

MINUTES OF A MEETING OF THE  
FINANCE/INVESTMENT COMMITTEE  
OF THE VALLECITOS WATER DISTRICT  
THURSDAY, MARCH 14, 2019 AT 4:00 P.M.  
AT THE DISTRICT OFFICE, 201 VALLECITOS DE ORO,  
SAN MARCOS, CALIFORNIA

Director Sannella called the meeting to order at the hour of 4:00 p.m.

Present:                Director Martin  
                             Director Sannella  
                             General Manager Pruiam  
                             Finance Manager Owen  
                             Operations & Maintenance Manager Pedrazzi  
                             Accounting Supervisor Glenn  
                             Financial Analyst Arthur  
                             Administrative Secretary Johnson

ITEM(S) FOR DISCUSSION

REVIEW OPERATING BUDGET REQUESTS

Finance Manager Owen presented the preliminary operating budget, reviewing information regarding the water and sewer operations budget and materials which included a summary of operating expenses by department, detail by department, and further line-item requests for materials and services by department. The presentation included the following:

- Budget Calendar
- Draft Operating Budget – Water
- Pumping
- Water Quality
- Transmission & Distribution
- Meters
- Draft Operating Budget – Sewer
- Collection/Conveyance
- Meadowlark Plant
- Next Steps – Budget Calendar

Finance Manager Owen reviewed the water operations budget-to-budget comparison. Budget requests for FY 2019-20 total \$426,000 more than FY 2018-19, an increase of 3.65%. The major reasons for the increase are water pumping, water quality, water treatment, transmission and distribution, and meters. Budget requests for the FY 2019-20 wastewater operations budget increased \$405,000 from FY 2018-19, an increase of 3.1%, mainly due to collections and conveyance and the Meadowlark plant. Operations & Maintenance Manager Pedrazzi provided more detailed information on the increases.

Upcoming Committee meetings are tentatively scheduled as follows:

- April 15 – Review salary and benefits as well as capital budget requests.
- April 29 – Preliminary review of water purchases and sales, draft operating budget, update on the Cost of Service Study Request for Proposal, and any Board requests.
- May 13 – Review of draft proposed budget and any Board requested items.

Finance Manager Owen anticipates a Board workshop meeting on May 29 for the first review of the proposed budget and approval of the recommended budget at the June 5 Regular Board meeting.

#### ACWA/JPIA REFUND CHECK

General Manager Pruim asked for the Committee's recommendation as to what should be done with the \$165,806 ACWA/JPIA refund that Andy Sells presented to the Board at the March 6, 2019 Board meeting.

Director Martin recommended putting the entire refund toward the CalPERS pension liability. Director Sannella concurred with Director Martin and suggested using a small portion of the refund to fund a celebration for the employees for their efforts in the District receiving the refund.

General discussion took place.

The Committee recommended placing this topic on a future Board agenda for further discussion.

#### OTHER BUSINESS

None.

#### PUBLIC COMMENT

None.

#### ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 4:56 p.m.