures as a result of the COVID-19 pandemic, certain steps must be taken to insure the District is eligible for reimbursement from the federal government.

General Manager Pruim stated staff is currently tracking all COVID-19 related expenses.

SAN DIEGO COUNTY WATER AUTHORITY

President Evans stated the Board held its first teleconferenced meeting on March 26. The meeting went well considering the large number of attendees.

ENCINA WASTEWATER AUTHORITY

Director Martin stated he has not received notification whether or not the Capital Improvement Committee and Policy and Finance Committee meetings have been cancelled for April.

STANDING COMMITTEES

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

None.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

None.

ADJOURNMENT

There being no further business to discuss, President Evans adjourned the Regular Meeting of the Board of Directors at the hour of 5:25 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, April 15, 2020, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Betty D. Evans, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruum, Secretary
Board of Directors
Vallecitos Water District