

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, MARCH 6, 2019, AT 5:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT MARTIN

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF MARCH 6, 2019

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

INTRODUCTION

Human Resources Analyst Bridget Anderson will introduce new employee, **Janel Olsen**, Senior Accountant.

PRESENTATIONS

Andy Sells, Chief Executive Officer with ACWA/JPIA, will present Vallecitos Water District with a refund check due to the District's low insurance claims history.

Chris Robbins, Public Information/Conservation Supervisor, will present a video on "The Work that We Do."

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES (pp. 5-15)

- A. CLOSED SESSION BOARD MEETING – FEBRUARY 20, 2019
- B. REGULAR BOARD MEETING – FEBRUARY 20, 2019
- C. FINANCE COMMITTEE MEETING – FEBRUARY 25, 2019

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH MARCH 6, 2019 – \$2,801,524.44 (pp. 16-18)

Recommendation: Approve Warrant List

1.3 ORDINANCE ESTABLISHING THE GENERAL PROVISIONS FOR CONDUCTING THE BUSINESS OF THE BOARD AND AMENDING ORDINANCE NO. 210 (pp. 19-25)

Amend Ordinance No. 210 to remove the San Diego North Economic Development Council from the list of authorized District memberships.

Recommendation: Approve Amendment

1.4 EMPLOYEE'S REQUEST FOR LEAVE WITHOUT PAY (pp. 26)

The District's Employee Handbook allows for leave without pay in excess of 20 work days with Board approval.

Recommendation: Approve Request

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 REPAIR OF 16" FAILSAFE OUTFALL SEWER PIPELINE (pp. 27-30)

The Failsafe Outfall Sewer pipeline connects the District's Meadowlark Water Reclamation Facility to Encina Wastewater Authority's Ocean Outfall.

Recommendation: Approve Payment for Repairs

- 2.2 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS CALL FOR NOMINATIONS – SEAT B (pp. 31-33)

The CSDA Elections and Bylaws Committee is seeking Board members or General Managers interested in leading the direction of the CSDA for the 2020-2022 term.

Recommendation: Request Board direction

- 2.3 LOCAL AGENCY FORMATION COMMISSION (LAFCO) 2019 SPECIAL DISTRICTS BALLOT FORM (pp. 34-55)

The District has received ballots and vote certification forms for election of one regular member and one alternate member to serve on the San Diego LAFCO.

Recommendation: Request Board direction

- 2.4 RESOLUTION CONCURRING IN NOMINATION TO THE CALIFORNIA WATER INSURANCE FUND BOARD – AN ACWA JPIA CAPTIVE INSURANCE COMPANY (pp. 56-60)

Vista Irrigation District is requesting Vallecitos Water District concur in the nomination of Paul E. Dorey to the California Water Insurance Fund Board.

Recommendation: Request Board direction

- 2.5 RESOLUTION CONCURRING IN NOMINATION TO THE CALIFORNIA WATER INSURANCE FUND BOARD – AN ACWA JPIA CAPTIVE INSURANCE COMPANY (pp. 61-63)

Elsinore Valley Municipal Water District is requesting Vallecitos Water District concur in the nomination of Andrew Morris to the California Water Insurance Fund Board.

Recommendation: Request Board direction

*****END OF ACTION ITEMS*****

REPORTS

- 3.1 GENERAL MANAGER
3.2 DISTRICT LEGAL COUNSEL
3.3 SAN DIEGO COUNTY WATER AUTHORITY
3.4 ENCINA WASTEWATER AUTHORITY
- Capital Improvement Committee
- Policy and Finance Committee

3.5 STANDING COMMITTEES

3.6 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS
ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

4.1 QUARTERLY BOARD EXPENSES (pp. 64-66)

Recommendation: For Information Only

*****END OF OTHER BUSINESS*****

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

*****END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS*****

6.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website www.vwd.org

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 5:00 p.m., Friday, March 1, 2019.

Diane Posvar

MINUTES OF A CLOSED SESSION MEETING
OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 20, 2019, AT 3:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Martin called the Closed Session meeting to order at the hour of 3:03 p.m.

Director Evans led the pledge of allegiance.

Present: Director Elitharp
Director Evans
Director Hernandez
Director Sannella
Director Martin

Staff Present: General Manager Pruim
General Counsel Gilpin
Administrative Services Manager Emmanuel
Financial Analyst Arthur
Executive Secretary Posvar

ADOPT AGENDA FOR THE CLOSED SESSION MEETING OF FEBRUARY 20, 2019

19-02-07 MOTION WAS MADE by Director Sannella, seconded by Director Hernandez, and carried unanimously, to adopt the agenda for the Closed Session Meeting of February 20, 2019.

PUBLIC COMMENT

None.

CLOSED SESSION

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 –
CONFERENCE WITH LABOR NEGOTIATOR

Agency designated representative: General Manager
Employee Organization: Vallecitos Employee's Association

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(c) –
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation one (1) Potential Case

19-02-08 MOTION WAS MADE by Director Elitharp, seconded by Director Sannella, and carried unanimously, to move into Closed Session pursuant to Government Code Sections 54957.6 and 54956.9(c).

During Closed Session, the Board agreed to continue discussion of anticipated litigation until after the regular Board meeting.

The Closed Session meeting was recessed at 4:48 p.m. and reconvened following the regular Board meeting.

The Closed Session meeting reconvened at 5:50 p.m.

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 6:24 p.m. There was no reportable action from the Closed Session meeting.

ADJOURNMENT

There being no further business to discuss, President Martin adjourned the Closed Session Meeting of the Board of Directors at the hour of 6:25 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, March 6, 2019 at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Hal J. Martin, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruij, Secretary
Board of Directors
Vallecitos Water District

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 20, 2019, AT 5:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Martin called the Regular meeting to order at the hour of 5:00 p.m.

Finance Manager Owen led the pledge of allegiance.

Present: Director Elitharp
Director Evans
Director Hernandez
Director Sannella
Director Martin

Staff Present: General Manager Pruum
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
District Engineer Gumpel
Finance Manager Owen
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Hubbard
Development Services Senior Engineer Scholl
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 20, 2019

19-02-09 MOTION WAS MADE by Director Sannella, seconded by Director Evans, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 20, 2019.

PUBLIC COMMENT

None.

PRESENTATIONS

President Martin recognized Alicia Yerman, Public Information Representative, for earning her Type III Public Information Officer Emergency Operations Center Credential from the State of California Governor's Office of Emergency Services.

CONSENT CALENDAR

19-02-10 MOTION WAS MADE by Director Sannella, seconded by Director Evans, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Closed Session Board Meeting – February 6, 2019
- B. Regular Board Meeting – February 6, 2019

- 1.2 Warrant List through February 20, 2019 - \$2,002,296.98
- 1.3 Financial Reports
 - A. Water Meter Count – January 31, 2019
 - B. Water Production/Sales Report – 2018/2019
 - C. Per Capita Water Consumption – January 31, 2019
 - D. Water Revenue and Expense Report – January 31, 2019
 - E. Sewer Revenue and Expense Report – January 31, 2019
 - F. Reserve Funds Activity – January 31, 2019
 - G. Investment Report – January 31, 2019
 - H. Legal Fees Summary – January 31, 2019
- 1.4 Approval of Temporary Off-Site Water Service Agreement, APN: 219-221-35 (Arne Risy)
- 1.5 Final Acceptance of Water and Sewer Improvements for Skyline Town Homes, APN: 221-661-23 (Western Pacific Housing, Inc.)
- 1.6 Winter 2019 Between the Pipes – Vallecitos Water District Quarterly Newsletter

Director Evans requested a correction to Item 1.1B. The last name of the judge referenced in her San Diego County Water Authority report was misspelled. The correct spelling is Wiss.

ACTION ITEMS

MEADOWLARK WATER RECLAMATION FACILITY (MRF) BIOLOGICAL SELECTOR IMPROVEMENT PROJECT

District Engineer Gumpel provided a presentation on the MRF Biological Selector Improvement Project which included the following:

- Existing MRF Treatment Process
- Existing MRF Secondary Treatment Process
- Proposed Improvements to Secondary Treatment Process
- Anerobic Biological Selector
 - Key Benefits
 - System
 - Components

District Engineer Gumpel stated the focus of this project is the secondary treatment process, primarily the aeration tanks. Phase 1 of the project will replace existing membrane panels with ceramic diffusers. The existing panels, installed in 2007, failed and were replaced in 2011 with the same type of panels and are failing again. Trussell Technologies Inc. performed a study which recommended the benefits of improving the aeration basin operation and capacity. The study identified the addition of an anaerobic selector to the existing basin which will improve overall treatment, lower operational

costs, improve removal of solids in the effluent, discourage growth of filaments, provide phosphorus removal and reduce chemical additions. Phase 2 of the project will include installation of updated monitoring equipment which will reduce staff and laboratory costs.

Staff recommended the Board approve a purchase order for Trussell Technologies Inc. in the amount of \$110,537 for the final design, specifications, and cost estimates for the MRF Biological Selector Improvement Project.

General discussion took place during which District Gumpel clarified that staff recommends proceeding with only Phase 1 to replace the failing panels unless the District's partners, Carlsbad Municipal Water District and Olivenhain Municipal Water District, commit to reimbursing Vallecitos for both phases of the project.

19-02-11 MOTION WAS MADE by Director Evans, seconded by Director Hernandez, and carried unanimously, to approve the purchase order for Trussell Technologies Inc. in the amount of \$110,537.

ORDINANCE ESTABLISHING THE GENERAL PROVISIONS FOR CONDUCTING THE BUSINESS OF THE BOARD AND REPEALING ORDINANCE NO. 203

General Manager Pruim stated that at the October 3, 2018 Board meeting, the Board voted to become a member of the Chamber of Commerce with the caveat that per diem requests must be presented to the full Board for consideration. Ordinance No. 203, Section 2.1, maintains the list of authorized District memberships and needs to be amended to include the Chamber of Commerce on that list.

General discussion took place during which Director Elitharp recalled that the Board had decided not to become a member of the San Diego North Economic Development Council (SDNEDC) at the February 6, 2019 Board meeting. This item will be brought back to the Board for further discussion about the SDNEDC membership and per diem.

19-02-12 MOTION WAS MADE by Director Evans, seconded by Director Sannella, and carried unanimously, to adopt the ordinance amending Ordinance No. 203 to add the Chamber of Commerce to the list of authorized District memberships with the caveat that per diem requests must be approved by the Board.

Ordinance No. 210 - The roll call vote was as follows:

AYES: Elitharp, Evans, Hernandez, Sannella, Martin
NOES:
ABSTAIN:
ABSENT:

RESOLUTION CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA)

General Manager Pruim stated Vista Irrigation District is requesting Vallecitos Water District concur in their nomination of Paul E. Dorey to the Executive Committee of the ACWA/JPIA. In order for a nomination to be made, a resolution in support of the nomination is required from three agencies.

19-02-13 MOTION WAS MADE by Director Martin, seconded by Director Evans, and carried unanimously, to adopt the resolution concurring in the nomination of Paul E. Dorey to the Executive Committee of ACWA/JPIA.

Resolution No. 1547 - The roll call vote was as follows:

AYES: Elitharp, Evans, Hernandez, Sannella, Martin
NOES:
ABSTAIN:
ABSENT:

SAN MARCOS BOYS & GIRLS CLUB ANNUAL AUCTION

General Manager Pruim stated the San Marcos Boys & Girls Club will be holding its annual auction on Saturday, April 27, 2019. The Board has previously approved District sponsorship by either purchasing a table or individual tickets to the event.

General discussion took place. Directors Martin and Sannella stated they feel it is important for the District to support the Boys & Girls Club and sponsor a table at the event as a way of public outreach. Director Evans stated that she feels the Boys & Girls Club is a very worthy organization; however, the rate payers are not going to receive any direct benefit from the District's attendance at the auction. She would prefer to use the money that would be spent on a table to donate items for the auction such as a rain barrel to promote water awareness.

19-02-14 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried 4 – 1, with Director Evans voting no, to approve the purchase of a table at the Boys & Girls Club annual auction.

REPORTS

GENERAL MANAGER

None.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated SDCWA General Manager Maureen Stapleton announced her retirement. He also stated ACA-3 is an Assembly constitutional amendment that has been proposed to Article 10, Section 8 which would set aside 2% of the general fund every year for funding of any and all water improvement projects, water infrastructure, environmental quality improvements, groundwater cleanup and recharge, as well as an energy drinking water program. Two percent of the general budget would be approximately \$4 billion annually. This bill was introduced on January 16, 2019. It will be presented to the people as part of a proposed constitutional amendment and put to vote.

SAN DIEGO COUNTY WATER AUTHORITY

Director Evans stated the next meeting will take place on February 28.

ENCINA WASTEWATER AUTHORITY

Director Hernandez stated the Capital Improvement Committee met this morning and reviewed the project status of the upgrade which will cost \$11 million over the next four years.

President Martin stated he attended the first Policy and Finance Committee meeting on February 12.

STANDING COMMITTEES

Director Sannella stated the Finance Committee will be meeting on February 25.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Martin reported on his attendance to the CalDesal Conference.

Directors Sannella and Elitharp reported on their attendance to the Council of Water Utilities meeting on February 19.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

None.

ADJOURNMENT

There being no further business to discuss, President Martin adjourned the Regular Meeting of the Board of Directors at the hour of 5:44 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, March 6, 2019, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Hal J. Martin, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruijm, Secretary
Board of Directors
Vallecitos Water District

MINUTES OF A MEETING OF THE
FINANCE/INVESTMENT COMMITTEE
OF THE VALLECITOS WATER DISTRICT
MONDAY, FEBRUARY 25, 2019 AT 4:00 P.M.
AT THE DISTRICT OFFICE, 201 VALLECITOS DE ORO,
SAN MARCOS, CALIFORNIA

Director Sannella called the meeting to order at the hour of 4:00 p.m.

Present: Director Martin
 Director Sannella
 General Manager Pruiem
 District Engineer Gumpel
 Finance Manager Owen
 Accounting Supervisor Glenn
 Financial Analyst Arthur
 Executive Secretary Posvar

ITEM(S) FOR DISCUSSION

CAPACITY FEE UPDATE

District Engineer Gumpel provided information on the draft capacity fee associated with a new Master Plan. The Master Plan only addresses growth components. District Engineer Gumpel provided the following information:

- Discussed how the new proposed Capital Facilities (Cap) fees for water and sewer is based on proposed Master Plan CIP project
 - The fees include cost of the project
 - Cost of borrowing money to pay for the projects (interest rate)
 - Cost of paying off any existing deficits in the Cap Fees
- Went over comparison of both water and sewer Cap fees existing vs. proposed showing what factors changed in the proposed Cap fees when you compare it to the existing Cap fees in a cost per EDU
 - Showed the cost of increase in borrowing costs (interest rate)
 - Showed the cost for increase in deficit
 - Showed the cost of adding sewer treatment in the proposed Wastewater Cap fee. The existing fee does not have a treatment expansion component
 - Showed the cost of adding new EWA approved equipment that expands solids treatment capacity
- Discussed total cost increase to developer
- Committee asked for comparison of how the proposed rates compare to other agencies
- Discussed next steps
 - Set up meeting with BIA
 - Discuss public workshop along with future Board workshop (separate from the Master Plan)

This item was presented for information only.

BUDGET KICKOFF

Finance Manager Owen stated that this month staff added the actual audited 2018 numbers for the budget and started working on 2019 projections. Staff have been provided with budget requests in order to provide their specific requests for this year. Will be starting with the budget calendar to set the dates for future committee meetings. Will also be looking at a budget versus actual for the last six years. Budget requests will begin in March. Will look at salaries, payroll estimates and requests, put together the debt service forecast, and start working on the reserve budget and tenure consolidated years. The next potential Committee meeting will be held on March 14.

Finance Manager Owen provided the following information:

- In April, the budget was finalized as far as the department expenses and will start reviewing and refining it based on comments from the Board and other changes
 - Considering a Finance Committee meeting on April 15
 - An additional meeting will take place on April 29
 - On April 29, hoping to have gone out for an RFP selecting consultant
- Staff hired a consultant in 2013 and 2015
 - In 2017, the model was scrapped and was created in-house
 - Finance Committee needs to be involved at the outset
 - Select a consultant to assist with general parameters for the cost of service study
- In May, staff will begin looking at the first draft proposed budget
 - Staff will revise based on Committee's recommendations
 - Possible Committee meeting on May 13
 - Board Workshop on May 29 to review proposed budget/solicit Board feedback
 - June 5, draft final budget to the Board for potential approval
- Staff has incorporated the 2018 numbers for the budget to actual for the last six years
 - In 2018, the District was over budget by \$444,000 or 3.87%
 - Most of the variance has to do with book entry made – GASB 68 requires the District to book an entry to PERS expenses
 - Overall effect of GASB 68 for 2018 was \$859,000 to water
 - If entry was not made, would be under budget by approximately \$400,000
- Staff reviewed the major variances for FY 17-18 identifying the notable variances for water
 - Pumping is overbudget by approximately \$163,000
 - Transition/distribution was below budget as a result of the previous year
 - Engineering variance is directly related to the GASB entry which posts to labor
 - IT is under budget by \$204,000
 - G&A is related to GASB 68

- Staff reviewed the budget to actual for sewer
 - The variance went from 11.03% to 8.27% below budget
 - The sewer effect of GASB 68 is \$560,000
 - Collection and conveyance is \$338,246 below budget due mostly to outside services
 - IT is below budget due to IT supervisor position and outside services

This item was presented for information only.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at the hour of 4:52 p.m.

VALLECITOS WATER DISTRICT
WARRANTS LIST
March 6, 2019

PAYEE	DESCRIPTION	CHECK#	AMOUNT
CHECKS			
Jihan Abdulhalim	Closed Account Refund	115685	96.95
ACWA/Joint Powers Insurance	Medical Insurance March	115686	209,176.11
Adobe Lock & Safe	Lock Replacements & Labor To Install - 2	115687	793.37
Airgas USA LLC	Cylinder Rental	115688	112.67
Allen Instruments & Supplies, LLC	Hardware Supplies	115689	380.95
Allied Universal	Weekly Deposit	115690	59.36
Al's Towing Inc	Towing Svcs	115691	98.00
Ambius	Plant Maintenance - Jan	115692	263.00
ASCE	Pipeline & Environmental Dinner Meeting - J Hubbard	115693	30.00
AT&T	Internet Svc - Feb	115694	64.25
AT&T	Phone Svc - Jan	115695	2,650.79
Automated Water Treatment	Calcium Hypochlorite Tablets	115696	3,600.16
Backflow Solutions, Inc.	Backflow Tests - Dec - Quantity 261	115697	3,379.95
Mathew Behrendt	Closed Account Refund	115698	33.43
Boncor Water Systems	Soft & Drinking Water Svc Feb	115699	1,726.00
Boot Barn	Safety Boots	115700	300.00
Boot World Inc	Safety Boots	115701	145.44
Brookfield Rancho Coronado LLC	Closed Account Refund	115702	739.85
Burtech Pipeline Incorporated	Rock Springs Sewer Prj 90003	115703	108,577.75
ACI California	Closed Account Refund	115704	132.30
City of Carlsbad	Quarterly Sewer Service	115705	6,674.40
Chandler Asset Management, Inc.	Investment Management Svc - Jan	115706	3,769.69
Michelle Heintzelman & Brian Chilson	Closed Account Refund	115707	15.39
Jeffrey Colwell	Video Production Svcs Prj 20191-27	115708	280.00
Core & Main LP	Valve Replacement Prj 20161-4	115709	587.29
Core Logic Information Solutions Inc	Real Quest Svc - Engineering Maps - Jan	115710	206.00
Corodata Media Storage Inc	Back Up Storage Tape - Jan	115711	177.17
Council of Water Utilities	Meeting 2-19-19, Elitharp, Martin, Sannella, Pruiam	115712	180.00
James & Stephanie Craig	Closed Account Refund	115713	273.37
Crew Builders, Inc.	Closed Account Refund	115714	1,100.00
CSMFO	Membership Renewal - W Owen 19-20	115715	110.00
Doane & Hartwig Water Systems Inc	Buffer - For Chlorine Analyzers - MRF, Hardware Supplies	115716	1,010.79
Craig Durban	Water Distribution Cert Renewal - SWRCB	115717	80.00
Electrical Sales Inc	Lamps - Bldg C - 22, Hardware Supplies	115718	2,960.86
Susan Embry	Closed Account Refund	115719	51.36
Emcor Service	HVAC System Upgrade Prj 20191-13, Audiovisual Upgrade Prj 20151-12	115720	26,541.00
Employment Screening Services Inc	Employment Screening	115721	124.50
Ferguson Enterprises, Inc	Valve Gates 2, Couplings 4	115722	7,371.96
Fisher Scientific LLC	Lab Supplies - MRF	115723	913.78
Government Finance Officers Association	Employee Newsletter Ad - Dec	115724	150.00
Grainger Inc	Sump Pump, LED Lights, Hardware Supplies	115725	1,794.04
Grangetto's Farm Garden Supply	Landscape Supplies	115726	334.32
Hach Company	Water Quality Supplies, Calibration Solution, Nitrate Test Strips - MRF	115727	2,746.58
Harrington Industrial	Paddle Wheels & Pins For Odor Scrubber Flow Meters 20 - MRF, Hardware Supplies	115728	1,032.24
Harris	GEMS Annual License Renewal FY 19-20	115729	38,087.51
Robert & Emily Jane Howland	Closed Account Refund	115730	37.17
Huntington & Associates, Inc.	Valves For Clavals 4, Claval Rebuild Kit	115731	1,899.87
Imperial Sprinkler Supply	Hardware Supplies Prj 20191-10	115732	230.63
Infinisource	Admin Svcs - Dec	115733	512.48
Infosend Inc	Door Hangers, Processing, Postage, Printing, Support Fee - Jan	115734	3,660.12
Infrastructure Engr Corp	Rock Springs Sewer Prj 90003	115735	1,212.45
J W D'Angelo Co Inc	Brass Inventory- Ball Valves 20, Air Release Valves 10	115736	7,167.06
Rosa Johnson	Closed Account Refund	115737	40.14
JCI Jones Chemicals Inc	Chlorine	115738	2,043.21
James R. Kaspar	Closed Account Refund	115739	89.59
Knight Security & Fire Systems	Answering & Patrol Svc - Feb	115740	588.19
Jeffery Lau	Closed Account Refund	115741	81.99
Lawnmowers Plus Inc	Weed Whip & Chainsaw Repair, Hardware Supplies	115742	479.95

VALLECITOS WATER DISTRICT
WARRANTS LIST
March 6, 2019

PAYEE	DESCRIPTION	CHECK#	AMOUNT
Lloyd Pest Control	Pest Control - Jan	115743	1,195.00
Grant Logan	Closed Account Refund	115744	81.99
Macchia Enterprises Inc	Closed Account Refund	115745	47.65
Mallory Safety & Supply, LLC	Safety Supplies	115746	5,626.78
Matheson Tri-Gas Inc	Cylinder Rental	115747	53.64
James & Lisa McBride	Closed Account Refund	115748	10.84
Gregory D Miller	Closed Account Refund	115749	44.60
Mission Resource Conservation District	Water Use Evaluations 12 Prj 20191-29	115750	384.00
Mitchell Repair Information Co LLC	Repair Manuals Renewal 19-20	115751	2,309.69
Morton Salt, Inc.	Industrial Salt - MRF	115752	3,506.75
North County Auto Parts	Fleet Supplies - Jan	115753	2,793.48
Olivenhain MWD	Treated Water - Jan	115754	36,683.56
Jason Ortiz	Closed Account Refund	115755	60.36
Pacific Green Landscape, Inc.	Landscape Repair - Water Mainline Repair - Palomar Oaks	115756	2,854.25
Patriot Portable Restroom Inc	Portable Restroom Rental - Jan	115757	282.36
Pencco, Inc.	Sulfend RT	115758	2,535.12
Plumbers Depot Inc	Sewer Hose	115759	1,738.01
Premier Wireless Solutions	Wireless Modem - SCADA	115760	58.91
Process Solutions, Inc.	Quarterly Acid Wash - Twin Oaks Reservoir & Mahr	115761	1,944.70
R & B Automation Inc	Key Controls For Telescoping Valves 6 - MRF	115762	6,515.00
RAP Engineering, Inc.	Asphalt Repair Stargaze Ct. - 31,379 Sq. Ft.	115763	43,017.20
Faramarz Rassonlis	Closed Account Refund	115764	121.85
Red Truck Fire & Safety Co.	Fire Extinguisher - Annual Maintenance - Qty 160	115765	3,630.92
Rely Environmental	Fuel Island Maintenance - Jan	115766	199.50
Rick Post Welding	Emergency Welding - Coronado Hill	115767	1,187.75
SDG&E	Power - Jan	115768	54,453.51
Bhaswar Sarkar	Closed Account Refund	115769	37.69
Schmidt Fire Protection Co Inc	Quarterly Sprinkler Maintenance	115770	305.00
Ava Schultv	Closed Account Refund	115771	88.21
Jason & Shelby Scott	Closed Account Refund	115772	92.52
Marc Smith	Lab Analyst Cert - CWEA	115773	165.00
Sparling Instruments LLC	Flow Meter Calibrations - 26	115774	4,066.72
Specialty Seals & Accessories	Mechanical Seal - MRF	115775	1,138.24
Jamie Staff	Closed Account Refund	115776	63.07
Kirk Stechschulte	Closed Account Refund	115777	64.65
Steel-Toe-Shoes.com	Safety Boots	115778	428.02
Steven Enterprises Inc	Xerox Bond Paper, Epson Ink	115779	324.75
Talley Communications	Radio Antenna Materials	115780	237.26
Terra Verde Energy LLC	District Wide Solar Project	115781	1,416.75
The Keze Group LLC	Water & Sewer Master Plan Prj 20141-03	115782	2,437.50
Jeaneene Tietge	Closed Account Refund	115783	159.59
Johnathan Todd	CompTIA Certification Exam	115784	219.00
Uline Inc	Shelving - Water Ops Storage Closet	115785	482.80
Umetech, Inc.	SQL Server Consolidation Analysis	115786	760.00
Unifirst Corporation	Uniform Delivery	115787	1,486.35
Univar USA Inc	Sodium Hypo Liquichlor, Sodium Bisulfite	115788	3,886.90
Walters Wholesale Electric	Hardware Supplies	115789	20.00
Waxie Sanitary Supply	Cleaning Supplies	115790	1,862.84
Heather Wilder	Closed Account Refund	115791	140.05
Garnishments	Payroll Garnishments	115792 through	-
Total Disbursements (107 Checks)			<u>638,195.76</u>
WIRES			
San Diego County Water Authority	January Water Bill	Wire	1,724,931.45
Public Employees Retirement System	Retirement Contribution - February 27, 2019 Payroll	Wire	70,464.42
Total Wires			<u>1,795,395.87</u>

VALLECITOS WATER DISTRICT
WARRANTS LIST
March 6, 2019

PAYEE	DESCRIPTION	CHECK#	AMOUNT
PAYROLL			
Total direct deposits		Wire	232,638.26
VWD Employee Association		115792	594.00
Garnishments	115793 through	115794	607.83
IRS	Federal payroll tax deposits	Wire	91,996.08
Employment Development Department	California payroll tax deposit	Wire	17,101.81
CalPERS	Deferred compensation withheld	Wire	17,467.60
VOYA	Deferred compensation withheld	Wire	<u>7,527.23</u>
Total February 27, 2019 Payroll Disbursements			<u>367,932.81</u>
TOTAL DISBURSEMENTS			<u><u>2,801,524.44</u></u>

DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: ORDINANCE ESTABLISHING THE GENERAL PROVISIONS FOR CONDUCTING THE BUSINESS OF THE BOARD AND AMENDING ORDINANCE NO. 210

BACKGROUND:

At the February 6, 2019 Board meeting, the Board decided it was not necessary for the District to be a member of the San Diego North Economic Development Council (SDNEDC).

DISCUSSION:

Ordinance No. 210, Section 2.1, maintains the list for authorized District memberships. Due to the Board's decision not to maintain a membership to the SDNEDC, Ordinance No. 210 needs to be amended to remove the SDNEDC from the authorized membership list.

RECOMMENDATION:

Approve amendment to Ordinance No. 210.

ATTACHMENT:

Ordinance No. 210

ORDINANCE NO. 210

ORDINANCE OF THE VALLECITOS WATER DISTRICT ESTABLISHING THE GENERAL PROVISIONS FOR CONDUCTING THE BUSINESS OF THE BOARD AND ~~REPEALING~~ AMENDING ORDINANCE NO. ~~203~~10

BE IT ORDAINED by the Board of Directors of the VALLECITOS Water District as follows:

SECTION 1: BOARD OF DIRECTORS

Section 1.1: Regular Meetings - Time and Place

Regular Meetings of the Board of Directors of the Vallecitos Water District shall be held with notice on the first and third Wednesday of each month, at the hour of 5:00 p.m. at the location of the principal place of business of the District, namely, 201 Vallecitos de Oro, San Marcos, California. Notification, including the location, shall be made in accordance with the Ralph M. Brown Act (California Government Code §54950 through §54926), as amended. Closed Sessions will be scheduled before the start of the meeting.

Section 1.2: Adjourned Meetings

A majority vote by the Board of Directors may terminate and adjourn a Board meeting at any place in the agenda to any time and place specified in the order of adjournment, except that if no Directors are present at any regular or adjourned regular meeting, the General Manager may declare the meeting adjourned to a stated time and place, and he/she shall cause written notice of adjournment in accordance with the Ralph M. Brown Act, as amended.

Section 1.3: Special Meetings

A. Special non-emergency Board meetings may be called by the Board President or a majority of the Board. Written notification shall be made and posted at least 24 hours in accordance with the Ralph M. Brown Act, as amended.

B. Special emergency Board Meetings may be held with notice in the event of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities. An emergency situation means a crippling disaster which impairs public health, safety, or both, as determined by the General Manager, Board President or Vice President in the President's absence.

Section 1.4: Rules for Conducting Meetings

Except as otherwise provided by law, or ordinance adopted by the Board, "Roberts Rules of Order, Revised," are hereby adopted as the rules of practice and procedure governing the conduct of the business and procedure before the Board. The Board President shall preside at all meetings and shall have a vote on all matters before the Board. In the absence of the President, the Vice President shall preside, and in the absence of both, the presiding officer shall be elected by a majority vote of the members of the Board.

Section 1.5: Agenda

The General Manager, in cooperation with the Board President, shall prepare an agenda for each regular, adjourned, and special meeting. Any Director may request any item to be placed on the agenda.

Section 1.6: Minutes of Meetings

A. The minutes of the Meetings of the Board shall be recorded and kept by the Secretary in a book maintained for that purpose for each calendar year. Unless otherwise expressly directed by the Board at the time of adoption, all ordinances and resolutions adopted by the Board may be referred to in the minutes of the meetings of the Board by number and title, but the same shall be recorded in full in separate books kept for that purpose for each calendar year.

B. The Board President or other person who may preside at the meeting, or the Secretary, shall authenticate the minutes, ordinances and resolutions after these have been transcribed into the appropriate books, and when so authenticated, these shall constitute the official minutes, ordinances and resolutions of the Board.

C. The Minute Book, the Ordinance Book and the Resolution Book shall be kept at the office of the Secretary at the principal place of business of the District.

Section 1.7: District Seal

The seal, an impression of which is herewith affixed to this document, bearing the words "Vallecitos Water District, Organized March 24, 1955," is adopted as the official seal of this District.

Section 1.8: Standing Advisory Committees

A. The District shall have the following standing advisory committees, each of whose function is to advise the Board of Directors and General Manager with respect to the subjects under its jurisdiction: Engineering/Equipment, Finance/Investment, Public Awareness/Personnel/Policy, and Legal/Legislative Affairs. Other standing committees may be established by the Board President. The precise and/or additional duties and responsibilities of each standing committee shall be as specified by the President from time to time. Each standing committee shall have two (2) members appointed by the President from the members of the Board; however, in no event shall the same two (2) members be permitted to serve together on more than one (1) standing committee without the unanimous approval of the Board. The President shall appoint a committee chairman from the two (2) members of the Board serving on each committee; however, no member shall be permitted to chair more than one (1) standing committee without the unanimous approval of the Board.

B. Ad Hoc advisory committees for special purposes not falling within the assigned function of an existing standing committee may be created and appointments made thereto from the members of the Board, not to exceed two (2) such members on any one ad hoc committee, from time to time by the President. Ad hoc committees may include members of the public and said appointment shall be made by the Board.

C. All committee members shall serve at the pleasure of the Board President. The General Manager shall be an ex-officio non-voting member of each committee. Each committee shall meet at such times, places, and frequency as may be directed by its chairman, by the President, or by the Board in accordance with the Ralph M. Brown Act, as amended. Each committee shall cause to be prepared and filed promptly with the Board current minutes of all of its meetings.

Section 1.9: Board Reorganization

A. Following a District election, on the first Tuesday after the first Monday in November in each even numbered year, the Board shall reorganize at the first meeting after the election is certified by the Registrar of Voters and appoint or reappoint its officers pursuant to the County Water District Act in conformance with the Uniform District Election Law, Elections Code, §23500 et. seq.

B. In addition to the minimum reorganization requirement, Board policy determines that the Board will reorganize annually to provide that each elected Director will have the opportunity to hold the office of President once during their first term. The President serves at the pleasure of the Board.

C. Each elected Director, who desires, shall have an opportunity to hold a position on the Encina Wastewater Authority and San Diego County Water Authority Boards at least once during their four-year term.

Section 1.10: Adoption of Ordinances and Resolutions

Except as otherwise provided by law, ordinances and resolutions of the District shall be adopted, amended, and repealed (in whole or in part) by the Board only in the following manner:

A. Ordinances shall be adopted by the Board, and may be amended or repealed (in whole or in part) only by an ordinance adopted by the Board. The Board may adopt the ordinance (in whole or in part) as originally proposed or as modified by the Board.

B. Formal resolutions, that is, resolutions which are numbered and titled documents separate from the minutes of the meetings of the Board and required to be kept in the Resolution Book shall be adopted by the Board, and may be amended or repealed (in whole or in part) only by a formal resolution or an ordinance adopted by the Board, only at a duly held meeting of the Board. The number and title of formal resolutions may but are not required to be, set forth in the agenda for the meeting.

C. At the time of presentation to the Board of the proposed ordinance or the proposed formal resolution, as the case may be, the reading in full thereof shall be deemed waived unless otherwise requested by any member of the Board. Ordinances and formal resolutions adopted by the Board shall contain the signed approval and attestation of the then Presiding Officer and Secretary, respectively, of the District.

D. Minute resolutions, as distinguished from formal resolutions, shall be adopted by the Board, and may be amended or repealed (in whole or in part) only by a minute resolution or a formal resolution or an ordinance adopted by the Board, only at a duly held meeting of the Board.

SECTION 2: DISTRICT MEMBERSHIPS, PER DIEM COMPENSATION, REIMBURSEMENTS, ETHICS TRAINING AND ELIGIBILITY FOR EMPLOYEE BENEFITS

Section 2.1: Authorized District Memberships

The Board has determined it to be in the best interests of the District, and its constituents, to maintain memberships in affiliated national, state, and local organizations which have applicability to the functions of the District. The District shall hold membership in the following organizations:

American Water Works Association (AWWA)
 Association of California Water Agencies (ACWA)
 California Association of Sanitation Agencies (CASA)
 California Special Districts Association (CSDA)
 California Water Environment Association
 Council of Water Utilities
 North County Water Group
~~San Diego North Economic Development Council (SDNEDC)~~
 *San Marcos Chamber of Commerce
 Southern California Alliance of Publicly Owned Treatment Works (SCAP)
 Urban Water Institute
 Water Education Foundation (WEF)
 Water Environment Federation
 WaterReuse

In addition to the above listed organizations, the Board may remove existing memberships or approve additional memberships and authorize attendance at meetings, events, or conferences by motion from time to time. The General Manager may approve District membership of, and employee participation in, professional, technical, and business related associations and organizations.

Section 2.2: Per Diem Compensation

Each Director shall receive compensation of \$200 per diem for attending meetings of the Board or for each day's service as a member of the Board, not to exceed compensation for one meeting in any 24-hour period or ten meetings per month. The Board may consider an annual increase in the per diem equivalent to the San Diego Consumer Price Index (CPI-U), up to a maximum of 5 percent, following the operative date of the last adjustment. Public notice shall be provided annually in accordance with Water Code Section 20203 if an increase is to be considered. Any increase adopted by this Section shall become effective 60 days from the date of approval. Compensable meetings which are pre-designated and considered occasions that constitute performance of official duties include the following:

* San Marcos Chamber of Commerce events are not eligible for per diem reimbursement unless approved by the Board

A. Regular, Adjourned, and Special meetings of the Board, including pre-meetings with the Board Chair.

B. Committee Meetings, limited to the two Directors serving on the committee, other meetings, such as District sponsored special functions, open houses, and community out-reach functions, including pre-meetings with the appropriate representative(s).

C. Meetings of other public agencies of which the District is a member or sub-member agency such as the Encina Wastewater Authority, San Diego County Water Authority, the Metropolitan Water District of Southern California, and Local Agency Formation Commission (LAFCO), including pre-meetings with the appropriate representative(s).

D. Conferences, meetings, and other functions in which the District is a member of as listed in Section 2.1 above, and which have a significant and meaningful link to the purposes, policies, and interests of the District.

E. Meetings which provide educational training including ethics training in accordance with Government Code Section 53232.1.

F. Other meetings or conferences which the Board approves as an agenda item at a regular meeting that serves a benefit to the District and constitute the performance of official duties.

Any amounts paid as a per diem compensation by other organizations shall be deducted from the \$200 District per diem.

Board members shall report on meetings or conferences attended at a regularly scheduled Board meeting after the event, which may include a written report that can be distributed to all Board members electronically.

Section 2.3: Reimbursement of Expenses and Reporting

Each Director shall be entitled to payment and/or reimbursement for actual and necessary expenses incurred in the performance of official duties including expenses incurred relating to travel, meals, lodging, and other actual and necessary expenses incurred for attendance at meetings and conferences of organizations listed in Section 2.1 or approved in accordance with Section 2.2F. Lodging expenses may not exceed the maximum group rate published by the conference or activity sponsor. Requests for Reimbursement must be submitted on a District approved Expense Form and shall include receipts documenting each expense in accordance with District Resolution 1365.

Director expenses and per diems shall be reported on a cumulative quarterly basis, (attaching a summary of per diems and expenses from District appointed positions to other agencies).

Section 2.4: Ethics training

In accordance with Government Code Section 53234, Board members and any designated employees shall have at least (2) hours of ethics training every two (2) years. Certificates of completion of ethics training shall be maintained for at least five (5) years.

Section 2.5: Eligibility for Employee Benefits

Members of the Board shall be eligible for all benefits, allowable by law, the same as full time, regular employees.

ALL OTHER ORDINANCES OR AMENDMENTS IN CONFLICT HEREWITH ARE HEREBY REPEALED.

This Ordinance shall become effective upon adoption, and a summary shall be published one time in a newspaper of general circulation within the District.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Vallecitos Water District at a regular meeting held this ~~206~~th day of ~~February~~March, 2019, by the following roll call vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Hal J. Martin, President
 Board of Directors
 Vallecitos Water District

ATTEST:

Glenn Pruum, Secretary
 Board of Directors
 Vallecitos Water District

DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: EMPLOYEE'S REQUEST FOR LEAVE WITHOUT PAY

BACKGROUND:

The District's Employee Handbook, Section VII – Paid Time Off and Leaves of Absence, E. Leave Without Pay, states "Leave without pay for other than medical reasons may be granted by the General Manager for a period not to exceed 20 work days, or by the Board in excess of 20 work days." Requests for leave without pay for other than medical reasons are rare and vary greatly.

DISCUSSION:

An employee in the Operations and Maintenance Department has requested 12 weeks of leave without pay for a personal reason that is subject to privacy laws. The employee's request is for the period of June 19, 2019 through August 8, 2019. The request complies with the District's policy of allowing leave without pay for nonmedical reasons. The department manager supports the request and will temporarily redistribute some of the employee's workload during this period.

FISCAL IMPACT:

None; the employee will not receive pay during the leave of absence.

RECOMMENDATIONS:

Approve the employee's request for 12 weeks of leave without pay.

ATTACHMENT:

None.

DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: REPAIR OF 16" FAILSAFE OUTFALL SEWER PIPELINE

BACKGROUND:

The Failsafe Outfall Sewer (Failsafe) pipeline is a ductile iron pipe (DIP) installed in 1980 and connects the District’s Meadowlark Water Reclamation Facility (MRF) to Encina Wastewater Authority’s (EWA) Ocean Outfall. The Failsafe pipeline allows MRF to discharge sewer treated to the secondary level directly into the ocean, bypassing the tertiary or recycled water treatment process. Bypassing the tertiary treatment process typically occurs when recycled water demand is low or MRF’s systems are experiencing an upset. MRF also has the operational flexibility to send recycled water through the Failsafe pipeline during scheduled maintenance, water quality disruptions, etc.

The Failsafe pipeline is a closed pressurized line with no access points in the system. The Failsafe pipeline has three designated sections, of which responsibility is shared with the Buena Sanitation District (BSD) and the City of Carlsbad at different percentages based on capacity. Through an agreement with these agencies, the District is responsible for operating and maintaining the pipeline; however, incurred costs, including emergency repairs, are distributed among the agencies as follows:

Pipeline Section	Agency		
	Vallecitos WD	Buena SD	City of Carlsbad
San Marcos	100%	0%	0%
Buena	50%	50%	0%
Carlsbad	16.3%	16.3%	67.4%

DISCUSSION:

On December 20, 2018, BSD responded to a sewer spill at 1939 Palomar Oaks Way, off Palomar Airport Road. BSD operates a gravity sewer outfall in the vicinity and initially it was thought to be their line that was spilling. However, after investigation, the District was notified by BSD that the Failsafe pipeline had spilled. At the time, MRF was pumping a portion of its recycled water through the Failsafe pipeline. District staff quickly responded, by shutting down the pipeline, commencing cleanup efforts, and notifying the appropriate agencies. Approximately 110,000 gallons spilled and, due to the timing of the spill, none was recovered. As the discharge was recycled water, not sewer, no public notification or sampling was required. Operationally, with the Failsafe pipeline shutoff, MRF switched 100% of recycled water discharge to Mahr Reservoir.

The spill occurred in the “Buena” section of the Failsafe pipeline and therefore, per the existing agreement, BSD and the District will split the costs 50/50.

Staff hired Cass Arrieta to perform repairs to a failed section of the failsafe line under the District’s emergency purchasing policy. Under normal conditions, Resolution No. 1481 requires Board approval for construction above \$50,000. However, under Section 8 of this Resolution, the General Manager can authorize emergency purchases above \$50,000 if it is required “for the health, safety and welfare of the customers of the District, for the protection of the District’s property, or if there is an immediate need or emergency which could not be reasonably foreseen.” Board approval is required at the next available Board meeting.

Cass Arrieta was selected due to their previous experience with the District installing capital improvement projects, water system repairs, and their ability to mobilize quickly. Cass Arrieta was able to meet with District staff on December 26 to schedule and discuss a scope to repair the pipeline. Cass Arrieta mobilized their equipment and crew on January 7, 2019 to perform the following:

- excavated 15' to expose the 16" DIP Failsafe
- discovered excessive exterior corrosion and voids/broken pipe
- removed 6-foot section of pipe
- coordinated with staff to video inspect 200' downstream and 275' upstream of the damaged section of pipe
- replaced 6-foot section of 16" DIP with PVC C900 DR-14 pipe
- installed cathodic protection systems to the existing DIP pipe on both sides of the damaged section to help prevent further corrosion
- backfilled excavation and restored damaged drainage facilities and sidewalk
- repaired damaged irrigation
- coordinated site restoration (sod replacement) with property owner's landscaper (Pacific Green Landscaping Inc.)

Upon reviewing the video inspection of the Failsafe pipeline, minor infiltration from ground water was noted. Though not detrimental to bringing the Failsafe pipeline back in use, further assessment will need to be budgeted for the upcoming fiscal year.

Cass Arrieta completed the repair in 10 working days. Operations staff assisted in the repair, providing camera inspection, trench dewatering, and materials. Construction management and inspection was performed by District engineering staff.

FISCAL IMPACT:

Cass Arrieta repair construction	\$ 55,527.71
Pacific Green Landscaping Inc.	\$ 2,854.25
VWD Furnished Material (estimated)	\$ 5,000.00
<u>Staff/Equipment & Overhead (estimated)</u>	<u>\$ 45,000.00</u>
Total	\$108,381.91
BSD responsibility	\$ 54,190.95
VWD responsibility	\$ 54,190.96

Landscaping restoration has already been paid to Pacific Green Landscaping Inc. under current purchasing policy guidelines.

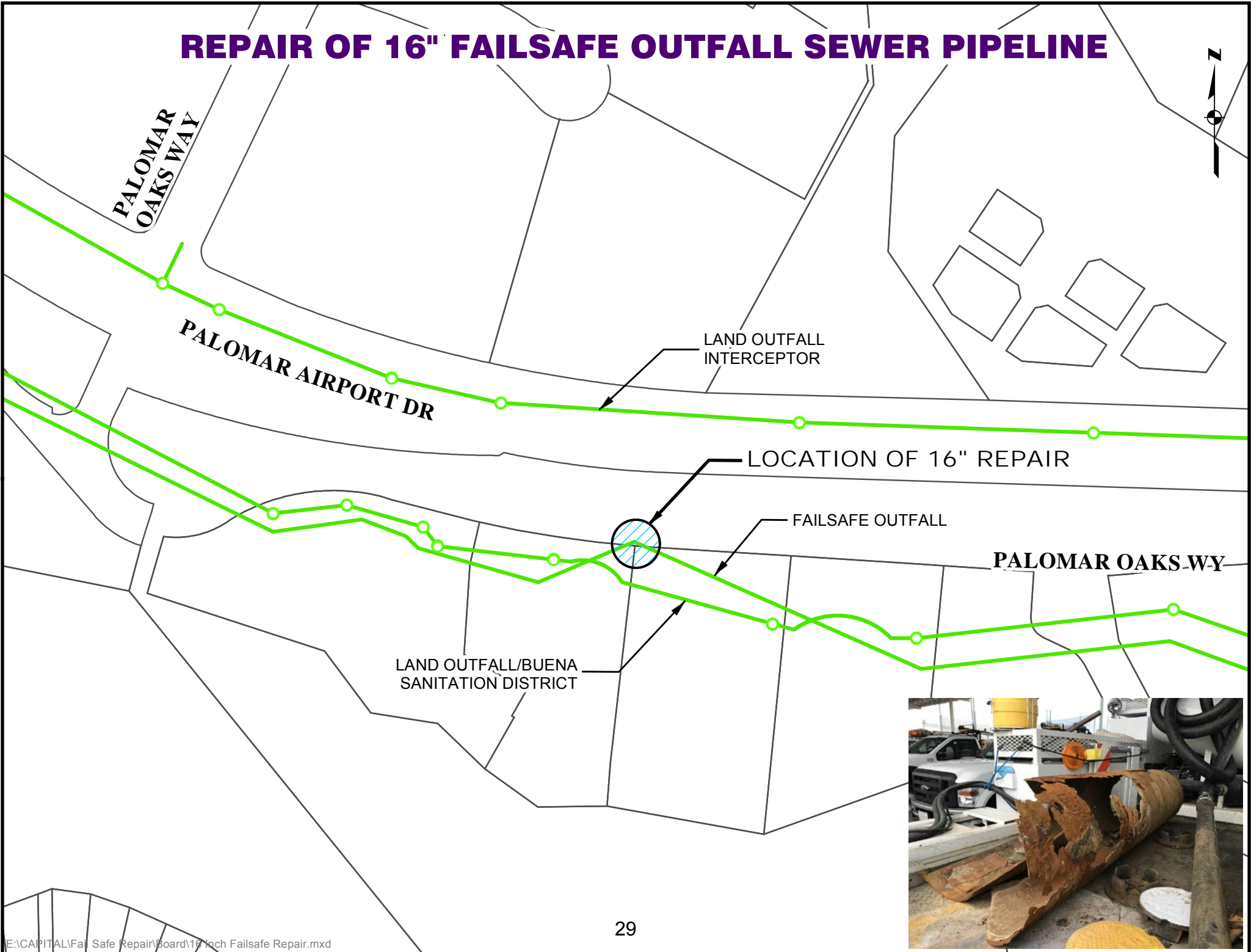
Staff time includes the initial spill response, assisting the contractor during the repair, coordination with the property owners, and inspection time.

Funding for the repair will be from Fund 200 – sewer operation.

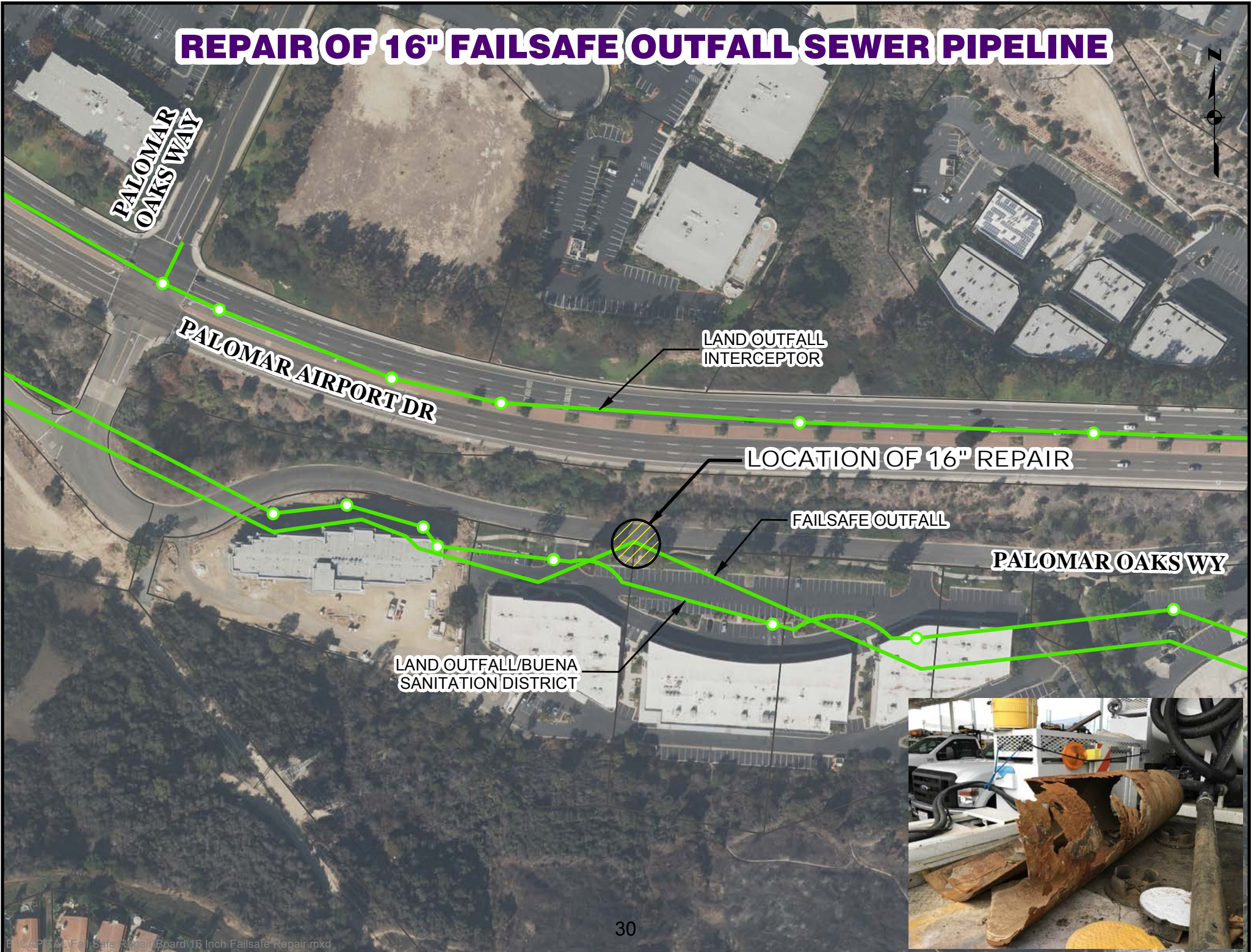
RECOMMENDATION:

Approve payment to Cass Arrieta in the amount of \$55,527.71.

REPAIR OF 16" FAILSAFE OUTFALL SEWER PIPELINE



REPAIR OF 16" FAILSAFE OUTFALL SEWER PIPELINE



DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS CALL FOR NOMINATIONS – SEAT B

DISCUSSION:

The CSDA Elections and Bylaws Committee is seeking Independent Special District Board members or General Managers who are interested in leading the direction of the CSDA for the 2020-2022 term. The deadline to submit nominations is April 17, 2019. A resolution or minute action and Candidate Information sheet must accompany the nomination form.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. on August 9, 2019. All selected Board members will be introduced at the annual conference in Anaheim, CA in September 2019.

RECOMMENDATION:

Request Board direction.



**California Special
Districts Association**

Districts Stronger Together

DATE: February 15, 2019
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2020 - 2022 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 17, 2019. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 13, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2018.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat B-Greg Orsini, GM, McKinleyville Community Services District*
Sierra Network Seat B-Ginger Root, GM, Lincoln Rural County Fire Protection District *
Bay Area Network Seat B-Ryan Clausnitzer, SDA, GM, Alameda County Mosquito Abatement District*
Central Network Seat B-Tim Ruiz, GM, West Niles Community Services District
Coastal Network Seat B-Jeff Hodge, SDA, GM, Santa Ynez Community Services District*
Southern Network Seat B-Bill Nelson, Director, Orange County Cemetery District
(* = Incumbent is running for re-election)

AGAIN, THIS YEAR!

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by April 17, 2019 in order to ensure that you will receive a paper ballot on time.

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.

The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2019.

If you have any questions, please contact Amber Phelen at amberp@csda.net.

DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: LOCAL AGENCY FORMATION COMMISSION (LAFCO) 2019 SPECIAL DISTRICTS BALLOT FORM

DISCUSSION:

On November 28, 2018, LAFCO solicited nominations for two special districts members – (a) one regular and (b) one Alternate – to serve on the San Diego LAFCO. A total of eight nominations were received – five for the regular member and three for the alternate member, with both terms expiring May 2023.

As required by the Selection Committee Rules, all eligible nominations were forwarded to the Nominating Committee. The Nominating Committee comprised of Gary Arant (Valley Center Municipal Water District), Tom Kennedy (Rainbow Municipal Water District) and Mark Robak (Otay Water District). A Candidate’s Forum was held on February 20, 2018 in conjunction with the San Diego Chapter of the California Special Districts Association (CSDA) quarterly dinner meeting. At the meeting, the Nominating Committee met to discuss a recommended slate of nominees for the open positions. A copy of the Nominating Committee’s report and recommendations, the Special District Election Ballot and Vote Certification forms, as well as the Special District Summary of Nominations and Nomination Form for regular and alternate member is attached.

There is a separate special district election ballot and vote certification form to cast a vote for each position: Regular Member and Alternate Member. All nominees are listed on the ballot and vote certification form. An asterisk identifies the Nominating Committee recommendations, and incumbents have been *italicized*. Write in candidates are permitted and spaces have been provided for that purpose. Only one cast vote is eligible for each category on the ballot and vote certification form; a ballot that is cast for more than the indicated number of positions will be disregarded.

The Selection Committee rules stipulate that most of the districts shall constitute a quorum. There are 59 independent special districts in the county; therefore, a minimum of 30 ballots must be received to certify that a legal election was conducted. A candidate for a LAFCO member must receive at least a majority of the votes cast to be elected.

Letters of support have been received by candidates and are attached for reference.

The deadline for receipt of the ballots by LAFCO is Friday, April 12, 2019.

RECOMMENDATION:

Request Board direction.



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

Attachment A

February 25, 2019

TO: Independent Special Districts in San Diego County
FROM: Special Districts Election Nominating Committee
SUBJECT: Nominating Committee Report and Recommendations

The Nominating Committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According, to the Selection Committee Rules, the nominating committee is appointed by the Chairperson or Vice Chair of the Special Districts Advisory Committee.

The Nominating Committee members Gary Arant (Valley Center Municipal Water District), Tom Kennedy (Rainbow Municipal Water District), and Mark Robak (Otay Water District) met on February 22, 2019. In evaluating the nominations, the Committee considered special district experience, interest, and knowledge of LAFCO issues. The Committee further considered attendance records and meeting participation. The Committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. A summary of the nominations has been attached. (Attachment C)

The nominating committee’s recommendation for each category follows:

Nominating Committee | Recommendations

LAFCO Regular Special District Member

- Edmund K. Sprague (Olivenhain Municipal Water District)

LAFCO Alternate Special District Member

- Erin Lump (Rincon del Diablo Municipal Water District)
- Steve Castaneda (South Bay Irrigation District)

Administration
 Keene Simonds, Executive Officer
 County Operations Center
 9335 Hazard Way, Suite 200
 San Diego, California 92123
 T 858.614.7755 F 858.614.7766
 www.sdlafco.org

Jim Desmond
 County of San Diego

Catherine Blakespear
 City of Encinitas

Mark Kersey
 City of San Diego

Chair Jo MacKenzie
 Visita Irrigation

Andy Vanderlaan
 General Public

Dianne Jacob
 County of San Diego

Bill Wells
 City of El Cajon

Chris Cate, Alternate
 City of San Diego

Vice Chair Ed Sprague
 Olivenhain Municipal Water

Harry Mathis, Alternate
 General Public

Greg Cox, Alternate
 County of San Diego

Serge Dedina, Alternate
 City of Imperial Beach

Judy Hanson, Alternate
 Leucadia Wastewater

2018 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER

VOTE FOR ONLY ONE

William Haynor []
(Whispering Palms Community Services District)

William Leach []
(Fallbrook Regional Health District)

Hector Martinez []
(South Bay Irrigation District)

* **Edmund K. Sprague¹** []
(Olivenhain Municipal Water District)

Barry Willis []
(Alpine Fire Protection District)

Write-Ins

_____ []

_____ []

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the _____
(Name of Independent Special District)
at the 2018 Special Districts Selection Committee Election.

(Signature)

(Print Name)

(Date)

(Print Title)

Please note: The order in which the candidates' names are listed was determined by random selection.

* Nominating Committee's Recommendation

¹ Incumbent member

2018 SPECIAL DISTRICTS ELECTION
BALLOT and VOTE CERTIFICATION
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER

VOTE FOR ONLY ONE

- * **Steve Castaneda** []
(South Bay Irrigation District)
- Judy Hanson²** []
(Leucadia Wastewater District)
- * **Erin Lump** []
(Rincon del Diablo Municipal Water District)

Write-Ins

_____ []

_____ []

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the _____
(Name of Independent Special District)
at the 2018 Special Districts Selection Committee Election.

(Signature)

(Date)

(Print Name)

(Print Title)

Please note: The order in which the candidates' names are listed was determined by random selection.

* Nominating Committee's Recommendation

² Incumbent member

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Whispering Palms CSD is pleased to nominate William Haynor as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
- Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

William Haynor
(Signature)

William Haynor
(Print Name)

1/9/2018
(Date)

President
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

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LAFCO Special District Regular Member Candidate

William W. Haynor

Resume



Business Background

William W. Haynor has more than 30 years of banking and finance experience, with senior positions at Bank of America, Imperial Corporation of America, Great American Bank, and as Executive Vice President and Chief Administrative Officer of Bank of San Francisco. Mr. Haynor was a Founding Director of Selectquote Insurance Services, Inc. and is currently Founder, Chairman and CEO of Seniorquote Insurance Services Inc., a direct response distributor of senior life and health insurance. Mr. Haynor was also a Founding Director of the Star System and past Vice Chairman of the Board.

CSD Background

1. Past Board Chairman of the Marin Municipal Water District.
2. Past Board Chairman of The Strawberry Recreation District
3. Current Board Chairman of the Whispering Palms Community Services District

Appointment Background

1. Past Chairman of the Richardson Bay Development Committee Joint Powers with Marin County and Cities of Sausalito, Mill Valley, Tiburon, and Belvedere
2. Current SDCERS (San Diego City Pension Board) Board Member and Past Investment Committee Chairman

Personal Highlights

Education: Denison University B.S. Biology – USC, MBA Finance, USC, MS Aerospace Systems Management

Military: USAF, Strategic Air Command, Avionics/Intelligence – Captain – Viet Nam
Combat Service Ribbon

Family: Married with three children and four grandchildren

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The FALLBROOK REGIONAL HEALTH DISTRICT is pleased to nominate William Leach as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Howard Salmon (Signature)
Howard Salmon (Print Name) 1/9/2019 (Date)

Board President
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

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- Must be submitted with Nomination Form

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31P224

Bill Leach

Special District and Government Experience

EXPERIENCE

**Fallbrook Regional Healthcare District, Fallbrook CA —
Governing Board Member**

December 2016 - PRESENT

**Fallbrook Community Planning Group, Fallbrook CA—
Governing Board Member**

December 2016 - January 2019

**Association of California Healthcare Districts, Sacramento
CA- Advocacy Committee Member**

September 2017- January 2019

**Association of California Healthcare Districts, Sacramento
CA- Education Committee Member**

September 2017- January 2019

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The SOUTH BAY IRRIGATION DISTRICT is pleased to nominate HECTOR MARTINEZ as a
(Name of Independent Special District) (Name of Candidate)

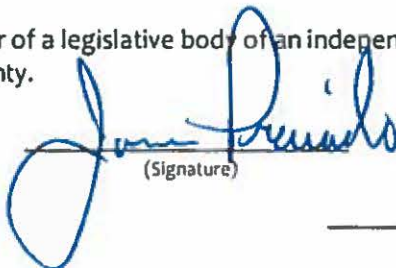
Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.


(Signature)

JOSE PRECIADO
(Print Name)

1-9-19
(Date)

BOARD PRESIDENT
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

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Hector M. Martinez, P.E.

Experience - While at Sweetwater Authority, in the engineering department, I had the opportunity to prepare and process several annexations and detachments for the district. As a developer, I have considered on several occasions annexing land for development.

March 2014 to present Green Housing Development Chula Vista, CA

Dec 1988 to March 2014 Sweetwater Authority (26 years) Chula Vista, CA

Engineering Manager, 2004-2014
Deputy Chief Engineer, 2001-04
Principal Engineer, 1997-2001
Senior Engineer, 1994-97
Associate Engineer, 1993-94
Assistant Engineer, 1988-93

Prior to Dec1988 Various

Junior Civil Engineer, City of San Diego
Water Treatment Specialist - 77W, US Army, Fort Lee VA
Structures Teacher, New School of Architecture, Carlsbad and San Diego
Math Teacher, New School of Architecture, Chula Vista, Carlsbad and San Diego
Laborer, Welsh Construction, Chula Vista
Building Maintenance, New School of Architecture, Chula Vista

Education

2011 Masters in Public Administration, National University
1996 Masters in Management, National University
1987 BS in Civil Engineering, San Diego State University
1985 Associate Degree in Engineering, Southwestern College

Licenses Obtained

Department of Health Services Grade D4 Water Distribution System Operator, #4512
Licensed Registered Civil Engineer, CS2560
Licensed building Contractor
AWWA Grade 3, 04512

Appointments

Water Agency Design Standards Committee Chair person, SEMS Committee, 2002 SWA Security Task Force,
Sweetwater Authority Recreation Association Committee member, United Way Annual Contribution Campaign,
Safety Committee member, SDG&E Major Customer Advisory Panel Member

Extra Curricular Activities (Past and Present)

South Bay Irrigation District Board Member
Child Development Associates Board Member
Chula Vista Rangers Soccer Club Board Member – Youth Sports Council Member
Chula Vista Growth Task Force Member
Eastlake Community Church Volunteer and MTB Club Leader
AWWA Water for People Committee Member and Treasurer
South Bay YMCA Management Board Member
Eastlake III Home Owners Association Board Member
Chula Vista Democratic Club Treasurer and President
Border Angels Board Member
South Bay Forum Member
San Diego Immigration Rights Consortium
Border Patrol Citizens Academy Graduate

Hobbies

Mountain and Road biking, jogging, general physical exercise and travel.

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Olivenhain Municipal Water District is pleased to nominate Edmund K. Sprague as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Kimberly A. Thorner
(Print Name)

Kimberly A. Thorner
(Signature)

1/16/19
(Date)

General Manager
(Print Title)

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**2019 LOCAL AGENCY FORMATION COMMISSION
INDEPENDENT SPECIAL DISTRICT MEMBER
NOMINATION / RESUME**

NOMINATED BY:	
District Name:	Olivenhain Municipal Water District
District Phone:	760-753-6466
NAME OF NOMINEE:	
Name:	Edmund K. Sprague
Address:	1966 Olivenhain Road Encinitas, CA 92024
Phone:	760-753-6466
NOMINATED FOR:	
<i>Please check <u>one</u> box</i>	<input checked="" type="checkbox"/> Regular Special District Member <input type="checkbox"/> Alternate Special District Member
DISTRICT EXPERIENCE:	<p>Being appointed to OMWD Board in 2008 to represent Division 5 has provided him a great deal of experience governing water, wastewater, recycled water, hydroelectricity and parks and recreation services to over 86,000 customers.</p> <p>Served as President of the Board from 2009 to 2012, 2015-2016 and currently serves as President of the OMWD Board of Directors.</p> <p>Currently serves on OMWD's Finance, Personnel, and Public Policy and Public Outreach Committees.</p> <p>Served on the Board of Directors of the Special District Risk Management Authority in 2011.</p> <p>Earned the Recognition in Special District Governance certification from the Special District Leadership Foundation in 2010.</p> <p>Served on the California Special District Association's Education Committee.</p>
LAFCO EXPERIENCE:	Currently serves as the incumbent Regular Special District Member on LAFCO since 2015.
ADDITIONAL INFORMATION:	<p>As a lifetime resident of northern San Diego County, Mr. Sprague has dedicated his entire career to championing the needs of the public as well as serving his local community. Mr. Sprague has over 30 years of public service starting as a cadet firefighter for the City of Escondido in 1986. He ascended through the fire service ranks all the way up to Fire Battalion Chief for the Carlsbad Fire Department. He then transitioned into the role of Deputy Fire Chief for the North County Fire Protection District where he retired in 2015.</p> <p>After his successful firefighter career, Mr. Sprague has been able to dedicate considerably more time to his passion of teaching and leading others as a Fire Technology Assistant Professor at Palomar College.</p> <p>Worked with the City of Carlsbad as a Firefighter, Fire Engineer, Fire Captain, Battalion Chief – Training Officer, and Shift Battalion Chief. During this 26 year period, was a Public Education Officer, and was a Liaison Officer with North County Dispatch JPA.</p> <p>Holds bachelors and master's degrees in public administration from San Diego State University and an associate's degree in fire science from Palomar College.</p>

February 25, 2019

RE: San Diego Local Agency Formation Commission (LAFCO) Election

Dear Fellow Special District Board Members in San Diego County,

At the January 16, 2019 Olivenhain Municipal Water District's board regular meeting, I was unanimously nominated for the San Diego Local Agency Formation Commission (SDLAFCO) Regular Special District Member position. I am writing to respectfully request your support in voting for me for the San Diego Local Agency Formation Commission (SDLAFCO) Regular Special District Member position.

I have dedicated my entire career to championing the needs of the public as well as serving the local community. Earning a bachelor's and a master's degree in public administration from San Diego State University while serving as a firefighter, I have over 30 years of public service starting as a cadet firefighter for the City of Escondido in 1986. It is there that I ascended through the fire service ranks all the way up to Fire Battalion Chief for the Carlsbad Fire Department. I then transitioned into the role of Deputy Fire Chief for the North County Fire Protection District where I retired in 2015 and was able to dedicate considerably more time to my passion of teaching and leading others as a Fire Technology Assistant Professor at Palomar College.

My support and commitment to public service is also evident in the eleven years that I have been actively involved with Olivenhain Municipal Water District (OMWD). I served as president of the Board from 2009-2012, again from 2014-2016, and am currently in the president position. I also actively participate in the Finance, Personnel, and Public Policy and Public Outreach Committees. My tenure with OMWD has provided me with a great deal of experience governing water, wastewater, and parks and recreation services to over 80,000 customers.

In 2010, I earned the Recognition in Special District Governance certification from the Special District Leadership Foundation and served on the Board of Directors of the Special District Risk Management Authority in 2011. In addition, I also served on the California Special District Association's Education Committee.

I have served as your representative to SDLAFCO since 2015, always ensuring that my vote was cast with the best interest of special districts in mind, while balancing efficient service and logical changes to local governmental boundaries, including the consolidation and dissolution of districts. I have been dedicated to encouraging orderly growth, providing for efficient public services, and streamlining governmental structure, while also supporting agricultural land use.

Your support and vote is encouraged and would be greatly appreciated. If you have any questions, feel free to contact me at esprague@olivenhain.com.

Respectfully,



Edmund K. Sprague
OMWD Board President and LAFCO Candidate

ATTACHMENT A
NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Alpine Fire Protection District is pleased to nominate Barry Willis as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member** (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.



(Signature)

Alicea Caccavo

(Print Name)

1/16/2019

(Date)

Clerk of the Board

(Print Title)

- PLEASE ATTACH RESUME FOR NOMINEE**
- Limit two pages
 - Must be submitted with Nomination Form

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3 | P a g e

Baron T. Willis

EDUCATION

U.C. Berkeley/ University of California, San Diego
Major: Pre-Law Program/Bachelor of Arts in Political Science
Minor: Psychology

College for Financial Planning
Chartered Retirement Planning Counselor Designation

Kaplan Financial Education
Series 7 Stock Broker License

Chelsea Financial Services Broker Training Programs
Life Insurance and Financial Planning, (Multi-State)

Relevant Skills and Strengths:

- Owner/Operator of successful insurance company
- Office Administrator of success Counseling Business in East County
- Over 25 years in Senior Management position
- Excellent Mediation and Negotiation Skills
- Active in Alpine and surrounding communities helping seniors, homeless and special needs groups
- Strong supporter of our military, public safety and homeless populations
- Advocate for disenfranchised persons
- Excellent Customer Service Skills
- Committed to the safety and future of our community and surrounding communities
- Actively involved in community organizations
- Working knowledge of vocational rehabilitation and clinical procedures in counseling office that specializes in Worker's Compensation and Expert Testimony.
- HIPAA trained and compliant; ensuring confidentiality of sensitive medical, mental health and personal information; reviewed confidential and sensitive med/legal files.
- Experience with Workers Compensation and assisting injured workers with re-employment/return to work benefits; identifying suitable employment opportunities after reviewing physical disabilities and permanent restrictions. Assisted government employees in return-to-work with suitable and gainful employment.
- Heavy interaction with injured workers, physicians, attorneys, insurance carriers and claims adjusters, psychologists, government entities, schools and employers.
- Performed client intake
- Conducted Labor Market research, and Labor Market reports
- Reviewed and analyzed Sub Rosa tapes
- Excellent Microsoft Office, PC and Mac experience; managed electronic client data files
- Exceptional interpersonal and organizational skills, reliable and personable

PROFESSIONAL EXPERIENCE

Hartley Cylke Pacific Insurance Agency, San Diego, CA

Insurance Broker - 2003 - Present - (FT)

Responsible for Group Medical, Life and Health Insurance and various Fix Annuities, Retirement Planning and assisting clients with their insurance needs.

Barry Willis Insurance & Financial Services Agency, San Diego, CA

Insurance Broker - 1997 - Present - (PT)

Owner/Operator of a successful Insurance company that specializes in Retirement Planning, Series 7 Stock Broker license. Life Insurance and Financial Planning with clients.

Jeannette S. Clark & Associates Inc.

Office Administrator 10/1/2009 - Present - (PT), El Cajon, CA

Office Administrator and Logistics Manager for Certified Department of Labor Counseling/Vocational Rehabilitation and Personal Counseling Office: Responsible for Drafting and editing legal documents and correspondence, assisted Worker's Compensation clientele (injured Department of Labor, veterans and other government workers) with re-employment/ return to work benefits. Working knowledge of clinical procedures in vocational rehabilitation in a Counseling office. Heavy interaction with physicians, attorneys, psychologists, government entities, insurance carriers and claims adjusters, schools and employers. Performed client intake. Review confidential and sensitive medical files and brief attorneys; conduct labor market research surveys; reviewed, analyzed Sub Rosa tapes; generate legal and general correspondence including drafting expert witness statements; cash handling experience. Troubleshooting of PC/Mac and software. Electronic data management and filing. Excellent client relations. Greet clients, provide assistance in person and via phone. Answer telephones, respond to e-mails, schedule client appointments, and coordinate travel arrangements.

Denny's Restaurants

Restaurant Manager - 1981 - 1983, Pacific Beach, CA

Responsible for managing, marketing, scheduling, interviewing, hiring and termination of employees, teaching employees how to maintain a safe work place, food orders, front and back staff, cost of sales, budgets, cash handling, working with vendors and customer service.

COMMUNITY INVOLVEMENT:

Alpine Fire Protection District Board

Board Member - 2018

Alpine Kiwanis

Member - 2018

Santee Chamber of Commerce

Executive Board Member - 1996-1998

Elected to handle budgetary and Administrative issues at the local Santee Chamber

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The SOUTH BAY IRRIGATION DISTRICT is pleased to nominate STEVE CASTANEDA as a
(Name of Independent Special District) (Name of Candidate)

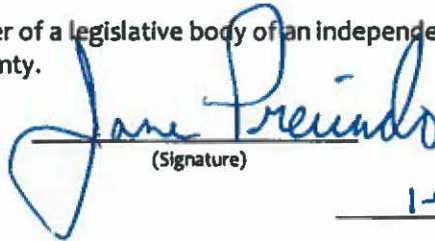
Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.


(Signature)

JOSE PRECIADO
(Print Name)

1-9-19
(Date)

BOARD PRESIDENT
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

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Steve Castaneda

Steve@PRMConsult.com

POSITION

Current Private Position: President, PRM Consulting, Inc. (www.prmconsult.com)
Marketing & Research firm specializing in providing services to government and non-Government clients.

Past and Present Public Sector Positions: Chair, Sweetwater Authority Board of Directors (2014-present);
Councilman, Chula Vista City Council (2004-2012); Member, Metropolitan Transit System (2010-2012);
Chair, San Diego County Law Enforcement Review Board (1996-2004)

STATEMENT OF QUALIFICATIONS

General Qualifications: Experienced in market level research with an emphasis on transportation, land use and government programs. Abilities include: program management, survey development and execution, conducting focus groups, public/government relations, media, and special event organization. Additional experience in community relations involving business and civic groups, as well as organizing and gathering community support for specific projects.

Pertinent Experience:

Marketing, Research, Outreach & Government Relations (1996-current)

Recent Clients:

Southern California Gas Company, Aviation Systems Associates, Imperial County Transportation Commission, California Department of Public Health, Southern California Association of Governments, Land Developers and Associates Corporation.

Contract Outreach Administrator (1995)

Golden Turner, Convention Center Builders

Served as program administrator to assist small, local businesses obtain necessary qualifications. Duties included direct company contact, garnering public support, media production and distribution. Organized construction management courses and worked with various business organizations.

Legislative Specialist (1992-1995)

Department of Intergovernmental Relations

City of San Diego

Served as consultant on the City Council's Committee on Transportation and Land Use. Duties included developing and preparing committee agendas, coordinating staff reports, providing independent analysis and maintaining media relations on behalf of the committee. Other responsibilities include analyzing state and federal legislation and coordinating city's legislative program and oversight of all transportation issues including transit service on behalf of the City Council. In addition, responsible for overseeing San Diego's multi-million dollar Capital Improvements Program and revising City's contract qualification process.

City Council Representative (1987-1992)

Office of San Diego Councilmember Ron Roberts

Duties included representing Councilmember in a variety of situations and issues. Responsible for analyzing issues making recommendations, in addition to working with community and business organizations and press media.

Particular emphasis on equal opportunity policies, housing, transportation, land use and redevelopment.

Education

National University, San Diego California
Business Administration

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Leucadia Wastewater District is pleased to nominate Judy Hanson as a
(Name of Independent Special District) (Name of Candidate)

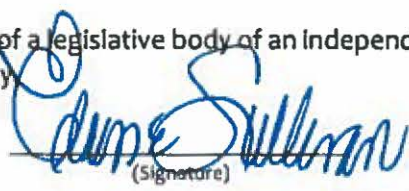
Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County


(Signature)

ELAINE SULLIVAN
(Print Name)

12/12/2018
(Date)

PRESIDENT
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

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Judy Hanson

LAFCO SPECIAL DISTRICT BOARD ALTERNATE

Experience Summary

My name is Judy Hanson and I have been actively involved with San Diego Local Agency Formation Commission (LAFCO) for the past 23 years. I have also been actively involved with special districts in a variety of ways for well over 50 years now. I am very interested in continuing my service as a San Diego LAFCO Special District Board Alternate and I believe my background and experience make me well suited for this position. I would appreciate your support by nominating me. A brief background of my experience is as follows:

LAFCO Experience

- Special District Board Alternate – 2016 – Present
- Special District Advisory Committee – 1996 – 2016

Special District Experience

Leucadia Wastewater District:

- Board of Directors 1983 – Present (most recently re-elected in 2016)
 - Investment & Finance Committee
 - Human Resources Committee
 - Employee Recognition Committee
- Board President – 2003, 2007, 2012, 2017

San Dieguito Water District:

- 33 Year Employee (Retired in 2010)
 - Served in a variety of positions in area of finance

California Special District Association – San Diego Chapter:

- Board of Directors - 2000 – 2004
- Chapter President – 2004
- Scholarship Committee Member

Based on these experiences, I believe I have a unique perspective of the challenges and opportunities facing Special Districts, which will allow me to continue to make valuable contributions to LAFCO. If you will provide me the privilege of serving as the Board Alternate, I promise that I will continue to be a tireless advocate for Special Districts from a platform of local control and fiscal conservatism.

Again, I am very interested in continuing my service to LAFCO and I would really appreciate your support – Thank you.

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES
LAFCO REGULAR AND ALTERNATE
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Rincon del Diablo Municipal Water District is pleased to nominate Erin R. Lump as a
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.


(Signature)

James Murland
(Print Name)

January 16, 2019
(Date)

Board President
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

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SAN DIEGO LAFCO

ERIN R. LUMP

Director, Rincon del Diablo Municipal Water District

(760) 215-0601

erin@erinlump.com

EDUCATION

Bachelor of Arts, Political Science, CSUSM, 2011
- Research, Critical Analysis, Social Behavioral Science Courses
Current California Real Estate License
- Real Estate Principals, Finance, Appraisal

OBJECTIVE

To Represent
Special Districts as the
Alternate Seat on the
LAFCO Commission

RELEVANT EXPERIENCE

QUALITIES

Organized
Self-Motivated
Welcoming
Innovative
Problem Solver
Critical Thinker
Friendly
Happy
Professional
Creative
Well Spoken
Team Player
Trustworthy

Vice President of the Board of Directors

Rincon del Diablo Municipal Water District | November 2014 - Present
- Chair of the Emergency Preparedness & Fire Services committee
- Served on the Finance, Insurance & Personnel & Public Information & Intergovernmental Relations Committees
- LAFCO Special District Advisory Committee since 2016

Realtor

Real Estate Professionals Group | March 2016 - Present
- Residential Real Estate
- Property Management

Vice President

Pacific Political, Inc. | April 2011 - March 2016
- Staff Management
- Website Design; Dreamweaver and Wordpress
- Graphic Design Services; Print and Web
- Social Media Marketing
- Volunteer & Employee Management
- Contribution & Database Administration
- Campaign Treasury Services
- Client Assistance
- Event Planning

Events Manager

Congressman Darrell Issa | February 2011 - March 2016
- Coordinator of High Dollar Fundraising Events
- Donor Lead Generation
- Email Marketing

Event Planner & Educational Instructor

Escondido Children's Museum - January 2007 - July 2010
- Guest Services & Database Management
- California Curriculum Standards Lesson Planning
- Marketing and Promoting the Museum
- Social Media & Website Maintenance

TECHNOLOGY

MS Office (Word, Excel, PowerPoint, Publisher), Wordpress, Adobe CS
(Dream Weaver, Photoshop, InDesign, Illustrator)

INTERESTS

Politics, Graphic Design, Technology, Reading, Community Volunteer

www.erinlump.com

connect with me on 

DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: RESOLUTION CONCURRING IN NOMINATION TO THE CALIFORNIA WATER INSURANCE FUND BOARD – AN ACWA JPIA CAPTIVE INSURANCE COMPANY

DISCUSSION:

Vista Irrigation District (VID) is requesting Vallecitos Water District concur in the nomination of Paul E. Dorey to the California Water Insurance Fund Board. Mr. Dorey has served on the ACWA JPIA Board of Directors since 2007. He has also been serving on the Liability Committee of the ACWA JPIA during the last nine years.

There are two positions to be filled on ACWA/JPIA's newly formed Captive Insurance Company Board, the California Water Insurance Fund.

In order for a nomination to be made, a resolution in support of the nomination is required from three agencies.

RECOMMENDATION:

Request Board direction.



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Jo MacKenzie, *President*
Paul E. Dorey
Marty Miller
Patrick H. Sanchez
Richard L. Vásquez

Administrative Staff

Brett L. Hodgkiss
General Manager
Lisa R. Soto
Board Secretary
David B. Cosgrove
General Counsel

February 25, 2019

ACWA/JPIA Member Agencies

Re: Nomination of Paul E. Dorey to the
California Water Insurance Fund Board of Directors
(an ACWA JPIA Captive Insurance Company)

Dear General Manager:

The Vista Irrigation District (VID) has nominated Board member Paul E. Dorey to serve on the California Water Insurance Fund Board of Directors. Elections will take place at the JPIA Board of Directors meeting on May 6, 2019 at the Spring ACWA Conference in Monterey, California.

Paul has served as VID's representative to the JPIA Board of Directors for 12 years, and he has been a member of the JPIA Liability Subcommittee for 9 years. We hope your organization will concur with this nomination.

As a member of ACWA JPIA, Vista Irrigation District requests that your Board submit a resolution of support *concurring* with the nomination of Paul Dorey to serve on the California Water Insurance Fund, and vote for him at the election. As you can see from the attached background information regarding Paul Dorey, he is well qualified for this position. All concurring nominations must reach the JPIA office to the attention of Sylvia Robinson at P.O. Box 619082, Roseville, CA 95661-9082 by 4:30 p.m. on Friday, March 22, 2019. If you have any questions, please feel free to contact me.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brett Hodgkiss".

Brett Hodgkiss
General Manager

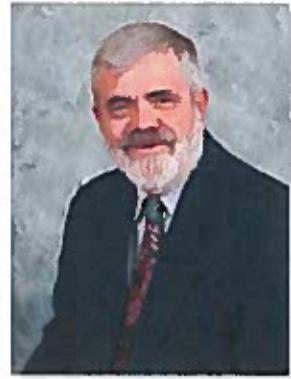
Attachments:

- Statement of candidacy for Paul E. Dorey
- Vista Irrigation District nominating resolution
- Sample concurring resolution

Paul E. Dorey

Statement of Candidacy for Board of Directors

California Water Insurance Fund *(an ACWA/JPIA Captive Insurance Company)*



I am seeking candidacy to become an at-large member of the Board of Directors for the California Water Insurance Fund (Fund). As a member of the Fund's Board of Directors, I will perform my duties and make decisions to guide the captive insurance company to most effectively benefit our member agencies. I will take my responsibility seriously and serve as a useful and productive member of the Fund's Board of Directors.

I have served on the ACWA/JPIA Board of Directors since 2007. During the last nine years, I have had the privilege of serving on the Liability Committee of the JPIA. The Liability Committee has successfully kept its focus on providing member agencies with the most comprehensive, affordable and reliable liability insurance possible. Our Committee has recommended significant reductions in the premiums paid by member agencies while also increasing the insurance coverages provided.

I was elected to the Vista Irrigation District Board of Directors in 2006. The District provides water service to over 135,000 residents in northern San Diego County. I served on the Board of Directors of the Groundwater Resources Association of California, and I currently serve on the San Luis Rey Watershed Council and the Southern California Water Coalition. My wife Nancy and I have lived in Vista since 1971, where we raised our two daughters.

My forty-eight years of public service, first in the United States Marine Corps and then in the water industry, have given me the necessary experience and background to serve as a member of the California Water Insurance Fund Board of Directors. My past experience has helped me recognize the importance of safety and risk management and the value of developing appropriate policies and procedures, as well as establishing conservative fiscal controls. I value your trust and will honor it if elected to the California Water Insurance Fund Board of Directors.

Thank you for your support. If you have any questions about my candidacy, feel free to contact me at (760) 208-5263 or Paul.Dorey@vidwater.org.

RESOLUTION NO. 19-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NOMINATING ITS ACWA JPIA BOARD MEMBER TO THE
CALIFORNIA WATER INSURANCE FUND BOARD
AN ACWA JPIA CAPTIVE INSURANCE COMPANY

WHEREAS, this district is a member district of the ACWA JPIA that participates in the JPIA's Liability Program and at least one of the other programs: Property, Workers' Compensation, or Employee Benefits; and

WHEREAS, the Nominating Procedures for the California Water Insurance Fund Board provide that in order for a nomination to be made to the California Water Insurance Fund Board, the member district must place into nomination its member of the ACWA JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that its member of the ACWA JPIA Board of Directors, Paul E. Dorey, be nominated as a candidate for the California Water Insurance Fund Board for the election to be held on May 6, 2019.

BE IT FURTHER RESOLVED that the ACWA JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 20th day of February 2019.

AYES:	Directors Miller, Vásquez, Dorey, Sanchez, and MacKenzie
NOES:	None
ABSTAIN:	None
ABSENT:	None


Jo MacKenzie, President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

RESOLUTION NO.

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
CONCURRING IN NOMINATION TO THE
CALIFORNIA WATER INSURANCE FUND BOARD
AN ACWA JPIA CAPTIVE INSURANCE COMPANY

WHEREAS, this district is a member district of the ACWA JPIA; and

WHEREAS, the Nominating Procedures for the California Water Insurance Fund Board provide that in order for a nomination to be made to the California Water Insurance Fund Board, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the Vista Irrigation District, has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the California Water Insurance Fund Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vallecitos Water District that this district concur with the nomination of Paul Dorey of Vista Irrigation District to the California Water Insurance Fund Board.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082.

PASSED AND ADOPTED by the Board of Directors of the Vallecitos Water District at a regular meeting held on the 6th day of March, 2019, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Hal J. Martin, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruiam, Secretary
Board of Directors
Vallecitos Water District

DATE: MARCH 6, 2019
TO: BOARD OF DIRECTORS
SUBJECT: RESOLUTION CONCURRING IN NOMINATION TO THE CALIFORNIA WATER INSURANCE FUND BOARD – AN ACWA JPIA CAPTIVE INSURANCE COMPANY

DISCUSSION:

Elsinore Valley Municipal Water District (EVMWD) is requesting Vallecitos Water District concur in the nomination of Andrew Morris to the California Water Insurance Fund Board. Mr. Morris was elected to the Board of Directors in 2010. Mr. Morris currently serves as Chair for the Santa Rosa Regional Resources Joint Power Authority which was formed in 2015 for the operation, maintenance, and administration of the Santa Rosa Water Reclamation Facilities.

There are two positions to be filled on ACWA/JPIA's newly formed Captive Insurance Company Board, the California Water Insurance Fund.

In order for a nomination to be made, a resolution in support of the nomination is required from three agencies.

RECOMMENDATION:

Request Board direction.



Andrew Morris

Statement of Candidacy

I was elected to the Board of Directors of the Elsinore Valley Municipal Water District (EVMWD) in 2010. EVMWD provides water and sewer service to over 100,000 customers, throughout its 96 square mile service area. I am member of several committees on behalf of EVMWD, including the Water Planning Committee, which focuses on securing infrastructure and natural resources to decrease the dependency on imported water, and to provide safe and reliable water supply.

I am also currently serving as Chair for The Santa Rosa Regional Resources Joint Power Authority which was formed in 2015 for the operation, maintenance, and administration of the Santa Rosa Water Reclamation Facilities. SRRRA provides sewer services to portions of southern and western Riverside County. I have been involved in the creation and establishment of the SRRRA from inception and believe I can utilize my knowledge and experience to be a productive member of the ACWA JPIA's California Insurance Fund (an ACWA JPIA Captive Insurance Company).

I'm a graduate of California State University Fullerton, with a Bachelor of Arts Degree in History. I have owned and operated the Andrew Morris Insurance Agency in Wildomar for over 27 years specializing in Property and Casualty, Life and Health. I'm confident that I have the necessary experience and knowledge to recognize the importance of risk management, asset management and having proper coverages and precautions in place.

I am asking for your support and I'm appreciative of your trust and concurrence in my nomination to be a member of ACWA JPIA's California Insurance Fund.

RESOLUTION NO.

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
CONCURRING IN NOMINATION TO THE
CALIFORNIA WATER INSURANCE FUND BOARD
AN ACWA JPIA CAPTIVE INSURANCE COMPANY

WHEREAS, this district is a member district of the ACWA JPIA; and

WHEREAS, the Nominating Procedures for the California Water Insurance Fund Board provide that in order for a nomination to be made to the California Water Insurance Fund Board, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the Elsinore Valley Municipal Water District, has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the California Water Insurance Fund Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vallecitos Water District that this district concur with the nomination of Andrew Morris of Elsinore Valley Municipal Water District to the California Water Insurance Fund Board.

BE IT FURTHER RESOLED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082.

PASSED AND ADOPTED by the Board of Directors of the Vallecitos Water District at a regular meeting held on the 6th day of March, 2019, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Hal J. Martin, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruum, Secretary
Board of Directors
Vallecitos Water District

VWD DIRECTOR'S COMPENSATION FOR OCT – DEC 2018
Payments from EWA (Encina Wastewater Authority)

<u>NAME</u>	<u>EWA DATE</u>	<u>CHECK NO.</u>	<u>INVOICE NET</u>	<u>DESCRIPTION</u>
CRAIG ELITHARP	10/09/2018	2619	206.00	PFC MEETING 10/09/18
CRAIG ELITHARP	10/24/2018	2662	206.00	BOD MEETING 10/24/18
CRAIG ELITHARP	11/06/2018	2694	206.00	PFC MEETING 10/06/18
CRAIG ELITHARP	11/14/2018	2694	206.00	BOD MEETING 11/14/18
CRAIG ELITHARP	12/12/2018	2805	206.00	BOD MEETING 12/12/18
CRAIG ELITHARP	12/04/2018	2805	<u>206.00</u>	PFC MEETING 12/04/18
		Meetings Only	<u>1,236.00</u>	
JIM HERNANDEZ	10/17/2018	186889	206.00	CIC MEETING 10/17/18
JIM HERNANDEZ	10/24/2018	186950	206.00	BOD MEETING 10/24/18
JIM HERNANDEZ	11/07/2018	187002	206.00	CIC MEETING 11/07/18
JIM HERNANDEZ	11/14/2018	187002	206.00	BOD MEETING 11/14/18
JIM HERNANDEZ	12/10/2018	187110	<u>412.00</u>	AGENDA 12/10/10 - BOD MEETING 12/12/18
		Meetings Only	<u>1,236.00</u>	

**San Diego County Water Authority
Board of Directors
4th Quarter 2018 Expenses
October, November, December**

<u>Director</u>	<u>Per Diem Payments</u>	<u>Mileage</u>	<u>Travel/Other</u>	<u>Total</u>
Betty Evans	\$1,950.00	\$439.28	\$0.00	\$2,389.28

VALLECITOS WATER DISTRICT
Board of Directors Per Diem and Expenses (1)
Paid October 1, 2018 through December 31, 2018

Director Meeting/Seminar	Per Diem		Meeting				Reimbursements		Total
	#	Payments	Benefits	Registration	Travel	Lodging	Meals	Other Agencies	
ELITHARP, Craig									
Paid by VWD:									
VWD Meetings	11	\$ 2,200.00	-	-	-	-	-	-	\$ 2,200.00
ACWA	4	800.00	-	749.00	80.33	-	-	-	1,629.33
CASA	2	400.00	-	-	515.96	414.66	34.81	-	1,365.43
COWU - Council of Water Utilities	2	400.00	-	45.00	18.09	-	-	-	463.09
CSDA - CA Special Districts Assoc	3	600.00	-	-	-	-	-	-	600.00
North County Economic Develop Awards	-	-	-	97.11	3.05	-	-	-	100.16
SDNCEDC	1	200.00	-	81.24	7.52	-	-	-	288.76
Group Insurance	-	-	271.14	-	-	-	-	-	271.14
Paid by EWA - Encina JPA	6	1,236.00	-	-	-	-	-	-	1,236.00
	29	\$ 5,836.00	\$ 271.14	\$ 972.35	\$ 624.95	\$ 414.66	\$ 34.81	\$ -	\$ 8,153.91
EVANS, Betty									
Paid by VWD:									
VWD Meetings	8	\$ 1,600.00	-	-	-	-	-	-	\$ 1,600.00
ACWA	6	1,200.00	-	699.00	222.25	182.85	-	-	2,304.10
CSDA - CA Special Districts Assoc	3	600.00	-	30.00	138.43	455.38	19.59	-	1,243.40
North County Group - Rincon	1	200.00	-	-	-	-	-	-	200.00
Group Insurance	-	-	2,344.14	-	-	-	-	-	2,344.14
Paid by VWD - COWU pmt differential	-	50.00	-	-	-	-	-	-	50.00
Paid by VWD - SDCWA pmt differential	-	250.00	-	-	-	-	-	-	250.00
Paid by SDCWA **	13	1,950.00	-	-	-	-	-	439.28	2,389.28
	31	\$ 5,850.00	\$ 2,344.14	\$ 729.00	\$ 360.68	\$ 638.23	\$ 19.59	\$ 439.28	\$10,380.92
HERNANDEZ, James									
Paid by VWD:									
VWD Meetings	12	\$ 2,400.00	-	-	-	-	-	-	\$ 2,400.00
ACWA	1	200.00	-	605.00	330.96	-	-	-	1,135.96
COWU - Council of Water Utilities	2	400.00	-	45.00	36.18	-	-	-	481.18
CSDA - CA Special Districts Assoc	3	600.00	-	30.00	240.03	599.07	106.71	-	1,575.81
County of SD - Board of Supervisors	-	-	-	-	178.43	-	-	-	178.43
North County Economic Develop Awards	-	-	-	97.11	-	-	-	-	97.11
SDNEDC	-	-	-	81.24	-	-	-	-	81.24
Group Insurance	-	-	6,218.52	-	-	-	-	-	6,218.52
Paid by EWA - Encina JPA	6	1,236.00	-	-	-	-	-	-	1,236.00
	24	\$ 4,836.00	\$ 6,218.52	\$ 858.35	\$ 785.60	\$ 599.07	\$ 106.71	\$ -	\$13,404.25
MARTIN, Hal									
Paid by VWD:									
VWD Meetings	18	\$ 3,600.00	-	-	-	-	-	-	\$ 3,600.00
ACWA	6	1,200.00	-	749.00	323.65	-	-	-	2,272.65
COWU - Council of Water Utilities	2	400.00	-	45.00	36.18	-	-	-	481.18
CSDA - CA Special Districts Assoc	5	1,000.00	-	30.00	175.03	599.07	55.49	-	1,859.59
Ethics training	1	200.00	-	-	-	-	-	-	200.00
North County Economic Develop Awards	-	-	-	97.11	-	-	-	-	97.11
SDNEDC	2	400.00	-	81.24	7.52	-	-	-	488.76
Group Insurance	-	-	1,987.29	-	-	-	-	-	1,987.29
	34	\$ 6,800.00	\$ 1,987.29	\$ 1,002.35	\$ 542.38	\$ 599.07	\$ 55.49	\$ -	\$10,986.58
SANELLA, Mike									
Paid by VWD:									
VWD Meetings	10	\$ 2,000.00	-	-	-	-	-	-	\$ 2,000.00
COWU - Council of Water Utilities	2	400.00	-	45.00	18.09	-	-	-	463.09
CSDA - CA Special Districts Assoc	1	200.00	-	30.00	30.60	-	-	-	260.60
North County Economic Develop Awards	-	-	-	97.11	3.05	-	-	-	100.16
SDNEDC	1	200.00	-	81.24	7.52	-	-	-	288.76
Group Insurance	-	-	2,093.40	-	-	-	-	-	2,093.40
	14	\$ 2,800.00	\$ 2,093.40	\$ 253.35	\$ 59.26	\$ -	\$ -	\$ -	\$ 5,206.01
TOTALS (1)	132	\$26,122.00	\$12,914.49	\$ 3,815.40	\$ 2,372.87	\$ 2,251.03	\$ 216.60	\$ 439.28	\$48,131.67

(1) Includes both expenses paid directly by the Agencies and reimbursements of expenses paid by Board members.

Presented in accordance with ordinance number 194, effective 5/17/2015. (Board per Diem, \$200/meeting)

* As of 4th Qtr 2017 - EWA meetings are \$200 each - VWD payment differential no longer applies

** SDCWA only required to publish report for Boardmember payments once per year. Fiscal Year End, June 30th