

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, JUNE 15, 2016, AT 5:00 P.M.  
AT THE DISTRICT OFFICE  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT SANNELLA

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF JUNE 15, 2016

PRESENTATIONS

President Sannella will present Angelito “Lito” Santos, Capital Facilities Engineer, with his license certificate for Professional Engineer in Civil Engineering from the State of California Department of Consumer Affairs Board for Professional Engineers, Land Surveyors, and Geologists.

Karla Fisher, IT Supervisor, will facilitate the Information Technology Presentation.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

A. REGULAR BOARD MEETING – JUNE 1, 2016

*Approved minutes become a permanent public record of the District.*

**Recommendation: Approve Minutes**

1.2 WARRANT LIST THROUGH JUNE 15, 2016 – \$3,666,293.83

**Recommendation: Approve Warrant List**

1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – MAY 31, 2016
- B. WATER PRODUCTION/SALES REPORT – 2015/2016
- C. WATER REVENUE AND EXPENSE REPORT – MAY 31, 2016
- D. SEWER REVENUE AND EXPENSE REPORT – MAY 31, 2016
- E. RESERVE FUNDS ACTIVITY – MAY 31, 2016
- F. INVESTMENT REPORT – MAY 31, 2016

1.4 APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016/17

*The District is required by Proposition 4 to establish an Appropriations Limit each fiscal year.*

**Recommendation: Adopt Resolution**

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

ACTION ITEMS

2.1 DROUGHT UPDATE

**Recommendation: For information only**

2.2 RESOLUTION ADOPTING THE 2015 URBAN WATER MANAGEMENT PLAN

*The District has updated its 2010 Urban Water Management Plan as required by the Urban Water Management Planning Act.*

**Recommendation: Adopt 2015 Urban Water Management Plan Resolution**

2.3 PROJECT ACCEPTANCE FOR TWIN OAKS RESERVOIR: ON-SITE GENERATION OF SODIUM HYPOCHLORITE

*All work has been completed.*

**Recommendation:** 1) Increase the budget \$8,105, 2) accept the project, 3) file a Notice of Completion and 4) authorize release of retention funds to the contractor following the 60-day notice period, provided no claims are filed

2.4 RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT ELECTING TO HAVE SEWER SERVICE FEES FOR IMPROVEMENT DISTRICT "A" FOR FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017 COLLECTED ON THE TAX ROLL

*The District is required to hold a Public Hearing for the collection of sewer service fees for Improvement District "A".*

**Recommendation:** Adopt Resolution authorizing collection of Improvement District "A" sewer service fees and set Public Hearing for the Regular Board meeting on July 20, 2016

2.5 MEMORANDUM OF UNDERSTANDING WITH EMPLOYEES' ASSOCIATION FOR FY 2016/17, FY 2017/18, AND FY 2018/19

*Negotiations were initiated by the District resulting in the proposed MOU.*

**Recommendation:** Adopt resolution

2.6 VOLUNTARY LOW-INCOME RATEPAYER ASSISTANCE (LIRA) PROGRAM

*This item is presented at the request of Director Evans.*

**Recommendation:** For information only

2.7 MAHR RESERVOIR RECYLED WATER CUSTOMER FILL STATION PROJECT

*The Board has requested staff investigate the feasibility of tapping into the recycled water line and locating a customer fill station at the entrance to Mahr Reservoir.*

**Recommendation:** Request Board direction

2.8 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2016 BOARD ELECTIONS – SEAT B

*Member districts in the Southern Network will be entitled to cast one vote.*

**Recommendation: Request Board direction**

2.9 BUDGET UPDATE

**Recommendation: For information only**

**\*\*\*\*\*END OF ACTION ITEMS\*\*\*\*\***

REPORTS

3.1 INTERIM GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY  
- *Capital Improvement Committee*  
- *Policy and Finance Committee*

3.5 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS  
ATTENDED

**\*\*\*\*\*END OF REPORTS\*\*\*\*\***

OTHER BUSINESS

4.1 MEETINGS

**Urban Water Institute Annual Water Conference**  
August 24-26, 2016 – San Diego, CA

**\*\*\*\*\*END OF OTHER BUSINESS\*\*\*\*\***

5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

**\*\*\*\*\*END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS\*\*\*\*\***

CLOSED SESSION

6.1 PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODE SECTION  
54957(b) – TO CONSIDER APPOINTMENT OR EMPLOYMENT OF A PUBLIC  
EMPLOYEE

**\*\*\*\*\*END OF CLOSED SESSION\*\*\*\*\***

7.1 ADJOURNMENT

\*\*\*\*\*END OF AGENDA\*\*\*\*\*

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website [www.vwd.org](http://www.vwd.org)

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, June 10, 2016.

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Diane Posvar