

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, DECEMBER 7, 2016, AT 5:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT SANNELLA

PLEDGE OF ALLEGIANCE

OATH OF OFFICE – Administration of the Oath of Office to elected Board members Betty Evans (Division 1), Mike Sannella (Division 4), and Hal Martin (Division 5) to fill the terms of Director ending 2020.

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF DECEMBER 7, 2016

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 WARRANT LIST THROUGH DECEMBER 7, 2016 – \$1,598,677.00

Recommendation: Approve Warrant List

1.2 INVESTMENT REPORT – NOVEMBER 30, 2016

*******END OF CONSENT CALENDAR*******

ACTION ITEMS

2.1 ANNUAL BOARD TRANSITION

Ordinance No. 201 provides guidance on the annual Board reorganization.

Recommendation: Consider and appoint the incoming President and Vice President

2.2 COMMITTEE APPOINTEES AND REPRESENTATIVES

Annual Board appointments for 2017.

Recommendation: Appoint Officers and Agency Representatives

2.3 FISCAL YEAR 2015/16 ANNUAL AUDIT REPORT

Annual audit of the District's financial statements.

Recommendation: Accept the FY 2015/16 audited financial statements

2.4 FINANCIAL INSTITUTION REGISTRY AND AUTHORIZATION

The District conducts transactions with various financial institutions throughout the year.

Recommendation: 1) Continue with current registry of authorized broker/dealers, 2) amend authorizations of financial institutions

2.5 RESOLUTION UPDATING THE DISTRICT CREDIT CARD POLICY

Resolution designates specific staff members' authorization to utilize District credit cards in the course of conducting official District business.

Recommendation: Adopt Resolution

2.6 AWARD OF CONSTRUCTION CONTRACT FOR MEADOWLARK WATER RECLAMATION FACILITY (MRF) TERTIARY MEDIA FILTER REPLACEMENT

The new media profile will assist in removing smaller particles thereby improving turbidity and the quality of the recycled water.

Recommendation: Award construction contract

*****END OF ACTION ITEMS*****

REPORTS

- 3.1 GENERAL MANAGER
- 3.2 DISTRICT LEGAL COUNSEL
- 3.3 SAN DIEGO COUNTY WATER AUTHORITY
- 3.4 ENCINA WASTEWATER AUTHORITY
 - *Capital Improvement Committee*
 - *Policy and Finance Committee*
- 3.5 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS ATTENDED

*******END OF REPORTS*******

OTHER BUSINESS

- 4.1 MEETINGS

Urban Water Institutes Spring Water Conference
February 8 – 10, 2017 – Palm Springs, CA

*******END OF OTHER BUSINESS*******

- 5.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

*******END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS*******

- 6.1 ADJOURNMENT

*******END OF AGENDA*******

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website www.vwd.org

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 4:00 p.m., Friday, December 2, 2016.

Diane Posvar