

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, MAY 18, 2016, AT 5:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT SANNELLA

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF MAY 18, 2016

PRESENTATIONS

President Sannella will recognize retiree, **Rocky Eltzroth**, Water System Operator II, for his years of service with the District.

California Friendly Landscape Contest Winners: Third Place: **Jay and Heather Petrek**; Second Place: **Karen and Brett Ringler**; First Place: **Maria and Ladd McCoy**.

Matt Wiese will facilitate the Meadowlark Reclamation Facility Presentation.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

- A. REGULAR BOARD MEETING – APRIL 20, 2016
- B. SPECIAL BOARD MEETING – APRIL 22, 2016

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH MAY 18, 2016 – \$5,007,025.88

Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – APRIL 30, 2016
- B. WATER PRODUCTION/SALES REPORT – 2015/2016
- C. WATER REVENUE AND EXPENSE REPORT – APRIL 30, 2016
- D. SEWER REVENUE AND EXPENSE REPORT – APRIL 30, 2016
- E. RESERVE FUNDS ACTIVITY – APRIL 30, 2016
- F. INVESTMENT REPORT – APRIL 30, 2016

1.4 INTERIM GENERAL MANAGER APPOINTMENT AND AUTHORIZATIONS

The Interim General Manager will assume the position and duties of Board Secretary as well as General Manager.

Recommendation: Approve Contract

1.5 SPRING 2016 SPLASH! – VALLECITOS WATER DISTRICT QUARTERLY NEWSLETTER

Recommendation: Approve the Spring 2016 SPLASH! Newsletter

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 ADOPTION OF RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT APPROVING ENCINA WASTEWATER AUTHORITY'S FISCAL YEAR 2017 OPERATING AND CAPITAL IMPROVEMENT BUDGET

The Encina Basic Agreement requires approval of the budget for Encina Wastewater Authority by member agencies.

Recommendation: Adopt resolution

2.2 DROUGHT UPDATE

Recommendation: For information only

- 2.3 APPROVAL OF ESCROW ACCOUNT FOR WATER CAPITAL FACILITY FEES FOR "COUNTRY ESTATES", APN: 178-160-04 & 05 (JOSEPH H. JAOUDI, TRUSTEE OF THE JAOUDI DECLARATION OF TRUST, AND JOHN BARAKAT)

The property is on approximately 77.97 acres of unimproved land located west of El Paso Alto, east of Deeb Court and north of Ora Avo Drive.

Recommendation: Approve escrow account with conditions

- 2.4 PROJECT ACCEPTANCE FOR SOUTH LAKE SLUICE GATE REPLACEMENT

All work has been completed.

Recommendation: Accept the project, file a Notice of Completion and authorize release of retention funds to the contractor following the 60-day notice period, provided no claims are filed

- 2.5 GENERAL MANAGER RECRUITMENT BROCHURE

Bob Murray & Associates has developed draft text for the recruitment brochure.

Recommendation: Request Board direction

- 2.6 TIME LIMIT ON SPEAKERS DURING PUBLIC COMMENT

The Board requested a policy statement limiting public comment to three minutes.

Recommendation: Approve language for speaker time limits on agenda and speaker slips

- 2.7 CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) PROPOSED BYLAWS UPDATE

The CSDA Board of Directors has approved recommended updates to the Bylaws and is presenting them to CSDA voting members for consideration.

Recommendation: Request Board direction

*****END OF ACTION ITEMS*****

REPORTS

- 3.1 GENERAL MANAGER
3.2 DISTRICT LEGAL COUNSEL
3.3 SAN DIEGO COUNTY WATER AUTHORITY

- 3.4 ENCINA WASTEWATER AUTHORITY
- *Capital Improvement Committee*
- *Policy and Finance Committee*

- 3.5 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

- 4.1 QUARTERLY BOARD EXPENSES

For information only.

Recommendation: No action required

- 4.2 MEETINGS

WEF Bay-Delta Tour
June 15 – 17, 2016

*****END OF OTHER BUSINESS*****

- 5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

*****END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS*****

CLOSED SESSION

- 6.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency designated representative: General Manager
Employee Organization: Vallecitos Employee's Association

*****END OF CLOSED SESSION*****

- 7.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website www.vwd.org

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, May 13, 2016.

Diane Posvar