

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, OCTOBER 3, 2018, AT 5:00 P.M.  
AT THE DISTRICT OFFICE  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT HERNANDEZ

PLEDGE OF ALLEGIANCE

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF OCTOBER 3, 2018

PRESENTATION

President Hernandez will present **Dawn McDougle**, Wastewater Treatment Plant Supervisor, with the Certificate of Environmental Accreditation, Meadowlark Water Reclamation Facility Laboratory and Certificate of Excellence for the Vallecitos Water District.

President Hernandez will present **Richie Arballo**, Senior Water System Operations Operator, with his certificate for Water Quality Laboratory Analyst Grade I.

President Hernandez will present **Chris Deering**, Wastewater Treatment Plant Operator II, with his certificate for Wastewater Treatment Plant Operator Grade IV.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy. Public comments are limited to three minutes. A Request to Speak form is required to be submitted to the Executive Secretary prior to the start of the meeting, if possible. Public comment should start by stating name, address and topic. The Board is not permitted during this time to enter into a dialogue with the speaker.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES (pp. 9-17)

- A. CLOSED SESSION BOARD MEETING – SEPTEMBER 19, 2018
- B. REGULAR BOARD MEETING – SEPTEMBER 19, 2018

*Approved minutes become a permanent public record of the District.*

**Recommendation: Approve Minutes**

1.2 WARRANT LIST THROUGH OCTOBER 3, 2018 – \$4,068,020.87 (pp. 18-19)

**Recommendation: Approve Warrant List**

1.3 FINAL ACCEPTANCE OF WATER IMPROVEMENTS FOR RANCHO CORONADO WATER MAIN RELOCATION (BROOKFIELD RANCHO CORONADO, LLC) (pp. 20-22)

*Relocation of existing water facilities has been completed.*

**Recommendation: 1) Accept Project Improvements; 2) Approve Filing Notice of Completion**

1.4 FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR WOODWARD SENIOR HOUSING (SJ ASSET MANAGEMENT, INC/COASTAL LIVING, LLC) (pp. 23-25)

*Installation of water and sewer facilities has been completed.*

**Recommendation: 1) Accept Project Improvements; 2) Approve Filing Notice of Completion**

1.5 FINAL ACCEPTANCE OF WATER IMPROVEMENTS FOR PALOMAR OPERATIONS & MAINTENANCE COMPLEX (PALOMAR COMMUNITY COLLEGE DISTRICT) (pp. 26-28)

*Installation of water facilities has been completed.*

**Recommendation: 1) Accept Project Improvements; 2) Approve Filing Notice of Completion**

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

ACTION ITEMS

2.1 CHAMBER OF COMMERCE MEMBERSHIP (pp. 29-30)

*The District has previously participated in membership with the Chamber of Commerce.*

**Recommendation: Request Board direction**

**\*\*\*\*\*END OF ACTION ITEMS\*\*\*\*\***

REPORTS

3.1 GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY  
- *Capital Improvement Committee*  
- *Policy and Finance Committee*

3.5 STANDING COMMITTEES

3.6 DIRECTORS REPORTS ON MEETINGS/CONFERENCES/SEMINARS  
ATTENDED

**\*\*\*\*\*END OF REPORTS\*\*\*\*\***

OTHER BUSINESS

**\*\*\*\*\*END OF OTHER BUSINESS\*\*\*\*\***

4.1 DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

**\*\*\*\*\*END OF DIRECTORS COMMENTS/FUTURE AGENDA ITEMS\*\*\*\*\***

5.1 ADJOURNMENT

**\*\*\*\*\*END OF AGENDA\*\*\*\*\***

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

Audio and video recordings of all Board meetings are available to the public at the District website [www.vwd.org](http://www.vwd.org)

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 5:00 p.m., Thursday, September 27, 2018.

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Diane Posvar



STATE WATER RESOURCES CONTROL BOARD  
REGIONAL WATER QUALITY CONTROL BOARDS

CALIFORNIA STATE



ENVIRONMENTAL LABORATORY ACCREDITATION PROGRAM

**CERTIFICATE OF ENVIRONMENTAL ACCREDITATION**

Is hereby granted to

**Meadowlark Water Reclamation Facility Laboratory**

**Owned and operated by the Vallecitos Water District**

7941 Corintia Street

Carlsbad, CA 92009

Scope of the certificate is limited to the  
"Fields of Testing"  
which accompany this Certificate.

Continued accredited status depends on successful completion of on-site inspection,  
proficiency testing studies, and payment of applicable fees.

This Certificate is granted in accordance with provisions of  
Section 100825, et seq. of the Health and Safety Code.

Certificate No.: **2964**

Expiration Date: **10/31/2017**

Effective Date: **11/1/2015**

A handwritten signature in black ink, appearing to read "Christine Sotelo".

Sacramento, California  
subject to forfeiture or revocation

Christine Sotelo, Chief  
Environmental Laboratory Accreditation Program

# **CERTIFICATE OF EXCELLENCE**

In recognition of the quality of your laboratory in proficiency testing for

**WP-282**

**Vallecitos Water District**

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 917 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

pH  
Total Residual Chlorine  
Turbidity  
WasteWatR™ Coliform  
MicrobE™



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Matthew Seebeck  
Quality Officer

V053201



American Water Works Association  
**California-Nevada** Section

**Richard Arballo**

Be it known that

having submitted

acceptable evidence of qualification by education, training, and experience  
is hereby granted this Certificate of competency as a

*Water Quality Laboratory Analyst*  
*Grade 1*

Witness our Hand and Seal,  
**this August 29, 2018**

Certificate Number: 20370

  
\_\_\_\_\_  
Certification Administrator  
California-Nevada Section, AWWA

State of California  
State Water Resources Control Board



*Certificate of Competence*

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

**Christopher P. Deering**

has fulfilled the requirements for certification as a

**Grade IV**

**Wastewater Treatment Plant Operator**

**Certificate Number 42491**

Issued this September 05, 2018

**Felicia Marcus**  
Chair

Original Issue Date: 09/05/2018

Expiration Date: 09/05/2021





MINUTES OF A CLOSED SESSION MEETING  
OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, SEPTEMBER 19, 2018, AT 4:00 PM AT THE DISTRICT OFFICE,  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Hernandez called the Closed Session meeting to order at the hour of 4:08 p.m.

Director Hernandez led the pledge of allegiance.

Present: Director Elitharp  
Director Evans  
Director Martin  
Director Sannella  
Director Hernandez

Staff Present: General Manager Pruum  
Legal Counsel Gilpin  
Administrative Secretary Johnson

Others Present: Neal Meyers, Meyers Fozi & Dwork, LLP

ADOPT AGENDA FOR THE CLOSED SESSION MEETING OF SEPTEMBER 19, 2018

18-09-08 MOTION WAS MADE by Director Martin, seconded by Director Evans, and carried unanimously, to adopt the agenda for the Closed Session Meeting of September 19, 2018.

PUBLIC COMMENT

None.

CLOSED SESSION

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –  
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (ONE CASE)

Citizens Development Corporation v. County of San Diego, et al.  
United States District Court for the Southern District of California  
Case No. 12CV0334 IEG RB

18-09-09 MOTION WAS MADE by Director Sannella, seconded by Director Martin, and carried unanimously, to move into Closed Session pursuant to Government Code Section 54956.9(a).

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 4:42 p.m. There was no reportable action from the Closed Session meeting.

ADJOURNMENT

There being no further business to discuss, President Hernandez adjourned the Closed Session Meeting of the Board of Directors at the hour of 4:43 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, September 19, 2018 at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

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James Hernandez, President  
Board of Directors  
Vallecitos Water District

ATTEST:

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Glenn Pruim, Secretary  
Board of Directors  
Vallecitos Water District

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE VALLECITOS WATER DISTRICT  
WEDNESDAY, SEPTEMBER 19, 2018, AT 5:00 PM AT THE DISTRICT OFFICE,  
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Hernandez called the Regular meeting to order at the hour of 5:02 p.m.

Director Sannella led the pledge of allegiance.

Present: Director Elitharp  
Director Evans  
Director Martin  
Director Sannella  
Director Hernandez

Staff Present: General Manager Pruum  
Legal Counsel Gilpin  
District Engineer Gumpel  
Finance Manager Owen  
Operations & Maintenance Manager Pedrazzi  
Capital Facilities Senior Engineer Hubbard  
Development Services Senior Engineer Scholl  
Information Technology Supervisor Labarrere  
Purchasing/Warehouse Supervisor Bowman  
Water Systems Supervisor Askine  
Human Resources Analyst Anderson  
Administrative Secretary Johnson

Others Present: Jack Griffin, City Manager, City of San Marcos  
Kevin Ross, TerraVerde Energy

ADOPT AGENDA FOR THE REGULAR MEETING OF SEPTEMBER 19, 2018

18-09-10 MOTION WAS MADE by Director Martin, seconded by Director Evans, and carried unanimously, to adopt the agenda for the Regular Board Meeting of September 19, 2018.

PRESENTATIONS

President Hernandez presented Jason Hubbard, Capital Facilities Senior Engineer, with his Certificate in Water Management & Leadership from California State University San Marcos.

President Hernandez presented Shawn Askine, Water Systems Supervisor, with the Certificate of Environmental Accreditation, Drinking Water and Certificate of Excellence for the Vallecitos Water District Drinking Water Lab.

Jack Griffin, City Manager for the City of San Marcos, provided a presentation on the South Lake Recreational Project (South Lake Park) which included brief recent history and the plan going forward. Current plans in conjunction with the new Brookfield development include a parking lot generally at the lake level, an improved trail around the lake, and a fishing dock. Brookfield is required to construct an access driveway and the parking lot. The City's FY 2018-19 Adopted Capital Improvement Plan has sufficient funding for the project which is also included in their recently updated Parks Master Plan. Construction is anticipated to begin in the fall of 2019. The City is requesting a two-year extension of its current lease agreement with the District which expires on December 31, 2018. The extension will provide adequate flexibility should there be any environmental or construction issues.

General question and answer took place. General Manager Pruim suggested South Lake Park be placed on a future Board agenda for further discussion and consideration of the lease extension.

#### PUBLIC COMMENT

Mike Hunsaker, member of the public, addressed the Board stating South Lake and Lake San Marcos have been identified as viable sites for storage of reclaimed water. He feels that as the District is currently in litigation with Lake San Marcos, and the South Lake project would make South Lake an inappropriate site for reclaimed water storage, that should be factored into the discussion.

Mr. Hunsaker further stated he attended a tour of the San Diego County Water Authority's treatment plant on Twin Oaks. He expressed his concern in learning that the annual quality reports typically include just a single unspecified day's reading on many of the factors, particularly the total of dissolved solids, which can vary from season to season or day to day depending on the mix of the water. He thinks an average value should be represented once per month routinely. He also commented on the water quality of the Colorado River. Levels at Lake Mead and Lake Powell are dropping to only about three or four feet above the limit before mandatory restrictions start going into effect. California is not currently directly affected, but for the last three or four years Arizona and Nevada have been negotiating very aggressively. Sacramento is proposing to sell our water for money to give it to Arizona.

#### CONSENT CALENDAR

18-09-11 MOTION WAS MADE by Director Martin, seconded by Director Evans, and carried unanimously, to approve the Consent Calendar as presented.

#### 1.1 Approval of Minutes

- A. Closed Session Board Meeting – September 5, 2018
- B. Regular Board Meeting – September 5, 2018

- C. Engineering/Equipment Committee Meeting – September 6, 2018
- 1.2 Warrant List through September 19, 2018 - \$2,161,694.65
- 1.3 Financial Reports
  - A. Water Meter Count – August 31, 2018
  - B. Water Production/Sales Report – 2018/2019
  - C. Water Revenue and Expense Report – August 31, 2018
  - D. Sewer Revenue and Expense Report – August 31, 2018
  - E. Reserve Funds Activity – August 31, 2018
  - F. Investment Report – August 31, 2018
  - G. Legal Fees Summary – August 31, 2018
- 1.4 Environmental Systems Research Institute (ESRI) Small Utility Enterprise License Agreement (SUELA) for GIS Software and Applications

Mike Hunsaker, member of the public, addressed the Board regarding Item 1.3A, Water Meter Count. He feels the current meter count does not accurately portray the total usages of various components of consumption and that a pie chart is needed showing the total consumption by type. This is particularly important because the number of meters seriously undercounts the multi-family consumption of water. There can be 10 or 20, in some cases in mobile home parks, 50 people working off one meter. If you have something that varies that dramatically, just showing the number of meters really mischaracterizes the actual consumption by use.

Mr. Hunsaker stated that regarding Item 1.3F, Investment Report, he didn't see the net return, only the gross income. He inquired what the investment company is charging and if they are providing some of the benefits as promised. He also noted that over 40% of the investments are not rated. He is pleased to see that most of the investments are short term because the International Monetary Fund has predicted that there will be a major crunch on global municipal bonds and borrowing by 2020.

#### ACTION ITEMS

#### FEASIBILITY ASSESSMENT FINDINGS FOR THE DISTRICT-WIDE SOLAR PROJECT

District Engineer Gumpel introduced Kevin Ross of TerraVerde Energy and provided a presentation on updates and the next steps of the District-wide solar project as follows:

- Definitions
- Feasibility Study Summary
- Benefits of a Solar Power Purchase Agreement (PPA)
- Assessment Findings

- Lift Station 1 Site
- Twin Oaks Reservoir Site
- Mahr Reservoir Site
- Conclusions
- Next Steps
- Project Schedule

Question and answer took place during the presentation.

District Engineer Gumpel stated that when the Board has decided which project(s) to move forward with, the next step will be the Request For Proposal (RFP) and design phase during which TerraVerde Energy will solicit solar developers for PPAs and recalculate savings analysis using firm pricing from the RFP process. RFP results will be presented to the Board for their consideration of whether to pursue the project(s).

General discussion took place during which the possibility of partnering with Olivenhain Municipal Water District (OMWD) at the Mahr Reservoir site was discussed. District Engineer Gumpel stated that staff will perform preliminary work on that site and then meet with OMWD staff after which staff will update the Board on the financial impact of a joint project.

Staff and the Engineering/Equipment Committee recommended moving forward with the design phase for the three projects.

General discussion took place.

18-09-12 MOTION WAS MADE by Director Martin, seconded by Director Evans, and carried unanimously, to move forward with the design phase for the three projects at the cost of \$97,725.00.

Mike Hunsaker, member of the public, addressed the Board expressing his belief that this project will pay off. He stated that according to SDG&E, 80% of the cost of power is in distribution, not production. The greatest saving is when power can be used on site. Two agencies that he knows of use solar battery systems which can lower the cost during peak usage hours. Of concern is whether the time of use periods will be shifted again and that CCAs could dramatically increase the off-peak and nighttime rates. The value of batteries could go up dramatically. He urged the Board to consider the option of batteries at a later date.

#### CHANGE ORDER REQUEST FOR SOLAR PANEL INVERTER REPLACEMENT

Capital Facilities Senior Engineer Hubbard stated the 360KW Solarport Photovoltaic System for the District's main headquarters was installed in 2006. The two existing central inverters of the system which convert solar panel DC current to AC current are no longer functioning. This project will replace both inverters and include a new Data

Acquisition System (DAS) as well as a five-year contract for the DAS, a kiosk for the lobby, and cleaning and replacement of the panels. On June 20, 2018, the Board awarded a contract to Baker Electric in the amount of \$154,165.60 to perform the work.

Capital Facilities Senior Engineer Hubbard further stated that when Baker Electric contacted Satcon to order the inverters, the manufacturer of the replacement inverters, they were told that components within the central inverters were corroded and that the inverters were no longer available. There are no central inverters available on the market for the District's 360kW system as manufacturers only make inverters for systems starting at 500kW. Baker Electric proposed replacing the central inverters with string inverters which are the most cost-effective and efficient inverter option on the market today. The entire system does not shut down when one or more panels are not functioning. There are two string inverter options: Kehua (9 groups) or Chint (18 groups) which would increase the contract by \$34,313.00 and \$129,589.00 respectively.

Capital Facilities Senior Engineer Hubbard provided pros and cons of the two options. The Kehua string inverters are more cost effective and more efficient; however, Kehua (distributed by Satcon) is a newer company. The Chint string inverters are more expensive, less efficient, and have a stronger track record.

Staff determined that the Kehua string converters are the most cost-effective option. Based on the power cost savings, this project, including the \$34,313.00 change order, will have a two to three-year payback period. The change order requires Board approval per Ordinance No. 146. Staff met with the Engineering/Equipment Committee on September 6 to discuss the project and available options. Staff and the Committee recommended the Board approve the change order to Baker Electric in the amount of \$34,313.00, subject to the provisions of the contract.

General discussion took place.

18-09-13 MOTION WAS MADE by Director Evans, seconded by Director Elitharp, and carried unanimously, to approve the change order to Baker Electric in the amount of \$34,313.00, subject to the provisions of the contract.

## REPORTS

### GENERAL MANAGER

General Manager Pruim reported the following:

- The new auditing firm will begin their field work on Monday, September 24.
- Progress is being made with the Boardroom improvements. Some of the components have been delayed which is holding up the completion of the project. The project is scheduled to be completed in mid-October.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated Senate Bill 998 is still pending the Governor's signature. The bill pertains to water shut-offs that will require the District's billing and disconnection standards to be revised effective in 2020.

SAN DIEGO COUNTY WATER AUTHORITY

Director Evans stated the Board will meet on September 27. The Board received notice that the relining of Pipeline No. 3 has been completed from Lake Murray to the Sweetwater Reservoir. After being shut down for the last several years, the pipeline returned to service on June 4, 2018. This project brings the total relining of existing pre-stressed concrete to 55% complete.

Director Evans announced that she has been appointed to the SDCWA Audit Committee.

ENCINA WASTEWATER AUTHORITY

President Hernandez reported on his attendance to the Capital Improvement Committee meeting this morning at which discussion took place regarding the odor control assessment of three areas, the repair of a deteriorating wall of the co-generation building, and the new computer maintenance management program which went online on September 1. The next meeting of the Capital Improvement Committee is scheduled for October 17.

Director Elitharp stated the Policy and Finance Committee did not meet in September. The next meeting is scheduled for October 9.

STANDING COMMITTEES

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Directors Evans, Elitharp, Hernandez, Martin, and Sannella reported on their attendance to the Council of Water Utilities Meeting on September 18.

OTHER BUSINESS

None.



DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

Director Elitharp asked if Board members who will be attending the ACWA Conference in San Diego would consider carpooling to the conference to reduce daily driving and parking at the event.

President Hernandez requested South Lake Park be placed on a future agenda.

ADJOURNMENT

There being no further business to discuss, President Hernandez adjourned the Regular Meeting of the Board of Directors at the hour of 6:42 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, October 3, 2018, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

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James Hernandez, President  
Board of Directors  
Vallecitos Water District

ATTEST:

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Glenn Pruiam, Secretary  
Board of Directors  
Vallecitos Water District

VALLECITOS WATER DISTRICT  
WARRANTS LIST  
October 3, 2018

PAYEE	DESCRIPTION	CHECK#	AMOUNT
<b>CHECKS</b>			
Airgas USA LLC	Cylinder Rentals 2	114626	106.95
Aqua-Metric Sales Co	Meters 80, Registers 100	114627	23,797.02
AT&T	Internet Svc Sept	114628	64.25
AT&T	Phone Svc SCADA Sept	114629	269.69
AT&T	Phone Svc Aug	114630	2,873.92
Audio Associates of San Diego	AV Upgrades Board Room Prj 20151-2	114631	114,318.44
Backflow Solutions, Inc.	Backflow Test Quantity 301	114632	3,897.95
Boncor Water Systems	Soft & Drinking Water Svc Sept	114633	1,726.00
Brady Sand & Material Inc	Rock & Cold Mix	114634	510.26
Corodata Media Storage Inc	Back Up Storage Tape Aug	114635	162.47
Craig Elitharp	COWU Meeting 9-18-18	114636	18.09
Dell Computers	AV Upgrades Board Room Prj 20151-2	114637	1,260.03
DirecTV Inc	Satellite Svc Sept	114638	74.32
Eurofins Eaton Analytical Inc	Algae Sampling Mahr	114639	210.00
Ewing Irrigation Products	PVC Supplies	114640	147.06
First Call Auto Glass	Windshield Replacement Veh 273	114641	323.54
G & W Truck Accessories	Toolboxes 2-Warehouse Electric Carts	114642	709.18
Hach Company	Hardware Supplies	114643	363.13
Idexx Distribution Corp.	Sample Vessels & Reagent	114644	3,085.57
Inductive Automation LLC	Voice Notification Module - SCADA Operations Alarm	114645	1,271.62
Interstate Batteries	Battery Veh 199, Batteries 2 Veh 221	114646	419.83
Jeff Katz	Locker Room Expansion Bldg B Prj 20161-5	114647	1,696.00
JCI Jones Chemicals Inc	Chlorine	114648	2,043.21
JWC Environmental Inc.	Parts & Svc - Rebuild Grinder MRF	114649	20,275.42
Kennedy/Jenks Consultants	San Marcos Interceptor Prj 71004	114650	2,554.78
Knight Security & Fire Systems	Service Call	114651	104.00
Lawnmowers Plus Inc	Hardware Supplies	114652	257.36
Lito Santos	Self Improvement Program	114653	969.01
Lloyd Pest Control	Pest Control Aug	114654	1,213.00
Matheson Tri-Gas Inc	Cylinder Rental	114655	53.64
Mike Arthur	MAFO Meeting 9-6-18	114656	16.46
Mission Resource Conservation District	Water Use Evaluations 11 Prj 20191-29	114657	359.00
Moraes/Pham & Associates	Palos Vista Generator Prj 20181-6	114658	450.00
Morton Salt, Inc.	Industrial Salt	114659	3,553.82
The New York Blower Company	Fan Replacement Parts MRF	114660	1,545.13
North County Auto Parts	Fleet Supplies Aug	114661	1,139.11
Olivenhain MWD	Treated Water Aug	114662	50,161.00
Ostari Inc	IT Support Sept	114663	3,000.00
Pacific Pipeline Supply	Steel Pipes 20, Valve Gate, Hardware Supplies	114664	5,002.10
Penco, Inc.	Trioxyn, Sulfend RT	114665	12,980.82
Plumbers Depot Inc	LED Lights 2 - CCTV	114666	3,057.41
Air Quality Compliance Solutions, Inc.	Fuel Island Maintenance Aug	114667	175.00
Rick Post Welding	Welding Svcs - Pico Ave x San Marcos Blvd	114668	540.00
RK Controls Inc.	Ethernet Cables	114669	230.03
Rusty Wallis Inc	Soft Water Tank Svc Sept	114670	202.00
Safety-Kleen Systems Inc	Parts Washer Rental	114671	381.37
SDG&E	Power Aug	114672	63,229.69
Scada Integrations	SCADA Programming MRF	114673	1,000.00
Hadronex, Inc	Smart Cover Annual Support 18-19	114674	1,988.00
Southern Counties Lubricants, LLC	Oil Sample Kit, Oil	114675	897.03
Standard Insurance Company	LIFE, LTD & ADD Insurance Oct	114676	6,574.71
Total Resource Mgt Inc	Maximo Rules Manager Support 18-19	114677	9,186.00
Underground Service Alert	Dig Alert Svc Aug	114678	330.10
Univar USA Inc	Sodium Hypo Liquichlor, Caustic Soda	114679	5,217.77
Vector Resources, Inc.	Video Surveillance Software MRF	114680	1,117.97
Verizon Wireless	Phone & Ipad Svc Aug	114681	2,724.98
Viasat Inc	Internet Svc Sept	114682	100.76
West Coast Safety Supply, Inc.	Stargaze Ct Water Line Rehabilitation Prj 20181-5	114683	3,780.40

VALLECITOS WATER DISTRICT  
WARRANTS LIST  
October 3, 2018

PAYEE	DESCRIPTION	CHECK#	AMOUNT
Ababa Bolt Inc	Hardware Supplies	114684	116.81
Air Pollution Control District	Emission Fee	114685	321.00
Barrett Engineered Pumps	Mechanical Seal - MRF	114686	882.13
Cal-Mesa Steel Supply Inc	Gate Valve - MRF	114687	1,398.60
Cass Construction Inc	Main Line Repair - Twin Oaks Valley, Rancho Santa Fe, San Marcos Blvd	114688	227,514.16
CDW Government Inc	Dell Computers 3	114689	3,328.34
Doane & Hartwig Water Systems Inc	Dosing Pump Hose Mahr	114690	514.99
Electrical Sales Inc	Hardware Supplies	114691	196.07
Grainger Inc	Sealant, Aluminum Tubing, Spray Paint, Hardware Supplies	114692	573.64
Harrington Industrial	Ball Valves 2, Hardware Supplies	114693	734.60
Mallory Safety & Supply, LLC	Helmets, Gloves, Safety Glasses, Safety Supplies	114694	1,537.16
Rexel USA, Inc	Hardware Supplies	114695	226.95
Ryan Herco Products Corp.	Transmitter Tertiary Filter - MRF	114696	702.75
T.S. Industrial Supply	Hardware Supplies	114697	369.00
The Light House	Fleet Supplies	114698	343.51
Unifirst Corporation	Uniform Delivery	114699	1,354.91
Walters Wholesale Electric	Hardware Supplies	114700	2.76
Work Partners OHS	Medical Svcs	114701	95.00
Garnishments	Payroll Garnishments	114705	-
Total Disbursements (76 Checks)			603,928.78
<b>WIRES</b>			
San Diego County Water Authority	August Water Bill	Wire	3,030,375.59
Public Employees Retirement System	Retirement Contribution - September 26, 2018 Payroll	Wire	71,448.52
Total Wires			3,101,824.11
<b>PAYROLL</b>			
Total direct deposits		Wire	235,209.61
VWD Employee Association		114702	612.00
Garnishments	114703 through	114705	907.83
IRS	Federal payroll tax deposits	Wire	88,779.03
Employment Development Department	California payroll tax deposit	Wire	17,339.06
CalPERS	Deferred compensation withheld	Wire	14,226.83
VOYA	Deferred compensation withheld	Wire	5,193.62
Total September 26, 2018 Payroll Disbursements			362,267.98
<b>TOTAL DISBURSEMENTS</b>			<b>4,068,020.87</b>

**DATE: OCTOBER 3, 2018**  
**TO: BOARD OF DIRECTORS**  
**SUBJECT: FINAL ACCEPTANCE OF WATER IMPROVEMENTS FOR RANCHO CORONADO WATER MAIN RELOCATION (BROOKFIELD RANCHO CORONADO, LLC)**

**BACKGROUND:**

Brookfield Rancho Coronado LLC, owner of the project, has completed the relocation of existing water facilities that interfered with the development of their residential subdivision located on the west side of Twin Oaks Valley Road at Village Drive.

**DISCUSSION:**

Water facilities are constructed by a developer. When complete, those facilities are accepted by the Board of Directors and become District property.

The project constructed approximately 1,571 feet of 16-inch diameter cement mortar lined and coated (CML&C) water main to replace an existing 14-inch water main. The project also relocated gas and electric facilities serving the Southlake pump station and provided a new access road to the pump station.

Final acceptance of the project will complete the backbone water infrastructure for the Rancho Coronado subdivision, including the future Rancho Coronado MU site. The project also replaces a critical connection to the District's Southlake pump station.

The owner has provided the District with the required security to guarantee repairs due to failure of materials or workmanship for a period of one year. All current fees and charges have been paid to date.

Along with the water mains, assorted appurtenances were installed such as gate valves, air vac and blow-off assemblies.

No water services were installed with this project, therefore, no Capital Facility fees were required.

**FISCAL IMPACT:**

None.

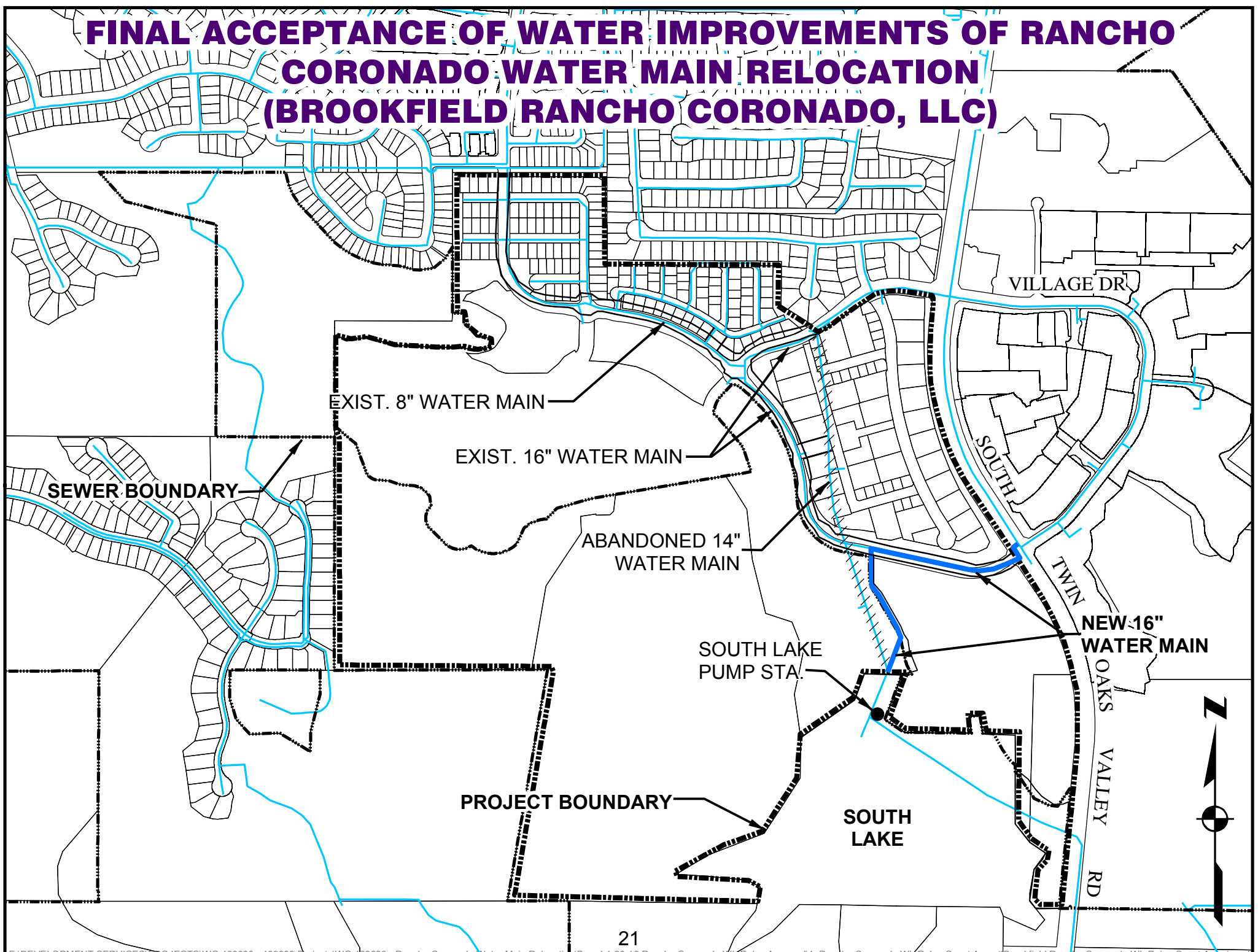
**RECOMMENDATION:**

Accept the project improvements and approve the filing of a Notice of Completion for Rancho Coronado Water Main Relocation.

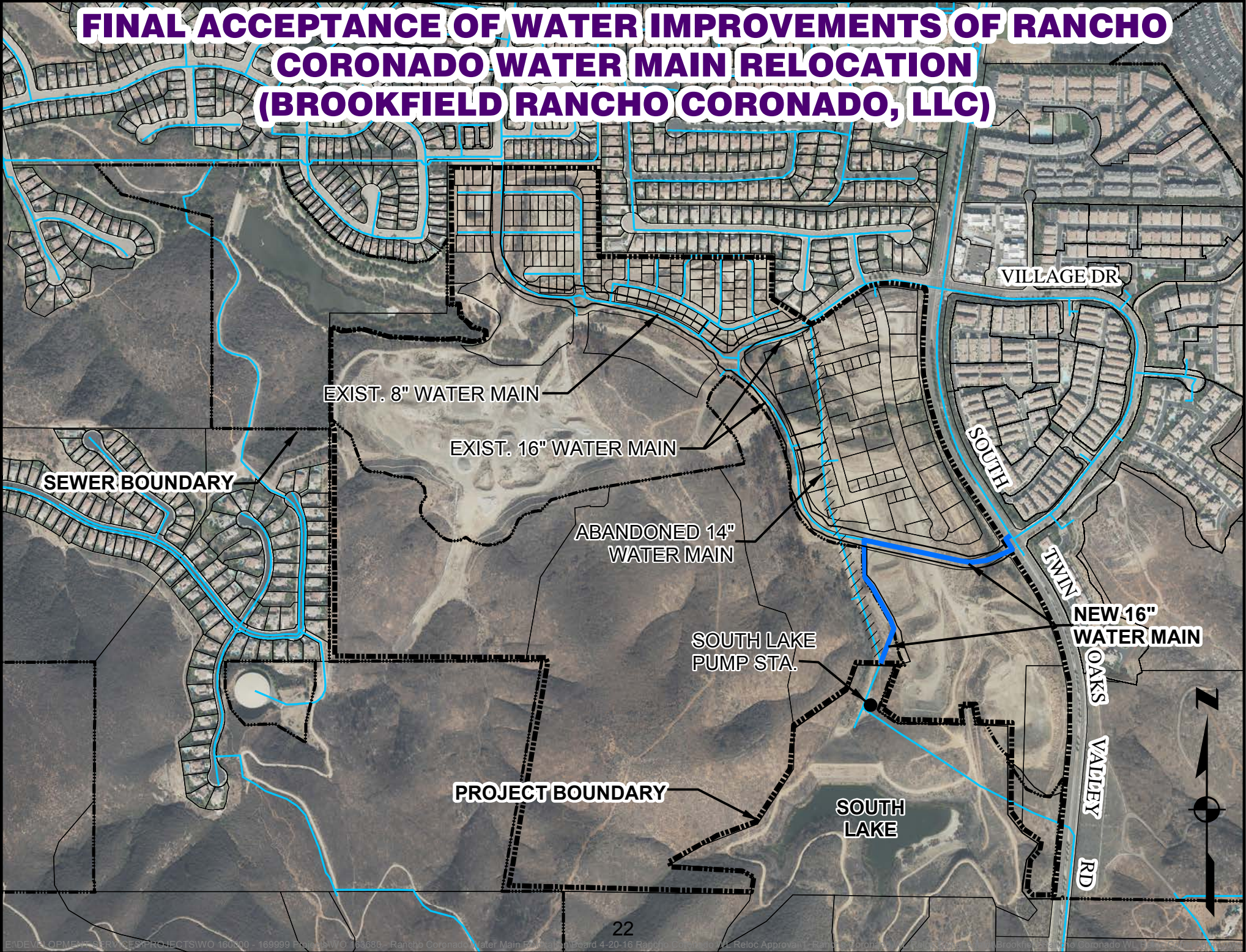
**ATTACHMENTS:**

2 Map Exhibits – 1 Plat Map & 1 Aerial

# FINAL ACCEPTANCE OF WATER IMPROVEMENTS OF RANCHO CORONADO WATER MAIN RELOCATION (BROOKFIELD RANCHO CORONADO, LLC)



**FINAL ACCEPTANCE OF WATER IMPROVEMENTS OF RANCHO  
CORONADO WATER MAIN RELOCATION  
(BROOKFIELD RANCHO CORONADO, LLC)**



**DATE: OCTOBER 3, 2018**  
**TO: BOARD OF DIRECTORS**  
**SUBJECT: FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR  
WOODWARD SENIOR HOUSING - APN 218-120-31  
(SJ ASSET MANAGEMENT, INC./COASTAL ACTIVE LIVING, LLC)**

**BACKGROUND:**

SJ Asset Management Inc./Coastal Active Living LLC, owner of the project, has completed the installation of water and sewer facilities for a senior residential apartment complex located on the west side of Woodward Street, north of Borden Road.

**DISCUSSION:**

Water and/or sewer facilities are constructed by a developer. When complete, those facilities are accepted by the Board of Directors and become District property.

The project constructed approximately 32 feet of 8-inch diameter PVC sewer main and 675 feet of 10-inch diameter PVC sewer main.

Upon final acceptance of the project, water and sewer service will be available to 50 senior apartment homes.

The owner has provided the District with the required security to guarantee repairs due to failure of materials or workmanship for a period of one year. All current fees and charges have been paid to date.

Along with the sewer mains, assorted appurtenances were installed such as water meters, a fire hydrant, fire services, sewer laterals and manholes.

The owner has paid a total of \$144,779.74 in water capital facility fees and \$257,374.00 in wastewater capital facility fees.

**FISCAL IMPACT:**

None. Water and sewer revenues will offset costs of service.

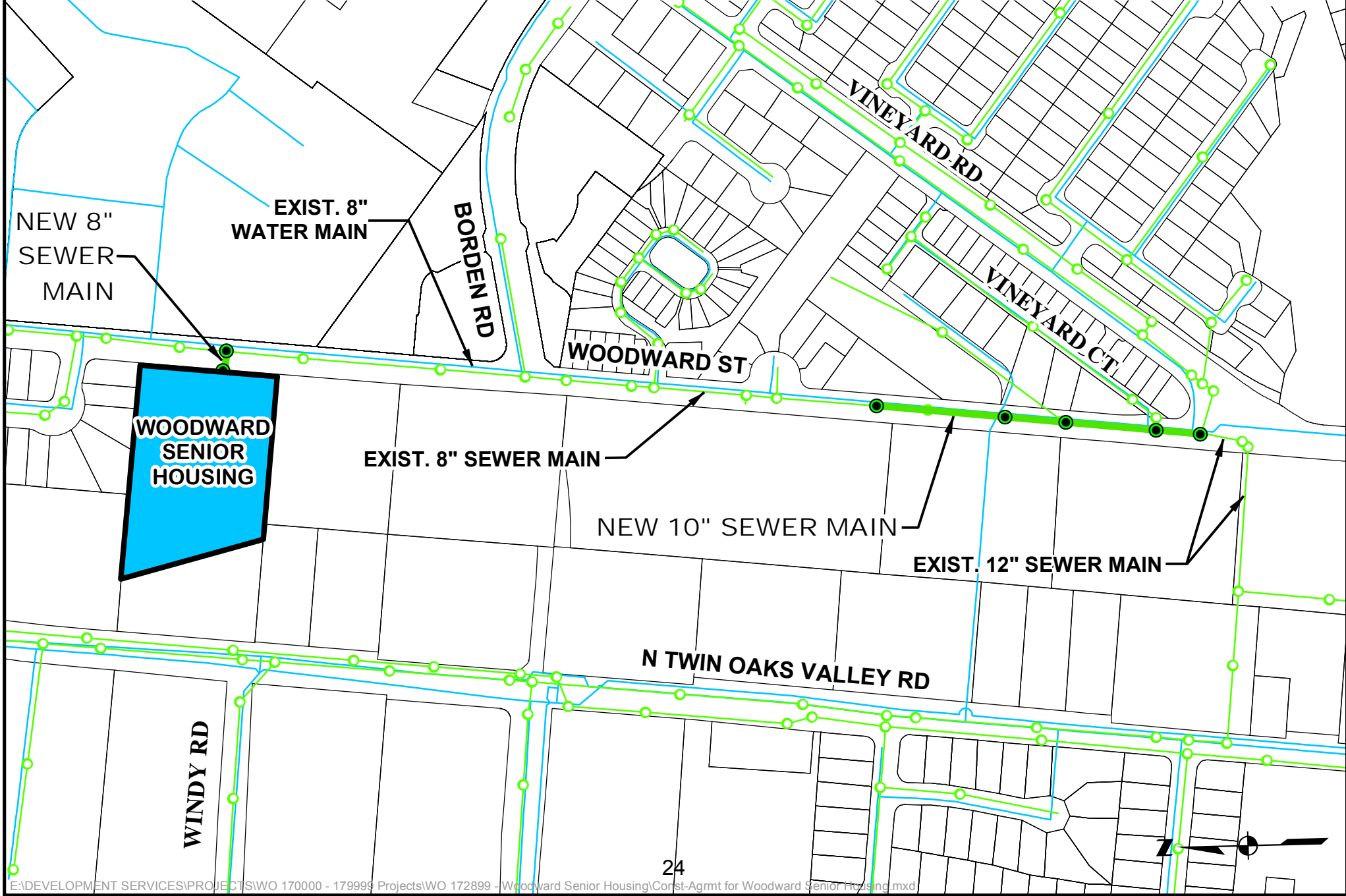
**RECOMMENDATION:**

Accept the project improvements and approve the filing of a Notice of Completion for Woodward Senior Housing.

**ATTACHMENTS:**

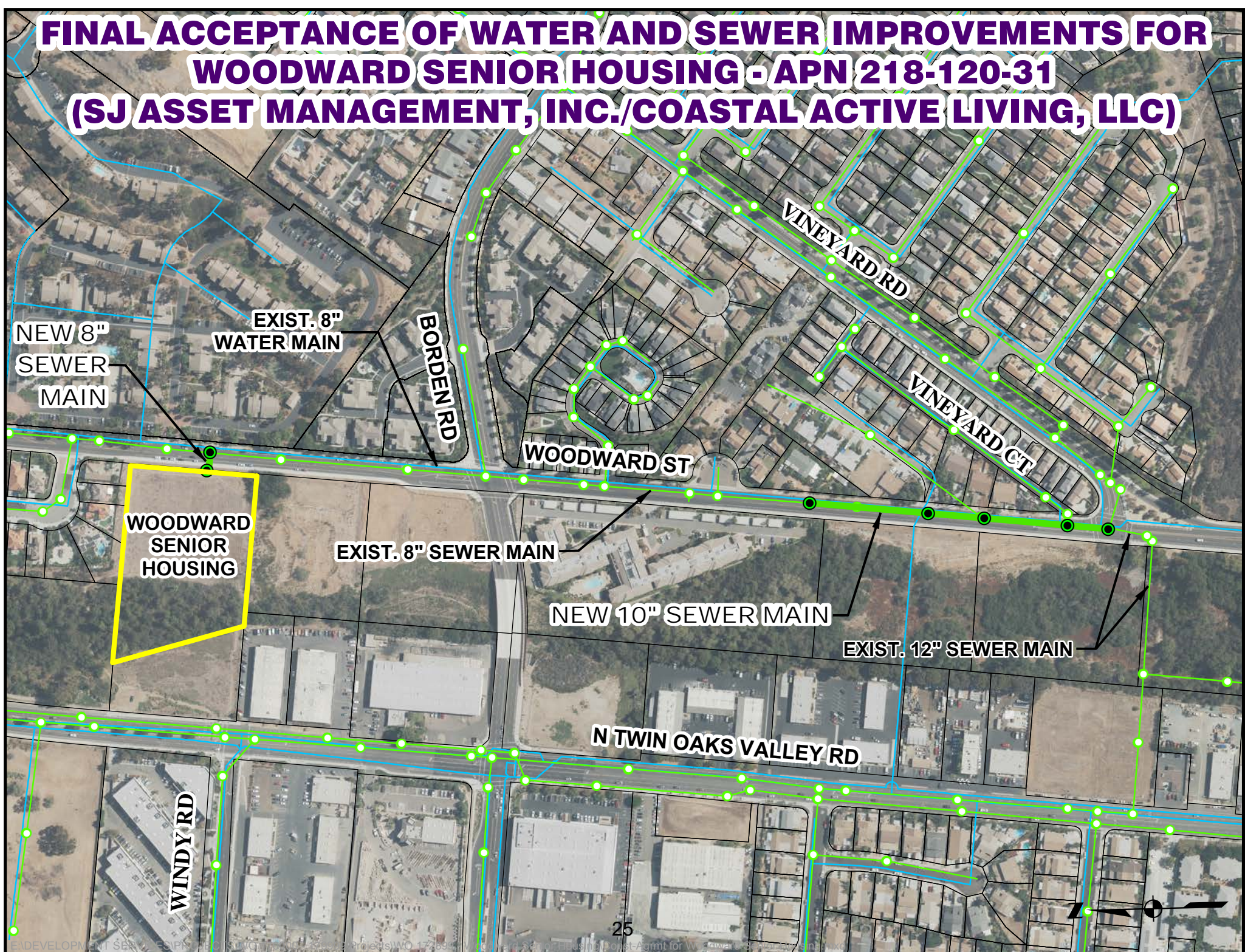
2 Map Exhibits – 1 Plat Map & 1 Aerial

# FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR WOODWARD SENIOR HOUSING - APN 218-120-31 (SJ ASSET MANAGEMENT, INC./COASTAL ACTIVE LIVING, LLC)





# FINAL ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS FOR WOODWARD SENIOR HOUSING - APN 218-120-31 (SJ ASSET MANAGEMENT, INC./COASTAL ACTIVE LIVING, LLC)



**DATE: OCTOBER 3, 2018**  
**TO: BOARD OF DIRECTORS**  
**SUBJECT: FINAL ACCEPTANCE OF WATER IMPROVEMENTS FOR PALOMAR OPERATIONS & MAINTENANCE COMPLEX, APN'S 219-161-17,18,19 & 21 (PALOMAR COMMUNITY COLLEGE DISTRICT)**

**BACKGROUND:**

Palomar Community College District, owner of the project has completed the installation of water facilities for their Operations building located north of Mission Road, east of Las Posas Road.

**DISCUSSION:**

Water and/or sewer facilities are constructed by a developer. When complete, those facilities are accepted by the Board of Directors and become District property.

The project constructed approximately 450 feet of 8-inch diameter PVC water main.

Upon final acceptance of the project, water and an existing sewer service will be available to serve the 28,220 square foot operations complex.

The owner has provided the District with the required security to guarantee repairs due to failure of materials or workmanship for a period of one year. All current fees and charges have been paid to date.

Along with the water main, assorted appurtenances were installed such as a water meter, fire service, fire hydrant, gate valves and one sewer lateral.

The owner has paid a total of \$60,445.00 in water capital facility fees and \$114,996.00 in wastewater capital facility fees for the operations complex.

**FISCAL IMPACT:**

None. Future water and sewer revenues will offset costs of service.

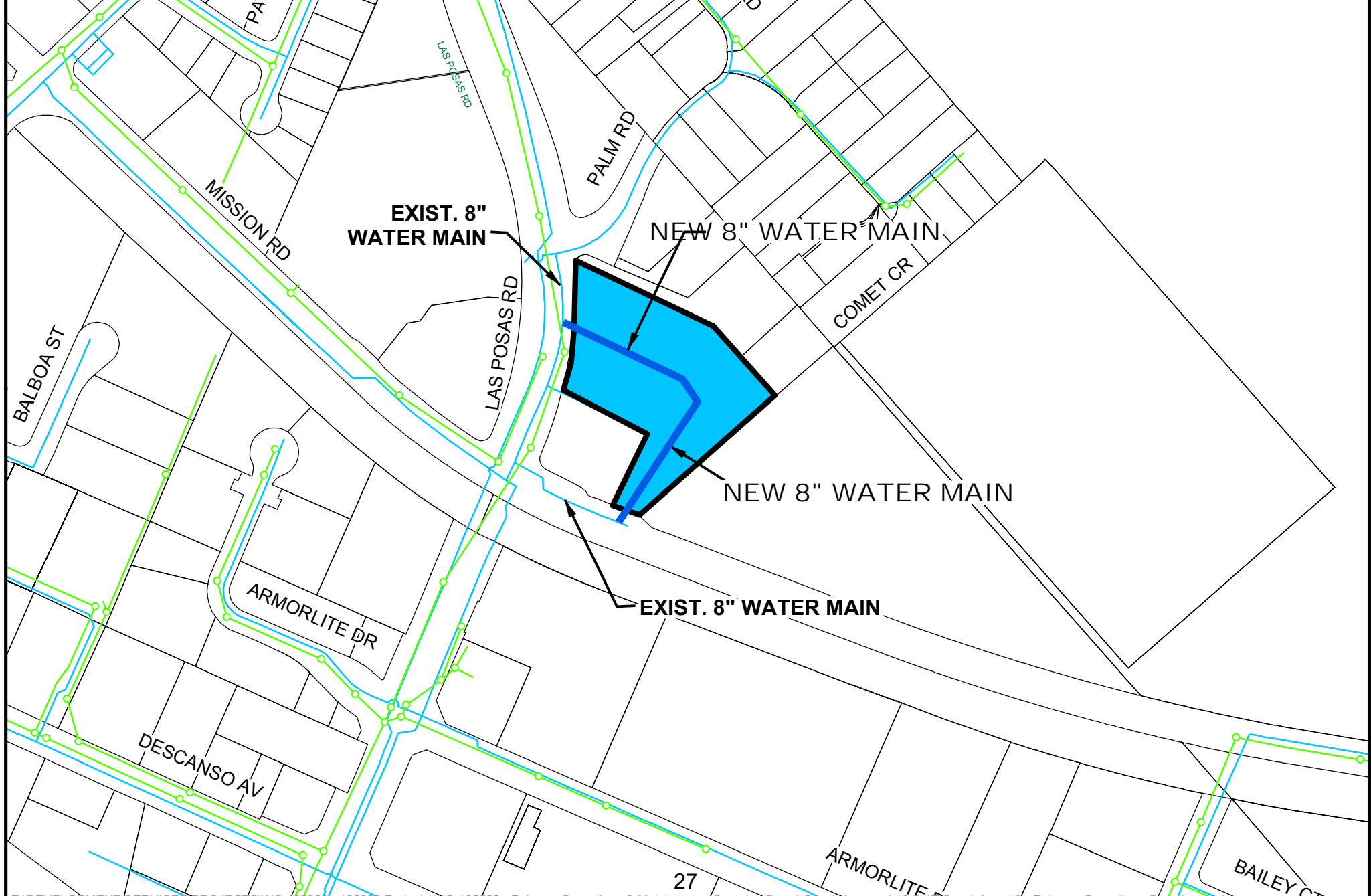
**RECOMMENDATION:**

Accept the project improvements and approve the filing of a Notice of Completion for Palomar Operations & Maintenance Complex.

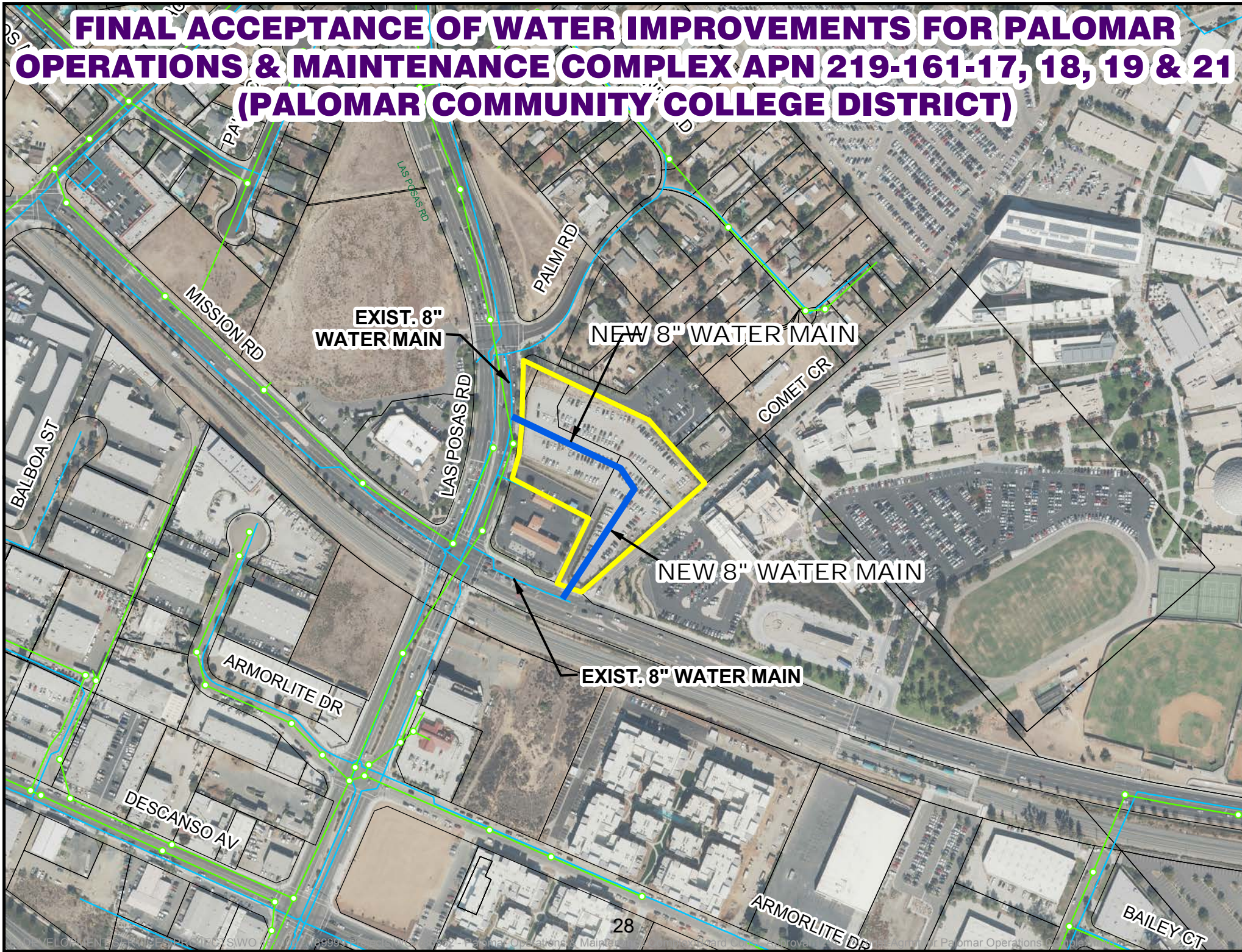
**ATTACHMENTS:**

2 Map Exhibits – 1 Plat Map & 1 Aerial

# FINAL ACCEPTANCE OF WATER IMPROVEMENTS FOR PALOMAR OPERATIONS & MAINTENANCE COMPLEX APN 219-161-17, 18, 19 & 21 (PALOMAR COMMUNITY COLLEGE DISTRICT)



# FINAL ACCEPTANCE OF WATER IMPROVEMENTS FOR PALOMAR OPERATIONS & MAINTENANCE COMPLEX APN 219-161-17, 18, 19 & 21 (PALOMAR COMMUNITY COLLEGE DISTRICT)



**DATE:           OCTOBER 3, 2018**  
**TO:             BOARD OF DIRECTORS**  
**SUBJECT:    CHAMBER OF COMMERCE MEMBERSHIP**

**BACKGROUND:**

The District has previously participated in membership with the Chamber of Commerce. At the July 20, 2016, Board meeting, the Board discussed Ordinance No. 197 – Business of the Board. Following discussion, the consensus of the Board was to cancel membership with the Chamber of Commerce.

**DISCUSSION:**

At the September 5, 2018 Board of Directors meeting, Rick Rungaitis, CEO for the Chamber of Commerce, provided an update to the Board on progress the Chamber has made over the past couple of years. He indicated the Chamber currently has approximately 335 members; have put together new programs; continue to try creating more value and resources for their partners; recently started an education committee that the Chamber used to have but moved away from; putting together two presentations on workforce development as part of their business seminar series; been more aggressive with their newsletter; have 4,500 people signed up on their newsletter mailing list; and, have partnered with San Diego Workforce Partnership, Palomar College, CSU San Marcos and San Marcos Unified School District.

Currently, membership dues are based on the number of employees. Mr. Rungaitis is proposing a 25% discount on the membership dues as outlined by their dues structure based on number of employees. The dues would reduce from \$950 to \$712.50. The District would also have the opportunity to provide the Chamber with newsworthy items to be included in their weekly newsletter.

**RECOMMENDATION:**

Request Board direction.



September 19, 2018

Board of Directors  
Vallecitos Water District  
201 Vallecitos de Oro  
San Marcos, CA 92069

Dear Board of Directors:

Thank you for allowing me time on your agenda recently to share my vision of the San Marcos Chamber of Commerce and update you on the progress that the Chamber has made over the past couple of years.

The Vallecitos Water District had been long time Chamber members until budget restrictions forced the district into not renewing its membership. It is my hope that based on my presentation of current events at the Chamber and with an amended dues structure that the district will once again join the Chamber.

I am proposing a 25 percent discount on the membership dues as outlined by our dues structure based on number of employees. Simply stated your dues would change from \$950 to \$712.50. Please keep in mind that as a Chamber member you also receive a discount for our Spring and Fall Street Festivals. The discount is \$75 per booth, which translates into a yearly savings of \$300 based on previous booth purchases.

Another value to Chamber membership for the Vallecitos Water District is to take advantage of providing the Chamber with newsworthy items to be included in our weekly newsletter that goes out to 4,500 subscribers. Lastly, we would continue to provide the district the opportunity to have items displayed at our major events such as the State of the City Luncheon.

We appreciate the longtime commitment that the Vallecitos Water District has had with the San Marcos Chamber and hope to reignite and maximize our partnership moving forward.

I appreciate your consideration of this membership proposal and look forward to working with you on future programs. Thank you for the commitment you all make to the district.

Sincerely,

Rick Rungaitis  
Chief Executive Officer  
San Marcos Chamber of Commerce