

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, AUGUST 17, 2016, AT 5:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT SANNELLA

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF AUGUST 17, 2016

INTRODUCTION

Human Resources Technician Bridget Anderson will introduce new employee, **Fernando Mata**, Wastewater Treatment Plant Operator I.

PRESENTATION

Wes Owen, Accounting Supervisor, will facilitate the Accounting & Purchasing department presentation. Lydon Minter, Purchasing/Warehouse Assistant, will facilitate the Warehouse presentation.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

- A. REGULAR BOARD MEETING – AUGUST 3, 2016
- B. SPECIAL BOARD MEETING – AUGUST 8, 2016

C. SPECIAL BOARD MEETING – AUGUST 9, 2016

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH AUGUST 17, 2016 – \$4,704,384.29

Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – JULY 31, 2016
- B. WATER PRODUCTION/SALES REPORT – 2016/2017
- C. WATER REVENUE AND EXPENSE REPORT – JULY 31, 2016
- D. SEWER REVENUE AND EXPENSE REPORT – JULY 31, 2016
- E. RESERVE FUNDS ACTIVITY – JULY 31, 2016
- F. INVESTMENT REPORT – JULY 31, 2016

1.4 FINAL ACCEPTANCE OF SEWER IMPROVEMENTS FOR MISSION 316, APN: 220-210-10, 41 & 46 (KB HOME CALIFORNIA, LLC)

The project constructed approximately 551 feet of 8-inch diameter PVC sewer main.

Recommendation: Accept the project improvements and approve the filing of a Notice of Completion

1.5 DROUGHT UPDATE

Recommendation: For information only

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 ADOPTION OF RESOLUTION ORDERING THE ANNEXATION OF CERTAIN PROPERTY DESIGNATED AS THE “BATES ANNEXATION,” APN: 226-310-27 INTO THE VALLECITOS WATER DISTRICT SEWER IMPROVEMENT DISTRICTS 5 & 6

The property address is 1319 Leland Way in Escondido and is located north of El Norte Parkway and west of Mclane Lane.

Recommendation: Adopt Resolution

2.2 PROPOSED PUMP ZONE CHARGES FOR 2016 THROUGH 2018

The District established ten pump zones, servicing approximately 2,850 customers, to recover the cost of electricity related to pumping water to higher elevation customers.

Recommendation: For information only

2.3 ADOPT REVISED EMPLOYEE HANDBOOK

The revised Employee Handbook was approved at the July 20, 2016 Board meeting.

Recommendation: **1) Adopt Resolution adopting the Employee Handbook, repealing eight resolutions in their entirety, and repealing sections of six resolutions**

2.4 2017 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) COMMITTEE AND EXPERT TEAM PARTICIPATION

CSDA is asking for volunteers to participate and contribute on one or more of their Committees and/or Expert Feedback Teams to assist in shaping CSDA.

Recommendation: **Request Board direction**

*******END OF ACTION ITEMS*******

REPORTS

3.1 INTERIM GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY

- *Capital Improvement Committee*

- *Policy and Finance Committee*

3.5 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

*******END OF REPORTS*******

OTHER BUSINESS

4.1 ANNUAL REIMBURSEMENT REPORT FOR FISCAL YEAR 2015-2016

For information only.

Recommendation: **No action required**

*******END OF OTHER BUSINESS*******

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

*******END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS*******

CLOSED SESSION

- 6.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (ONE CASE)
Citizens Development Corporation, v. County of San Diego, et al.
United States District Court, for the Southern District of California
Case No. 12CV0334 IEG RB
- 6.2 PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTION 54957(b) –
TO CONSIDER APPOINTMENT OR EMPLOYMENT OF A PUBLIC EMPLOYEE

*****END OF CLOSED SESSION*****

- 7.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website www.vwd.org

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, August 12, 2016.

Diane Posvar