

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, JANUARY 6, 2016, AT 4:00 P.M.  
AT THE DISTRICT OFFICE  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – VICE PRESIDENT ELITHARP

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF JANUARY 6, 2016

PRESENTATION

General Manager Lamb will present ACWA/JPIA “President’s Special Recognition Awards” bestowed on the District.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

- A. REGULAR BOARD MEETING – DECEMBER 8, 2015
- B. SPECIAL BOARD MEETING – DECEMBER 16, 2015

*Approved minutes become a permanent public record of the District.*

**Recommendation:            Approve Minutes**

- 1.2 WARRANT LIST THROUGH JANUARY 6, 2016 – \$3,738,947.05

**Recommendation: Approve Warrant List**

- 1.3 CUSTOMER SERVICE CALLS MONTHLY REPORT

**Recommendation: For Information Only**

- 1.4 FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR SAN ELIJO HILLS, PHASE 5, P.A. "O", UNIT 8 & 9 (SAN ELIJO HILLS DEVELOPMENT COMPANY, LLC)

*Installation of water and sewer facilities has been completed.*

**Recommendation: Final Acceptance**

- 1.5 WINTER 2016 SPLASH! – VALLECITOS WATER DISTRICT QUARTERLY NEWSLETTER

**Recommendation: Approve Winter 2016 SPLASH! Newsletter**

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

ACTION ITEMS

- 2.1 DROUGHT UPDATE

*For information only.*

**Recommendation: No action required**

- 2.2 ACCEPTANCE OF SAN ELIJO HILLS PUMP STATION PROJECT

*On October 9, 2014, Vallecitos Water District and Olivenhain Municipal Water District entered into an agreement for the sale of water treatment services from Olivenhain Municipal Water District to Vallecitos Water District.*

**Recommendation:**

- 1) Increase the budget by \$104,600**
- 2) Accept the project**
- 3) File a Notice of Completion**
- 4) Authorize release of retention funds**

- 2.3 PROPOSED WATER RATE STRUCTURES AND SCENARIOS BASED ON COST OF SERVICE STUDY

*In July 2015, the District engaged Black & Veatch to perform an updated Cost of Service Study for water and wastewater charges.*

**Recommendation: Set a date for a rate workshop inclusive of ready-to-serve, pump zone and sewer rates**

- 2.4 APPROVAL OF WATER SUPPLY ASSESSMENT AND VERIFICATION REPORT FOR THE NEWLAND SIERRA SPECIFIC PLAN (COUNTY OF SAN DIEGO)

*The project is located on the north side of Deer Springs Road just west of Interstate 15.*

**Recommendation: Approve the Water Supply Assessment and Verification Report**

- 2.5 APPROVAL OF AS-NEEDED ENGINEERING SERVICES AGREEMENTS FOR FISCAL YEARS 2015/16 AND 2016/17

*All as-needed agreements will be reviewed and renewed on a bi-annual basis.*

**Recommendation: Approve as-needed engineering services agreements for selected firms**

**\*\*\*\*\*END OF ACTION ITEMS\*\*\*\*\***

### REPORTS

- 3.1 GENERAL MANAGER
- 3.2 DISTRICT LEGAL COUNSEL
- 3.3 SAN DIEGO COUNTY WATER AUTHORITY
- 3.4 ENCINA WASTEWATER AUTHORITY  
- *Capital Improvement Committee*  
- *Policy and Finance Committee*
- 3.5 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

**\*\*\*\*\*END OF REPORTS\*\*\*\*\***

### OTHER BUSINESS

- 4.1 **Urban Water Institute Spring Water Conference**  
February 10-12, 2016 – Hilton Hotel, Palm Springs, CA

**\*\*\*\*\*END OF OTHER BUSINESS\*\*\*\*\***

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

**\*\*\*\*\*END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS\*\*\*\*\***

CLOSED SESSION

6.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION  
54956.95 LIABILITY CLAIM – CLAIMANT:  
Mercury Insurance Group

**\*\*\*\*\*END OF CLOSED SESSION\*\*\*\*\***

7.1 ADJOURNMENT

**\*\*\*\*\*END OF AGENDA\*\*\*\*\***

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website [www.vwd.org](http://www.vwd.org)

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 12:00 p.m., Wednesday, December 30, 2015.

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Diane Posvar