

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, FEBRUARY 17, 2016, AT 4:00 P.M.  
AT THE DISTRICT OFFICE  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT SANNELLA

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 17, 2016

PRESENTATIONS

President Sannella will present gift certificates to **Daniella Arditti, Britney Chen, and Lauren Browne**, the top three entrants in the Poster Contest selected to represent Vallecitos Water District in the North County Water Agency 2016 calendar.

President Sannella will present District Engineer **James Gumpel** with the American Council of Engineering Companies' 2016 Engineering Excellence Merit Award that was bestowed to the District and Infrastructure Engineering Corporation for the San Elijo Hills Pump Station.

Elissia Saavedra, Customer Service Supervisor, will facilitate the Customer Service Department Presentation.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

- A. BOARD WORKSHOP MEETING – JANUARY 27, 2016
- B. REGULAR BOARD MEETING – FEBRUARY 3, 2016
- C. BOARD WORKSHOP MEETING – FEBRUARY 8, 2016

*Approved minutes become a permanent public record of the District.*

**Recommendation: Approve Minutes**

1.2 WARRANT LIST THROUGH FEBRUARY 17, 2016 – \$1,716,039.79

**Recommendation: Approve Warrant List**

1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – JANUARY 31, 2016
- B. WATER PRODUCTION/SALES REPORT – 2015/2016
- C. WATER REVENUE AND EXPENSE REPORT – JANUARY 31, 2016
- D. SEWER REVENUE AND EXPENSE REPORT – JANUARY 31, 2016
- E. RESERVE FUNDS ACTIVITY – JANUARY 31, 2016
- F. INVESTMENT REPORT – JANUARY 31, 2016

1.4 APPROVAL OF CONSTRUCTION AGREEMENT FOR BLOCK F – ADAPTIVE RE-USE (URBAN VILLAGES SAN MARCOS, LLC)

*The project is a portion of the Block K project within the University District located north of Barham Drive between Redel Road and Industrial Street.*

**Recommendation: Approve Construction Agreement**

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

ACTION ITEMS

2.1 DROUGHT UPDATE

**Recommendation: For information only**

2.2 WATER AND SEWER RATE MODEL PRESENTATION AND DISCUSSION

**Recommendation: Request Board direction**

2.3 PROJECT ACCEPTANCE FOR MEADOWLARK WATER RECLAMATION FACILITY (MRF) SOLIDS FORCE MAIN REPLACEMENT PROJECT

*All work has been completed.*

**Recommendation:**

- 1) **Accept the project**
- 2) **File a Notice of Completion**
- 3) **Authorize release of retention funds to the contractor following the 60 day notice period, provided no claims are filed**

2.4 ORDINANCE NO. 194, BUSINESS OF THE BOARD

*Ordinance No. 194 defines the various rules for the business activities of the Board.*

**Recommendation:            Presented for discussion**

2.5 CASA CALL FOR CANDIDATES – BOARD OF DIRECTORS

*CASA is requesting nominations from CASA members for four open seats on the Board of Directors for three-year terms.*

**Recommendation:            Request Board direction**

**\*\*\*\*\*END OF ACTION ITEMS\*\*\*\*\***

REPORTS

3.1 GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY  
- *Capital Improvement Committee*  
- *Policy and Finance Committee*

3.5 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

**\*\*\*\*\*END OF REPORTS\*\*\*\*\***

OTHER BUSINESS

4.1 MEETINGS

**North County Economic Summit**

March 2, 2016 – Omni La Costa Resort & Spa, Carlsbad, CA

**ACWA Legislative Symposium**

March 9, 2016 – Convention Center, Sacramento, CA

**\*\*\*\*\*END OF OTHER BUSINESS\*\*\*\*\***

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

**\*\*\*\*\*END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS\*\*\*\*\***

6.1 ADJOURNMENT

**\*\*\*\*\*END OF AGENDA\*\*\*\*\***

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website [www.vwd.org](http://www.vwd.org)

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, February 12, 2016.

\_\_\_\_\_  
Diane Posvar